

At the Crossroads of California



Adopted Budget
2015-2016

City of Los Banos

www.losbanos.org



City of
Los Banos
At the Crossroads of California

2015-2016 Adopted Budget

City Council

Mayor..... Michael Villalta
Mayor Pro Tem..... Tom Faria
Council Member..... Deborah Lewis
Council Member..... Elizabeth Stonegrove
Council Member..... Scott Silveira

City Manager

Steve Carrigan

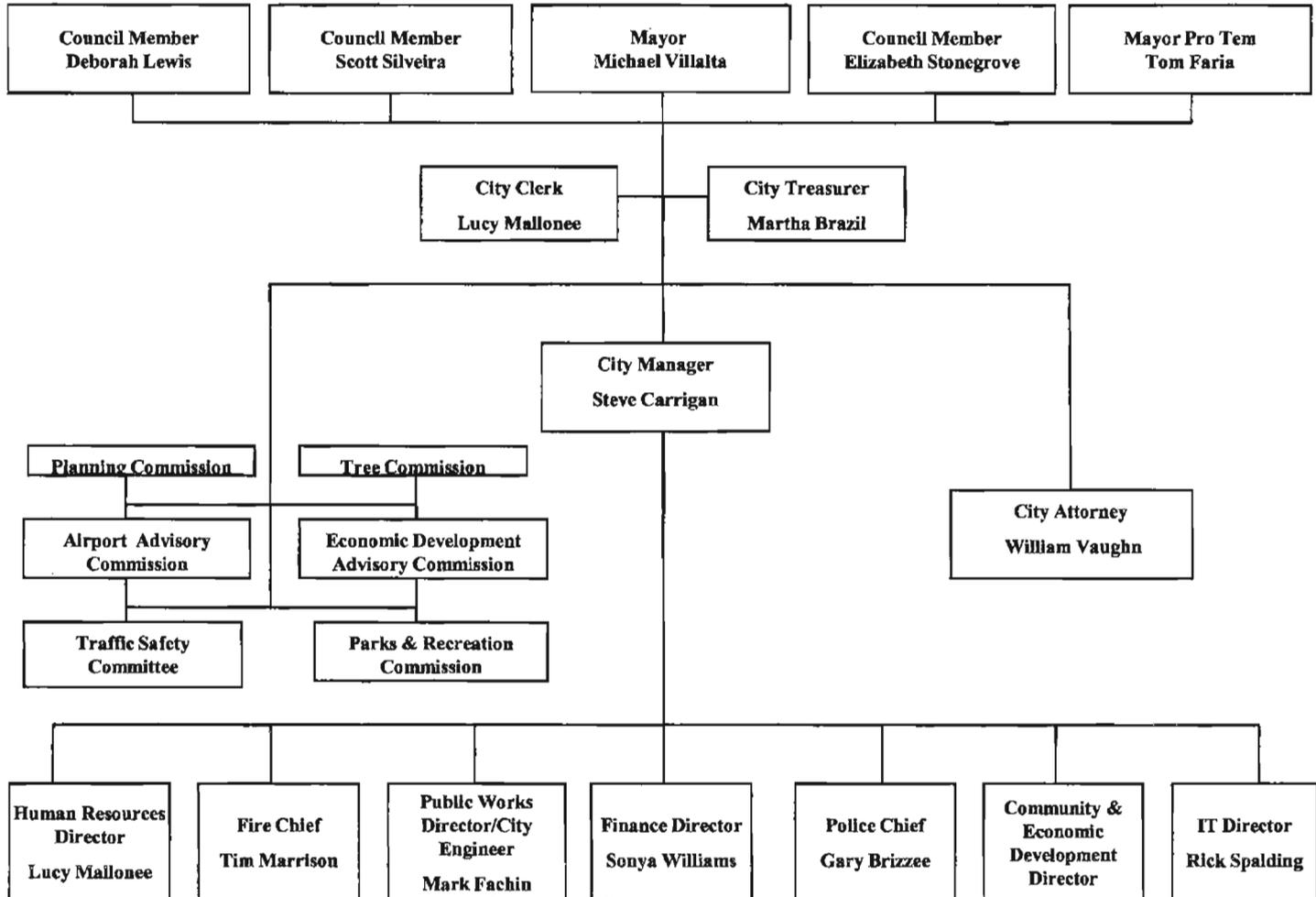
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Prepared By: Finance Department

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CITY OF LOS BANOS ORGANIZATION CHART

Citizens of Los Banos



City of Los Banos
2015-2016 Adopted Budget
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City of
Los Banos
At the Crossroads of California

June 17, 2015

Honorable Mayor and Members of the City Council
City of Los Banos

SUBJECT: Adopted Budget for 2015-2016 Fiscal Year

Honorable Mayor and Members of the City Council:

The 2015-2016 Adopted Budget for the City of Los Banos (City) is presented to you with pride in the collective efforts of each Department Head as well as all City employees in the development of this document.

The City conducted a Council budget study session on May 26, 2015 at 5:00 p.m. A public hearing was scheduled for June 17, 2015. This budget represents the City's determination to continue working towards the goal of achieving the best for our citizens, providing core services and utilizing tax revenues in the most efficient and effective manner possible.

Through City Council's forward thinking leadership, we have tackled recent challenges successfully, and continue to maintain an economically sound position toward meeting the City's financial goals. The budget presented is fiscally responsible, it presents an overall attitude of restoration, while remaining cautiously optimistic for the future.

Budget Overview

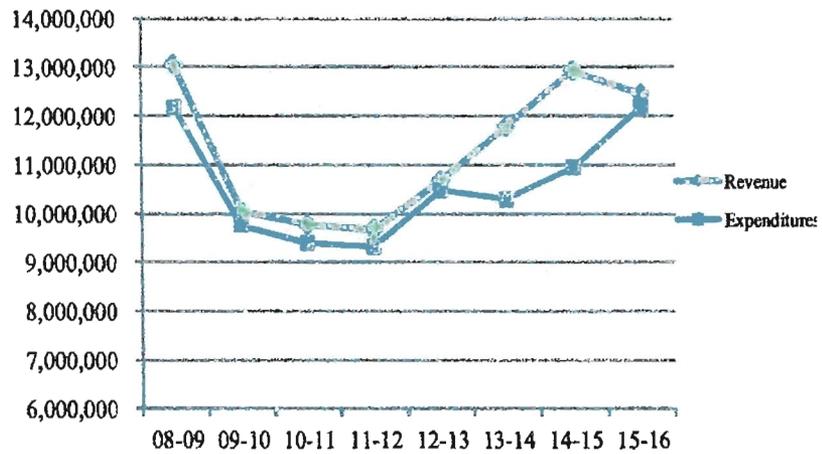
I am pleased to present the City Council with a General Fund budget that projects a surplus of \$306,471. This surplus will set a conservative financial footing as the City sets the stage for the initial implementation of a five year capital facilities plan in the year ahead. As we move forward in the planning of our infrastructure needs, we also need to be responsive in the continued cost increases related to pensions, health benefits, and workers' compensation insurance. As I stated last year, while optimism is key in planning for the future, it is essential that we remain realistic in the consideration of the challenges ahead. Overall the City maintains a \$41.2 million dollar budget for fiscal year 2015-2016. The City's General Fund revenues are estimated at \$12.4 million, with requested expenditures of \$12.1 million, maintaining an operating reserve of \$7.9 million.

The graph below displays the history between revenues and expenditures from fiscal year 2008-2009 to 2015-2016:

General Fund Revenues vs Expenditures

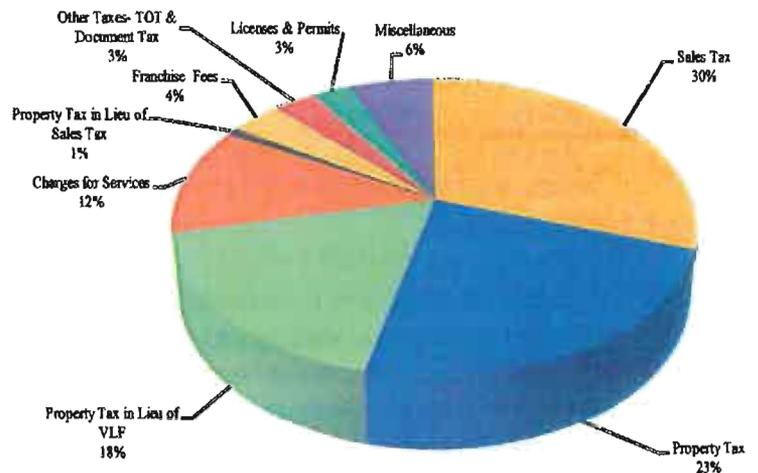
FY	Revenue	Expenditures
08-09	13,060,329	12,168,358
09-10	10,040,317	9,768,573
10-11	9,765,833	9,392,696
11-12	9,672,015	9,316,835
12-13	10,670,000	10,473,958 *
13-14	11,774,025	10,286,174
14-15	12,919,536	10,947,952
15-16	12,452,974	12,196,503

* FY 12-13 Expenditures do not include payoff of debt for the 1993 COP and 2002 Land Lease Bond.



FY 2015-2016 General Fund Revenues

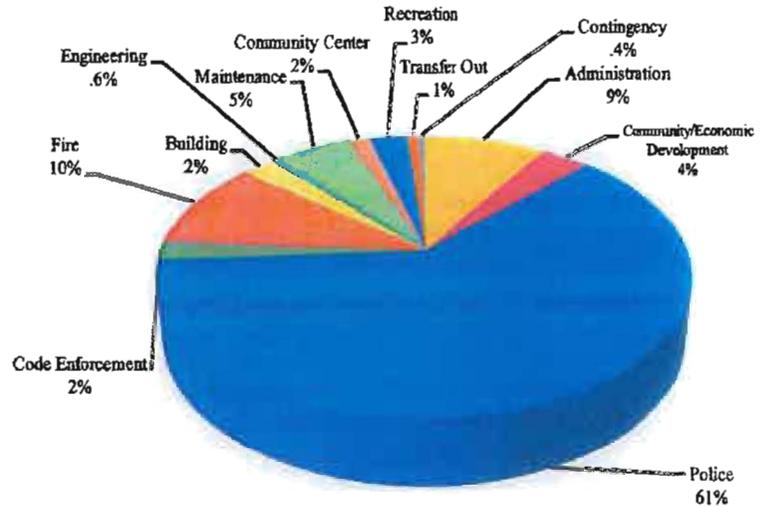
Sales Tax	\$3,772,313
Property Tax	\$2,902,202
Property Tax in Lieu of VLF	\$2,217,879
Charges for Services	\$1,477,591
Property Tax in Lieu of Sales Tax	\$117,500
Franchise Fees	\$468,000
Other Taxes- TOT & Document Tax	\$374,500
Licenses & Permits	\$363,540
Miscellaneous	\$759,449
TOTAL	\$12,452,974



Revenue projections are estimated using historical information, data collected from the State, and/or County, and consultants. City staff continues to conservatively project revenues as uncertainties remain; such as impacts we may face with the current drought conditions and inconsistent development occurring within the City. Nearly seventy-five percent of the City's General Fund revenues consist of sales, property, and other taxes. Sales tax is the City's largest source of revenue representing 30% of the General Fund. It is anticipated to increase by \$724,171 from the 2014-2015 estimate or by 23%, which includes a one-time spike due to the end of the State's Triple Flip program. The second largest revenue is property tax which makes up 23% of the General Fund. We saw a large increase in property tax in 2014-2015 of 21%, primarily from property that did not change ownership and where values were reassessed and brought up to market value. Property tax is expected to grow by 2% in 2015-2016, which is a conservative estimate.

FY 2015-2016 General Fund Expenditures

Administration	\$1,083,078
Community/Economic Dev.	\$438,763
Police	\$7,503,370
Code Enforcement	\$257,784
Fire	\$1,225,512
Building	\$285,111
Engineering	\$70,954
Maintenance	\$657,095
Community Center	\$189,675
Recreation	\$326,623
Transfer Out	\$108,538
Contingency	\$50,000
TOTAL	\$12,196,503



The General Fund represents 29% of the City’s operating budget. Public Safety accounts for the largest portion of the General Fund with Police at 61% and Fire at 10% of the total budget. General Fund expenditures of \$12.1 million are up from \$10.9 million. Of these expenditures assigned funds of \$50,000 will be utilized to pay for costs related to the industrial park. The following highlights increases in expenditures for the 2015-2016 budget:

Community and Economic Development Department

- Market Analysis Study related to the industrial park (\$50,000)

Police Department

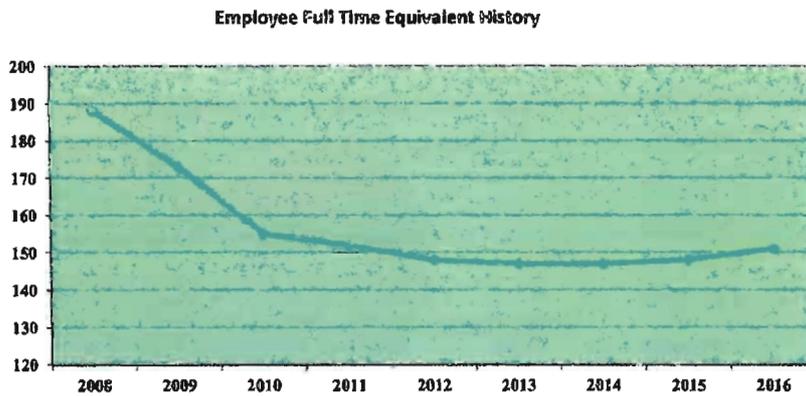
- Transfer two positions from Measure K (\$254,996)
- Add a dispatch position (\$84,597)
- Purchase two vehicles to replace vehicles with excessive mileage (\$90,000)
- Purchase of body cameras (\$45,000)

Fire Department

- Add an admin clerk position (\$29,831)
- Install a security fence around the communication tower (\$4,000)
- Increase community promotion to purchase Fire Safety education materials (\$2,000)
- Increase special departmental expense to replace deteriorating equipment (\$3,000)

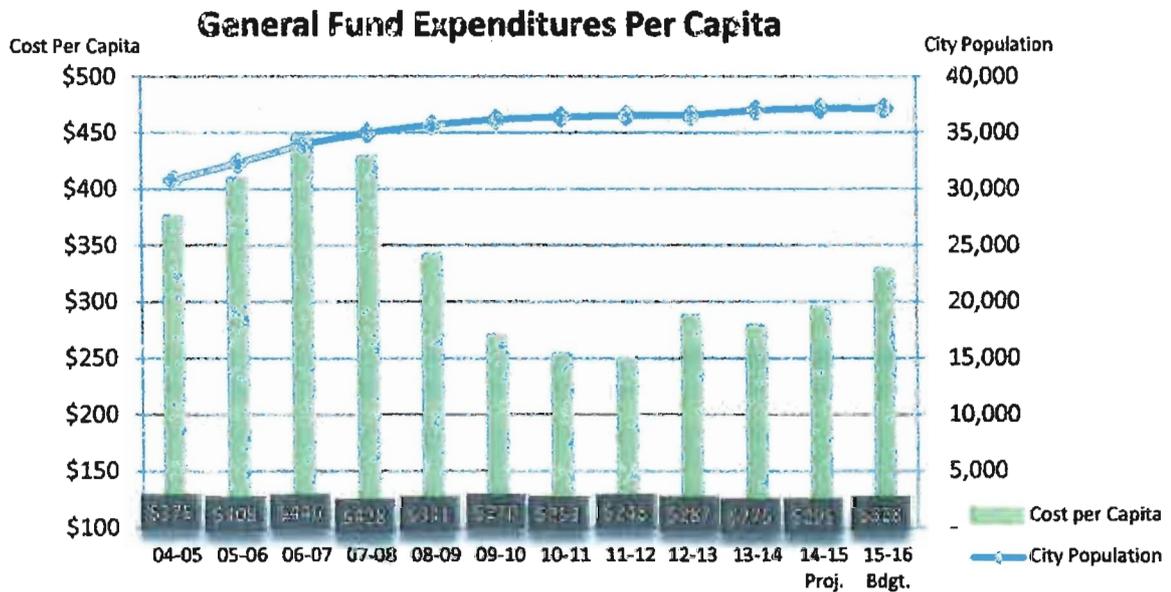
Health, property, workers’ compensation, and liability insurance costs continue to have a substantial impact on our budget. Health insurance rates are anticipated to increase 10% effective January 1, 2016. Self-insurance costs through the Central San Joaquin Valley Risk Management Association (CSJVRMA) increased in workers’ compensation and liability insurance by 15% and 13% respectively. CSJVRMA had city property reappraised in 2014 resulting in an increase to the General Fund of 29%. Retirement rates with CalPERS are also projected to increase as CalPERS has adopted a 5 year plan to address changes in mortality, return on investment rates, and to ensure that the retirement plan is 100% funded in 30 years. In addition, included in this Adopted budget is a 2% equity adjustment to miscellaneous employees and department heads whose salaries on considered to be below market, as identified in the compensation study.

The graph below identifies a history of positions employed by the City. Full time positions added to this year's budget include: One (1) Dispatcher, One (1) Street Maintenance, and One (1) Admin Clerk.



Fiscal Year	# of Full-Time Employees
2008	188
2009	173
2010	155
2011	152
2012	148
2013	147
2014	147
2015	148
2016	151

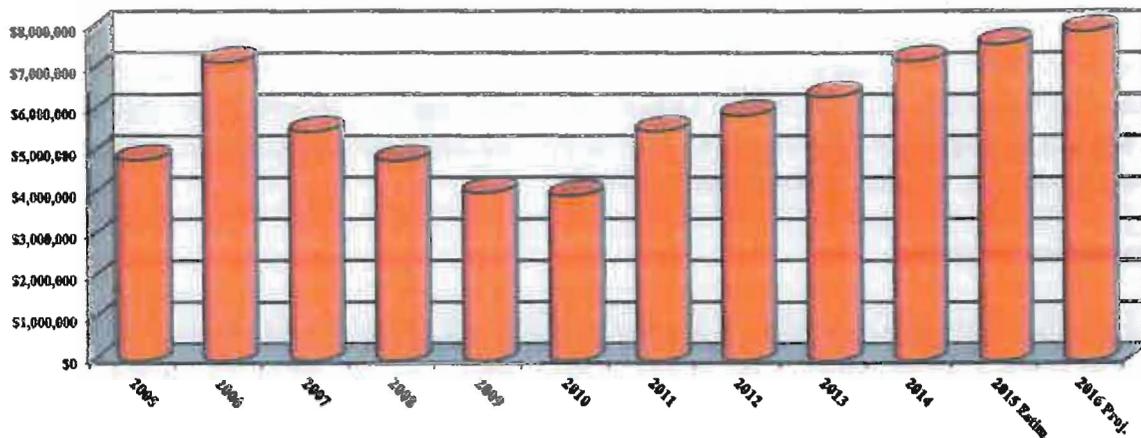
As illustrated in the chart below, drastic cuts were made to the General Fund in FY 08-09 to help through the economic recession, focusing mainly on core services. Employee givebacks and other funding sources such as Measure A were utilized to assist with the decline in revenues.



With a positive balance of revenues to expenditures, the current adopted budget is showing growth in fund balance for the first time in years. After several measures to cut costs this is a welcomed scenario. While we want to celebrate the fact that we will not need to propose further cuts for the current fiscal year, it is important to stress there are still challenges ahead as we continue to address the long term needs of the City.

Operating Reserves

General Fund - Fund Balance 2005 – 2016



During the economic recession the City was able to increase its fund balance in 2015 to \$7.6 million from \$7.2 million in 2014. The General Fund's ending fund balance at June 30, 2016 is estimated to be \$7.9 million. This \$7.9 million will allow the City to have a 65% reserve to cover monthly operating costs when expenditures exceed revenues, as the City is required to wait for tax revenues from the County and the State.

The General Fund operating reserve is targeted at 30% to safeguard the City and improve the ability to respond to emergency needs. This policy provides increased protection against uncertain dynamics associated with changes in the local economy. It is critical to maintain the General Fund operating reserve as the City does not receive its property tax revenue until late December. The City has assigned \$1.5 million of the City's General Fund fund balance for future Capital Facility Projects which will be outlined in a five-year Capital Facilities Plan. In addition, the City assigned \$629,500 of funds received from the dissolution of the Former Los Banos Redevelopment Agency. These funds will be used for Community and Economic Development Projects that would have been paid for through the Redevelopment Agency.

Measure P/Measure A/Measure K

In November 2004, Los Banos' Measure P for 9-1-1, Fire protection, and Police services was approved by 77.9% of local citizens. This measure provides a .5% sales tax for public safety in the City. Measure P is split equally into two funds, one for Police & one for Fire. Just like the General Fund Measure P has experienced reductions in revenues based upon the loss of retail sales and the reduction of purchases of large "ticket" items by citizens; however, the City is seeing a gradual increase in revenues. In November 2009, voters approved Measure A which modifies the Measure P expenditure plan to support Police and Fire personnel for five years. In November 2013, voters approved Measure K to extend Measure A's expenditure plan for seven additional years. During the 2015-2016 fiscal year the City will utilize these funds to pay for two Police Officers and one Fire Captain. This has helped the shortfall in the General Fund due to increased personnel costs and decreased revenues. In 2015-2016 funding from Measure P will also be utilized to pay for half the cost of an Admin Clerk position.

Community Facilities District (CFD)

Revenues received from the Community Facilities District (CFD) pay for additional Police and Fire personnel that patrol newly annexed areas of the City. The 2015-2016 fiscal year assessed amount, which is billed through homeowner's property tax, is \$331.74 per unit and is a 2.8414% increase from the prior year. The CFD funds are split into two funds between Police and Fire. A transfer from the General Fund of \$64,812 is budgeted in fiscal year 2015-2016 as the CFD assessments received are unable to sustain its existing personnel as these costs continue to increase.

Assessment Districts

The City has maintained residential subdivision landscape and lighting districts since 1988. Currently the City maintains eighteen districts with 75% of homes being in a district. Revenues received are assessed on the homeowner's annual property tax. The actual cost of maintenance the City provides to areas not included in landscaping and lighting assessment districts totals 35% for City parks and street landscapes. The City charges 65% of actual costs for personnel including equipment and vehicle usage in the districts. Because of the limitations to increase fees associated with the districts, several districts will carry over negative fund balances until the fees associated with the maintenance of these parks can cover the costs. The assessments for seven districts have been approved to increase in the 2015-2016 fiscal year.

Grants

During the course of the past several years, the City has been successful in obtaining a number of specific purpose grants comprised of Federal and State funding. Grant funding helps alleviate significant economic impact. The City has been awarded funding for a hook-lift truck chassis, Police personnel, and Police and Fire equipment. This funding has provided opportunities for the City to acquire much needed equipment and maintain an essential level of service. The Police Department has been awarded grants to cover overtime costs and replacement of equipment through the AVOID DUI program and the Justice Assistance Grant (JAG). The Streets Department has been awarded grants for replacement of equipment through the California Air Resource Board (CARB) grants.

Enterprise Funds (Business-Type Funds)

The City maintains four business-type enterprise funds: Water, Wastewater, Solid Waste, and Airport. The goal of the City is for business-type funds to be self-sufficient.

A utility rate study was completed and approved in the 2011-2012 fiscal year. Rates were reviewed and designed to produce the minimum revenue necessary to cover projected operating costs, including direct operation expenses, regulatory requirements, contractually agreed-upon cost increases, bond repayment, and capital improvements. Therefore, rate increases were scheduled for five years ending in fiscal year 2015-2016 in order to meet the City's community infrastructure needs.

Internal Service Funds

The City has three internal service funds: Fleet Maintenance; Information Technology; and Retirees' Medical Health.

The Fleet Maintenance fund oversees and maintains the City's fleet and equipment, not including the Fire Department. The Fleet department maintains approximately a total of 232 vehicles. Due to their specialized fleet, the Fire department maintains their own fleet and equipment.

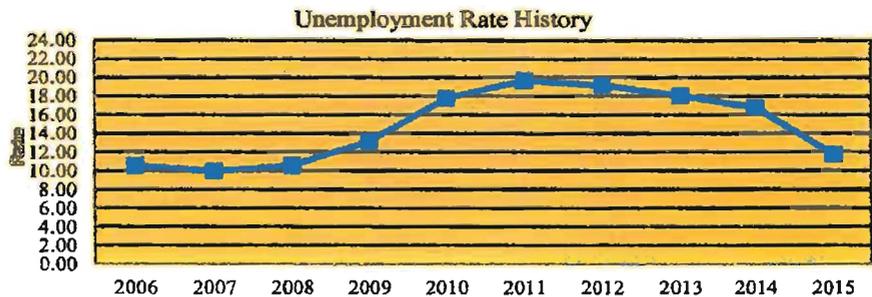
Information Technology (IT) is maintained by City staff. This department is funded by all City departments based on their use of IT services during the prior calendar year. The capital replacement is on an "as needed" basis.

The Retirees' Medical Health fund is another internal service fund that addresses the Government Accounting Standards Board (GASB) 45. Retirees' Medical Health is currently funded on a thirty year plan to fully fund the cost of the required benefit for retired employees and dependants.

The Economy

Critical to any budget planning are the current economic conditions and outlook for the Nation, the State, and the City. The local economy has presented significant challenges to the City of Los Banos during the past several years. California's and the San Joaquin Valley's economic recovery is trying to gain traction along with the nation, despite the unemployment rate problem. California's unemployment rate is currently 6.3%; locally we're experiencing a 11.8% unemployment rate. The unemployment rate decline is a good sign as the return of job growth is essential to generate a self-reinforcing recovery to our economy.

Year	Unemployment Rate
2006	10.60
2007	10.00
2008	10.60
2009	13.20
2010	17.80
2011	19.70
2012	19.20
2013	18.10
2014	16.80
2015	11.80



According to the Department of Finance (DOF), our population grew by .38% for a total of 37,145 citizens as of January 2015. The consumer price index for 2015 is 2.4% based on the San Jose / San Francisco / Oakland index.

Strategic Plan

The City has remained focused in managing expenditures and monitoring revenues and has prepared this budget with restoration in mind. It is with diligence and tenacity that the City strives to meet future goals of economic expansion and fiscal sustainability. City staff priorities as directed by City Council include:

1. Return two (2) Police Officers and one (1) Fire Captain to the General Fund from Measure K;
2. Fund unfunded employee positions;
3. Continue reinvestment in City employees; and
4. Establish a Capital Facilities Plan.

Along with these top priorities, the City also focuses on maintaining public safety, sustaining an operating reserve, and investing in the maintenance and replacement of aging infrastructure.

Conclusion

The City has faced challenging budgets in the past but with the City's leadership and resourceful staff, the City has conquered those challenges and has developed strategies to create efficiencies and realize savings. This has enabled the organization to stay afloat during the economic recession without severely impacting public service to the community. The City has been able to maintain a sufficient reserve to carry it through, due in large part to City employees giving back to the organization in its time of need. As the economy begins to improve the City is poised to capitalize on future opportunities. Los Banos is a City on the road to recovery and looks forward to its restoration and revitalization.

I would like to thank the employees of the City of Los Banos for their hard work and unwavering dedication. I would also like to thank the City Council for their effective policy management and support as we work together to ensure our community continues to thrive in its diversity, safety, health, and future prosperity. Working together we will continue our commitment to ensure public resources are managed prudently and efficiently and strive to plan wisely and soundly for our City's economic future.

Respectfully,

A handwritten signature in black ink, appearing to read "Steve Carrigan", with a long horizontal flourish extending to the right.

Steve Carrigan
City Manager



City of
Los Banos
At the Crossroads of California

MISSION STATEMENT

The City of Los Banos is committed to providing excellent services and enhancing the community's quality of life.

FUTURE GOALS

Return Public Safety personnel to the General Fund from Measure K

Fund unfunded employee positions

Continue to reinvest in City employees

Maintain Public Safety

Sustain an operating reserve

*California Society of
Municipal Finance Officers*

Certificate of Award

*Excellence
Fiscal Year 2014-2015*

Presented to the

City of Los Banos

For meeting the criteria established to achieve the Operating Budgeting Excellence Award.

