



City of Los Banos
Planning Department
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CONDITIONAL USE PERMIT PROCESS

I. What is a Conditional Use Permit?

- a. The ability to consider special uses which may be essential or desirable to a particular community, but which are not allowed as a matter of right within a zoning district.
- b. Can provide flexibility within a zoning ordinance.
- c. To control certain uses which could have detrimental effects on the community.

II. Review Process

- a. A complete application is submitted to the Planning Department
- b. Planning Department determines completeness within 10 business days
- c. Application is discussed at the next available Project Review Board (PRB) meeting
- d. Applicant will receive minutes and responses regarding issues discussed at PRB
- e. Environmental Review
- f. If there are no outstanding issues, scheduled for next available Planning Commission meeting
- g. Public hearing noticed 10 days before meeting
 - Newspaper
 - Mailed to property owner's within 300' radius of subject property
- h. Planning Commission by resolution may grant approval of the conditional use permit subject to conditions, or can deny the conditional use permit
- i. If denied, may file a written notice with the Planning Director or with the City Clerk within 5 business days

III. On-Sale and Off-Sale Alcoholic Beverages Process

- a. Follow the above review process a thru f
- b. The Planning Commission will make a recommendation to the City Council for the conditional use of alcohol sales
- c. The City Council will make a final decision of approval or denial regarding the conditional use permit