

SOME SUGGESTED CONTACTS TO CONSIDER WHEN OPENING A BUSINESS

1. For filing of a “fictitious business name” or “abandonment” of same:
MERCED COUNTY CLERK
County Administration Building
2222 M Street
Merced CA 95341
Phone: (209) 385-7501
2. For your Seller’s Permit (Resale Number):
STATE BOARD OF EQUALIZATION
8050 N. Palm Avenue # 205
Fresno CA 93711
Phone: (559) 440-5330 Fax#: (559) 440-5503
3. For Federal Employer’s ID number (Can be issued over the phone, after obtaining an SS-4 Form)
INTERNAL REVENUE SERVICE
Attn: Entity Control
Fresno CA 93888
Phone: (800) 829-1040
Fax : (559) 456-5250
4. For State Employer’s ID number and withholding schedule (if you have any employees):
EDD EMPLOYMENT TAX CUSTOMER SERVICE OFFICE
P O Box 826880
Sacramento CA 94820-0001
Phone: (888) 745-3886 or (916) 684-8706
5. For Licensing of family day care centers.
(NOTE: Over 8 children require City approval)
STATE DEPT OF SOCIAL SERVICES
Community Care Licensing Branch
770 E Shaw Avenue, Suite 330 MS 29-01
Fresno CA 93710
Phone: (559) 243-4588
6. Liquor License or transfer of License (new applications require obtaining a Use Permit from the City)
ALCOHOLIC BEVERAGE CONTROL
31 E Channel St., Room 168
Stockton CA 95202
Phone: (209) 948-7739
7. For State and County Health Inspections and certification
MERCED COUNTY HEALTH DEPT
415 F St., Los Banos, CA 93635
Phone: (209) 710-6085
Merced Office: (209) 381-1100
8. Some business ventures may require special permits from the Planning Division, County Health Department, Fire Department, or the Police Department.
9. If construction is involved, from minor tenant improvements (such as installation of electrical wall outlets or the construction of separation walls) to major remodeling, building permits must be obtained from the City Building Division. City Business Licenses will not be issued until occupancy is granted at the location the permit is pulled for. Please check with the Building Department to find out what is required for submittal on commercial projects. There is a 15-day turn around on most commercial permit plan checks. The Building Division will contact you when the permits are ready for pick-up. During the time of pick-up, the balance of the permit fees will need to be paid. All work shall comply with the State Business and Professions Code and the State Contractors Licensing Board. To obtain zoning validation of building permits, if needed, contact the City Planning Department and or Building Department at (209) 827-7000 ext. 133.