February 8, 2015

Pamela Arends-King

*Pamela Arends-King
CSMFO President*

Michael Gomez

*Michael Gomez, Chair
Professional Standards and
Recognition Committee*



Dedicated Excellence in Municipal Financial Reporting

Gann Appropriation Limit

In November 1979, the California voters passed Proposition 4 (Article XIII B - "Gann Limit"), which placed a spending limit on the State and local governments. According to the Revenue and Taxation Code, Section 7910, each local government must establish its appropriations limit by Resolution each year at a regularly scheduled meeting or a noticed special meeting.

This year is the thirty sixth year in which the appropriation limit has been in effect. The City's actual budget subject to limitation is \$12.76 million. This means that the City has an additional \$28.06 million which could legally be appropriated. The annual adjustments to the spending limit were liberalized by Proposition 111 to be more closely linked to the rate of economic growth.

The provisions provide for the California per-capita personal income growth (a 1.0447% increase) or growth in non-residential property assessed valuation, whichever is higher. Non-residential construction for Merced County is not currently available.

Cities can choose to use the rate of "change in population" either within the City (a 1.0038% increase for the City of Los Banos) or the County (a 1.0063% increase for the County of Merced), whichever is higher.

Revenue

Article XIII B defines proceeds of taxes to include (1) tax revenues, (2) investment earnings on tax proceeds, and (3) fees and charges in excess of the cost of providing the specific service for which they are intended and/or imposed. Appropriations financed by other forms of revenues--such as charges, licenses, fees, proceeds of asset sales, and settlement funds--are not subject to the limit. Below illustrates the revenues the City receives:

Resources:	2015-16 FY Appropriation Limitation		
	Total	Appropriations: Not Subject	Subject
Proceeds of Taxes:			
Property Tax	2,902,202		2,902,202
Property Tax in lieu of VLF & Sales	2,335,379		2,335,379
Sales Tax	3,772,313		3,772,313
Special Taxes -PS Augmentation	2,212,864		2,212,864
Special Tax - CFD 2002-01	769,874		769,874
State Subventions (VLF, HOPTR)	4,000		4,000
Transient Occupancy Tax TOT	299,500		299,500
Franchise Fees	468,000		468,000
Total Proceeds of Taxes:	12,764,132	-	12,764,132
Non-proceeds of Taxes:			
General fund not tax proceeds	2,671,580	2,671,580	
Special Revenue Funds	4,528,641	4,528,641	
Capital Project Funds	64,478	64,478	
Debt Service Funds			
Enterprise Funds	18,272,520	18,272,520	
Internal Service Funds	2,527,317	2,527,317	
Total Proceeds of Non-Taxes:	28,064,536	28,064,536	-
Total of All Resources:	40,828,668	28,064,536	12,764,132
Maximum Allowable appropriations subject to limitations 2015-16 FY			72,893,471
Balance Under Article XIII B Limit:			60,129,339

Currently the City is only at 17% of its limitation and therefore will not be impacted by the appropriation limit.

Exhibit A

City of Los Banos
GANN APPROPRIATION LIMITATION
Fiscal Year 2015-2016

FY 2014-2015 Appropriation Limit			\$69,774,549
A. Change in California Per Capital Cost of Living (converted to a ratio)		1.0382	
B. Greater of the Change in population (converted to a ratio)			
City of Los Banos	1.0038		
County of Merced	1.0063	1.0063	
Adjustment factor (A multiplied by B)			1.0447
FY 2015-2016 Appropriations Limit			\$72,893,471

City of Los Banos Tax Appropriation Limit - 10 Years

<u>FY</u>	<u>City Population</u>	<u>Limit</u>
2015-2016	37,145	\$72,893,471
2014-2015	37,168	\$69,774,549
2013-2014	37,017	\$69,268,886
2012-2013	36,546	\$65,286,415
2011-2012	36,525	\$62,570,841
2010-2011	36,421	\$60,014,235
2009-2010	36,198	\$60,990,076
2008-2009	36,052	\$59,788,331
2007-2008	35,211	\$55,725,912
2006-2007	34,223	\$51,612,403
2005-2006	32,380	\$47,233,828

Fiscal Policies

1. REVENUE

- A. The City will endeavor to maintain a diversified and stable revenue base to minimize the effects of economic fluctuations on revenue generation.
- B. The City will estimate revenues using an objective, analytical process; in the case of uncertainty, conservative projections will be utilized.
- C. The City will fund all current expenditures from current revenues and available fund balance, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.
- D. Development process costs and related administrative expenses will be offset by development fees.
- E. City staff will provide monthly reports to the City Council which compare and analyze year-to-date actual revenues and expenditures to budget.

2. RESERVES & DESIGNATIONS

Purpose

- A. The City of Los Banos commits to target the minimum level necessary to maintain the City's credit worthiness and to adequately provide for economic uncertainties, local disasters or catastrophes, future debt or capital obligations, cash flow requirements and legal requirements.
- B. The City shall maintain unappropriated fund balance or working capital in the General Fund, Water, Wastewater, and Solid Waste operating funds.

Policy

- C. General Fund – The City shall make every effort to keep a minimum reserve level of 30% of the General Fund projected expenditures for the current year. The 30% minimum reserve level includes non-recurring emergencies and economic uncertainty.
- D. Water, Wastewater, and Solid Waste Operating Funds - The City shall make every effort to keep a minimum reserve of the appropriated operating budget for each of these enterprise operating funds.
- E. Liability Program – The City shall make every effort to minimize its risk. The City is a member of Central San Joaquin Valley Risk Management Authority which maintains a pooled coverage program for workers compensation, liability, auto-physical damage, property, and errors and omissions insurance. Under the pooled liability program, expected claims are actuarially determined and deposited with the Authority along with all estimated operating costs.
- F Other reserves; such as for cash flow needs or anticipated costs for service enhancements, will be established each fiscal year as needed.

Fiscal Policies (continued)

3. CASH MANAGEMENT

- A. Investments and cash management will be the responsibility of the Finance Department.
- B. In accordance with Section 53646 of the Government Code, the City Council will review and update annually, a specific investment policy. The primary purpose of this policy is to set forth the City's investment philosophy and objectives. The City's investment objectives are, in order of priority: 1) safety, 2) liquidity, and 3) yield. The policy also specifically outlines authorized investments, the acceptable percentages and maximum maturities allowed for each investment instrument and criteria used to determine qualified depositories/dealers.
- C. The City invests all idle cash as determined by analysis of anticipated cash flow needs. Specific emphasis will be placed on future cash requirements when selecting maturity dates to avoid forced liquidations and the potential corresponding loss of investment earnings.
- D. In order to maximize yields from the overall portfolio, the City will consolidate cash balances from all funds for investment purposes, and will allocate investment earnings to each fund in accordance with generally accepted accounting principles.
- E. The City Treasurer will generate a quarterly report to the City Council in conformance with all State laws and City investment policy requirements.
- F. The City's independent auditors, in conjunction with their annual audit, will audit cash and investment balances in conformance with generally accepted accounting principles.

4. BUDGET

- A. The City of Los Banos's Budget will be developed on an annual basis. Appropriations for each year will be approved by the City Council.
- B. The City's Budget Document will work towards developing selected performance measures to better describe the workload of the different City programs, to gauge our effectiveness in providing services, and to ultimately be able to compare the City's overall performance with other like agencies.
- C. The City will avoid budgetary and accounting procedures that balance the current budget at the expense of future budgets.
- D. The legal level of control is established as follows: The City Manager has the authority to transfer between line items within an activity to facilitate the functions of the activity in accordance with the directions, goals and policies of the City Council. The City Manager is authorized to transfer appropriations within an activity budget to facilitate the functions of that activity in accordance with the directions, goals and policies of the City Council. A transfer of appropriations between activities, additional appropriations, new programs, or new appropriations requires the authorization of the City Council.
- E. A mid-year budget report will be presented to Council in March each fiscal year.
- F. Budget Adjustments will be presented to Council throughout the year as necessary.

Fiscal Policies *(continued)*

5. COST ACCOUNTING

When feasible, costs will be charged directly to the appropriate fund and department. Employee labor costs are charged directly to the fund based on a percentage of which their job duties pertain. Labor costs for the Assessment Districts are charged out of Maintenance and into the various districts based on time spent in each district. Street activities are charged out to Solid Waste for the impact waste vehicles have on City streets, RSTP, and Gas Tax funds based on those related projects. Costs for internal services such as vehicle maintenance, technology, and retiree health will be charged to the end user using the most appropriate allocation method (number of vehicles, computers, employees, etc.). To ensure that appropriate fees for services and cost recovery level goals are being met, the City will conduct cost of services review on a regular basis.

6. ACCOUNTING BASIS

The City of Los Banos utilizes a modified accrual basis of accounting for its General Fund and other governmental-type funds. Revenues are recognized when they are available to finance expenditures of the current period and that expenditures are recognized when the payment is due. The accrual type accounting is utilized for the City's proprietary funds. Under this method, revenues are recognized when earned and expenditures are recorded at the time liabilities are incurred.

7. DEBT

Purpose

- A. To define the role of debt in the City's total financial strategy and to avoid using debt in a way that weakens other parts of the financial structure of the City.
- B. To provide for limits on debt to avoid potential pitfalls in servicing the debt.
- C. To maintain the best possible credit rating.

Policy

- D. When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.
- E. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- F. The City shall not use long-term debt for current operations.
- G. The City will maintain good communications about its financial condition with credit rating agencies.
- H. The City will follow a policy of full disclosure on every financial report and bond prospectus.
- I. Refinancing or bond refunding will only be undertaken when there is significant economic advantage to the City, and when it does not conflict with other fiscal or credit policies.
- J. The maintenance of the best possible credit rating shall be a major factor in all financial decisions.

Budget Preparation Process

The budget represents the 2015-2016 financial plan for the City of Los Banos. This document concludes an ongoing process involving input from everyone in the community. Budget development is a process, which begins in February and continues until the official budget is adopted by the City Council in June. Participation at all levels is evident in this ongoing process.

Review of Goals

There are several goals associated with the preparation and development of the City's budget document. First, the budget is a financial plan and management tool. The document should assist staff in monitoring revenues and expenditures and in evaluating the effectiveness of City activities and services. Second, the budget serves as an important reference document. It should provide staff, City Council and the general public with extensive information on the nature and scope of the municipal operations and services.

Department Budget Requests

The Finance Department issues revenue and expenditure budget sheets listing the prior year actual expenditures, current year appropriation amounts and space to input budget requests for the upcoming year. The departments fill out the forms with particular attention given to providing sufficient justification for budget requests. Individual business plans are required for significant operating budget increases. All business plan requests are returned to the Finance Department in preparation for the City Manager review.

Budget Review and Analysis

Departmental review sessions are scheduled with the City Manager, Finance Director, and the Department Heads. The objectives of this phase are to ensure that the intent of all budget requests is understood and complete. Various analytical techniques are utilized in evaluating departmental budget requests. Some of these include: evaluation of historical expenditure patterns as well as review of departmental operations. Spending priorities are based on the City's financial policies and mandated requirements, focusing on service levels, covering insurance and bond requirements, and the balancing of manpower, supplies and equipment. After these reviews, the management staff makes their final adjustments and recommendations for presentation to City Council.

City Council Adoption

In May the proposed budget is printed and distributed and City Council study sessions are held. A public hearing of the budget is conducted at the second Council meeting in June and the budget is adopted. In July the final adopted budget is published and final distribution is made.

Description of Funds

The basic accounting and reporting mode for a City is a fund. A fund is “an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created”. Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Funds used in government are classified into three broad categories: governmental, proprietary, and fiduciary. Governmental funds include activities usually associated with a typical state or local government’s operations (public safety, general government activities, etc). Proprietary funds are used in governments to account for activities often found in the private sector. Fiduciary funds account for assets held in a trustee or agent capacity for outside parties, including individuals, private organizations, and other government agencies. The various funds are grouped in fund types and categories as follows:

GOVERNMENTAL FUNDS

Includes activities usually associated with the governmental entities’ operations (police, fire and general government functions).

GENERAL FUND

The General Fund is a governmental fund used to account for the day-to-day operations of the City. All financial activity that is not required to be accounted for in another fund is included in the General Fund. Major revenue sources are all general taxes, such as property taxes, sales taxes and transient occupancy taxes, licenses and permits, funding from other government agencies such as vehicle-in-lieu fees, fines and penalties. Government Administration, Public Safety, Community & Economic Development, Building, Street, Engineering, Code Enforcement, Recreation, and Public Works Maintenance are funded from the General Fund.

SPECIAL REVENUE FUND

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

- **Gas Tax Fund (215-225)** – Was established to account for the construction and maintenance of the street system in Los Banos. Financing is provided by the City’s share of state gasoline taxes.
- **Traffic Impact Fees (230,233,234)** – Fees received from developers to be expended on new streets, traffic signals, and improvements of existing streets where they are impacted by new development.
- **Storm Drain Fee Fund (232)** · Fees received from developers to be expended on maintenance and improvements of existing storm drains where they are impacted by new development.

Description of Funds (continued)

SPECIAL REVENUE FUND (continued)

- **Fire Capital Improvement Fund (243)** - Developer fees that are charged to pay for fire capital improvement items such as equipment and vehicles.
- **Community Center Fee (244)** - Developer fees that are charged to pay for improvements and expansion of the community center.
- **Police Capital Improvement Fund (245)** - Developers fees that are charged to pay for police capital improvement items such as equipment and vehicles.
- **Traffic Safety Fund (246)** - Revenue received is the cities share of vehicle code fines collected within the City and it must be spent on traffic safety (police) expenditures.
- **Park Development Fees (250-259)** - Fees are received from developers to be used for the design, development and construction of new parks within the City.
- **Assessment Districts (271-289)** - Fees are charged to residents in the Assessment Districts through their property tax bills and funds are used to maintain landscaping and lighting.

CAPITAL PROJECT FUNDS

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

- **City Hall Impact Fee (304)** - Established to account for construction and/or improvements to City Hall.
- **Corporation Yard (306)** - Established to account for construction and/or acquisition of a corporate yard.
- **Child Development Center (324)**-Established to account for the building maintenance of the Child Development Center located at 1620 San Luis Street.

PROPRIETARY FUNDS

BUSINESS – TYPE FUNDS

Business-Type Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

- **Water Fund (501)** – Established to provide water services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, capital improvements, maintenance, billing and collection.

Description of Funds (continued)

BUSINESS – TYPE FUNDS (continued)

- **Wastewater Fund (502)** – Established to provide sewer collection and treatment services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, capital improvements, maintenance, financing and related debt service, billing and collection.
- **Airport Fund (505)** – Established to account for the operations of the City Airport.
- **Solid Waste Fund (510)** - Established to provide garbage services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, capital improvements, maintenance, billing and collection.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to finance and account for special activities and services performed by a designated City department for other departments on a cost reimbursement basis. Internal Service Funds are also used to account for specific purposes that benefit the City as a whole. The city maintains three Internal Service Funds: **(601) Fleet Maintenance, (610) Information Technology (656) Retirees' Medical Health.**

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History of the City

The gallant Gabriel Moraga, with his troop of Spanish Calvary from the Presidio of San Francisco came riding through the Pacheco Pass under orders from the Spanish Governor of California to explore the San Joaquin Valley in 1805. This jaunty leader and his party intent on reaching the floor of the valley cantered right across the area where the City of Los Banos now stands.

These explorers were astonished to note the great wealth of natural life everywhere. Gazing in every direction these Spaniards saw ducks, geese, cranes, herons, pelicans, curlew, antelope, deer, elk and grizzly bears all living their lives undisturbed. Prior to their visit only the local Indians had ventured into the area.



The next Spanish explorer to leave his name stamped indelibly on the region was Padre Felipe Arroyo de la Cuesta. He was a Franciscan monk who was stationed at Mission San Juan Bautista from 1808 to 1833. On his missionary visits to the Indians he discovered pools of water in the rocks at the summit of the mountains in a little creek bed that flowed down into the San Joaquin Valley. At these baths or pools he camped overnight with his band of friendly Indians from the Mission. Reports of these baths led to the local ranchers naming the creek "El Arroyo de Los Banos del Padre Arroyo." In time that lengthy moniker was reduced to "Los Banos Crick."



In 1873 a pioneer to the area named Gus Kreyenhagen ran a trading post near Los Banos Creek. The Post Office Department decided to establish a Post Office at the trading post and named it after the creek, hence the name "Los Banos."

History of the City (continued)



Henry Miller

Henry Miller arrived in San Francisco in 1850 with \$6.00 in his pocket. After working as a butcher he became aware of the need for a better grade of cattle than that which was available at that time in California. He came to the San Joaquin Valley and began his land acquisitions and cattle empire. He acquired land on both sides of the San Joaquin River ultimately owning that land for a distance of 120 miles. In 1871 he formed the San Joaquin and Kings River Canal and Irrigation Company. He is credited with being the first to introduce the crops of cotton, rice and alfalfa to the valley.

Henry Miller is credited with being the founder of Los Banos. He planted hundreds of shade trees and improved the streets. He also built several brick buildings to house his banks, stores and hotel, of which are still standing in the downtown area. Miller made a great effort to get the railroad to extend through the West Side and that eventually decided the present day location of Los Banos. Agriculture remains the number one industry in and around Los Banos and this is due mainly to the early success of Henry Miller.



The May Day Spring Fair comes from Henry Miller himself. Each year in May Miller would host a picnic for the town and some of the biggest parades in the state were held then.

Location

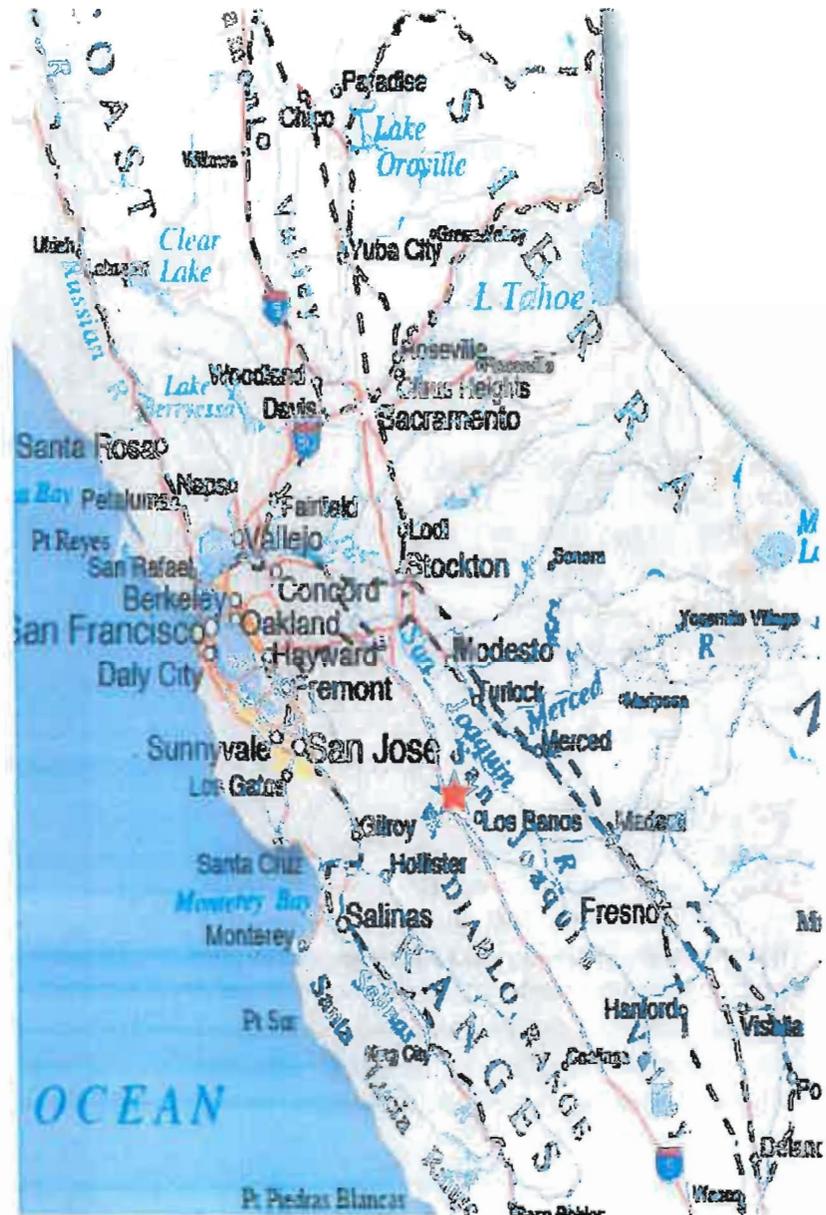
The City of Los Banos is located near the geographical center of California in the San Joaquin Valley.

Los Banos is about a 2 hour drive from San Francisco, Oakland and Sacramento. The Monterey Peninsula is less than a 1 1/2 hour trip as is San Jose.

The world famous natural wonder, Yosemite National Park can also be reached within 2 hours.

The Crossroads of California describes Los Banos because State Highways 33, 165 and 152 all pass through the city and Interstate 5 is six miles to the west. U.S. Highway 99 is 30 minutes to the east and the City of Fresno is 67 miles away.

Los Banos is famous for its agricultural products, including melons, almonds, walnuts, apricots, cotton, tomatoes and dairy products.



Recreation

San Luis Reservoir State Recreation Area

The three lakes of the San Luis Project are known for their boating, board sailing, camping, picnicking and most notably for their fishing. San Luis Reservoir and the O'Neill Forebay are famous for their world record striped bass. The area has four boat ramps and two sandy beaches (North Beach is designated for swimmers only).



Los Banos Wildlife Area

Lush Button Willow Lake teams with the stunning pageantry of 300,000 waterfowl escaping the ranges of an Artic winter. Activities include nature observation, hunting, (waterfowl), fishing boating and dog trails.



San Luis Refuge

Composed of 7,430 acres of marsh, grass upland and wooded sloughs and streams. Wildlife observation, photography, hunting and fishing are all attractions on this refuge that lies about eight miles north of Los Banos off State highway 165. A special attraction of the San Luis Wildlife Refuge is a large, fenced enclosure housing a colony of tule elk.



Grasslands Water District Refuge

For sightseeing and hunting, this is a privately owned refuge of 52,000 acres Northeast and South of Los Banos and is managed by the Grasslands Water District. County roads wind through the district where the public can observe waterfowl, fish in the canal and hunt ducks in season.



City of Los Banos - General Information

General City Profile	
Date of Incorporation	1907
Population	37,145
Form of Government	Council/Manager
Employees	151
Medium Age	29.8
Medium Household Income	\$48,542
Per Capita Income	\$18,009
Labor Force	16000

Public Safety		
Fire	Stations	2
	Sworn Personnel	16
	Service Units	14
Police	Stations	1
	Sworn Personnel	39
	Patrol Units	17
	Motorcycles	2
	Canine Officers	2

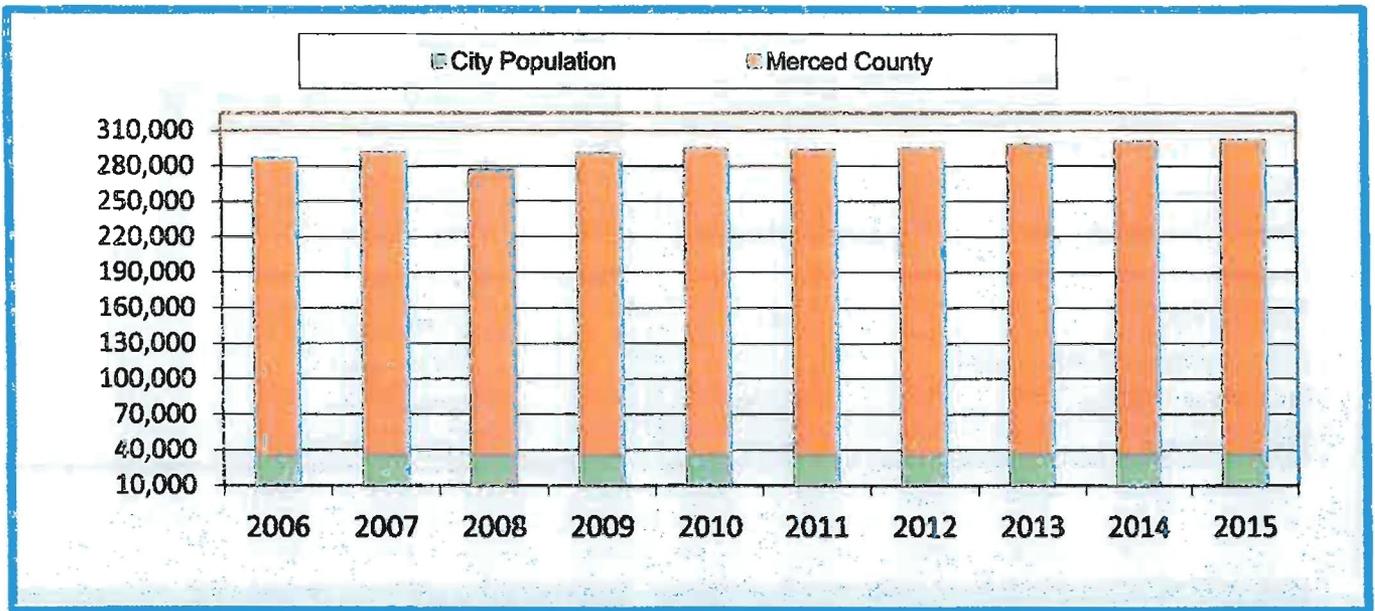
Public Services	
City Parks	2
Skate Park	2
Baseball Fields	1
Soccer Fields	6
Basket Ball Courts	6
Tennis Courts	13
Senior Citizen Centers	1
Airport	1
Child Development Center	1
Community Center	1

Public Works		
Water	Water Delivered (millions)	2,572 gal
	Services Accounts	11,206
	Storage Capacity (millions)	5,100 gal
Sewer	Average Daily Flow (mgd)	2.9
	Miles of Sewer	130
Solid Waste	Street Sweeping	
	Miles per Year	22,576
	Street Sweepers	2
Streets	Miles	110

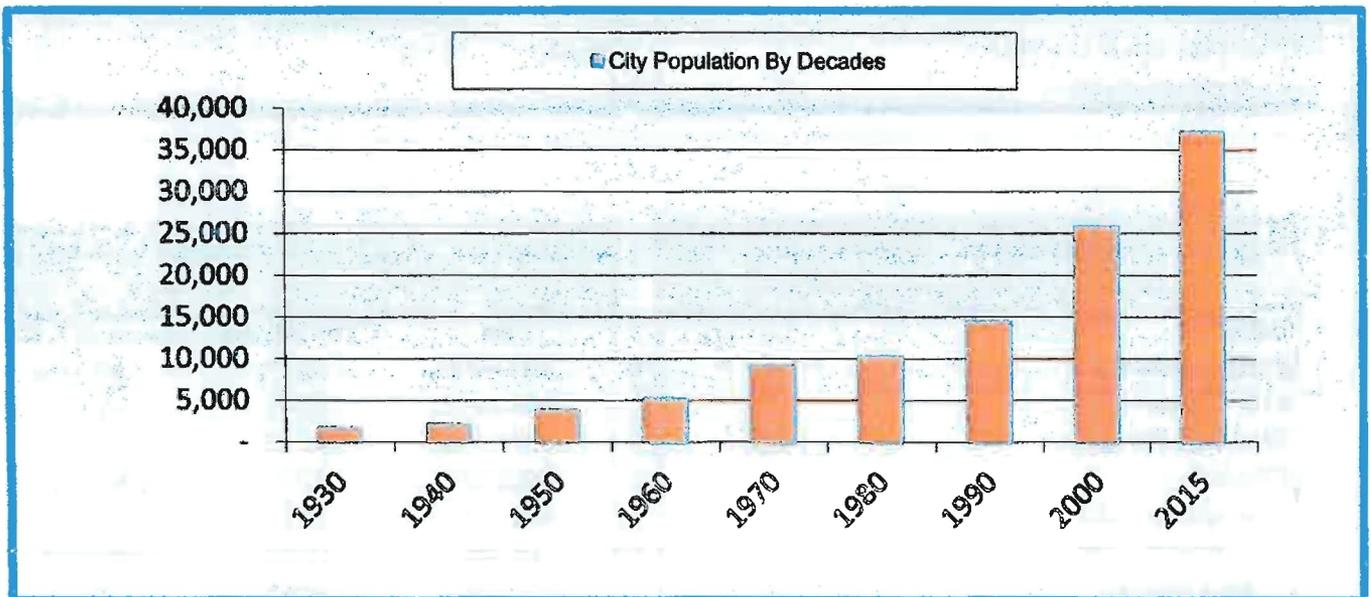
Facilities and Services not included in Reporting Entity	
Hospital	1
County Library	1
Fair Grounds	1
School Enrollment	10,260
Education	
Elementary Schools	8
Junior High Schools	1
High Schools	2
Continuation Schools	2
Private Schools	2
Community College	1

City Growth		
Year	Population	Assessed Value
2005-2006	32,310	1,682,629
2006-2007	33,957	2,047,152
2007-2008	34,992	3,022,057
2008-2009	35,705	2,862,172
2009-2010	36,198	1,814,335
2010-2011	36,421	1,687,376
2011-2012	36,525	1,743,715
2012-2013	36,546	1,749,273
2013-2014	37,017	1,844,571
2014-2015	37,145	2,124,093

Population History



The City of Los Banos is an incorporated city within the County of Merced located in California's San Joaquin Valley. The city's current population is estimated at 37,145. The city strives to maintain the small town charm which is a characteristic of so many rural, farming communities. With an average temperature of 72 degrees, a comfortable, affordable way of life can be found here.



Source: US Census Bureau

City of Los Banos
Summary of Fund Balance
2015-2016

Fund #	Fund	Estimated Beginning Balance	2015-16 Adopted Revenues	2015-16 Transfer In	2015-16 Adopted Expenditures	2015-16 Transfer Out	Estimated Ending Balance
100	General Fund-Unassigned	7,607,644	12,438,419	14,555	12,037,965	108,538	7,914,115
200	Movie Night	3,819	0	0	0	0	3,819
202	City Hall Admin	82,869	3,840	0	5,750	0	80,959
204	Prevention Underage Drinking	7,721	0	0	1,000	0	6,721
207	RSTP Exchange	2,610,097	389,000	0	28,000	60,000	2,911,097
210	Plant a Tree	307	0	0	307	0	0
212	PEG Franchise Fee	98,831	12,300	0	5,000	0	106,131
215	Gas Tax	782,352	810,804	0	1,274,365	0	318,791
225	SB 325 Transportation	335	0	0	0	0	335
230	Traffic Impact Fee	2,290,716	794,200	0	345,000	0	2,739,916
232	Storm Drain Fee	8,996	79,000	0	0	0	87,996
233	Lamoglia Traffic Impact	748,318	0	0	0	0	748,318
234	Meadowlands Traffic Impact	128,835	0	0	0	0	128,835
235	Asset Forfeiture	62,665	1,700	0	30,000	0	34,365
236	Police Public Safety Augmentation	1,026,625	1,106,932	0	813,392	0	1,320,165
237	SLESF COPS Program	0	100,000	43,726	143,726	0	0
238	Fire Public Safety Augmentation	523,925	1,105,932	0	1,124,343	0	505,514
240	JAG Edward Byrne Grant	0	10,323	0	10,323	0	0
243	Fire Capital Improvement	910,135	15,130	0	471,000	0	454,265
244	Community Center Fee	196,037	2,700	0	197,500	0	1,237
245	Police Capital Improvement	1,263,830	16,690	0	60,000	0	1,220,520
246	Traffic Safety	75,221	47,718	0	41,518	0	81,421
248	Homeland Security Grant	305	50,000	0	50,000	0	305
249	CMAQ/SRTS/SJVAPCD/CARB Grant	15,150	50,000	60,000	110,000	0	15,150
250	Los Banos Park Development Fee	(36,708)	0	0	0	0	(36,708)
251	Mission Village North Dev Fee	68,394	0	0	0	0	68,394
252	Public Facilities	16,562	106	0	0	0	16,668
253	Regency Estates Park Dev Fee	135,729	0	0	0	0	135,729
255	Vineyard Park Dev Fee	15,788	0	0	0	0	15,788
256	Meadowland Park Dev Fee	180,972	0	0	0	0	180,972
257	Mission Estates Park	147,908	0	0	0	0	147,908
258	Stonecreek Park Fund	86,563	58,284	0	58,084	0	86,763
259	Orchard Terrace Park	3,449	58,134	0	58,084	0	3,499
262	CDBG Microenterprise Prog Inc	55,035	14,555	0	0	14,555	55,035
271	Ranchwood Estates AD #1	109,393	411,719	0	496,439	0	24,673
272	Cresthills AD #2	213,985	72,391	0	57,439	0	228,937
273	Los Banos Gardens AD #3	(75,723)	118,862	0	107,806	0	(64,667)
274	College Green Estates AD #4	167,541	101,476	0	122,089	0	146,928
275	Orchard Terrace AD #5	25,450	64,224	0	47,655	0	42,019
276	St. Francis Estates AD #6	46,295	25,538	0	29,732	0	42,101
277	Valley Meadows AD #7	676	13,482	0	12,304	0	1,854
279	Jo-Lin Manor/Ranch AD #9	(18,703)	115,404	0	93,526	0	3,175
280	LB Creek Shopping Center AD #10	(497)	38,087	0	23,171	0	14,419
281	Meadowlands AD #11	(331,281)	177,483	0	209,630	0	(363,428)
282	Mission Estates AD #12	93,682	96,776	0	108,271	0	82,187
283	Somerset Park AD #13	19,821	25,196	0	26,575	0	18,442
284	Northgate @ Regency AD #14	81,168	194,277	0	212,735	0	62,710
285	Magnolia Grove AD #15	(36,944)	9,435	0	5,825	0	(33,334)
286	Senior Home Villages AD #16	(5,447)	10,062	0	8,714	0	(4,099)
287	Stonecreek Villages AD #17	(203,472)	158,755	0	148,982	0	(193,699)

City of Los Banos
Summary of Fund Balance
2015-2016

Fund #	Fund	Estimated Beginning Balance	2015-16 Adopted Revenues	2015-16 Transfer In	2015-16 Adopted Expenditures	2015-16 Transfer Out	Estimated Ending Balance
288	Rail Trail Corridor AD #18	10,047	108,343	0	79,880	0	38,510
289	Talbott Park AD #19	(35,806)	38,059	0	80,795	0	(78,542)
290	Police CFD	1,670	384,937	32,609	417,546	0	1,670
291	Fire CFD	0	384,937	32,203	417,140	0	0
293	HOME PI Housing Rehab	51,645	0	0	0	0	51,645
294	NSP Program Income	20,824	66,050	0	70,000	0	16,874
295	Repair & Demolition	14,966	0	0	0	0	14,966
303	Traffic Mitigation	144,970	0	0	0	0	144,970
304	City Hall	347,543	11,358	0	0	0	358,901
306	Corporation Yard	144,590	3,860	0	140,000	0	8,450
308	Prop 1B	369	0	0	0	0	369
324	Child Development Center	(871,351)	49,260	0	24,106	0	(846,197)
501	Water	14,508,056	5,362,000	0	5,355,101	0	14,514,955
502	Wastewater	6,194,755	5,485,050	0	5,649,332	0	6,030,473
505	Airport	237,669	405,600	0	368,817	0	274,452
510	Solid Waste & Street Sweeping	2,767,573	7,019,870	0	7,260,992	0	2,526,451
601	Fleet Maintenance	33,098	890,500	0	902,844	0	20,754
610	Information Technology	42,595	415,105	0	446,495	0	11,205
656	Retirees' Medical Health	179,836	1,221,712	0	1,220,712	0	180,836
		<u>\$42,997,418</u>	<u>\$40,645,575</u>	<u>\$183,093</u>	<u>\$41,010,010</u>	<u>\$183,093</u>	<u>\$42,632,983</u>

Estimated beginning fund balances are based on an accrual basis except for the Business type funds
which are based on an available unrestricted cash basis.

City of Los Banos
 Adopted Expenditures
 2015-2016

Fund	Dept	Description	Adopted
<u>GENERAL FUND</u>			
Administration			
100	410	Personnel Services	732,271
100	410	Supplies & Services	346,247
100	410	Interest - Debt Service	4,560
100	495	Contingency	50,000
100	498	Transfer Out	108,538
		Total	\$1,241,616
Community & Economic Development			
100	419	Personnel Services	232,044
100	419	Supplies & Services	206,719
		Total	\$438,763
Police			
100	421	Personnel Services	6,554,923
100	421	Supplies & Services	813,447
100	421	Capital Outlay	135,000
		Total	\$7,503,370
Fire			
100	422	Personnel Services	891,305
100	422	Supplies & Services	330,636
100	422	Interest - Debt Service	3,571
		Total	\$1,225,512
Building			
100	424	Personnel Services	31,640
100	424	Supplies & Services	251,951
100	424	Interest - Debt Service	1,520
		Total	\$285,111
Engineering			
100	426	Personnel Services	63,172
100	426	Supplies & Services	7,782
		Total	\$70,954

City of Los Banos
 Adopted Expenditures
 2015-2016

Fund	Dept	Description	Adopted
Code Enforcement			
100	429	Personnel Services	210,330
100	429	Supplies & Services	47,454
		Total	<u>\$257,784</u>
Streets			
100	431	Personnel Services	890,153
100	431	Supplies & Services	685,304
100	431	Capital Outlay	28,000
100	431	Charge Ins - Outs	(1,603,457)
		Total	<u>\$0</u>
Recreation			
100	451	Personnel Services	183,752
100	451	Supplies & Services	122,776
		Total	<u>\$306,528</u>
Maintenance			
100	452	Personnel Services	829,935
100	452	Supplies & Services	369,360
100	452	Charge Ins - Outs	(542,200)
		Total	<u>\$657,095</u>
Senior Citizens			
100	453	Personnel Services	13,296
100	453	Supplies & Services	6,799
		Total	<u>\$20,095</u>
Community Center			
100	481	Personnel Services	73,247
100	481	Supplies & Services	116,428
		Total	<u>\$189,675</u>
TOTAL GENERAL FUND			<u><u>\$12,196,503</u></u>

City of Los Banos
 Adopted Expenditures
 2015-2016

Fund	Dept	Description	Adopted
<u>SPECIAL REVENUE FUNDS</u>			
City Hall Admin			
202	410	Capital Outlay	5,750
		Total	<u>\$5,750</u>
Prevention Underage Drinking			
204	421	Supplies & Services	1,000
		Total	<u>\$1,000</u>
RSTP Exchange			
207	498	Charge Ins - Outs	28,000
207	498	Transfer Out	60,000
		Total	<u>\$88,000</u>
Plant-A-Tree			
210	454	Supplies & Services	307
		Total	<u>\$307</u>
Peg Franchise Fee			
212	410	Supplies & Services	5,000
		Total	<u>\$5,000</u>
Gas Tax			
215	430	Supplies & Services	80,000
215	430	Charge Ins - Outs	1,194,365
		Total	<u>\$1,274,365</u>
Traffic Impact			
230	430	Supplies & Services	15,000
230	430	Capital Outlay	330,000
		Total	<u>\$345,000</u>
Asset Forfeiture			
235	421	Supplies & Services	30,000
		Total	<u>\$30,000</u>
Police Augmentation			
236	421	Personnel Services	712,113
236	421	Supplies & Services	101,279
		Total	<u>\$813,392</u>

City of Los Banos
 Adopted Expenditures
 2015-2016

Fund	Dept	Description	Adopted
SLESF COPS Program			
237	421	Personnel Services	143,726
		Total	<u>\$143,726</u>
Fire Augmentation			
238	422	Personnel Services	1,053,612
238	422	Supplies & Services	70,731
		Total	<u>\$1,124,343</u>
JAG Edward Byrne Grant			
240	421	Capital Outlay	10,323
		Total	<u>\$10,323</u>
Fire Capital Improvement			
243	422	Supplies & Services	10,000
243	422	Capital Outlay	461,000
		Total	<u>\$471,000</u>
Community Center Fee			
244	410	Capital Outlay	197,500
		Total	<u>\$197,500</u>
Police Capital Improvement			
245	421	Supplies & Services	10,000
245	421	Capital Outlay	50,000
		Total	<u>\$60,000</u>
Traffic Safety			
246	421	Personnel Services	32,882
246	421	Supplies & Services	8,636
		Total	<u>\$41,518</u>
Homeland Security Grant			
248	421	Supplies & Services	6,000
248	421	Capital Outlay	19,000
248	422	Capital Outlay	25,000
		Total	<u>\$50,000</u>

City of Los Banos
 Adopted Expenditures
 2015-2016

Fund	Dept	Description	Adopted
CMAQ/SRTS/SJVAPCD/CARB Grant			
249	430	Capital Outlay	110,000
		Total	<u>\$110,000</u>
Stonecreek Park			
258	454	Capital Outlay	58,084
		Total	<u>\$58,084</u>
Orchard Terrace Park			
259	454	Capital Outlay	58,084
		Total	<u>\$58,084</u>
CDBG Micro Enterprise Program Income			
262	498	Transfer Out	14,555
		Total	<u>\$14,555</u>
Ranchwood AD#1			
271	458	Supplies & Services	273,181
271	458	Capital Outlay	74,500
271	458	Charge Ins - Outs	148,758
		Total	<u>\$496,439</u>
Cresthills AD#2			
272	458	Supplies & Services	36,919
272	458	Charge Ins - Outs	20,520
		Total	<u>\$57,439</u>
Los Banos Gardens AD#3			
273	458	Supplies & Services	84,814
273	458	Charge Ins - Outs	22,992
		Total	<u>\$107,806</u>
College Green AD#4			
274	458	Supplies & Services	88,712
274	458	Charge Ins - Outs	33,377
		Total	<u>\$122,089</u>

City of Los Banos
 Adopted Expenditures
 2015-2016

Fund	Dept	Description	Adopted
Orchard Terrace AD#5			
275	458	Supplies & Services	38,952
275	458	Charge Ins - Outs	8,703
		Total	<u>\$47,655</u>
ST. Francis AD#6			
276	458	Supplies & Services	21,029
276	458	Charge Ins - Outs	8,703
		Total	<u>\$29,732</u>
Valley Meadows AD#7			
277	458	Supplies & Services	11,265
277	458	Charge Ins - Outs	1,039
		Total	<u>\$12,304</u>
Jo-Lin Manor AD#9			
279	458	Supplies & Services	60,330
279	458	Charge Ins - Outs	33,196
		Total	<u>\$93,526</u>
LB Creek Shopping Center AD#10			
280	458	Supplies & Services	13,727
280	458	Charge Ins - Outs	9,444
		Total	<u>\$23,171</u>
Meadowlands AD#11			
281	458	Supplies & Services	186,638
281	458	Charge Ins - Outs	22,992
		Total	<u>\$209,630</u>
Mission Estates AD#12			
282	458	Supplies & Services	66,164
282	458	Charge Ins - Outs	42,107
		Total	<u>\$108,271</u>

City of Los Banos
 Adopted Expenditures
 2015-2016

Fund	Dept	Description	Adopted
Somerset Park AD#13			
283	458	Supplies & Services	18,911
283	458	Charge Ins - Outs	7,664
		Total	<u>\$26,575</u>
Northgate @ Regency AD#14			
284	458	Supplies & Services	112,661
284	458	Charge Ins - Outs	100,074
		Total	<u>\$212,735</u>
Magnolia Grove AD#15			
285	458	Supplies & Services	5,825
		Total	<u>\$5,825</u>
Senior Villages AD#16			
286	458	Supplies & Services	7,454
286	458	Charge Ins - Outs	1,260
		Total	<u>\$8,714</u>
Stonecreek Village AD#17			
287	458	Supplies & Services	121,261
287	458	Charge Ins - Outs	27,721
		Total	<u>\$148,982</u>
Rail Trail Corridor AD#18			
288	458	Supplies & Services	49,224
288	458	Charge Ins - Outs	30,656
		Total	<u>\$79,880</u>
Talbott Park AD#19			
289	458	Supplies & Services	57,803
289	458	Charge Ins - Outs	22,992
		Total	<u>\$80,795</u>

City of Los Banos
 Adopted Expenditures
 2015-2016

Fund	Dept	Description	Adopted
Police CFD			
290	421	Personnel Services	415,146
290	421	Supplies & Services	2,400
		Total	<u>\$417,546</u>
Fire CFD			
291	422	Personnel Services	414,740
291	422	Supplies & Services	2,400
		Total	<u>\$417,140</u>
NSP Program Income			
294	463	Supplies & Services	70,000
		Total	<u>\$70,000</u>
<u>CAPITAL PROJECT FUNDS</u>			
Corporation Yard			
306	430	Capital Outlay	140,000
		Total	<u>\$140,000</u>
Child Development Center			
324	452	Supplies & Services	24,106
		Total	<u>\$24,106</u>
<u>BUSINESS TYPE FUNDS</u>			
Water			
501	410	Personnel Services	383,105
501	410	Supplies & Services	216,844
		Total Water Administration	<u>\$599,949</u>
501	461	Personnel Services	1,220,963
501	461	Supplies & Services	1,711,189
501	461	Capital Outlay	1,723,000
501	495	Contingency	100,000
		Total Water	<u>\$4,755,152</u>
		Total Water Fund	<u>\$5,355,101</u>

City of Los Banos
Adopted Expenditures
2015-2016

Fund	Dept	Description	Adopted
Wastewater			
502	410	Personnel Services	376,360
502	410	Supplies & Services	216,683
502	410	Total Wastewater Administration	<u>\$593,043</u>
502	432	Personnel Services	681,339
502	432	Supplies & Services	464,488
502	432	Capital Outlay	1,600,000
502	432	Total Wastewater Collection	<u>\$2,745,827</u>
502	433	Personnel Services	453,144
502	433	Supplies & Services	820,318
502	433	Capital Outlay	460,000
502	433	Interest - Debt Service	477,000
502	433	Total Wastewater Treatment	<u>\$2,210,462</u>
502	495	Contingency	100,000
		Total Wastewater Fund	\$5,649,332
Airport			
505	435	Personnel Services	11,973
505	435	Supplies & Services	319,172
505	435	Capital Outlay	10,000
505	435	Interest - Debt Service	27,672
		Total	<u>\$368,817</u>
Solid Waste & Street Sweeping			
510	410	Personnel Services	376,904
510	410	Supplies & Services	216,682
510	410	Total Solid Waste Administration	<u>\$593,586</u>
510	490	Personnel Services	665,941
510	490	Supplies & Services	5,303,373
510	490	Capital Outlay	217,000
510	490	Charge Ins - Outs	381,092
510	490	Total Solid Waste Management	<u>\$6,567,406</u>
510	495	Contingency	100,000
		Total Solid Waste Fund	\$7,260,992

City of Los Banos
 Adopted Expenditures
 2015-2016

Fund	Dept	Description	Adopted
<u>INTERNAL SERVICE FUNDS</u>			
Fleet Maintenance			
601	480	Personnel Services	217,252
601	480	Supplies & Services	677,657
601	480	Interest - Debt Service	7,935
		Total	\$902,844
Information Technology			
610	410	Personnel Services	360,870
610	410	Supplies & Services	34,191
610	410	Capital Outlay	51,434
		Total	\$446,495
Retirees' Medical Health			
656	415	Personnel Services	834,760
656	498	Transfer Out	385,952
		Total	\$1,220,712
TOTAL ALL FUNDS			\$41,243,103

<u>Summary All Funds</u>	
Personnel Services	19,060,898
Supplies & Services	14,977,229
Capital Outlay	5,763,675
Interest - Debt Service	522,258
Charge Ins - Outs	(2)
Contingency	350,000
Transfer Out	569,045
TOTAL	\$41,243,103

City of Los Banos
Expenditure History by Fund
2015-2016

Fund	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
100	GENERAL FUND	\$10,473,958	\$10,286,174	\$10,947,952	\$12,196,503
	Special Revenue Funds				
200	MOVIE NIGHT	439	214	0	0
202	CITY HALL ADMIN	2,036	9,765	9,015	5,750
204	PREVENTION UNDERAGE DRINKING	500	2,000	1,000	1,000
207	RSTP EXCHANGE	130,800	46,128	14,932	88,000
210	PLANT-A-TREE	0	0	508	307
212	PEG FRANCHISE	38,255	0	0	5,000
215	GAS TAX	532,969	940,862	1,091,489	1,274,365
225	SB325 TRANSPORTATION	491,549	97,479	84,164	0
229	REGIONAL TRANS IMPACT FEE (RTIF)	0	25,085	0	0
230	TRAFFIC IMPACT	1,285	181,511	304	345,000
235	ASSET FORFEITURE	62,581	17,892	8,000	30,000
236	POLICE AUGMENTATION	1,195,854	1,117,494	1,082,392	813,392
237	SLESF COPS PROGRAM	117,455	126,457	138,074	143,726
238	FIRE AUGMENTATION	1,164,849	1,050,023	1,091,058	1,124,343
239	JAG (JUSTICE ASSISTANT GRANT)	0	20,804	0	0
240	JAG EDWARD BYRNE GRANT	16,555	9,670	12,268	10,323
241	JAG EDWARD BYRNE GRANT	2,411	11,749	0	0
242	CHRP-COPS HIRING RECOVERY PROGRAM	105,742	0	0	0
243	FIRE CAPITAL IMPROVEMENT	77,664	53,859	254,000	471,000
244	COMMUNITY CENTER FEE	0	0	0	197,500
245	PD CAPITAL IMPROVEMENT	297,412	103,233	18,500	60,000
246	TRAFFIC SAFETY	55,319	25,732	12,914	41,518
247	SPECIAL AVIATION	1,421	0	0	0
248	HOMELAND SECURITY GRANT	38,230	62,159	46,900	50,000
249	CMAQ/SRTS/SJVAPCD/CARB GRANT	455,073	914,743	224,732	110,000
258	STONE CREEK PARK	99,953	30,686	63,893	58,084
259	ORCHARD TERRACE PARK	0	0	97,525	58,084
262	CDBG MICRO ENTERP PROGRAM INCOME	16,959	22,230	16,780	14,555
267	HOME REHAB GRANT	6,448	0	0	0
271	RANCHWOOD EST AD#1	362,044	362,412	402,264	496,439
272	CRESTHILLS AD#2	46,016	45,747	45,902	57,439
273	LOS BANOS GARDENS AD#3	84,689	81,075	99,820	107,806
274	COLLEGE GREEN EST AD#4	95,539	78,070	90,159	122,089
275	ORCHARD TERRACE AD#5	50,867	46,615	42,153	47,655
276	ST. FRANCIS ESTATES AD#6	23,362	20,643	24,686	29,732
277	VALLEY MEADOWS AD#7	5,922	7,594	9,289	12,304
279	JO-LIN MANOR/RNCH AD #9	71,137	84,922	74,903	93,526
280	LB CREEK SHP CNTR AD#10	14,437	17,344	18,715	23,171
281	MEADOWLANDS AD#11	157,448	174,875	199,285	209,630
282	MISSION ESTATES AD#12	85,486	83,941	94,947	108,271
283	SOMERSET PARK AD#13	18,926	16,119	20,998	26,575
284	NORTHGATE @ REGENCY AD#14	168,612	163,340	196,971	212,735

City of Los Banos
Expenditure History by Fund
2015-2016

Fund	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
285	MAGNOLIA GROVE AD#15	4,996	5,256	6,004	5,825
286	SENIOR VILLAGES AD#16	4,365	5,418	6,281	8,714
287	STONE CREEK VLLGE AD#17	128,750	126,729	145,019	148,982
288	RAIL TRAIL CORDOR AD#18	66,347	70,824	67,380	79,880
289	TALBOTT PARK AD#19	52,758	40,268	47,133	80,795
290	POLICE CFD 2002-01	378,693	359,124	397,439	417,546
291	FIRE CFD 2002-01	434,782	449,414	415,083	417,140
292	CDBG PI HOUSING REHAB	4,715	4	0	0
293	HOME PI HOUSING REHAB	939	0	0	0
294	NSP PROGRAM INCOME	58,309	365,612	75,350	70,000
	Total Special Revenue Funds	\$7,230,895	\$7,475,121	\$6,748,229	\$7,678,201
	Capital Project Funds				
304	CITY HALL FUND	0	77,699	0	0
306	CORPORATION YARD	0	0	0	140,000
308	PROP 1B	576,137	0	0	0
324	CHILD DEVELOPMENT CENTER	19,683	19,435	23,631	24,106
	Total Capital Project Funds	\$595,820	\$97,134	\$23,631	\$164,106
	Business Type Funds				
501	WATER	3,537,271	7,543,667	4,072,876	5,355,101
502	WASTEWATER	3,818,398	5,348,132	4,026,984	5,649,332
505	AIRPORT	500,488	428,423	339,294	368,817
510	SOLID WASTE & STREET SWEEPING	5,570,816	6,919,135	6,642,790	7,260,992
	Total Business Type Funds	\$13,426,973	\$20,239,357	\$15,081,944	\$18,634,242
	Internal Service Funds				
601	FLEET MAINTENANCE	756,573	735,202	867,594	902,844
610	INFORMATION TECHNOLOGY	372,100	375,114	411,637	446,495
656	RETIREES' MEDICAL HEALTH	1,342,583	1,072,388	1,075,756	1,220,712
	Total Internal Service Funds	\$2,471,256	\$2,182,704	\$2,354,987	\$2,570,051
	TOTAL ALL FUNDS	\$34,198,902	\$40,280,490	\$35,156,743	\$41,243,103

City of Los Banos
Expenditure History by Department
2015-2016

Fund Dept	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
Administration Department					
100 410	ADMINISTRATION	2,056,159	1,012,588	1,083,259	1,083,078
100 495	CONTINGENCY	22,060	46,421	25,000	50,000
100 498	TRANSFER OUT	17,173	74,048	100,190	108,538
202 410	CITY HALL ADMIN	2,036	9,765	9,015	5,750
212 410	PEG FRANCHISE	38,255	0	0	5,000
304 410	CITY HALL FUND	0	77,699	0	0
501 410	WATER	564,702	556,527	575,077	599,949
502 410	WASTEWATER	558,438	539,762	570,985	593,043
510 410	SOLID WASTE	570,219	554,813	571,632	593,586
610 410	INFORMATION TECHNOLOGY	372,100	375,114	411,637	446,495
656 415	RETIREEES' MEDICAL HEALTH	1,342,583	1,072,388	1,075,756	1,220,712
Total Administration		\$5,543,725	\$4,319,125	\$4,422,551	\$4,706,151
Community & Economic Development					
100 419	COMM & ECON DEVELOPMENT	346,027	335,583	434,044	438,763
262 463	CDBG MICRO ENTERPRISE PI	16,959	22,230	16,780	14,555
267 463	HOME REHAB GRANT	6,448	0	0	0
292 498	CDBG HOUSING REHAB PI	4,715	4	0	0
293 463	HOME PI HOUSING REHAB	939	0	0	0
294 463	NSP PROGRAM INCOME	58,308	365,612	75,350	70,000
Total Community & Economic Development		\$433,396	\$723,429	\$526,174	\$523,318
Police Department					
100 421	POLICE	5,375,506	6,211,814	6,388,513	7,503,370
100 429	CODE ENFORCEMENT	136,658	273,210	248,338	257,784
100 441	ANIMAL CONTROL	96,924	0	0	0
204 421	PREVENTION UNDERAGE DRINKING	500	2,000	1,000	1,000
235 421	ASSET FORFEITURE	62,581	17,892	8,000	30,000
236 421	POLICE AUGMENTATION	1,195,854	1,117,494	1,082,392	813,392
237 421	SLESF COPS PROGRAM	117,455	126,457	138,074	143,726
239 421	JAG (JUSTICE ASSISTANT GRANT)	0	20,804	0	0
240 421	JAG EDWARD BYRNE GRANT	16,555	9,670	12,268	10,323
241 421	JAG EDWARD BYRNE GRANT	2,411	11,749	0	0
242 421	CHRP-COPS HIRING RECOVERY PROG	105,742	0	0	0
245 421	PD CAPITAL IMPROVEMENT	297,412	103,233	18,500	60,000
246 421	TRAFFIC SAFETY	55,319	25,732	12,914	41,518
248 421	HOMELAND SECURITY GRANT	0	29,997	26,900	25,000
290 421	POLICE CFD 2002-01	378,693	359,125	397,439	417,546
Total Police		\$7,841,610	\$8,309,177	\$8,334,338	\$9,303,659
Fire & Building Department					
100 422	FIRE	1,108,577	1,106,208	1,147,756	1,225,512
100 424	BUILDING	288,108	194,933	371,469	285,111
238 422	FIRE AUGMENTATION	1,164,849	1,050,024	1,091,058	1,124,343
243 422	FIRE CAPITAL IMPROVEMENT	77,664	53,859	254,000	471,000

City of Los Banos
Expenditure History by Department
2015-2016

Fund	Dept	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
248	422	HOMELAND SECURITY GRANT	38,230	32,162	20,000	25,000
291	422	FIRE CFD 2002-01	434,782	449,414	415,083	417,140
		Total Fire & Building	\$3,112,210	\$2,886,600	\$3,299,366	\$3,548,106
Public Works Department						
Streets & Roads						
100	426	ENGINEERING	63,873	55,237	63,334	70,954
100	431	STREETS	0	0	0	0
207	430	RSTP EXCHANGE	130,800	46,128	14,932	88,000
215	430	GAS TAX	532,969	940,862	1,091,489	1,274,365
225	430	SB325 TRANSPORTATION	491,549	97,479	84,164	0
229	430	REGIONAL TRANS IMPACT FEE (RTIF)	0	25,085	0	0
230	430	TRAFFIC IMPACT	1,285	181,511	304	345,000
249	430	CMAQ/SRTS/SJVAPCD/CARB GRANT	10,911	884,382	224,732	110,000
249	431	CMAQ/SRTS/SJVAPCD/CARB GRANT	40,832	30,360	0	0
306	430	CORPORATION YARD	0	0	0	140,000
308	430	PROP 1B	576,137	0	0	0
Maintenance & Recreation						
100	451	RECREATION	259,773	253,037	281,097	306,528
100	452	MAINTENANCE	534,238	537,538	615,716	657,095
100	453	SENIOR ACTIVITIES	17,773	19,504	19,049	20,095
100	481	COMMUNITY CENTER	151,109	166,053	170,187	189,675
200	451	MOVIE NIGHT	439	214	0	0
210	454	PLANT-A-TREE	0	0	508	307
244	410	COMMUNITY CENTER FEE	0	0	0	197,500
258	454	STONE CREEK PARK	99,953	30,686	63,893	58,084
258	454	ORCHARD TERRACE PARK	0	0	97,525	58,084
324	452	CHILD DEVELOPMENT CENTER	19,683	19,435	23,631	24,106
Assessment Districts						
271	458	RANCHWOOD EST AD#1	362,044	362,412	402,264	496,439
272	458	CRESTHILLS AD#2	46,016	45,747	45,902	57,439
273	458	LOS BANOS GARDENS AD#3	84,689	81,075	99,820	107,806
274	458	COLLEGE GREEN EST AD#4	95,539	78,070	90,159	122,089
275	458	ORCHARD TERRACE AD#5	50,867	46,615	42,153	47,655
276	458	ST. FRANCIS ESTATES AD#6	23,362	20,643	24,686	29,732
277	458	VALLEY MEADOWS AD#7	5,922	7,594	9,289	12,304
279	458	JO-LIN MANOR/RNCH AD #9	71,137	84,922	74,903	93,526
280	458	LB CREEK SHP CNTR AD#10	14,437	17,344	18,715	23,171
281	458	MEADOWLANDS AD#11	157,448	174,875	199,285	209,630
282	458	MISSION ESTATES AD#12	85,486	83,941	94,947	108,271
283	458	SOMERSET PARK AD#13	18,926	16,119	20,998	26,575
284	458	NORTHGATE @ REGENCY AD#14	168,612	163,340	196,971	212,735
285	458	MAGNOLIA GROVE AD#15	4,996	5,256	6,004	5,825
286	458	SENIOR VILLAGES AD#16	4,365	5,418	6,281	8,714

City of Los Banos
Expenditure History by Department
2015-2016

Fund Dept	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
287 458	STONE CREEK VLLGE AD#17	128,750	126,729	145,019	148,982
288 458	RAIL TRAIL CORDOR AD#18	66,347	70,824	67,380	79,880
289 458	TALBOTT PARK AD#19	52,758	40,268	47,133	80,795
Water					
501 461	WATER	2,972,568	6,987,140	3,497,799	4,655,152
501 495	WATER CONTINGENCY	0	0	0	100,000
Wastewater					
502 432	WASTEWATER COLLECTION	1,240,766	1,224,324	1,728,242	2,745,827
502 433	WASTEWATER TREATMENT	2,019,195	3,584,046	1,727,757	2,210,462
502 495	WASTEWATER CONTINGENCY	0	0	0	100,000
Airport					
247 498	SPECIAL AVIATION FUND	1,421	0	0	0
505 435	AIRPORT	500,488	428,423	339,294	368,817
Solid Waste & Street Sweeping					
249 490	CMAQ/SRTS/SJVAPCD GRANT	403,329	0	0	0
510 490	SOLID WASTE	5,000,597	6,364,322	5,971,158	6,567,406
510 495	SOLID WASTE CONTINGENCY	0	0	100,000	100,000
Fleet Maintenance					
601 480	FLEET MAINTENANCE	756,573	735,202	867,594	902,844
Total Public Works		\$17,267,962	\$24,042,160	\$18,574,314	\$23,161,869
TOTAL ALL FUNDS		\$34,198,902	\$40,280,490	\$35,156,743	\$41,243,103

City of Los Banos
Interfund Transfers
2015-2016

Account Number	Description	Transfer In	Transfer Out
100-000-499-000	General Fund	14,555	
262-498-000-000	CDBG Microenterprise PI		14,555
249-000-499-000	CMAQ/SRTS/SJVAPCD/CARB	60,000	
207-498-000-000	RSTP Exchange		60,000
237-000-499-000	SLESF COPS Program	43,726	
290-000-499-000	Police CFD	32,609	
291-000-499-000	Fire CFD	32,203	
100-498-000-000	General Fund		108,538
		\$183,093	\$183,093

City of Los Banos
Revenue History by Fund
2015-2016

Fund	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
100	GENERAL FUND	10,670,000	11,774,025	12,919,536	12,452,974
	<u>Special Revenue Funds</u>				
200	MOVIE NIGHT	16	175	391	0
202	CITY HALL ADMIN	1,628	2,852	8,631	3,840
204	PREVENTION UNDERAGE DRINKING	2,534	1,172	8	0
207	RSTP EXCHANGE	780,901	401,726	395,714	389,000
210	PLANT-A-TREE	4	6	0	0
212	PEG FRANCHISE	20,988	22,174	12,113	12,300
215	GAS TAX	801,178	1,128,552	1,063,532	810,804
225	SB325 TRANSPORTATION	2,113	780	335	0
230	TRAFFIC IMPACT	291,778	143,255	190,715	794,200
232	STORM DRAIN IMPACT	404	341	2,530	79,000
233	LAMOGLIA IMPACT	3,293	5,504	0	0
234	MEADOWLANDS IMPACT	567	947	0	0
235	ASSET FORFEITURE	10,322	1,363	5,690	1,700
236	POLICE AUGMENTATION	961,716	999,576	1,058,370	1,106,932
237	SLESF COPS PROGRAM	99,949	117,082	138,074	143,726
238	FIRE AUGMENTATION	949,040	995,852	1,057,798	1,105,932
239	JAG (JUSTICE ASSISTANT GRANT)	0	20,804	0	0
240	JAG EDWARD BYRNE GRANT	17,155	9,670	12,268	10,323
241	JAG EDWARD BYRNE GRANT	0	14,160	0	0
242	CHRP-COPS HIRING RECOVERY PROGRAM	105,742	0	0	0
243	FIRE CAPITAL IMPROVEMENT	26,223	18,850	30,821	15,130
244	COMMUNITY CENTER FEE	3,647	4,252	7,800	2,700
245	PD CAPITAL IMPROVEMENT	48,660	21,845	28,166	16,690
246	TRAFFIC SAFETY	33,253	40,350	26,723	47,718
247	SPECIAL AVIATION	9	0	0	0
248	HOMELAND SECURITY GRANT	95,810	62,159	46,900	50,000
249	CMAQ/SRTS/SJVAPCD/CARB GRANT	444,682	924,518	240,498	110,000
251	MISSION VILLAGE NORTH	301	503	0	0
252	PUBLIC FACILITIES	160	194	348	106
253	REGENCY PARK ESTATES	597	998	0	0
255	VINEYARD PARK	69	116	0	0
256	MEADOWLANDS PARK	796	1,331	0	0
257	MISSION ESTATES PARK	651	1,088	0	0
258	STONE CREEK PARK	583	31,335	64,001	58,284
259	ORCHARD TERRACE PARK	24	40	95,549	58,134
262	CDBG MICRO ENTERP PI	17,707	23,312	14,580	14,555
267	HOME REHAB GRANT	33	0	0	0
271	RANCHWOOD EST AD#1	349,790	357,624	358,400	411,719
272	CRESTHILLS AD#2	72,153	72,743	72,131	72,391
273	LOS BANOS GARDENS AD#3	89,050	97,985	108,056	118,862
274	COLLEGE GREEN EST AD#4	101,330	101,849	101,460	101,476
275	ORCHARD TERRACE AD#5	49,150	49,290	54,401	64,224
276	ST. FRANCIS ESTATES AD#6	25,433	25,531	25,482	25,538
277	VALLEY MEADOWS AD#7	12,184	12,181	13,482	13,482

City of Los Banos
Revenue History by Fund
2015-2016

Fund	Description	2012-2013	2013-2014	2014-2015	2015-2016
		Actual	Actual	Projected	Adopted
279	JO-LIN MANOR/RNCH AD #9	95,037	105,886	115,403	115,404
280	LB CREEK SHP CNTR AD#10	20,505	20,495	22,589	38,087
281	MEADOWLANDS AD#11	153,040	160,515	168,848	177,483
282	MISSION ESTATES AD#12	96,658	96,777	96,757	96,776
283	SOMERSET PARK AD#13	22,965	23,064	23,052	25,196
284	NORTHGATE @ REGENCY AD#14	151,222	151,451	166,290	194,277
285	MAGNOLIA GROVE AD#15	7,034	7,740	8,577	9,435
286	SENIOR VILLAGES AD#16	8,224	9,052	10,062	10,062
287	STONE CREEK VLLGE AD#17	122,138	135,349	150,504	158,755
288	RAIL TRAIL CORDOR AD#18	94,190	99,171	108,343	108,343
289	TALBOTT PARK AD#19	20,647	28,396	32,469	38,059
290	POLICE CFD 2002-01	378,692	360,794	397,439	417,546
291	FIRE CFD 2002-01	361,521	411,756	415,083	417,140
292	CDBG PI HOUSING REHAB	29	0	0	0
293	HOME PI HOUSING REHAB	51,975	609	0	0
294	NSP PROGRAM INCOME	177,002	77,311	75,350	66,050
295	REPAIR & DEMOLITION	66	110	0	0
	Total Special Revenue Funds	7,182,570	7,402,561	7,025,733	7,511,379
303	TRAFFIC MITIGATION	638	1,066	0	0
304	CITY HALL	8,016	9,494	24,643	11,358
306	CORPORATION YARD	3,036	3,478	8,792	3,860
308	PROP 1B	129,239	0	0	0
324	CHILD DEVELOPMENT CENTER	37,118	37,492	48,260	49,260
325	LB TRANSPO CENTER	0	5,463	0	0
	Total Capital Projects Funds	178,047	56,993	81,695	64,478
501	WATER	6,493,526	5,443,116	5,224,634	5,362,000
502	WASTEWATER	4,579,141	5,041,486	5,416,477	5,485,050
505	AIRPORT	560,006	500,214	405,198	405,600
510	SOLID WASTE	5,927,531	6,353,361	6,664,533	7,019,870
	Total Enterprise Funds	17,560,204	17,338,177	17,710,842	18,272,520
601	FLEET MAINTENANCE	752,472	758,347	872,114	890,500
610	INFORMATION TECHNOLOGY	347,513	362,115	432,357	415,105
615	ENGINEERING	18	0	0	0
656	RETIREEES' MEDICAL HEALTH	1,181,848	1,084,051	1,077,326	1,221,712
	Total Internal Service Funds	2,281,851	2,204,513	2,381,797	2,527,317
	TOTAL ALL FUNDS	\$37,872,671	\$38,776,269	\$40,119,603	\$40,828,668

City of Los Banos
Revenue Detail by Fund
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
GENERAL FUND					
100-000-311-010	Property Taxes - Sec/Cur	1,940,866	2,175,312	2,668,825	2,722,202
100-000-311-011	Sb 813 Supplemental Taxes	27,439	15,563	0	0
100-000-311-015	Property Taxes-Unsecured	160,909	161,391	176,522	180,000
100-000-311-017	Property Tax Reimbursement	111,452	514,847	108,163	0
100-000-311-035	Property Tax In Lieu Vlf	1,794,820	1,890,118	2,174,391	2,217,879
100-000-312-010	Transient Occupancy	219,523	288,040	296,500	299,500
100-000-313-010	Sales & Use Tax	2,452,088	2,560,894	2,922,142	3,645,063
100-000-313-015	Prop Tax In Lieu 1/4Sales	884,175	784,060	966,958	117,500
100-000-313-020	Sales & Use Tax-Prop 172	118,977	123,564	126,000	127,250
100-000-317-010	Documentary Stamp Tax	67,219	76,389	70,232	75,000
	Taxes	7,777,467	8,590,178	9,509,733	9,384,394
100-000-321-010	Business Licenses	111,050	133,694	149,500	150,000
100-000-321-015	Bus. Lic. Transfer/Duplic	295	500	300	300
100-000-322-010	Permits	142,301	120,673	350,000	200,000
100-000-322-011	Plumb\Elect\Mech Permits	34,982	33,232	0	0
100-000-322-012	Encroachment Fees	2,927	3,141	2,200	2,200
100-000-322-060	Animal Licenses	6,950	6,107	6,000	6,000
100-000-322-065	Animal Spay/Neuter Fees	7,050	8,500	5,500	5,000
100-000-322-070	Bicycle License	44	42	32	40
	Licenses & Permits	305,599	305,889	513,532	363,540
100-000-334-010	State Grant	58,456	65,358	66,000	65,000
100-000-334-011	State Funded Police Training	13,069	8,394	10,000	8,500
100-000-334-012	Fire Fighting Reimbursed	47,774	102,209	142,128	10,000
100-000-334-018	State Mandate Reimbursement	874	689	0	0
100-000-335-010	Hoptr Home Owners Property	27,182	26,784	4,000	4,000
100-000-335-050	Motor Vehicle In Lieu Tax	15,704	0	15,232	0
100-000-337-010	County Grants	0	2,596	3,000	3,000
100-000-339-010	Other Grants	0	5,000	0	0
	Shared Revenues	163,060	211,030	240,360	90,500
100-000-318-020	Franchise Fee	435,827	458,752	463,450	468,000
100-000-341-010	Administration Serv Charg	65,240	64,899	67,000	65,000
100-000-341-011	Business License Admin Fee	46,413	57,041	60,000	60,000
100-000-341-016	Workman's Comp Receipts	59,735	51,450	21,000	10,000
100-000-341-025	Notary Fees	1,240	1,030	800	800
100-000-341-031	Subdiv Eng Review Inspection	50,000	69,242	61,834	67,634
100-000-341-032	Zoning & Planning	34,729	74,708	110,000	100,000
100-000-341-033	Reinspection Fee	0	64	0	0
100-000-341-035	Building Plan Check Fees	67,452	71,546	224,000	150,000

City of Los Banos
Revenue Detail by Fund
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
100-000-341-036	Plan Admin Fees	5,661	9,180	14,250	15,000
100-000-341-039	General Plan Maint Fee	3,888	2,539	7,000	9,000
100-000-341-040	Xerox Copies	50	22	125	150
100-000-342-010	Special Police Services	4,745	0	15,000	27,159
100-000-342-015	Animal Impound Fee	9,410	10,285	9,000	7,000
100-000-342-016	Police Dept Report Fee	8,414	8,298	7,500	5,000
100-000-342-017	Live Scan Fee	29,959	26,082	19,000	20,000
100-000-342-020	Prisoner Care	8,435	7,420	7,000	2,500
100-000-342-030	Fire Inspection Fees	4,312	6,640	3,000	3,000
100-000-342-040	First Responder Fee	4,499	2,471	2,500	2,500
100-000-342-060	School Police Grants	178,553	186,531	272,932	286,548
100-000-346-016	Return Check Fee	2,299	560	700	700
100-000-347-011	Recreation Programs	166,269	160,630	150,000	160,000
100-000-347-013	Senior Citizen Activities	8,098	8,252	8,000	8,000
100-000-347-015	Special Rec Functions	3,034	2,867	4,277	4,200
100-000-348-010	Weed Abatement	22,942	21,756	5,000	5,000
100-000-348-027	Tree Inspection	96	384	864	400
	Charges for Services	1,221,301	1,302,649	1,534,232	1,477,591
100-000-342-050	Booking Fees	7,916	17,115	4,000	3,000
100-000-351-010	Parking Fees	36,516	38,783	22,000	22,000
100-000-351-011	Admin Cit Fees	39,298	82,563	30,000	28,000
100-000-351-012	Fees, Fines & Forfeitures	68,731	60,509	35,000	35,000
	Fines & Fees	152,461	198,970	91,000	88,000
100-000-361-010	Interest Earnings	43,299	48,669	26,107	20,000
100-000-362-010	Gain/Value on Investment GASB	(22,926)	7,935	(13,500)	0
100-000-363-010	Rentals - Buildings	76,465	72,709	72,400	72,400
100-000-363-011	Recreation Rentals	55,284	48,765	45,000	45,000
100-000-363-015	Rental - Land	743,394	743,394	743,394	743,394
100-000-363-020	Comm Center Grand Room Rental	82,930	91,395	80,000	80,000
100-000-363-030	Comm Cntr Multi Purpose Rental	3,300	100	0	0
100-000-363-050	Comm Center Meeting Rm Rental	3,805	3,075	5,500	5,500
100-000-363-070	Digital Sign Advertising	4,425	7,200	6,900	6,500
100-000-363-090	Comm Cntr Other Rentals	1,400	1,250	1,000	1,000
100-000-365-010	Contributions & Donations	0	15,000	0	0
100-000-365-012	Recreation Contributions	2,812	3,368	1,600	1,600
100-000-365-013	Mural Program Contributions	1,557	7,470	15	0
	Interest & Income	995,745	1,050,330	968,416	975,394

City of Los Banos
Revenue Detail by Fund
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
100-000-390-010	Misc Revenues	7,017	86,118	35,000	58,000
100-000-390-020	Refunds	1,694	1,812	800	1,000
100-000-390-030	Receivership Revenue	803	0	0	0
100-000-392-010	Sale-General Fixed Assets	24,851	4,815	11,883	0
	Miscellaneous	34,364	92,745	47,683	59,000
100-000-499-000	Transfer In	20,004	22,234	14,580	14,555
	Transfer Ins	20,004	22,234	14,580	14,555
	TOTAL GENERAL FUND	10,670,000	11,774,025	12,919,536	12,452,974
MOVIE NIGHT					
200-000-347-015	Special Programs	0	0	234	0
200-000-361-010	Interest Earnings	27	22	15	0
200-000-362-010	Gain/Value on Investment GASB	(10)	3	(8)	0
200-000-365-010	Contributions & Donations	0	150	150	0
	Total	16	175	391	0
CITY HALL ADMIN					
202-000-348-010	Admin Service Charge	1,229	2,198	8,509	3,640
202-000-361-010	Interest Earnings	653	569	300	200
202-000-362-010	Gain/Value on Investment GASB	(255)	85	(178)	0
	Total	1,628	2,852	8,631	3,840
PREVENTION UNDERAGE DRINKING					
204-000-342-060	Underage Drinking Fines	2,500	1,100	0	0
204-000-361-010	Interest Earnings	61	63	25	0
204-000-362-010	Gain/Value on Investment GASB	(28)	9	(17)	0
	Total	2,534	1,172	8	0
RSTP EXCHANGE					
207-000-334-010	State Grant	774,623	387,254	387,254	380,000
207-000-361-010	Interest Earnings	10,678	12,558	10,000	9,000
207-000-362-010	Gain/Value on Investment GASB	(4,399)	1,914	(1,559)	0
207-000-390-010	Misc Revenues	0	0	19	0
	Total	780,901	401,726	395,714	389,000
PLANT-A-TREE					
210-000-361-010	Interest Earnings	6	5	0	0
210-000-362-010	Gain/Value on Investment GASB	(2)	1	0	0
	Total	4	6	0	0

City of Los Banos
Revenue Detail by Fund
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
PEG FRANCHISE FEE					
212-000-318-025	PEG Franchise Fee	20,655	21,639	12,000	12,000
212-000-361-010	Interest Earnings	521	463	300	300
212-000-362-010	Gain/Value on Investment GASB	(187)	72	(187)	0
	Total	<u>20,988</u>	<u>22,174</u>	<u>12,113</u>	<u>12,300</u>
GAS TAX					
215-000-335-013	Motor Veh Fuel Tax-2103	287,115	511,252	385,101	184,391
215-000-335-015	Motor Veh Fuel Tax-2105	158,125	249,560	226,974	212,349
215-000-335-016	Motor Veh Fuel Tax-2106	89,474	90,855	133,147	114,267
215-000-335-017	Motor Veh Fuel Tax-2107	259,109	266,987	309,885	291,797
215-000-335-018	Motor Veh Fuel Tax-2107.5	6,000	6,000	6,000	6,000
215-000-361-010	Interest Earnings	2,240	3,084	3,000	2,000
215-000-362-010	Gain/Value on Investment GASB	(1,182)	399	(665)	0
215-000-390-010	Misc Revenues	298	415	90	0
	Total	<u>801,178</u>	<u>1,128,552</u>	<u>1,063,532</u>	<u>810,804</u>
SB325 TRANSPORTATION					
225-000-361-010	Interest Earnings	2,566	684	400	0
225-000-362-010	Gain/Value on Investment GASB	(453)	96	(65)	0
	Total	<u>2,113</u>	<u>780</u>	<u>335</u>	<u>0</u>
TRAFFIC IMPACT					
230-000-349-020	Traffic Impact Fee	283,360	125,995	181,644	785,200
230-000-361-010	Interest Earnings	14,547	15,248	10,500	9,000
230-000-362-010	Gain/Value on Investment GASB	(6,129)	2,012	(1,429)	0
	Total	<u>291,778</u>	<u>143,255</u>	<u>190,715</u>	<u>794,200</u>
STORM DRAIN IMPACT					
232-000-349-030	Storm Drain Fees	379	295	2,519	79,000
232-000-361-010	Interest Earnings	42	40	25	0
232-000-362-010	Gain/Value on Investment GASB	(17)	6	(14)	0
	Total	<u>404</u>	<u>341</u>	<u>2,530</u>	<u>79,000</u>
LAMOGLIA IMPACT					
233-000-361-010	Interest Earnings	5,391	4,782	0	0
233-000-362-010	Gain/Value on Investment GASB	(2,098)	722	0	0
	Total	<u>3,293</u>	<u>5,504</u>	<u>0</u>	<u>0</u>

City of Los Banos
Revenue Detail by Fund
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
MEADOWLANDS IMPACT					
234-000-361-010	Interest Earnings	928	823	0	0
234-000-362-010	Gain/Value on Investment GASB	(361)	124	0	0
	Total	<u>567</u>	<u>947</u>	<u>0</u>	<u>0</u>
ASSET FORFEITURE					
235-000-331-010	Federal Grant	754	808	5,000	1,000
235-000-342-050	Asset Forfeiture	9,145	0	0	500
235-000-361-010	Interest Earnings	656	482	250	200
235-000-362-010	Gain/Value on Investment GASB	(232)	73	(141)	0
235-000-390-010	Mis Revenues	0	0	65	0
235-000-392-010	Sale-General Fixed Assets	0	0	516	0
	Total	<u>10,322</u>	<u>1,363</u>	<u>5,690</u>	<u>1,700</u>
POLICE AUGMENTATION					
236-000-313-050	Sales Tax-Measure P	946,427	993,367	1,057,137	1,104,932
236-000-361-010	Interest Earnings	7,503	5,394	3,000	2,000
236-000-362-010	Gain/Value on Investment GASB	(2,708)	815	(1,767)	0
236-000-390-010	Misc. Revenues	10,495	0	0	0
	Total	<u>961,716</u>	<u>999,576</u>	<u>1,058,370</u>	<u>1,106,932</u>
SLESF COPS PROGRAM					
237-000-334-010	State Grant	100,079	100,020	100,000	100,000
237-000-361-010	Interest Earnings	213	0	0	0
237-000-362-010	Gain/Value on Investment GASB	(343)	0	0	0
237-000-499-000	Transfer In	0	17,062	38,074	43,726
	Total	<u>99,949</u>	<u>117,082</u>	<u>138,074</u>	<u>143,726</u>
FIRE AUGMENTATION					
238-000-313-050	Sales Tax-Measure P	946,427	993,367	1,057,137	1,104,932
238-000-361-010	Interest Earnings	3,721	2,165	1,448	1,000
238-000-362-010	Gain/Value on Investment GASB	(1,107)	320	(787)	0
	Total	<u>949,040</u>	<u>995,852</u>	<u>1,057,798</u>	<u>1,105,932</u>
JAG (Justice Assistant Grant)					
239-000-331-010	Federal Grant	0	20,804	0	0
	Total	<u>0</u>	<u>20,804</u>	<u>0</u>	<u>0</u>
JAG EDWARD BYRNE GRANT					
240-000-331-010	Federal Grant	17,155	9,670	12,268	10,323
	Total	<u>17,155</u>	<u>9,670</u>	<u>12,268</u>	<u>10,323</u>

City of Los Banos
Revenue Detail by Fund
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
JAG EDWARD BYRNE GRANT					
241-000-331-010	Federal Grant	0	14,160	0	0
	Total	<u>0</u>	<u>14,160</u>	<u>0</u>	<u>0</u>
CHRP-COPS HIRING RECOVERY PROG					
242-000-331-010	Federal Grant	105,742	0	0	0
	Total	<u>105,742</u>	<u>0</u>	<u>0</u>	<u>0</u>
FIRE CAPITAL IMPROVEMENT					
243-000-342-035	Fire Capital Improvement	15,134	10,238	29,221	12,130
243-000-361-010	Interest Earnings	8,728	7,486	4,000	3,000
243-000-362-010	Gain/Value on Investment GASB	(3,409)	1,126	(2,400)	0
243-000-499-000	Transfer In	5,770	0	0	0
	Total	<u>26,223</u>	<u>18,850</u>	<u>30,821</u>	<u>15,130</u>
COMMUNITY CENTER FEE					
244-000-349-020	Community Center Fee	2,842	2,875	7,500	2,000
244-000-361-010	Interest Earnings	1,325	1,196	700	700
244-000-362-010	Gain/Value on Investment GASB	(520)	181	(400)	0
	Total	<u>3,647</u>	<u>4,252</u>	<u>7,800</u>	<u>2,700</u>
POLICE CAPITAL IMPROVEMENT					
245-000-342-025	Police Capital Improvement	17,081	11,958	26,042	12,690
245-000-361-010	Interest Earnings	10,131	8,592	4,739	4,000
245-000-362-010	Gain/Value on Investment GASB	(3,790)	1,295	(2,615)	0
245-000-390-010	Misc Revenues	25,239	0	0	0
	Total	<u>48,660</u>	<u>21,845</u>	<u>28,166</u>	<u>16,690</u>
TRAFFIC SAFETY					
246-000-331-010	Federal Grant	4,235	16,534	5,404	0
246-000-334-010	State Grant	16,103	8,616	7,500	36,518
246-000-342-018	Auto Impound Fee	12,692	14,820	11,000	11,000
246-000-361-010	Interest Earnings	311	330	240	200
246-000-362-010	Gain/Value on Investment GASB	(88)	50	(121)	0
246-000-392-010	Sale-General Fixed Assets	0	0	2,700	0
	Total	<u>33,253</u>	<u>40,350</u>	<u>26,723</u>	<u>47,718</u>
SPECIAL AVIATION					
247-000-361-010	Interest Earnings	8	0	0	0
247-000-362-010	Gain/Value on Investment GASB	1	0	0	0
	Total	<u>9</u>	<u>0</u>	<u>0</u>	<u>0</u>

City of Los Banos
Revenue Detail by Fund
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
HOMELAND SECURITY GRANT					
248-000-331-010	Federal Grant	95,810	61,598	46,900	50,000
248-000-499-000	Transfer In	0	561	0	0
	Total	<u>95,810</u>	<u>62,159</u>	<u>46,900</u>	<u>50,000</u>
CMAQ/SRTS/SJVAPCD/CARB GRANTS					
249-000-331-010	Federal Grant	368,959	657,017	210,947	0
249-000-331-011	Federal Grant-SRTS	29,431	111,109	0	0
249-000-331-012	Federal Grant-SJVAPCD	0	88,178	0	0
249-000-331-013	Federal Grant-CARB	0	0	0	50,000
249-000-390-010	Misc Revenues	0	0	14,619	0
249-000-499-000	Transfer In	46,292	68,214	14,932	60,000
	Total	<u>444,682</u>	<u>924,518</u>	<u>240,498</u>	<u>110,000</u>
MISSION VILLAGE NORTH					
251-000-361-010	Interest Earnings	493	437	0	0
251-000-362-010	Gain/Value on Investment GASB	(192)	66	0	0
	Total	<u>301</u>	<u>503</u>	<u>0</u>	<u>0</u>
PUBLIC FACILITIES					
252-000-349-020	Public Facility Impact Fee	89	74	284	56
252-000-361-010	Interest Earnings	116	104	75	50
252-000-362-010	Gain/Value on Investment GASB	(45)	16	(11)	0
	Total	<u>160</u>	<u>194</u>	<u>348</u>	<u>106</u>
REGENCY PARK ESTATES					
253-000-361-010	Interest Earnings	978	867	0	0
253-000-362-010	Gain/Value on Investment GASB	(381)	131	0	0
	Total	<u>597</u>	<u>998</u>	<u>0</u>	<u>0</u>
VINEYARD PARK					
255-000-361-010	Interest Earnings	114	101	0	0
255-000-362-010	Gain/Value on Investment GASB	(44)	15	0	0
	Total	<u>69</u>	<u>116</u>	<u>0</u>	<u>0</u>
MEADOWLANDS PARK					
256-000-361-010	Interest Earnings	1,304	1,156	0	0
256-000-362-010	Gain/Value on Investment GASB	(507)	175	0	0
	Total	<u>796</u>	<u>1,331</u>	<u>0</u>	<u>0</u>

City of Los Banos
Revenue Detail by Fund
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
MISSION ESTATES PARK					
257-000-361-010	Interest Earnings	1,065	945	0	0
257-000-362-010	Gain/Value on Investment GASB	(415)	143	0	0
	Total	651	1,088	0	0
STONECREEK PARK					
258-000-347-080	Park Development Fees	0	28,096	58,195	52,904
258-000-347-085	Land Dedication Fees	0	2,590	5,698	5,180
258-000-361-010	Interest Earnings	838	567	300	200
258-000-362-010	Gain/Value on Investment GASB	(255)	82	(192)	0
	Total	583	31,335	64,001	58,284
ORCHARD TERRACE PARK					
259-000-347-080	Park Development Fees	0	0	84,647	52,904
259-000-347-085	Land Dedication Fees	0	0	10,878	5,180
259-000-361-010	Interest Earnings	39	35	50	50
259-000-362-010	Gain/Value on Investment GASB	(15)	5	(26)	0
	Total	24	40	95,549	58,134
CDBG MICRO ENTERP PI					
262-000-361-010	Interest Earnings	4,337	4,680	1,655	995
262-000-362-010	Gain/Value on Investment GASB	(191)	70	25	0
262-000-390-010	Misc Revenues	13,562	18,562	12,900	13,560
	Total	17,707	23,312	14,580	14,555
HOME REHAB GRANT					
267-000-361-010	Interest Earnings	31	0	0	0
267-000-362-010	Gain/Value on Investment GASB	2	0	0	0
	Total	33	0	0	0
RANCHWOOD EST AD#1					
271-000-355-020	Landscape & Lighting Assessment	349,624	356,885	358,341	411,619
271-000-361-010	Interest Earnings	705	618	125	100
271-000-362-010	Gain/Value on Investment GASB	(539)	121	(66)	0
	Total	349,790	357,624	358,400	411,719
CRESTHILLS AD#2					
272-000-355-020	Landscape & Lighting Assessment	71,604	71,512	71,791	71,791
272-000-361-010	Interest Earnings	1,018	1,060	700	600
272-000-362-010	Gain/Value on Investment GASB	(468)	171	(360)	0
	Total	72,153	72,743	72,131	72,391

City of Los Banos
Revenue Detail by Fund
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
LOS BANOS GARDENS AD#3					
273-000-355-020	Landscape & Lighting Assessment	88,989	97,943	108,056	118,862
273-000-361-010	Interest Earnings	61	42	0	0
	Total	<u>89,050</u>	<u>97,985</u>	<u>108,056</u>	<u>118,862</u>
COLLEGE GREEN EST AD#4					
274-000-355-020	Landscape & Lighting Assessment	100,863	100,863	101,282	101,126
274-000-361-010	Interest Earnings	905	847	450	350
274-000-362-010	Gain/Value on Investment GASB	(437)	139	(272)	0
	Total	<u>101,330</u>	<u>101,849</u>	<u>101,460</u>	<u>101,476</u>
ORCHARD TERRACE AD#5					
275-000-355-020	Landscape & Lighting Assessment	49,136	49,218	54,401	64,224
275-000-361-010	Interest Earnings	61	62	0	0
275-000-362-010	Gain/Value on Investment GASB	(47)	10	0	0
	Total	<u>49,150</u>	<u>49,290</u>	<u>54,401</u>	<u>64,224</u>
ST. FRANCIS ESTATES AD#6					
276-000-355-020	Landscape & Lighting Assessment	25,275	25,236	25,438	25,438
276-000-361-010	Interest Earnings	276	253	125	100
276-000-362-010	Gain/Value on Investment GASB	(118)	42	(81)	0
	Total	<u>25,433</u>	<u>25,531</u>	<u>25,482</u>	<u>25,538</u>
VALLEY MEADOWS AD#7					
277-000-355-020	Landscape & Lighting Assessment	12,176	12,176	13,482	13,482
277-000-361-010	Interest Earnings	8	5	0	0
	Total	<u>12,184</u>	<u>12,181</u>	<u>13,482</u>	<u>13,482</u>
JO-LIN MANOR/RANCH AD#9					
279-000-355-020	Landscape & Lighting Assessment	94,972	105,835	115,403	115,404
279-000-361-010	Interest Earnings	64	51	0	0
	Total	<u>95,037</u>	<u>105,886</u>	<u>115,403</u>	<u>115,404</u>
LB CREEK SHOPPING CENTER AD#10					
280-000-355-020	Landscape & Lighting Assessment	20,483	20,483	22,589	38,087
280-000-361-010	Interest Earnings	22	12	0	0
	Total	<u>20,505</u>	<u>20,495</u>	<u>22,589</u>	<u>38,087</u>
MEADOWLANDS AD#11					
281-000-355-020	Landscape & Lighting Assessment	152,936	160,443	168,848	177,483
281-000-361-010	Interest Earnings	104	72	0	0
	Total	<u>153,040</u>	<u>160,515</u>	<u>168,848</u>	<u>177,483</u>

City of Los Banos
Revenue Detail by Fund
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
MISSION ESTATES AD#12					
282-000-355-020	Landscape & Lighting Assessment	96,459	96,256	96,676	96,676
282-000-361-010	Interest Earnings	446	442	200	100
282-000-362-010	Gain/Value on Investment GASB	(247)	79	(119)	0
	Total	96,658	96,777	96,757	96,776
SOMERSET PARK AD#13					
283-000-355-020	Landscape & Lighting Assessment	22,965	22,965	23,041	25,196
283-000-361-010	Interest Earnings	37	86	35	0
283-000-362-010	Gain/Value on Investment GASB	(37)	13	(24)	0
	Total	22,965	23,064	23,052	25,196
NORTHGATE @ REGENCY AD#14					
284-000-355-020	Landscape & Lighting Assessment	150,803	150,803	166,231	194,177
284-000-361-010	Interest Earnings	768	556	160	100
284-000-362-010	Gain/Value on Investment GASB	(349)	92	(101)	0
	Total	151,222	151,451	166,290	194,277
MAGNOLIA GROVE AD#15					
285-000-355-020	Landscape & Lighting Assessment	7,028	7,737	8,577	9,435
285-000-361-010	Interest Earnings	6	3	0	0
	Total	7,034	7,740	8,577	9,435
SENIOR VILLAGES AD#16					
286-000-355-020	Landscape & Lighting Assessment	8,215	9,047	10,062	10,062
286-000-361-010	Interest Earnings	9	5	0	0
	Total	8,224	9,052	10,062	10,062
STONE CREEK VILLAGE AD#17					
287-000-355-020	Landscape & Lighting Assessment	122,031	135,249	150,504	158,755
287-000-361-010	Interest Earnings	107	100	0	0
	Total	122,138	135,349	150,504	158,755
RAIL TRAIL CORRIDOR AD#18					
288-000-355-020	Landscape & Lighting Assessment	94,141	99,140	108,343	108,343
288-000-361-010	Interest Earnings	49	31	0	0
	Total	94,190	99,171	108,343	108,343

City of Los Banos
Revenue Detail by Fund
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
TALBOTT PARK AD#19					
289-000-355-020	Landscape & Lighting Assessment	20,622	28,384	32,469	38,059
289-000-361-010	Interest Earnings	26	12	0	0
289-000-362-010	Gain/Value on Investment GASB	(1)	0	0	0
	Total	20,647	28,396	32,469	38,059
POLICE CFD 2002-01					
290-000-319-010	Public Safety Prop Tax	361,280	360,621	375,937	384,937
290-000-361-010	Interest Earnings	257	173	10	0
290-000-499-000	Transfer In	17,156	0	21,492	32,609
	Total	378,692	360,794	397,439	417,546
FIRE CFD 2002-01					
291-000-319-010	Public Safety Prop Tax	361,280	360,621	375,937	384,937
291-000-361-010	Interest Earnings	270	172	10	0
291-000-362-010	Gain/Value on Invest.GASB	(29)	0	0	0
291-000-499-000	Transfer In	0	50,963	39,136	32,203
	Total	361,521	411,756	415,083	417,140
CDBG PI HOUSING REHAB					
292-000-361-010	Interest Earnings	27	0	0	0
292-000-362-010	Gain/Value on Investment GASB	2	0	0	0
	Total	29	0	0	0
HOME PI HOUSING REHAB					
293-000-331-011	Program Income	52,069	309	0	0
293-000-361-010	Interest Earnings	76	50	0	0
293-000-362-010	Gain/Value on Invest.GASB	(171)	250	0	0
	Total	51,974	609	0	0
NSP PROGRAM INCOME					
294-000-331-011	Program Income	176,322	161,183	74,000	65,000
294-000-361-010	Interest Earnings	1,110	644	25	25
294-000-362-010	Gain/Value on Investment GASB	(686)	61	25	25
294-000-390-010	Misc Revenues	257	(84,577)	1,300	1,000
	Total	177,002	77,311	75,350	66,050
REPAIR & DEMOLITION					
295-000-361-010	Interest Earnings	108	96	0	0
295-000-362-010	Gain/Value on Investment GASB	(42)	14	0	0
	Total	66	110	0	0

City of Los Banos
Revenue Detail by Fund
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
TRAFFIC MITIGATION					
303-000-361-010	Interest Earnings	1,044	926	0	0
303-000-362-010	Gain/Value on Investment GASB	(406)	140	0	0
	Total	<u>638</u>	<u>1,066</u>	<u>0</u>	<u>0</u>
CITY HALL					
304-000-348-020	City Hall Impact Fee	6,307	6,827	23,348	9,858
304-000-361-010	Interest Earnings	2,815	2,340	1,500	1,500
304-000-362-010	Gain/Value on Investment GASB	(1,106)	327	(205)	0
	Total	<u>8,016</u>	<u>9,494</u>	<u>24,643</u>	<u>11,358</u>
CORPORATION YARD					
306-000-348-030	Corporation Yard Impact Fee	2,459	2,486	8,230	3,460
306-000-361-010	Interest Earnings	951	862	650	400
306-000-362-010	Gain/Value on Investment GASB	(374)	130	(88)	0
	Total	<u>3,036</u>	<u>3,478</u>	<u>8,792</u>	<u>3,860</u>
PROP 1B					
308-000-499-000	Transfer In	129,239	0	0	0
	Total	<u>129,239</u>	<u>0</u>	<u>0</u>	<u>0</u>
CHILD DEVELOPMENT CENTER					
324-000-363-010	Rentals-Buildings	30,920	30,355	41,000	42,000
324-000-390-010	Misc Revenues	6,198	7,137	7,260	7,260
	Total	<u>37,118</u>	<u>37,492</u>	<u>48,260</u>	<u>49,260</u>
LB TRANSPOR CENTER					
325-000-499-000	Transfer In	0	5,463	0	0
	Total	<u>0</u>	<u>5,463</u>	<u>0</u>	<u>0</u>
WATER					
501-000-343-010	Water Fees Collected	4,890,000	5,076,645	4,800,000	5,060,000
501-000-343-015	Penalties	155,212	155,221	175,000	150,000
501-000-343-025	Water Connection Fee	66,620	51,681	165,000	50,000
501-000-361-010	Interest Earnings	141,193	116,956	85,000	85,000
501-000-362-010	Gain/Value on Investment GASB	(51,506)	16,100	(50,000)	0
501-000-365-050	Devlop. Contrib. Infrastr	683,963	0	0	0
501-000-396-030	Fiscal Agent-Restricted Earnings	23,047	1,921	2,000	2,000
501-000-390-010	Misc Revenues	18,903	17,938	46,311	15,000
501-000-392-010	Sale-General Fixed Assets	0	0	1,323	0
501-000-499-000	Transfer In	566,093	6,654	0	0
	Total	<u>6,493,526</u>	<u>5,443,116</u>	<u>5,224,634</u>	<u>5,362,000</u>

City of Los Banos
Revenue Detail by Fund
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
WASTEWATER					
502-000-343-015	Penalties	141,844	148,943	150,000	145,000
502-000-344-010	Sewer Collection Fee	2,570,546	2,784,350	2,990,000	3,130,000
502-000-344-015	Sewer Treatment Fee	1,709,158	1,835,163	1,940,000	2,015,000
502-000-344-025	Sewer Connection Fee	26,519	46,150	175,000	50,000
502-000-361-010	Interest Earnings	52,645	44,539	45,000	45,000
502-000-362-010	Gain/Value on Investment GASB	(22,613)	7,070	(18,793)	0
502-000-363-014	Rental Of Pasture	34,155	34,155	34,155	34,550
502-000-363-017	Ag Farming Income	56,875	139,287	100,000	65,000
502-000-396-030	Fiscal Agent-Restricted Earnings	0	0	0	0
502-000-390-010	Misc Revenues	10,012	1,829	500	500
502-000-392-010	Sale-General Fixed Assets	0	0	615	0
	Total	4,579,141	5,041,486	5,416,477	5,485,050
AIRPORT					
505-000-311-015	Property Tax Unsecured	2,390	4,598	4,493	4,500
505-000-334-010	State Grant	10,000	10,000	10,000	10,000
505-000-346-010	Airport Tie Down Fees	331	543	300	300
505-000-346-020	Aviation Fuel	467,083	395,724	300,000	300,000
505-000-361-010	Interest Earnings	565	938	850	800
505-000-362-010	Gain/Value on Investment GASB	(326)	143	(445)	0
505-000-363-014	Rental - Land & Buildings	77,676	88,104	90,000	90,000
505-000-390-010	Misc Revenues	866	164	0	0
505-000-499-000	Transfer In	1,421	0	0	0
	Total	560,006	500,214	405,198	405,600
SOLID WASTE					
510-000-334-010	State Grant	10,070	9,967	0	0
510-000-318-020	Roll Off Fee	50,230	51,061	50,000	50,000
510-000-343-015	Penalties	208,383	214,007	215,000	210,000
510-000-344-030	Solid Waste Fees	5,643,248	6,042,678	6,385,000	6,740,000
510-000-348-010	Weed Abatement	3,770	0	0	0
510-000-349-010	Highway Cleaning	2,385	4,770	4,770	4,770
510-000-361-010	Interest Earnings	16,017	16,365	16,365	15,000
510-000-362-010	Gain/Value on Investment GASB	(6,654)	2,503	(7,000)	0
510-000-390-010	Misc Revenues	82	(559)	398	100
510-000-392-010	Sale-General Fixed Assets	0	12,569	0	0
	Total	5,927,531	6,353,361	6,664,533	7,019,870

City of Los Banos
Revenue Detail by Fund
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
FLEET MAINTENANCE					
601-000-341-060	Fleet Maint. Service Chge	748,907	754,517	871,000	890,000
601-000-361-010	Interest Earnings	4,042	2,101	2,400	500
601-000-362-010	Gain/Value on Investment GASB	(585)	242	(1,286)	0
601-000-390-020	Refunds	108	1,487	0	0
	Total	<u>752,472</u>	<u>758,347</u>	<u>872,114</u>	<u>890,500</u>
INFORMATION TECHNOLOGY					
610-000-341-060	It Service Charges	343,772	358,911	430,532	413,105
610-000-361-010	Interest Earnings	1,539	1,154	1,000	500
610-000-362-010	Gain/Value on Invest.GASB	(28)	156	(675)	0
610-000-390-010	Miscellaneous	2,231	1,894	1,500	1,500
	Total	<u>347,513</u>	<u>362,115</u>	<u>432,357</u>	<u>415,105</u>
ENGINEERING					
615-000-499-000	Transfer In	18	0	0	0
	Total	<u>18</u>	<u>0</u>	<u>0</u>	<u>0</u>
RETIREEES' MEDICAL HEALTH					
656-000-341-012	Payroll Assessments	1,174,760	1,075,756	1,075,756	1,220,712
656-000-361-010	Interest Earnings	2,471	1,371	1,600	1,000
656-000-362-010	Gain/Value on Investment GASB	(2,211)	214	(30)	0
656-000-390-020	Refunds	6,827	6,710	0	0
	Total	<u>1,181,848</u>	<u>1,084,051</u>	<u>1,077,326</u>	<u>1,221,712</u>
TOTAL ALL FUNDS		<u><u>\$37,872,671</u></u>	<u><u>\$38,776,269</u></u>	<u><u>\$40,119,603</u></u>	<u><u>\$40,828,668</u></u>

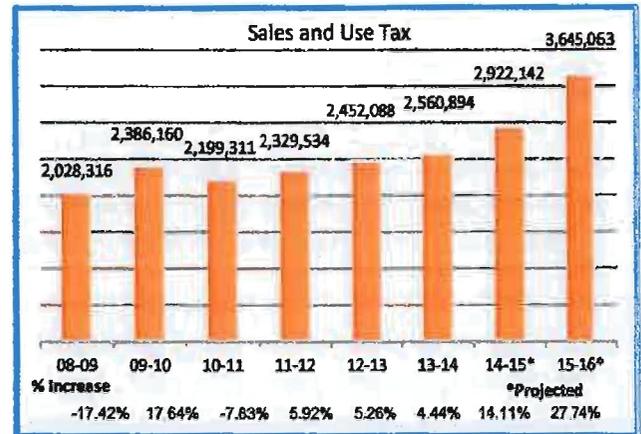
Major Revenue Assumptions

GENERAL FUND

Sales and Use Tax - \$3,645,063

Account 100-000-313-010

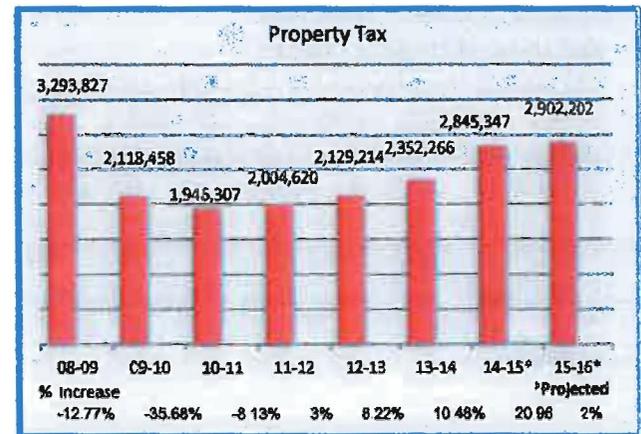
This tax is administered by the State Board of Equalization and is imposed on retailers. The tax is based on the sales price of any taxable transaction of tangible personal property. The tax rate for the City is 8.0% of which the City is directly entitled to 1.0%, of that 1.0%, 5% goes to Merced County. Measure P gets .5% of the tax rate for the City's Police & Fire. The Sales and Use Tax represents Los Banos' single largest revenue source at \$3,645,063 or 29% total General Fund revenues projected for FY 15-16. This tax is estimated based on the information received from the State Board of Equalization.



Property Tax - \$2,902,202

Accounts 100-000-311-010 & 100-000-311-015

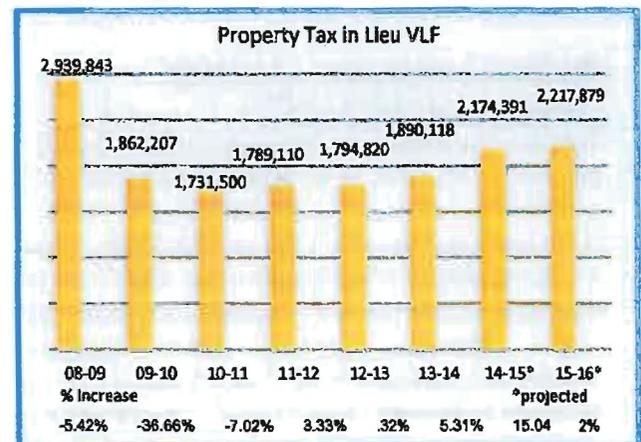
The City's property tax is levied based on 100% of the fair market value of all real and personal property located within the city, except for property owned by federal, state, and local governments. Assessed values are determined by the Merced County Assessor, collected by the County Tax Collector and distributed by the County Auditor. The tax rate for real property is 1% of the property value, which is allocated to counties, schools and cities. Los Banos's share of the 1% is equivalent to 14 cents on each \$1.00 collected from property taxes. Property tax represents the General Fund's second largest revenue source, projected at \$2,902,202 or 23.3% of the total General Fund revenue for FY 15-16.



Property Taxes in Lieu VLF- \$2,217,879

Account 100-000-311-035

In 2004 the State adopted a Vehicle License Fee for Property Tax swap as part of a state budget agreement. The swap consists of a permanent reduction of the VLF rate from 2.0% to .65%, and an elimination of the VLF backfill to cities and counties from the state budget. Property Tax in lieu of VLF amount in FY 15-16 was projected from the FY 14-15 VLF adjustment amount increased by the growth in the city's gross assessed property valuation from the prior year. The amount the city will receive for FY 15-16 is a 2% increase from FY 14-15.

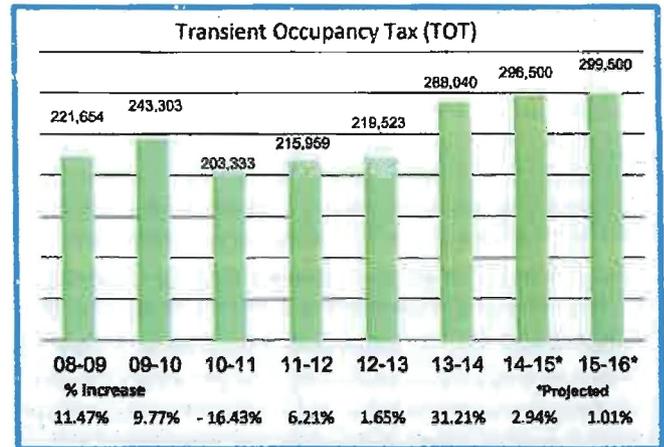


Major Revenue Assumptions (continued)

Transient Occupancy Tax (TOT) - \$299,500

Account 100-000-312-010

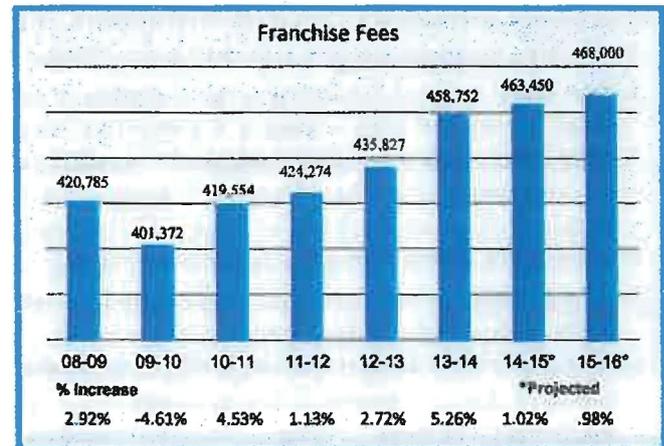
This tax is imposed on persons staying 30 days or less in a local hotel, or motel. The City's current rate is 10.0%. TOT revenue is projected at \$299,500 for FY 15-16, which represents 2.4% of the General Fund revenue. It is expected that TOT revenues will slightly increase for FY 15-16.



Franchise Fees - \$468,000

Account 100-000-318-020

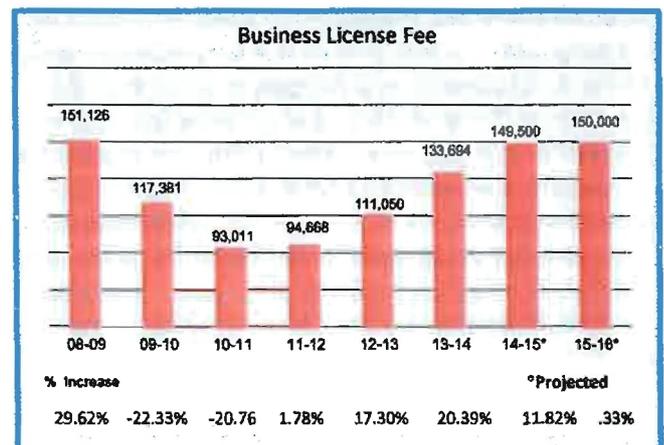
This tax is administered by the City and is applied to utilities operating within the city limits. The City receives from PG&E 2% of their gross receipts on distribution of their services and Comcast Cable Company pays 5% of their gross receipts. Revenues are expected to slightly increase for FY 15-16. Franchise Fees represent 3.8% of General Fund revenues for FY 15-16. These taxes are estimated on prior year's revenues.



Business License Fee - \$150,000

Account 100-000-321-010

This fee is imposed on businesses within the City. The purpose of this fee is to regulate businesses to insure compliance of City ordinances and State laws. Businesses are charged a flat rate of \$79.00 a year plus an administration fee ranging from \$52.00 to \$698.00 depending on the type of business, i.e. home business, mobile businesses, out of town business, and commercial business. For FY 15-16 the city is projecting revenues to stay the same as 14-15. Estimates are based on trend analysis of prior year's actual receipts.

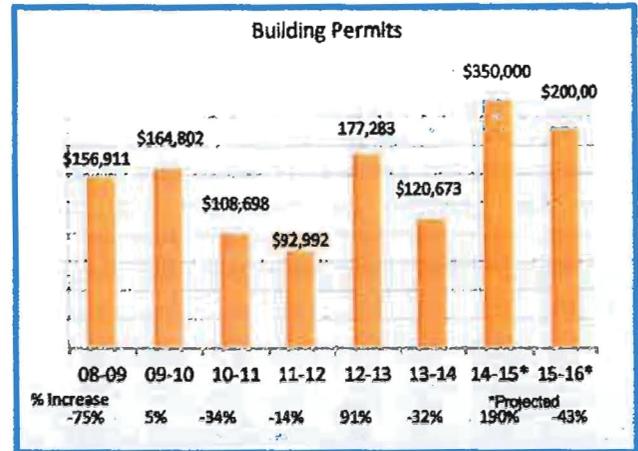


Major Revenue Assumptions (continued)

Building Permits – \$200,000

Account 100-000-322-010

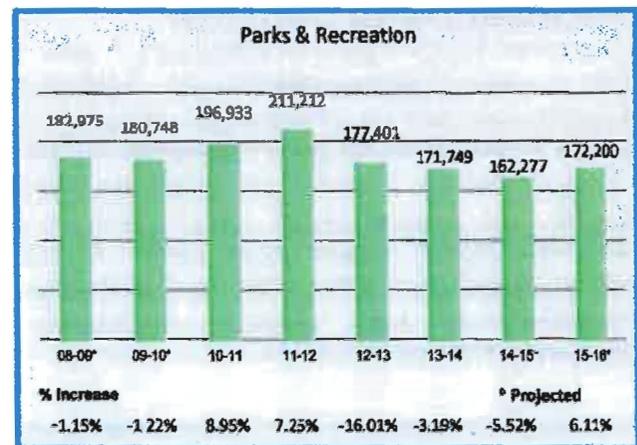
Building permits are required to build, alter, repair or demolish any structure. This includes re-roofing projects, water heater and window replacements, electrical work, plumbing work, mechanical work and other similar projects. The building department uses building permits to manage building inspections and related applicable fees. These are required to insure that the project is in compliance with applicable building codes and regulations. Revenue is estimated at a 43% decrease for FY 14-15. Estimates are based on number of permits accepted.



Parks & Recreation - \$172,200

Accounts 100-000-347-011, 100-000-347-013 & 100-000-347-015

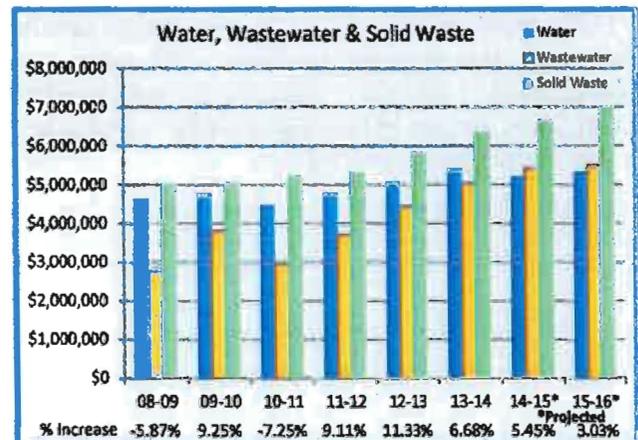
Recreation Programs offer activities for the citizens of Los Banos such as Soccer, Tee Ball, Basketball, and After School Programs. Parks are also maintained at the best degree possible for the safety of our children. Funds that help operate these programs are grants and user fees from citizens. An increase of 6.11% is projected from Recreation fees for FY 15-16. Estimates are based on trend analysis and costs to run the programs.



BUSINESS TYPE FUNDS

Water, Wastewater & Solid Waste - \$17,866,920

The City of Los Banos is committed to serving the needs of residents by providing quality Water, Wastewater and Solid Waste services. The city has 15 water wells, of which 13 are operating water wells servicing approximately 12,730 accounts. Fees are based on the cost to maintain and operate each system and are charged monthly. As of July 1, 2015 the minimum bill per customer is \$86.51.

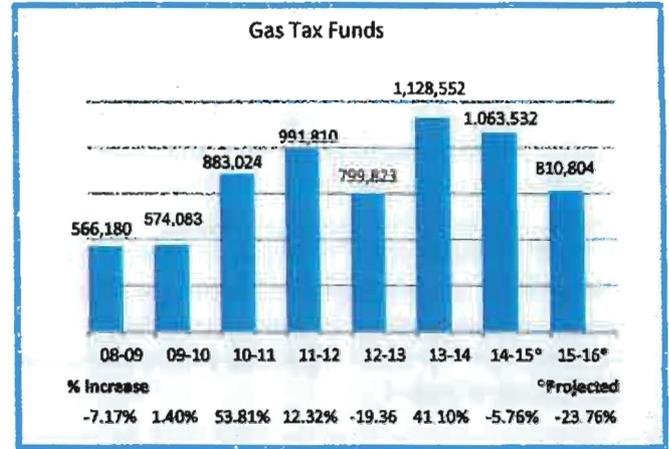


Major Revenue Assumptions (continued)

SPECIAL REVENUE FUNDS

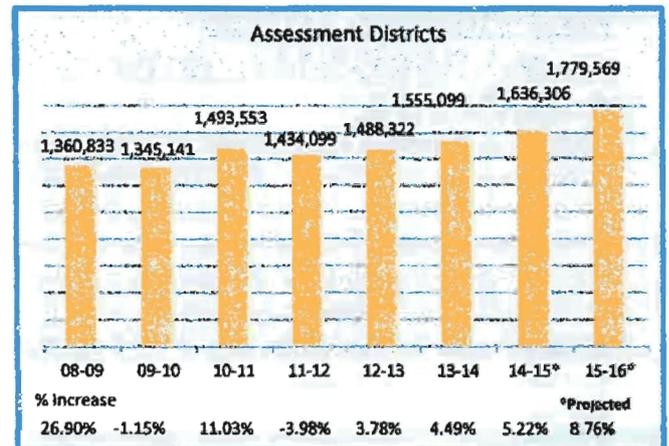
Gas Tax Funds - \$810,804

Gas tax is a tax that is imposed on fuel. This tax is authorized under the Motor Vehicle Fuel License Tax Law, Use Fuel Tax Law, Diesel Fuel Tax Law, and various sections of the Revenue and Taxation Code. A decrease of 24.7% is projected from Gas Taxes for FY 15-16.



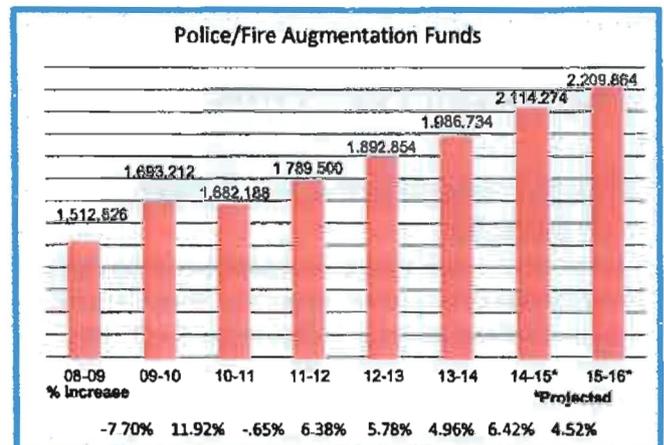
Assessment Districts - \$1,779,569

Assessment District funds are established to permit the City to construct improvements in new developments. Property assessments are collected from property owners within the assessment district for a proportional share of the improvements. Revenue projections are estimated by the City Engineer based on the needs of the assessment district, divided by the number of parcels, not to exceed more than a 10% increase charge to homeowners per year. Revenues are projected to increase by 8.76% for FY 15-16.

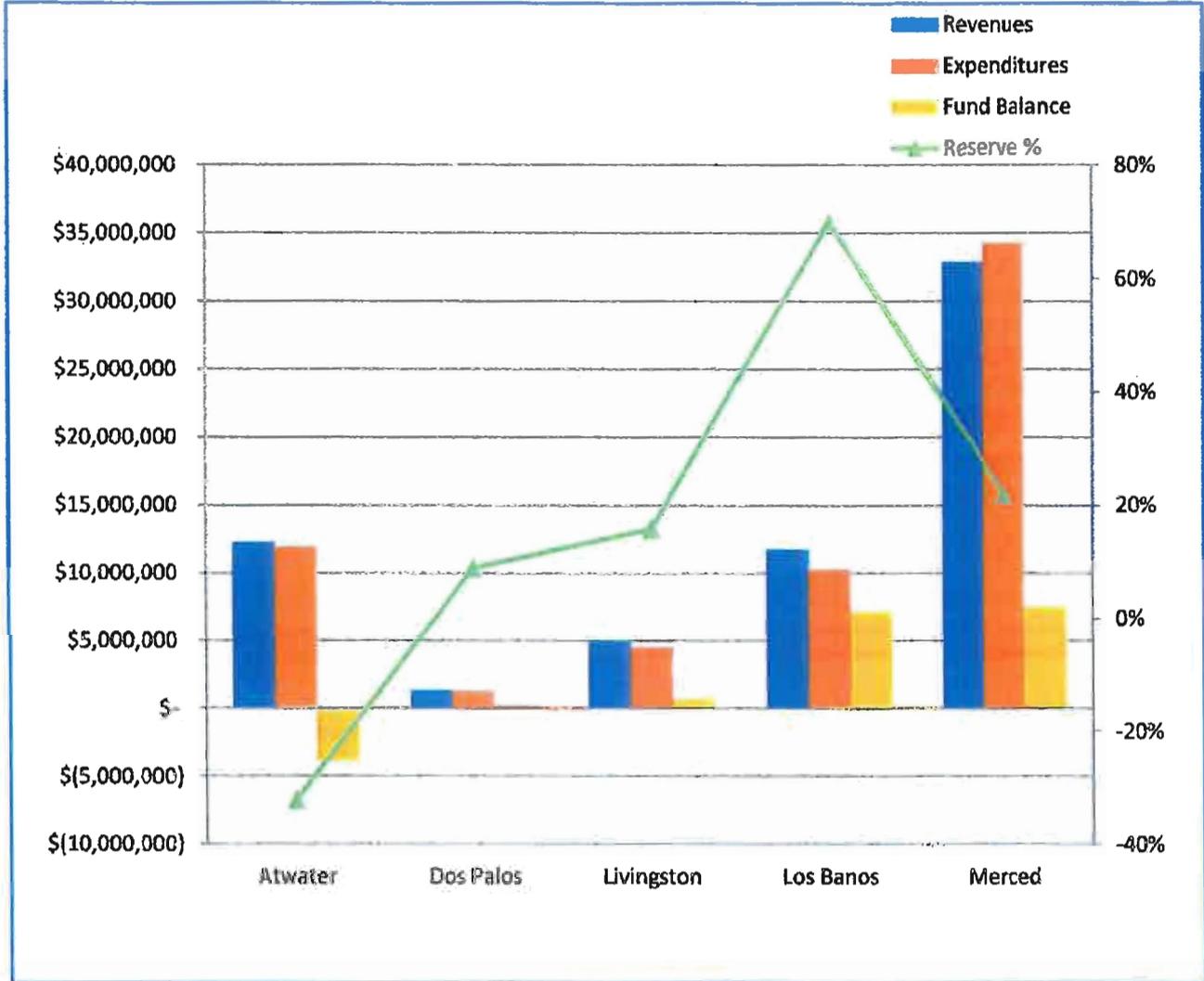


Police/Fire Augmentation Funds - \$2,209,864

In November 2004, Los Banos Voters approved by 77.9% Measure P for 9-1-1, Fire protection, and Police services. This measure provides a .5% sales tax for public safety in the City. Measure P is split equally into two funds, one for Police & one for Fire. An increase of 4.52% is projected for FY 15-16



Comparison of Merced County Cities General Fund Revenues, Expenditures, and Fund Balance June 30, 2014



General Fund	Atwater	Dos Palos	Livingston	Los Banos	Merced
Revenues	12,323,712	1,367,870	5,034,192	11,805,327	32,919,416
Expenditures	11,979,005	1,277,684	4,533,664	10,313,396	34,333,073
Fund Balance	(3,852,762)	113,479	719,877	7,202,640	7,551,477
Reserve %	-32%	9%	16%	70%	22%

Source: (1)Balance Sheet - Governmental Funds,

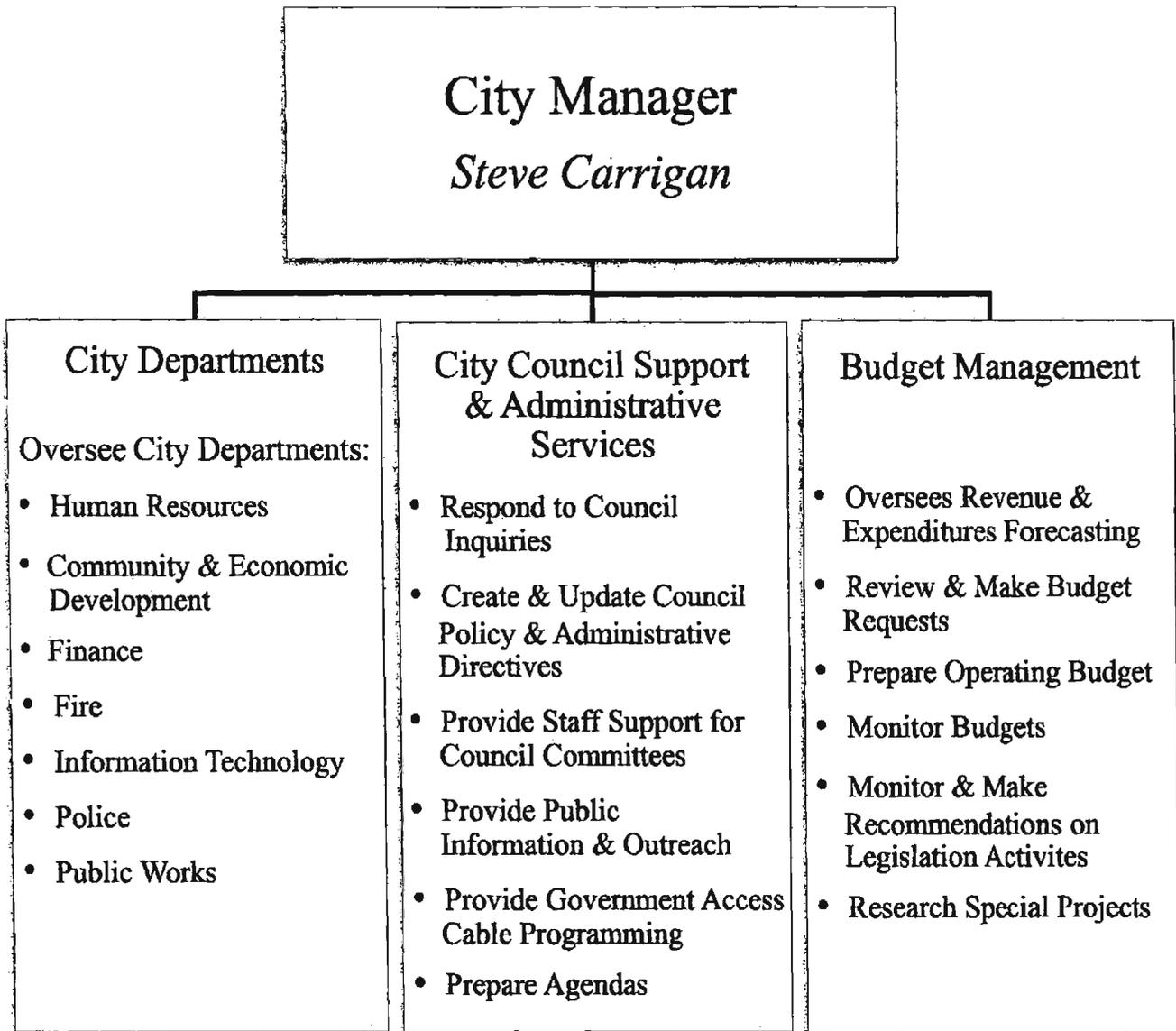
(2)Statement of Revenues, Expenditures, and Changes in Fund Balances Governmental Funds

Note: Information not available for the City of Gustine

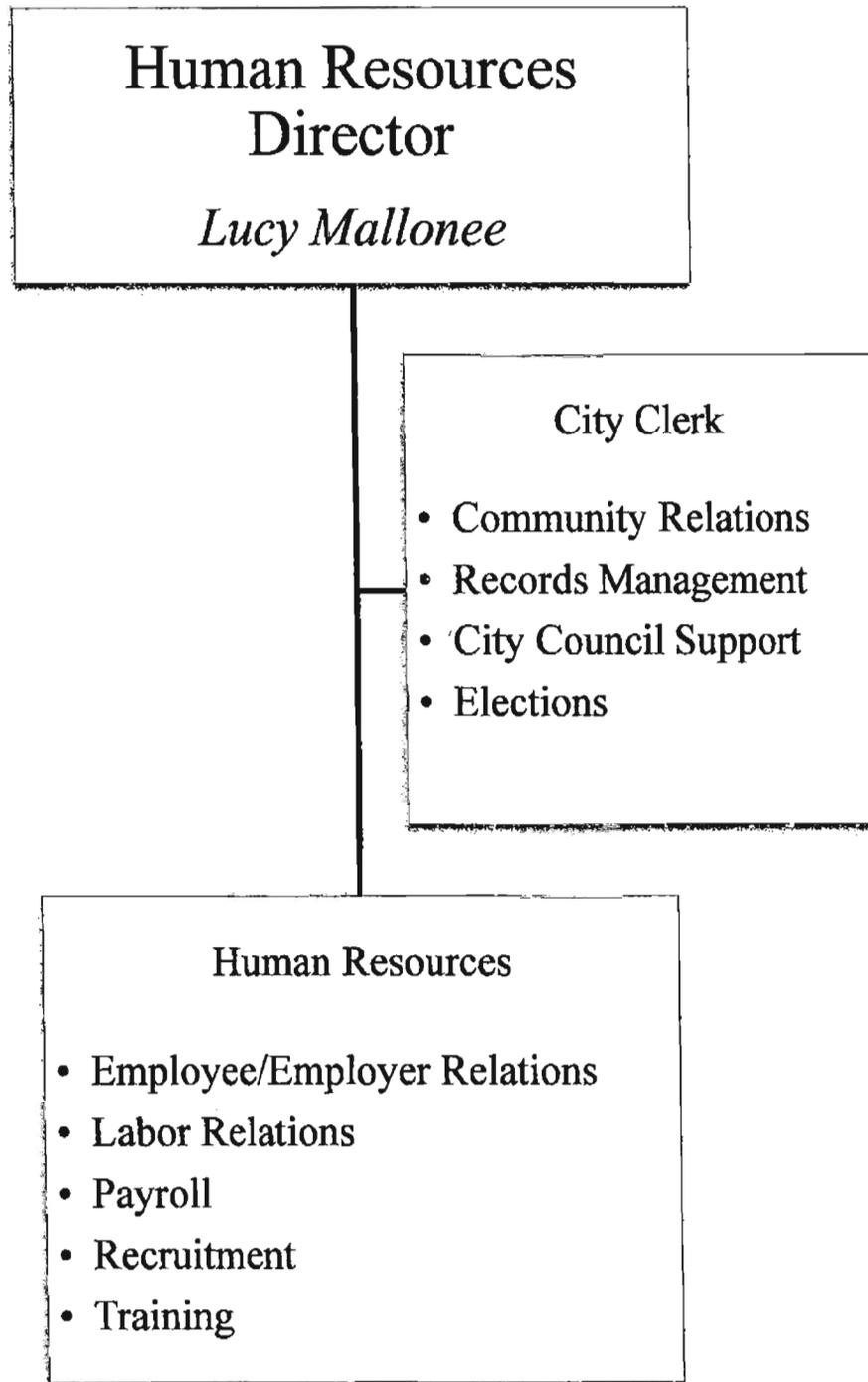
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City of Los Banos

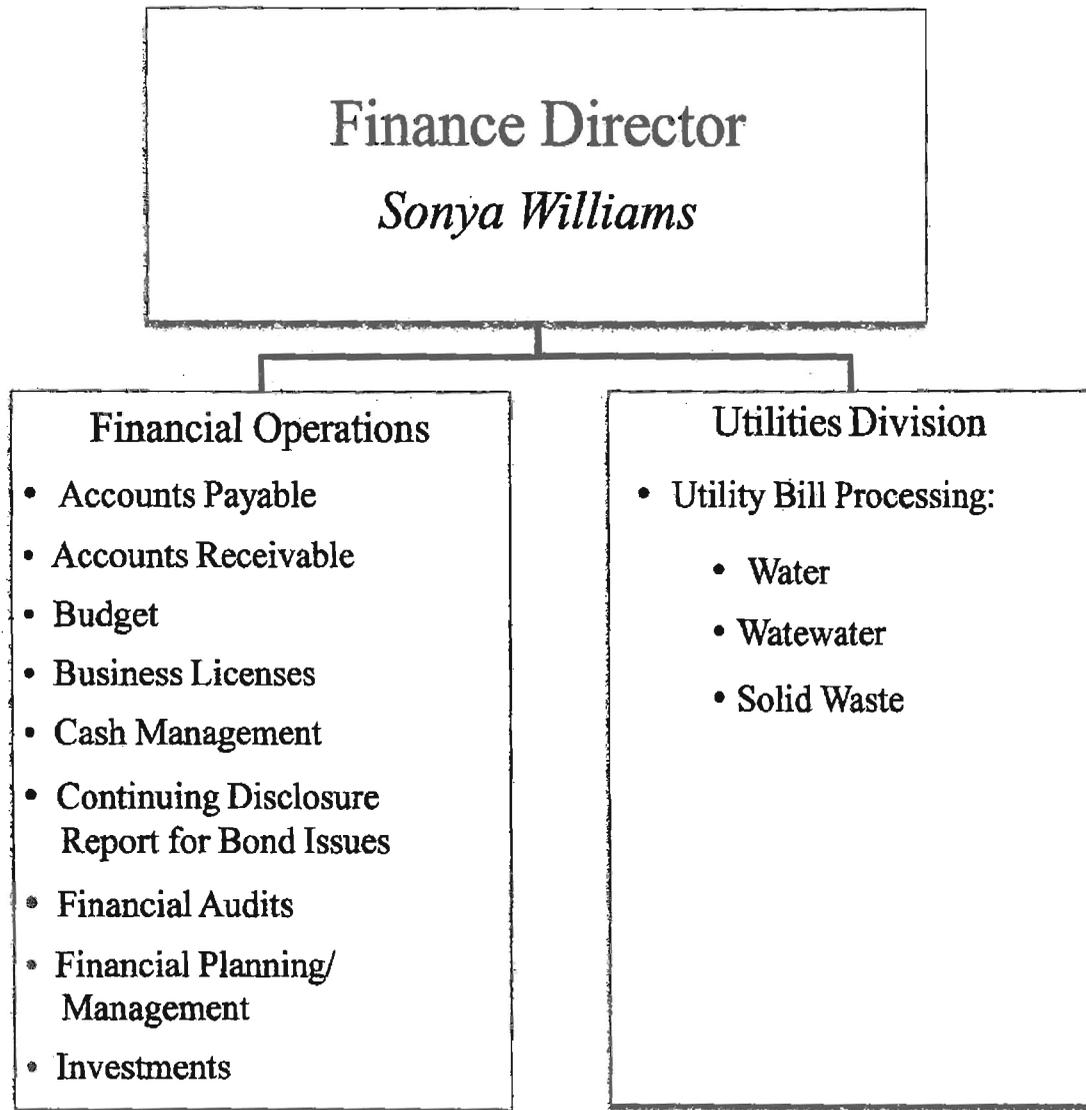
City Manager



City of Los Banos
Human Resources Department



City of Los Banos
Finance Department



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Administration

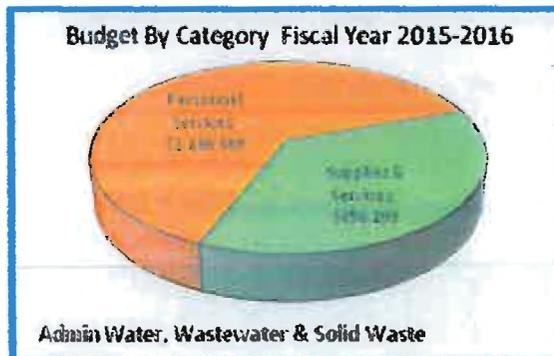
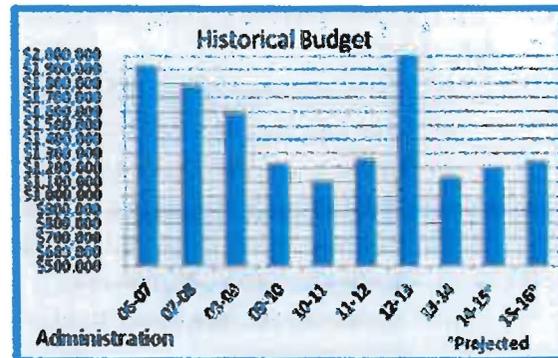
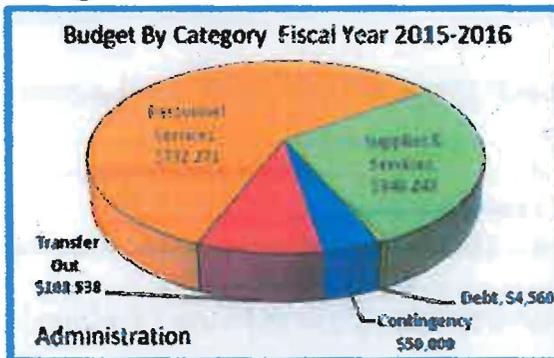
Mission Statement

To serve the community with an emphasis on service and accountability by ensuring prompt and reliable service while also providing timely and accurate information to City Departments and the citizens of Los Banos and to be sensitive and responsive to community needs and issues which affect the quality of life.

Overview of Services and Programs

The City of Los Banos Administration Department is located in City Hall and consists of the offices for the City Manager, City Attorney, City Clerk, City Treasurer, Human Resources and Finance Department. The City Manager's goal is to provide professional leadership in the management of the City and execution of City Council policies; to provide effective municipal services through the coordination and direction of all City activities, finances and personnel; to act as liaison between the City and other governmental agencies, citizens, businesses, community groups and the media; and to provide administrative support to the City Council and City departments in matters relating to maintenance of City records. The Administration Department provides support for all City departments and is proud to serve the public and answer any questions they may have.

Budget Summaries



Administration (continued)

Service Efforts and Accomplishments

City Manager:

- Providing exceptional, personal and dedicated service and assistance for the City of Los Banos in a caring and efficient manner to both internal and external customers.
- Taking ownership of community issues and questions by researching the issues, problem solving, offering alternatives, and making contacts for the citizens.
- Developing relationships within City departments to work together as a team.
- Providing direction and assistance to departments with special projects.

City Attorney:

- Provides general legal advice and representation on all matters affecting the City when requested by City Council, City Manager, Commissioners, Department Heads and other staff personnel as appropriate.
- Monitors and advises the City Council and staff of significant legislation and case law affecting the City.
- Reviews and approves as to legal form all ordinances, resolutions, agreements, contracts, and other documents of a legal nature as requested by the City Manager, City Council, or Department Heads.
- Renders opinions concerning City policies and procedures based on interpretation of State, County and City laws, and pursues limitation of City liability exposure.
- Reviews City's Development Agreements for accuracy to ensure appropriate fees are properly collected.

City Clerk:

- Ensures compliance with proper Federal, State, and Local statues and regulations.
- Records minutes for the City Council.
- Ensures proper agenda posting, public hearing notification and publication of all legal notices pertaining to the City Council.
- Prepares City Council Resolutions, Ordinances, and Agreements for proper signatures and distribution.
- Updates and maintains the Los Banos Municipal Code and rosters for Boards and Commissions.
- Coordinates local elections along with Merced County Office of Elections.
- Administers Oaths of Office.
- Acts as custodian of City records and Official City Seal.
- Provides clerical support for the City Manager, City Attorney, Mayor and City Council.
- Ensures that all City departments follow new Records Retention Policy.

City Clerk	Fiscal Year 2011-2012	Fiscal Year 2012-2013	Fiscal Year 2013-2014
Resolutions processed	60	92	102
Ordinances processed	2	12	9

Administration (continued)

City Treasurer:

- Maintains the cash management systems of the City of Los Banos, to accurately monitor and forecast expenditures and revenues, thus assuring the investments of the monies to the fullest extent consistent with safety and liquidity.
- Invests City Funds in such a manner that will provide the highest interest yield within the confines, policies, and legal statutes consistent with safety and liquidity.

Human Resources:

- Coordinates informative workshops for City Employees in order to provide employees with an understanding of City benefits.
- Maintains and distributes updates to the City's Policy and Procedures manual.
- Responsible for maintenance and security of master personnel files for all City employees.
- Coordinates and handles labor negotiations for the Los Banos Police Officers Association, the Los Banos Police Sergeants Association, the Los Banos Dispatcher and Community Services Officers Association, and the Los Banos Fire Fighters Association.
- Responsible for recruiting and retaining a skilled and diverse workforce within the City.
- Assures compliance with employment related laws, regulations and court decisions.
- Works diligently with Department Heads to monitor and track employee performance evaluations.
- Responsible for processing the City's payroll and reporting payroll information to various agencies.

Human Resources	Fiscal Year 2011-2012	Fiscal Year 2012-2013	Fiscal Year 2013-2014
Full-time employees hired	5	8	13
Part-Time employees hired	14	24	25
Checks/Direct Deposits Ran (per month)	356	359	360
Wages Paid (per month)	\$738,384	\$748,326	\$748,460

Finance:

- Finance maintains the City's official accounting records, monitors budgets, prepares cost analyses for management, and provides financial information to Department Heads to assist them with managing their operations.
- Finance administers the risk financing and insurance placement for the City.
- Provides financial economic forecasts and analyses relative to the annual operating budgeting.

Administration (continued)

Finance (continued):

- Finance is responsible for Accounts Payable, Accounts Receivable and Business Licenses.
- Responsible for the Utility Billing Processing.
- Received the Government Finance Officers Association (GFOA) Comprehensive Annual Financial Report (CAFR) Award for FY 2013-2014.
- Received California Society of Municipal Finance Officers (CSMFO) Excellence in Operating Budgeting Award for 2014-2015.

Utility Accounts	Fiscal Year 2011-2012	Fiscal Year 2012-2013	Fiscal Year 2013-2014
In House Credit Card Payments (per month)	622	644	687
Work Orders Taken (per month)	4,818	4,635	4414
Auto Bill Payments (per month)	657	707	721
Utility Accounts Billed (per month)	11,065	11,132	11186
On Line Credit Card Payments (per month)	1,601	1,991	2,275
Accounts Payable	Fiscal Year 2011-2012	Fiscal Year 2012-2013	Fiscal Year 2013-2014
Checks Ran (per Year)	5,201	5,079	5,930
Vendors Paid (per Year)	1,950	2,021	1,872

Future Outlook

- **Purchasing Ordinance** – Review City-wide purchasing requirements and procedures.
- **5 Year Capital Facilities Plan** – Work with all City departments to compile a 5 year plan to address all City capital infrastructure needs.

City of Los Banos

Administration 2015-2016 Department Detail Personnel Services

General Fund - Fund 100
Administration - Department 410
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Mayor - Council Members	5	25%	Water Admin, WW Admin, SW Admin
City Manager	1	40%	Water Admin, WW Admin, SW Admin
Human Resources Director/City Clerk	1	62.5%	Water Admin, WW Admin, SW Admin
Assistant City Clerk/HR Tech	1	62.5%	Water Admin, WW Admin, SW Admin
HR Technician	1	25%	Water Admin, WW Admin, SW Admin
Finance Director	1	25%	Water Admin, WW Admin, SW Admin
Accountant II	1	25%	Water Admin, WW Admin, SW Admin
Accountant I/City Treasurer	1	25%	Water Admin, WW Admin, SW Admin
Accountant I	1	25%	Water Admin, WW Admin, SW Admin
Accounting Technician	1	50%	Water Admin, WW Admin, SW Admin
Accounting Clerk II	1	70%	Water Admin, WW Admin, SW Admin
Part Time		100%	
Total Salaries (Including Overtime)			<u>\$322,001</u>
Workmen's Compensation Insurance			\$24,932
State Retirement (PERS)			\$80,909
Social Security (FICA)			\$24,633
Health Insurance			\$110,095
Health Savings			\$953
Health Insurance Reimb			\$1,171
OPEB			\$14,145
Retirees Health Insurance			\$146,298
Life Insurance			\$867
Unemployment Insurance			\$1,580
Dental & Optical			<u>\$4,687</u>
Total Benefits:			<u>\$410,270</u>
Total Personnel Services:			<u>\$732,271</u>

City of Los Banos
Administration
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
100-410-100-101	Salaries	280,913	279,827	311,156	318,776
100-410-100-102	Part Time	3,713	2,466	2,850	2,975
100-410-100-103	Overtime	16	0	100	250
100-410-100-120	Benefits	379,593	359,758	384,320	410,270
	Personnel Services	664,235	642,051	698,426	732,271
100-410-100-203	Equipment Repair & Maint	8,417	8,747	10,000	10,000
100-410-100-205	Facility Maintenance	5,473	7,249	4,200	5,500
100-410-100-231	Professional Services	94,716	163,717	203,500	175,000
100-410-100-237	Recruitment	8,015	5,055	251	500
100-410-100-239	Elections	3,412	18,735	5,015	0
100-410-100-240	I.T. Services	13,468	13,300	22,967	21,727
100-410-100-250	Insurance	9,007	12,104	12,658	14,689
100-410-100-251	Memberships & Dues	32,735	37,617	36,000	36,000
100-410-100-252	Communications	628	730	850	1,000
100-410-100-253	Advertising	807	1,020	2,629	3,500
100-410-100-257	Travel & Training	6,841	19,767	17,500	17,500
100-410-100-259	Community Promotion	0	2,401	2,000	2,000
100-410-100-260	Office Supplies	36,988	42,845	32,000	32,000
100-410-100-264	Electricity & Gas	21,205	22,756	23,650	25,306
100-410-100-273	Special Departmental Exp.	0	0	1,000	1,000
100-410-100-274	Books & Periodicals	515	244	250	525
100-410-100-275	Bad Debt Expense	9,624	0	0	0
100-410-100-300	Cash Over/Under	30	(90)	0	0
	Supplies & Services	251,881	356,197	374,470	346,247
100-410-100-720	Building & Structures	0	0	5,425	0
100-410-100-740	Miscellaneous Equipment	0	8,195	0	0
100-410-100-770	Computer Equipment	0	829	0	0
	Capital Outlay	0	9,024	5,425	0
100-410-100-822	Principal-Debt Service 93Cop	1,083,775	0	0	0
100-410-100-881	Interest - Leases/Loans	5,670	5,316	4,938	4,560
100-410-100-882	Interest Debt Service	49,700	0	0	0
100-410-100-885	Debt Related Fees	1,045	0	0	0
	Interest - Debt Service	1,140,190	5,316	4,938	4,560

City of Los Banos
Administration
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
100-410-100-825	Charge-Out	(147)	0	0	0
	Charge Ins - Outs	(147)	0	0	0
100-495-100-900	Contingency	22,060	46,421	25,000	50,000
	Contingency	22,060	46,421	25,000	50,000
100-498-000-000	Transfer-Out	17,173	74,048	100,190	108,538
	Transfer-Out	17,173	74,048	100,190	108,538
	Total Administration	\$2,095,392	\$1,133,057	\$1,208,449	\$1,241,616

Administration

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Expenses of independent auditor, contract legal services, and other miscellaneous professional services.

251-MEMBERSHIP & DUES: Expenses related to cost of memberships including – League of California Cities, IIMC, CSMFO, MCAG, LAFCO, GFOA.

273-SPECIAL DEPARTMENTAL EXPENSE: Budget and CAFR award applications and other miscellaneous projects as needed.

DEBT SERVICE

881-INTEREST LEASE/LOANS: Interest payment on the refinance of the City Hall/Fire Station C.O.P. & 2002 Land Lease Bond as an inter-fund loan from the Water Fund.

CONTINGENCY

900-CONTINGENCY: Unexpected and unforeseen costs associated with Administration.

TRANSFER OUT

498-000-000-TRANSFER OUT: Funds transferred out to the SLESF, Police CFD, and Fire CFD funds due to revenues not meeting expenditures.

City of Los Banos
City Hall Admin Fee
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
202-410-100-231	Professional Services	2,036	313	0	0
	Supplies & Services	2,036	313	0	0
202-410-100-753	Specialized Equipment	0	0	0	5,750
202-410-100-770	Computer Equipment	0	9,452	9,015	0
	Capital Outlay	0	9,452	9,015	5,750
	Total City Hall Admin Fee	\$2,036	\$9,765	\$9,015	\$5,750

City Hall Admin Fee

SERVICES & SUPPLIES

753-Specialized Equipment: Expenses related to CalOpps – applicant tracking for prospective new employees.

City of Los Banos

Water Administration 2015-2016 Department Detail Personnel Services

**Water Admin - Fund 501
Administration - Department 410
General Services - Activity 100**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Mayor - Council Members	5	25%	Admin, WW Admin, SW Admin
City Manager	1	20%	Admin, WW Admin, SW Admin
Human Resources Director/City Clerk	1	12.5%	Admin, WW Admin, SW Admin
Assistant City Clerk/HR Tech	1	12.5%	Admin, WW Admin, SW Admin
HR Technician	1	25%	Admin, WW Admin, SW Admin
Finance Director	1	25%	Admin, WW Admin, SW Admin
Accountant II	1	25%	Admin, WW Admin, SW Admin
Accountant I/City Treasurer	1	25%	Admin, WW Admin, SW Admin
Accountant I	1	25%	Admin, WW Admin, SW Admin
Accounting Technician	1	20%	Admin, WW Admin, SW Admin
Accounting Clerk II	1	10%	Admin, WW Admin, SW Admin
Accounting Clerk II	1	34%	WW Admin, SW Admin
Accounting Clerk I	2	34%	WW Admin, SW Admin
Part Time		100%	
Total Salaries (Including Overtime)			<u><u>\$198,666</u></u>
Workmen's Compensation Insurance			\$15,072
State Retirement (PERS)			\$41,697
Social Security (FICA)			\$15,193
Health Insurance			\$77,355
Health Savings			\$1,332
Health Insurance Reimb.			\$2,211
OPEB			\$11,290
Retirees Health Insurance			\$10,710
Life Insurance			\$692
Unemployment Insurance			\$5,206
Dental & Optical			<u>\$3,741</u>
Total Benefits:			<u><u>\$184,499</u></u>
Total Personnel Services:			<u><u>\$383,105</u></u>

City of Los Banos
Water Administration
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
501-410-100-101	Salaries	180,590	184,962	181,105	190,585
501-410-100-102	Part Time	6,610	6,331	7,100	7,021
501-410-100-103	Overtime	30	14	100	1,000
501-410-100-120	Benefits	146,055	141,932	171,161	184,499
	Personnel Services	333,285	333,239	359,466	383,105
501-410-100-202	Fleet Repair & Maintenance	337	250	442	467
501-410-100-203	Equipment Repair & Maintenance	14,772	15,469	17,000	20,000
501-410-100-204	Fleet Services	670	500	1,117	1,147
501-410-100-205	Facility Maintenance	5,375	3,917	1,800	3,500
501-410-100-207	Rental - Land & Buildings	23,020	23,432	24,000	24,000
501-410-100-231	Professional Services	61,608	50,869	55,000	55,000
501-410-100-236	Medical Services	0	126	50	50
501-410-100-237	Recruitment	8,015	2,551	500	500
501-410-100-239	Elections	3,412	0	5,015	0
501-410-100-240	I.T. Services	13,468	13,300	22,830	21,428
501-410-100-250	Insurance	5,234	8,097	8,307	8,602
501-410-100-251	Membership & Dues	0	0	250	250
501-410-100-252	Communications	705	730	750	800
501-410-100-253	Advertising	0	0	0	200
501-410-100-257	Travel & Training	2,357	6,800	8,250	8,600
501-410-100-260	Office Supplies	73,742	74,515	70,000	72,000
501-410-100-265	Gasoline & Oil	337	250	300	300
501-410-100-275	Bad Debt Expenses	18,512	21,638	0	0
	Supplies & Services	231,564	222,444	215,611	216,844
501-410-100-770	Computer Equipment	0	844	0	0
	Capital Outlay	0	844	0	0
501-410-100-825	Charge Out	(147)	0	0	0
	Charge Ins - Outs	(147)	0	0	0
	Total Water Administration	\$564,702	\$556,527	\$575,077	\$599,949

Water Administration

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to Springbrook Maintenance and Phone Connection.

207-RENTAL – LAND & BUILDINGS: Expense related to Enterprise fund renting City Hall.

231-PROFESSIONAL SERVICES: Expenses of independent auditor, contract legal services, and other miscellaneous professional services.

251-MEMBERSHIP & DUES: Expenses related to cost of memberships for CSMFO and GFOA.

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City of Los Banos

Wastewater Administration 2015-2016 Department Detail Personnel Services

Wastewater Admin - Fund 502
Administration - Department 410
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Mayor - Council Members	5	25%	Admin, Water Admin, SW Admin
City Manager	1	20%	Admin, Water Admin, SW Admin
Human Resources Director/City Clerk	1	12.5%	Admin, Water Admin, SW Admin
Assistant City Clerk/HR Tech	1	12.5%	Admin, Water Admin, SW Admin
HR Technician	1	25%	Admin, Water Admin, SW Admin
Finance Director	1	25%	Admin, Water Admin, SW Admin
Accountant II	1	25%	Admin, Water Admin, SW Admin
Accountant I/City Treasurer	1	25%	Admin, Water Admin, SW Admin
Accountant I	1	25%	Admin, Water Admin, SW Admin
Accounting Technician	1	15%	Admin, Water Admin, SW Admin
Accounting Clerk II	1	10%	Admin, Water Admin, SW Admin
Accounting Clerk II	1	33%	Water Admin, SW Admin
Accounting Clerk I	2	33%	Water Admin, SW Admin
Part Time		100%	
Total Salaries (Including Overtime)			<u>\$195,204</u>
Workmen's Compensation Insurance			\$14,813
State Retirement (PERS)			\$41,135
Social Security (FICA)			\$14,933
Health Insurance			\$75,461
Health Savings			\$1,314
Health Insurance Reimb.			\$2,211
OPEB			\$11,078
Retirees Health Insurance			\$10,664
Life Insurance			\$679
Unemployment Insurance			\$5,198
Dental & Optical			\$3,670
Total Benefits:			<u>\$181,156</u>
Total Personnel Services:			<u>\$376,360</u>

City of Los Banos
Wastewater Administration
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
502-410-100-101	Salaries	176,537	180,833	180,500	187,302
502-410-100-102	Part Time	6,497	6,218	7,000	6,902
502-410-100-103	Overtime	30	13	100	1,000
502-410-100-120	Benefits	147,910	138,324	167,947	181,156
	Personnel Services	330,974	325,388	355,547	376,360
502-410-100-202	Fleet Repair & Maint	337	250	442	467
502-410-100-203	Equipment Repair & Maint	14,772	15,469	17,000	20,000
502-410-100-204	Fleet Services	670	500	1,117	1,147
502-410-100-205	Facility Maintenance	5,375	3,917	1,800	3,500
502-410-100-207	Rental - Land & Buildings	23,020	23,432	24,000	24,000
502-410-100-231	Professional Services	61,606	50,868	55,000	55,000
502-410-100-236	Medical Services	0	122	50	50
502-410-100-237	Recruitment	8,015	2,550	500	500
502-410-100-239	Elections	3,412	0	5,015	0
502-410-100-240	I.T. Services	13,468	13,300	22,830	21,428
502-410-100-250	Insurance	5,126	7,929	8,134	8,441
502-410-100-251	Membership & Dues	0	0	250	250
502-410-100-252	Communications	705	730	750	800
502-410-100-253	Advertising	0	0	0	200
502-410-100-257	Travel & Training	2,356	6,782	8,250	8,600
502-410-100-260	Office Supplies	73,741	74,514	70,000	72,000
502-410-100-265	Gasoline & Oil	337	250	300	300
502-410-100-275	Bad Debt Expenses	14,671	12,917	0	0
	Supplies & Services	227,611	213,530	215,438	216,683
502-410-100-770	Computer Equipment	0	844	0	0
	Capital Outlay	0	844	0	0
502-410-100-825	Charge Out	(147)	0	0	0
	Charge Ins - Outs	(147)	0	0	0
	Total Wastewater Administration	\$558,438	\$539,762	\$570,985	\$593,043

Wastewater Administration

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to Springbrook Maintenance.

207-RENTAL – LAND & BUILDINGS: Expense related to Enterprise fund renting City Hall.

231-PROFESSIONAL SERVICES: Expenses of independent auditor, contract legal services, and other miscellaneous professional services.

251-MEMBERSHIP & DUES: Expenses related to cost of memberships for CSMFO and GFOA.

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City of Los Banos

Solid Waste - Administration

2015-2016 Department Detail

Personnel Services

Solid Waste - Fund 510

Administration - Department 410

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Mayor - Council Members	5	25%	Admin, Water Admin, WW Admin
City Manager	1	20%	Admin, Water Admin, WW Admin
Human Resources Director/City Clerk	1	12.5%	Admin, Water Admin, WW Admin
Assistant City Clerk/HR Tech	1	12.5%	Admin, Water Admin, WW Admin
HR Technician	1	25%	Admin, Water Admin, WW Admin
Finance Director	1	25%	Admin, Water Admin, WW Admin
Accountant II	1	25%	Admin, Water Admin, WW Admin
Accountant I/City Treasurer	1	25%	Admin, Water Admin, WW Admin
Accountant I	1	25%	Admin, Water Admin, WW Admin
Accounting Technician	1	15%	Admin, Water Admin, WW Admin
Accounting Clerk II	1	10%	Admin, Water Admin, WW Admin
Accounting Clerk II	1	33%	Water Admin, WW Admin
Accounting Clerk I	2	33%	Water Admin, WW Admin
Part Time		100%	
Total Salaries (Including Overtime)			<u>\$195,204</u>
Workmen's Compensation Insurance			\$14,813
State Retirement (PERS)			\$41,135
Social Security (FICA)			\$14,933
Health Insurance			\$75,461
Health Savings			\$1,716
Health Insurance Reimb.			\$2,211
OPEB			\$11,078
Retirees Health Insurance			\$10,708
Life Insurance			\$679
Unemployment Insurance			\$5,297
Dental & Optical			<u>\$3,669</u>
Total Benefits:			<u>\$181,700</u>
Total Personnel Services:			<u>\$376,904</u>

City of Los Banos
Solid Waste Administration
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
510-410-100-101	Salaries	176,537	180,832	180,500	187,302
510-410-100-102	Part Time	6,497	6,217	7,000	6,902
510-410-100-103	Overtime	30	13	100	1,000
510-410-100-120	Benefits	153,609	138,483	168,535	181,700
	Personnel Services	336,673	325,545	356,135	376,904
510-410-100-202	Fleet Repair & Maintenance	337	250	442	466
510-410-100-203	Equipment Repair & Maintenance	14,772	15,469	17,000	20,000
510-410-100-204	Fleet Services	670	500	1,117	1,147
510-410-100-205	Facility Maintenance	5,375	3,917	1,916	3,500
510-410-100-207	Rental - Land & Buildings	23,020	23,432	24,000	24,000
510-410-100-231	Professional Services	61,606	58,800	55,000	55,000
510-410-100-236	Medical Services	0	17	50	50
510-410-100-237	Recruitment	8,015	2,550	500	500
510-410-100-239	Elections	3,412	0	5,015	0
510-410-100-240	I.T. Services	13,468	13,300	22,830	21,428
510-410-100-250	Insurance	5,126	7,929	8,077	8,441
510-410-100-251	Membership & Dues	0	0	250	250
510-410-100-252	Communications	705	730	750	800
510-410-100-253	Advertising	0	0	0	200
510-410-100-257	Travel & Training	2,356	6,781	8,250	8,600
510-410-100-260	Office Supplies	73,742	74,619	70,000	72,000
510-410-100-265	Gasoline & Oil	337	250	300	300
510-410-100-275	Bad Debt Expense	20,752	19,880	0	0
	Supplies & Services	233,693	228,424	215,497	216,682
510-410-100-770	Computer Equipment	0	844	0	0
	Capital Outlay	0	844	0	0
510-410-100-825	Charge Out	(147)	0	0	0
	Charge Ins - Outs	(147)	0	0	0
	Total Solid Waste Administration	\$570,219	\$554,813	\$571,632	\$593,586

Solid Waste Administration

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Expenses related to Springbrook Maintenance.

207-RENTAL – LAND & BUILDINGS: Expense related to Enterprise fund renting City Hall.

231-PROFESSIONAL SERVICES: Expenses of independent auditor, contract legal services, and other miscellaneous professional services.

251-MEMBERSHIP & DUES: Expenses related to cost of memberships for CSMFO and GFOA.

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City of Los Banos
Community & Economic
Development Department

Community & Economic
Development

Planning

- Subdivision Review
- Annexations
- Area Plans
- Final Development Plans
- Site Plan Review
- Use Permits
- Variances
- Zoning
- General Plan
- Housing Element
- GIS
- Census
- Environmental Review/CEQA

HOME/CDBG Program

- First Time Homebuyers Program
- Housing Rehab Program
- Neighborhood Stabilization Program

Economic Development

- Enterprise Zone
- Microenterprise
- Over-The-Counter Program (EDOTC)

Community and Economic Development

Mission Statement

The mission of the Los Banos Community and Economic Development Department is to guide community resources to attract capital and increase physical, commercial, and business development and job opportunities, consistent with the goals of the General Plan while promoting and facilitating economic development. The Department's operating principles are to assist citizens and business customers, to promote public safety, livability, and economic vitality, and to create an environment that values the citizens of Los Banos and enhances quality of life.

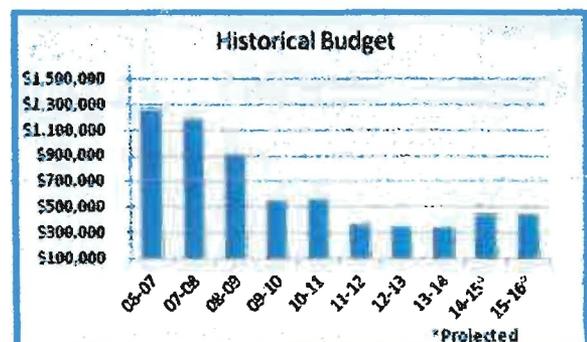
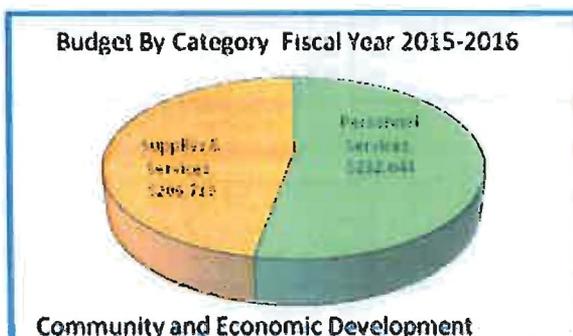
Overview of Services and Programs

The Community and Economic Development Department regulates all land use and economic development within the city. Its staff advises the City Manager, Planning Commission, City Council, Economic Development Advisory Committee and general public on matters affecting physical land use and economic development in the City.

Proposed plan amendments, zone changes, annexations, special use permits, Housing Element updates and changes to zoning or subdivision regulations and maps are prepared or reviewed by the department as are all environmental documents. The Community and Economic Development Department also conducts studies and develops ordinances to govern land use, distributes and archives existing land use data, maintains the GIS database and maintains and administers the City's Zoning Ordinance and General Plan policies.

The department is preparing a Comprehensive Economic Development Strategy and providing assistance to prospective developers, local businesses, and site selectors by providing demographic data and other marketing information. The department provides assistance to local and outside businesses for expansion and sustainability and new start ups and is responsible for marketing on the digital sign on Pacheco Blvd and I Street.

Budget Summaries



Community and Economic Development (continued)

Major Accomplishments/Service Efforts

The Community and Economic Development Department is focusing its service efforts on working with project proponents, business owners and citizens and is currently administering a number of current, long-range, development and economic development projects. This fiscal year also includes State mandated updates. The following activities will be worked on and/or completed:

- Housing Element
- General Plan Update
- Comprehensive Economic Development Strategy
- Los Banos History Mural Program
- Guidelines for CDBG and HOME grant programs and re-use programs to assist businesses and citizens.
- Administer CDBG grant funding for an affordable senior community building.
- Processing of development applications and permits.
- Preparation of multiple environmental documents for both applicant initiated and City projects.
- Prepare a Homeless Needs Assessment and Strategy Plan.
- Los Banos Agricultural & Industrial Business Logistics Center

Future Outlook

Population growth is expected to increase in 2015-2016 with the construction of new homes. There have been numerous inquiries regarding vacant lots and discussions related to new home starts with local home builders. Local home builders have become active again in three existing subdivisions. Currently the City is issuing approximately 4 new single-family residential permits a week. Existing residential tentative maps are being finalized and existing infill areas are being mapped. Additionally, State and local incentive and grant programs will facilitate the rehabilitation of the existing housing stock and will provide housing opportunities for families. The Regional Housing Needs Allocation Plan will dictate the types of housing that are most needed within the community.

The development of the Comprehensive Economic Development Strategy (CEDS) will play a key role in the economic growth of the community. The Plan will provide tools and strategies for the community to grow economically, and attract more business and employment in Los Banos. The CEDS process has identified the importance of an Industrial Park on the Westside of Merced County, which the City is working with Merced County and land owners near Highway 165 and Interstate-5. The City is seeing a slow but steady rise in its commercial growth and there are several new ground up projects which are in the preliminary stages and more that are in the due diligence stage.

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City of Los Banos

Community & Economic Development

2015-2016 Department Detail

Personnel Services

General Fund - Fund 100

Community & Economic Development - Department 419

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Assistant Planner II	1	100%	
Planning Technician	1	100%	
Part time		100%	
Total Salaries (Including Overtime)			<u><u>\$119,176</u></u>
Workmen's Compensation Insurance			\$9,032
State Retirement (PERS)			\$29,317
Social Security (FICA)			\$9,117
Health Insurance			\$46,853
OPEB			\$5,288
Retirees Health Insurance			\$10,589
Life Insurance			\$324
Unemployment Insurance			\$596
Dental & Optical			<u>\$1,752</u>
Total Benefits:			<u><u>\$112,868</u></u>
Total Personnel Services:			<u><u>\$232,044</u></u>

City of Los Banos
Community & Economic Development
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
100-419-100-101	Salaries	193,932	107,919	100,236	114,176
100-419-100-103	Overtime	0	3,806	4,000	5,000
100-419-100-120	Benefits	109,515	87,373	96,740	112,868
	Personnel Services	303,447	199,098	200,976	232,044
100-419-100-231	Professional Services	18,121	107,692	100,500	100,000
100-419-100-238	Technical Services	0	0	20,000	10,000
100-419-100-240	I.T. Services	9,396	9,325	6,752	6,302
100-419-100-250	Insurance	2,415	3,736	3,828	4,029
100-419-100-251	Memberships & Dues	850	485	1,200	1,200
100-419-100-252	Communications	1,742	798	700	800
100-419-100-253	Advertising	6,276	4,631	8,500	7,000
100-419-100-257	Travel & Training	700	3,556	7,010	7,000
100-419-100-259	Downtown Promotions	0	0	10,120	8,600
100-419-100-260	Office Supplies	1,000	439	600	600
100-419-100-269	Industrial Park	0	0	70,500	50,000
100-419-100-270	Special Programs	795	814	0	7,438
100-419-100-273	Special Departmental Exp.	1,244	2,268	735	1,200
100-419-100-274	Books & Periodicals	41	149	100	150
100-419-100-278	Digital Sign	0	2,072	2,050	2,400
	Supplies & Services	42,580	135,965	232,595	206,719
100-419-100-720	Building & Structures	0	0	473	0
100-419-100-770	Computer Equipment	0	519	0	0
	Capital Outlay	0	519	473	0
	Total Comm & Econ Development	\$346,027	\$335,582	\$434,044	\$438,763

Community and Economic Development

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Out of house professional support for planning services, architectural services, City Attorney, contract land use attorney, and contract planning consultant.

238-TECHNICAL SERVICES: Costs associated with the General Plan and Housing Element.

259-DOWNTOWN PROMOTIONS Costs associated with downtown street banners.

269-INDUSTRIAL PARK: Expense related to Study Market Analysis.

270-SPECIAL PROGRAMS: Costs associated with the mural program.

273-SPECIAL DEPARTMENTAL EXPENSE: Costs associated with rental of a storage unit for Community & Economic Development records.

278-DIGITAL SIGN: Costs associated with the digital sign on Pacheco Blvd. and I Street.

City of Los Banos
CDBG Micro Enterprise
Home Rehab
CDBG Housing Rehab
Neighborhood Stabilization Program (NSP)
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>CDBG MICRO ENTERPRISE PI</u>					
262-463-100-238	Technical Services	6,399	0	2,200	0
	Supplies & Services	6,399	0	2,200	0
262-498-000-000	Transfer Out	10,560	22,230	14,580	14,555
	Transfer Out	10,560	22,230	14,580	14,555
	Total CDBG Micro Enterprise PI	\$16,959	\$22,230	\$16,780	\$14,555
<u>HOME REHAB GRANT</u>					
267-463-100-238	Technical Services	1,869	0	0	0
	Supplies & Services	1,869	0	0	0
267-498-000-000	Transfer Out	4,579	0	0	0
	Transfer Out	4,579	0	0	0
	Total Home Rehab Grant	\$6,448	\$0	\$0	\$0
<u>CDBG HOUSING REHAB PROGRAM INCOME</u>					
292-498-000-000	Transfer Out	4,715	0	0	0
	Transfer Out	4,715	0	0	0
	Total CDBG Housing Rehab	\$4,715	\$0	\$0	\$0
<u>HOME REHAB PROGRAM INCOME</u>					
293-463-630-238	Technical Services	350	0	0	0
	Supplies & Services	350	0	0	0
293-463-630-820	Charge-In	589	0	0	0
	Charge-In	589	0	0	0
	Total Home Program Rehab	\$939	\$0	\$0	\$0

City of Los Banos
 CDBG Micro Enterprise
 Home Rehab
 CDBG Housing Rehab
 Neighborhood Stabilization Program (NSP)
 2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>NEIGHBORHOOD STABILIZATION</u>					
<u>PROGRAM INCOME (NSP)</u>					
294-463-100-238	Technical Services	58,092	365,612	75,350	70,000
	Supplies & Services	58,092	365,612	75,350	70,000
294-498-000-000	Transfer Out	216	0	0	0
	Transfer Out	216	0	0	0
	Total NSP Program Income	\$58,308	\$365,612	\$75,350	\$70,000

***CDBG Program Income
MicroEnterprise Grant
(Community Development Block Grant)***

TRANSFER OUT

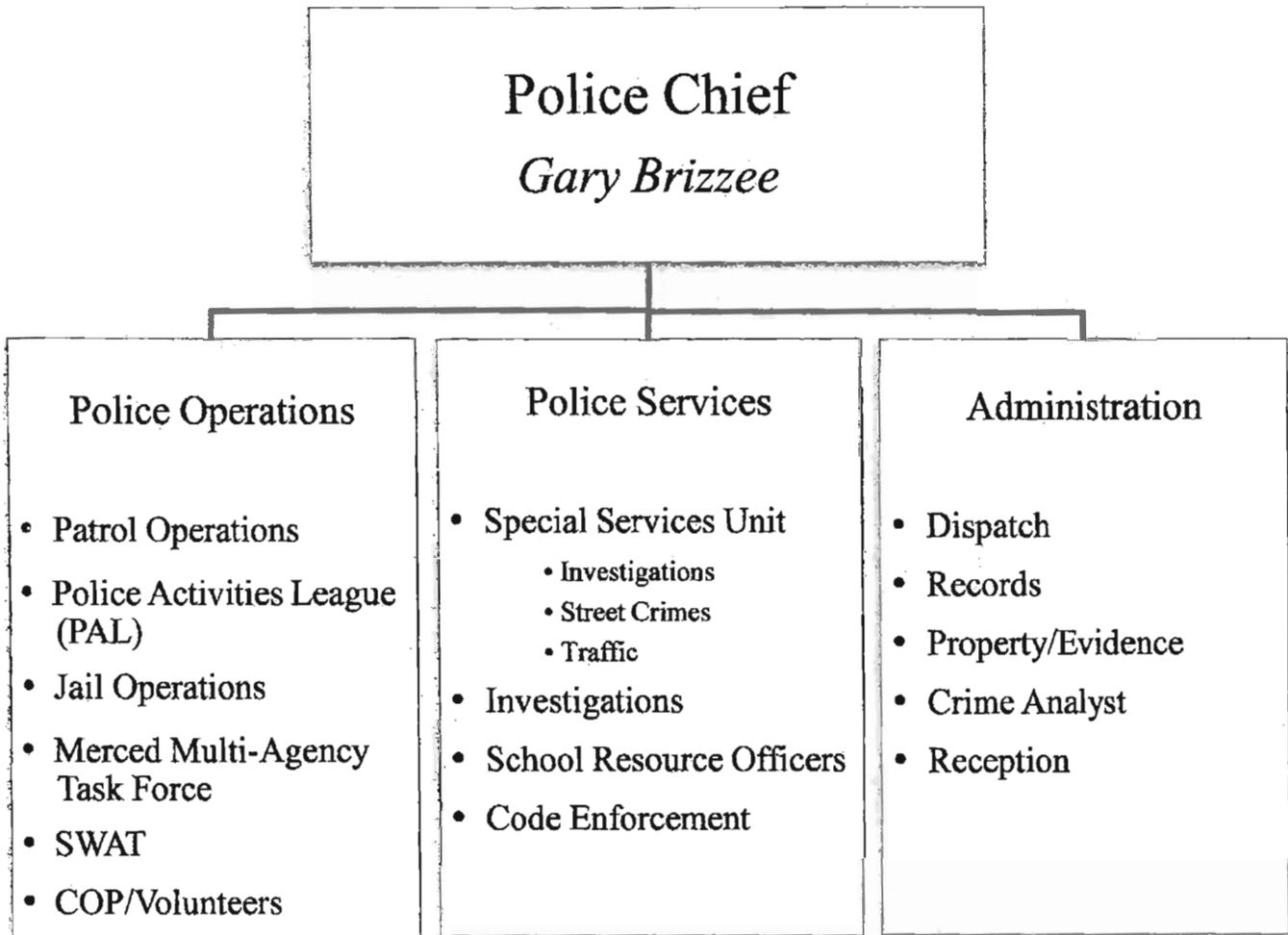
498-000-000 TRANSFER OUT: Annual program income received from CDBG activities that are under \$35,000 can be transferred to the General Fund and be used at the City's discretion.

***Neighborhood Stabilization Program
Income (NSP)***

SERVICES & SUPPLIES

238-TECHNICAL SERVICES: Funding that is returned to the State on a quarterly basis, that is generated from program income received from home loans and soft second loans.

City of Los Banos
Police Department



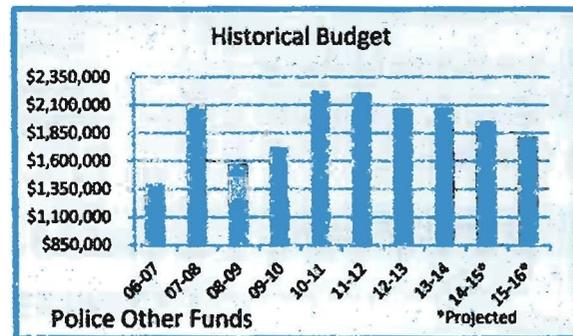
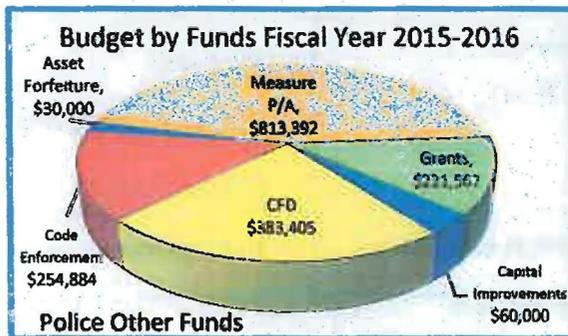
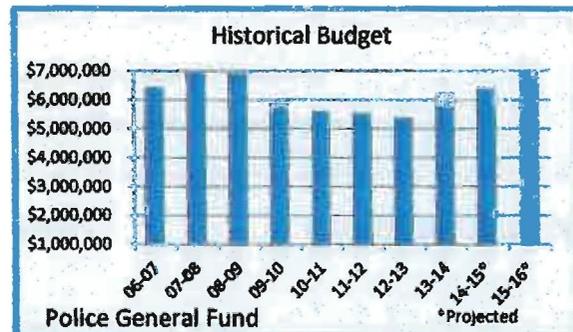
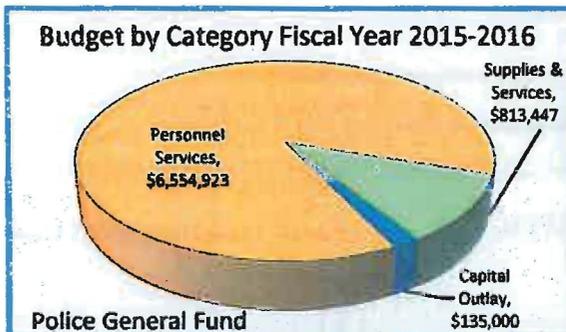
Police

Overview of Services and Programs

The Los Banos Police Department is proud of the services it offers and strives to meet the needs of our city. The Los Banos Police Department provides an array of full-time services for the residents of Los Banos which include 24/7 patrol staff, Detectives, 9-1-1 Dispatch, PAL, Code Enforcement and maintaining and operating a Type-1 Jail. The Department's motto is brief, yet direct; we have pride in the service we provide to everyone and integrity in all our actions; more commonly referred to as:

"Pride in Service, Integrity in Action"

Budget Summaries



Major Accomplishments/Service Efforts

- The City of Los Banos experienced a decrease in crime for the second year in a row. A decrease of -11.87% in 2014; and -13.92% in 2013. These decreases in crime are partly due to the hard work and diligence of Department employees.
- Code Enforcement:

Code Enforcement assists in the clean up and beautification of a number of industrial sites in the City and will continue to focus on Community Preservation. The Code Enforcement Division has been under the direction of the Police Department for one year.

Police (continued)

Major Accomplishments/Service Efforts (continued)

The Code Enforcement team has two separate functions:

1. Animal Control.
2. Community Preservation.

The Department's Code Enforcement Division has worked hard to improve Quality of Life issues in Los Banos.

Vehicles tagged- Abandoned Vehicle Abatement Program: 172	Total Municipal Code Citations by Code Enforcement: 174
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♥ Animal Control 2014 in review:

2014 was another busy year for our Animal Control operation. In 2014, our staff responded to over 2,000 calls for service. During that time Animal Control impounded 1,380 dogs and 1,018 cats. Thanks to the work of our Code Enforcement Officer, Jason Martin and the hours donated by the Los Banos Volunteers for Animals (LBVFA) they were able to save approximately 80% of the animals impounded at the shelter.

Sent to Rescue – 1,337

Adopted – 266

Claimed by Owner - 316

The following table shows the comparison of animals impounded over the last several years.

YEAR	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Animals	1901	2134	2151	2301	2190	2192	2378	2237	2406	2398

LBVFA plays a large part in the success of our Animal Control operation. The Department is very appreciative of our volunteer staff. Their commitment to this community is remarkable.

- ♥ Crime Maps are available on the Police Departments home page located on the City of Los Banos website. These maps are typically updated weekly and are another aid to help citizens become aware of crime in their neighborhoods.
- ♥ In 2014, Detectives handled more than 550 investigations. Of those investigations 52, search and arrest warrants were served.
- ♥ Our Police Activities League (PAL) continues to be the best run program in the region thanks to Officer Noah Jones and the many volunteers who help make PAL such a success.
- ♥ Through the use social media, the Department's effort to keep the Public informed continues to grow. To read about the Department's current activities go to our Facebook, Twitter and Nixle accounts to learn more.

Police (continued)

Major Accomplishments/Service Efforts (continued)

- ☺ The Department's volunteer program Volunteers Interacting to Advance Law enforcement (VITAL) continues to be a great helping hand. In 2014 the volunteers logged approximately 1,000 hours volunteering at community and Department events.
- ☺ In 2014, VITAL members tagged approximately 64 abandoned vehicles found on the streets of Los Banos.

Goals for Fiscal Year 2015 – 2016

The Department will make every effort to find ways to decrease criminal activity within the City limits and lower our Part I (Major) Crimes. The Department continues to focus on reducing incidents of gang, drug and alcohol activities through enforcement, intervention and prevention techniques.

Operational goals for Fiscal Year 2015 – 2016

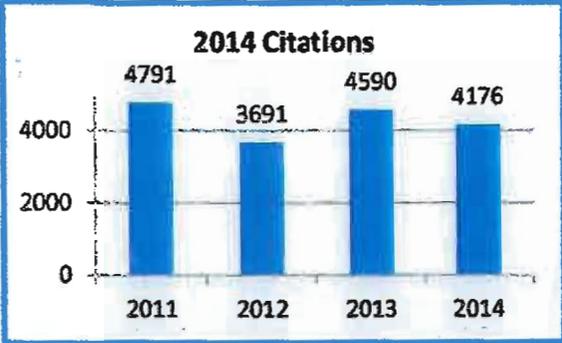
- Use a “best practices” approach to suppress and prevent crime.
- Reduce incidents of traffic related injuries and fatalities through enforcement efforts.
- Maintain/increase staffing levels.
- Continue our crime prevention and intervention efforts through Community Oriented Policing.
- Focus efforts on our Code Enforcement violations.
- Utilize VITAL volunteers to assist patrol officers in our “Project Right of Way” efforts.
- Continue to focus on professional training opportunities for staff to meet Department training needs, State standards and community expectations.

Department Statistics

2014 Department Statistics					
Part I Crimes	2011	2012	2013	2014	Percent Change 2013 to 2014
Homicide	3	1	1	1	0%
Rape	8	0	3	3	0%
Robbery	29	24	31	29	-6.45%
Agg. Assault	129	117	74	91	22.97%
Burglary	397	340	256	207	-19.14%
Larceny	677	775	691	607	-12.16%
Motor Vehicle Theft	106	94	107	87	-18.69%
Grand Totals	1349	1351	1163	1025	-11.87%

Police (continued)

Department Statistics (continued)



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City of Los Banos

Police
2015-2016 Department Detail
Personnel Services

General Fund - Fund 100
Police - Department 421
Police Services - Activity 140

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Police Chief	1	100%	
Commander	2	100%	
Sergeant	7	100%	
Police Officer	21	100%	
Police Services Manager	1	100%	
Dispatcher	11	100%	
Community Service Officer	4	100%	
Public Safety Custodian	1	100%	
Property Evidence Technician	1	100%	
Part-time		100%	
Total Salaries (Including Overtime)			<u><u>\$3,442,297</u></u>
Workmen's Compensation Insurance			\$225,602
State Retirement (PERS)			\$951,851
Social Security (FICA)			\$265,630
Health Insurance			\$1,041,103
Health Savings			\$9,600
OPEB			\$129,556
Retirees Health Insurance			\$346,048
Life Insurance			\$7,938
Unemployment Insurance			\$17,225
Dental & Optical			<u>\$42,925</u>
Total Benefits:			<u><u>\$3,037,478</u></u>
Total Personnel Services:			<u><u>\$6,479,775</u></u>

City of Los Banos
Police
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
100-421-140-101	Salaries	2,285,165	2,535,700	2,648,532	3,110,897
100-421-140-102	Part-Time	63,692	59,753	75,000	71,400
100-421-140-103	Overtime	244,526	288,484	325,000	260,000
100-421-140-120	Benefits	2,150,157	2,368,617	2,518,987	3,037,478
	Personnel Services	4,743,540	5,252,554	5,567,519	6,479,775
100-421-140-201	Grounds Maintenance	1,014	2,261	2,000	2,000
100-421-140-202	Fleet Repair & Maintenance	49,572	40,000	75,000	75,000
100-421-140-203	Equipment Repair & Maintenance	37,052	37,471	36,800	34,800
100-421-140-204	Fleet Services	37,290	39,805	57,296	58,804
100-421-140-205	Facility Maintenance	4,505	7,958	8,000	8,000
100-421-140-231	Professional Services	38,734	118,649	40,500	38,500
100-421-140-237	Recruitment	4,771	10,791	5,000	5,000
100-421-140-238	Technical Services	15,544	14,838	8,000	12,000
100-421-140-240	I.T. Services	103,920	107,598	114,309	141,231
100-421-140-250	Insurance	74,683	112,580	116,518	126,112
100-421-140-252	Communications	14,311	14,673	15,000	15,000
100-421-140-257	Travel & Training	27,605	54,122	32,976	28,000
100-421-140-260	Office Supplies	45,059	45,235	30,000	30,000
100-421-140-262	Uniform Expenses	10,297	24,995	12,800	12,800
100-421-140-264	Electricity & Gas	51,338	57,638	60,000	64,200
100-421-140-265	Gasoline & Oil	89,091	108,266	115,000	114,000
100-421-140-267	General Materials & Supplies	0	87	3,000	3,000
100-421-140-270	Special Programs	5,373	7,580	5,500	3,500
100-421-140-271	Parking Fees	0	36,509	12,500	12,500
100-421-140-273	Special Departmental Exp.	21,805	22,078	19,000	19,000
	Supplies & Services	631,965	863,134	769,199	803,447
100-421-140-740	Miscellaneous Equipment	0	0	5,500	0
100-421-140-750	Vehicles	0	24,450	0	90,000
100-421-140-753	Specialized Equipment	0	0	0	45,000
100-421-140-754	Police Canine	0	15,000	0	0
100-421-140-770	Computer Equipment	0	4,972	0	0
	Capital Outlay	0	44,422	5,500	135,000
Special Services					
100-421-150-103	Overtime	0	20,294	4,000	20,000
	Personnel Services	0	20,294	4,000	20,000
100-421-150-257	Travel & Training	0	0	10,000	10,000
	Supplies & Services	0	0	10,000	10,000

City of Los Banos
Police
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
100-421-160-102	Part Time	0	1,707	10,000	23,350
100-421-160-120	Benefits	0	131	765	3,809
	Personnel Services	0	1,838	10,765	27,159
100-421-170-103	Overtime	0	28,140	20,000	26,000
100-421-170-120	Benefits	0	1,432	1,530	1,989
	Personnel Services	0	29,572	21,530	27,989
	Total Police	\$5,375,506	\$6,211,814	\$6,388,513	\$7,503,370

Police

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Funding in this category is used to pay the police portion of City Attorney fees; sexual assault examinations, legal fees related to police policy maintenance and legal text.

238-TECHNICAL SERVICES: Funding provided in this category is used for laboratory fees for such items as drug analysis, employee drug testing and automated fingerprint analysis.

267-GENERAL MATERIALS & SUPPLIES: Funding provided in this category is for the First 5 seatbelt grant.

270-SPECIAL PROGRAMS & ACTIVITIES: Funding in this category is requested to provide support of the Explorer Post for training of Advisors and purchase their special equipment and related expenses. These funds also support the police K-9 program, VITAL volunteer program activities and community outreach by providing training, special equipment and other related items.

271-PARKING FEE : State mandated surcharges assessed against parking citation revenue.

273-SPECIAL DEPARTMENTAL EXPENSES: Funding from this category is used for undercover operations; includes: narcotics buy money, payment of informants, and costs for informant transportation, meals and lodging, community promotions, advertising; jail supplies, including: clothing, footwear, mattresses and bedding, cleaning materials, paper products, food and beverages, medical bills, and miscellaneous supplies for prisoners; Special Service Unit supplies and equipment.

CAPITAL OUTLAY

750-VEHICLES : Funding for purchase of 2 police vehicles.

753-SPECIALIZED EQUIPMENT: Funding for purchase of body cameras.

City of Los Banos

Code Enforcement 2015-2016 Department Detail Personnel Services

Code Enforcement - Fund 100
Code Enforcement - Department 429
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Admin Clerk II	1	50%	Public Safety Augmentation-Police
Code Enforcement Officer	1	100%	
Code Enforcement Officer	1	100%	
Part-time		100%	
Total Salaries (Including Overtime)			<u><u>\$124,862</u></u>
Workmen's Compensation Insurance			\$9,648
State Retirement (PERS)			\$20,076
Social Security (FICA)			\$9,552
Health Insurance			\$28,820
OPEB			\$6,610
Retirees Health Insurance			\$7,543
Life Insurance			\$405
Unemployment Insurance			\$624
Dental & Optical			<u>\$2,190</u>
Total Benefits:			<u><u>\$85,468</u></u>
Total Personnel Services:			<u><u>\$210,330</u></u>

City of Los Banos
Code Enforcement
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
100-429-100-101	Salaries	64,178	107,864	120,161	112,322
100-429-100-102	Part Time	0	0	0	10,540
100-429-100-103	Overtime	0	2,521	2,000	2,000
100-429-100-120	Benefits	46,806	81,384	82,266	85,468
	Personnel Services	110,983	191,769	204,427	210,330
100-429-100-201	Grounds Maintenance	0	702	4,100	4,100
100-429-100-205	Facility Maintenance	0	1,196	350	350
100-429-100-216	Vehicle Repair & Maintenance	277	716	0	0
100-429-100-231	Professional Services	4,360	25,851	6,500	6,500
100-429-100-236	Medical Services	0	929	1,000	900
100-429-100-238	Technical Services	13,951	19,277	4,800	6,000
100-429-100-250	Insurance	1,811	4,783	4,957	5,354
100-429-100-252	Communications	116	89	300	300
100-429-100-257	Travel & Training	0	0	595	500
100-429-100-260	Office Supplies	2,963	5,020	2,600	2,600
100-429-100-262	Uniform Expense	349	1,110	500	500
100-429-100-264	Electricity & Gas	0	4,440	4,750	5,100
100-429-100-265	Gasoline & Oil	810	738	0	0
100-429-100-267	General Materials & Supplies	0	1,630	1,500	1,500
100-429-100-270	Special Programs	0	313	500	500
100-429-100-273	Spay/Neuter Program	0	8,848	10,000	10,000
100-429-100-275	Bad Debt Expense	1,038	1,309	0	0
	Supplies & Services	25,675	76,951	42,452	44,204
Special Services					
100-429-170-231	Professional Services	0	0	200	2,500
100-429-170-260	Office Supplies	0	0	750	750
100-429-170-273	Spay/Neuter Program	0	4,491	509	0
	Supplies & Services	0	4,491	1,459	3,250
	Total Code Enforcement	\$136,658	\$273,211	\$248,338	\$257,784

Code Enforcement

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Funding from this category is used for Attorney legal fees associated with code violations and costs associated with the abandoned vehicle abatement program.

236-MEDICAL SERVICES (VETERINARIAN): Funding from this category is used for payment of veterinarian fees for treatment of sick or injured stray animals.

238-TECHNICAL SERVICES: Funding from this category is used for costs related to euthanasia and disposal of deceased animals. Funding from this category is also used for computer services and software maintenance agreements and technical services.

270-SPECIAL PROGRAMS & ACTIVITIES: Funding from this category is used for payment of vaccine and veterinarian fees during the annual Dog Clinic, purchase of dog license tags. It is also used to support the activities of the Animal Control Volunteers.

273-SPAY/NEUTER PROGRAM: Funding from this category is used to continue the spay/neuter voucher program.

City of Los Banos
Animal Control
2015-2016

Account Number	Description	2012-2013	2013-2014	2014-2015	2015-2016
		Actual	Actual	Projected	Adopted
100-441-100-101	Salaries	37,764	0	0	0
100-441-100-102	Part-Time	0	0	0	0
100-441-100-103	Overtime	797	0	0	0
100-441-100-120	Benefits	32,266	0	0	0
	Personnel Services	70,827	0	0	0
100-441-100-201	Grounds Maintenance	952	0	0	0
100-441-100-205	Facility Maintenance	386	0	0	0
100-441-100-236	Medical Services	650	0	0	0
100-441-100-238	Technical Services	5,807	0	0	0
100-441-100-250	Insurance	1,341	0	0	0
100-441-100-252	Communications	200	0	0	0
100-441-100-257	Travel & Training	35	0	0	0
100-441-100-260	Office Supplies	1,000	0	0	0
100-441-100-262	Uniform Expenses	376	0	0	0
100-441-100-264	Electricity & Gas	4,263	0	0	0
100-441-100-267	General Materials & Supplies	1,857	0	0	0
100-441-100-270	Special Programs	102	0	0	0
100-441-100-273	Spay/Neuter Program	9,129	0	0	0
	Supplies & Services	26,097	0	0	0
	Total Animal Control	\$96,924	\$0	\$0	\$0

City of Los Banos

Public Safety Augmentation-Police

2015-2016 Department Detail

Personnel Services

Public Safety Augmentation-Police - Fund 236

Police - Department 421

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Police Officer	2	100%	
Community Service Officer	1	100%	
Community Service Officer	1	100%	
Crime Analyst	1	100%	
Admin Clerk II	1	50%	Code Enforcement
 Total Salaries (Including Overtime)			 <u><u>\$225,422</u></u>
Workmen's Compensation Insurance			\$16,924
State Retirement (PERS)			\$60,398
Social Security (FICA)			\$17,245
Health Insurance			\$70,198
Health Savings			\$1,800
OPEB			\$11,898
Retirees Health Insurance			\$0
Life Insurance			\$729
Unemployment Insurance			\$15,460
Dental & Optical			<u>\$3,941</u>
Total Benefits:			<u><u>\$198,593</u></u>
Total Personnel Services:			<u><u>\$424,015</u></u>

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City of Los Banos

Public Safety Augmentation-Police

2015-2016 Department Detail

Personnel Services

Public Safety Augmentation-Police - Fund 236

Police - Department 421

General Services - Activity 180

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Police Officer	2	100%	
Total Salaries (Including Overtime)			<u>\$153,503</u>
Workmen's Compensation Insurance			\$19,901
State Retirement (PERS)			\$45,521
Social Security (FICA)			\$11,743
Health Insurance			\$46,853
OPEB			\$7,734
Retirees Health Insurance			\$0
Life Insurance			\$324
Unemployment Insurance			\$766
Dental & Optical			\$1,753
Total Benefits:			<u>\$134,595</u>
Total Personnel Services:			<u>\$288,098</u>

City of Los Banos
Prevention Underage Drinking
Asset Forfeiture
Public Safety Augmentation
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>PREVENTION UNDERAGE DRINKING</u>					
204-421-140-270	Special Programs	500	2,000	1,000	1,000
	Supplies & Services	500	2,000	1,000	1,000
	Total Prevention Underage Drinking	\$500	\$2,000	\$1,000	\$1,000
<u>ASSET FORFEITURE</u>					
235-421-170-267	General Materials & Supplies	7,456	17,892	8,000	30,000
	Supplies & Services	7,456	17,892	8,000	30,000
235-421-170-750	Vehicles	55,125	0	0	0
	Capital Outlay	55,125	0	0	0
	Total Asset Forfeiture	\$62,581	\$17,892	\$8,000	\$30,000
<u>PUBLIC SAFETY AUGMENTATION</u>					
236-421-100-101	Salaries	186,391	192,934	215,613	216,922
236-421-100-103	Overtime	9,385	11,049	16,000	8,500
236-421-100-120	Benefits	154,972	161,668	202,201	198,593
	Personnel Services	350,748	365,651	433,814	424,015
236-421-100-240	IT Services	95,233	92,229	90,714	51,279
236-421-100-270	Special Equipment	36,649	32,049	32,000	50,000
	Supplies & Services	131,882	124,278	122,714	101,279
236-421-100-770	Computer Equipment	0	7,451	0	0
	Capital Outlay	0	7,451	0	0
	Special Services				
236-421-180-101	Salaries	366,123	302,584	250,462	123,503
236-421-180-103	Overtime	45,235	36,972	41,000	30,000
236-421-180-120	Benefits	301,866	280,557	234,402	134,595
	Personnel Services	713,223	620,113	525,864	288,098
	Total Public Safety Augmentation	\$1,195,854	\$1,117,493	\$1,082,392	\$813,392

Prevention Underage Drinking

SERVICES & SUPPLIES

270-SPECIAL PROGRAMS: Funding in this category is used for prevention of underage drinking, such as Grad Nite, enforcement operations and other educational/preventative strategies.

Asset Forfeiture

SERVICES & SUPPLIES

267-GENERAL MATERIALS & SUPPLIES: Funding will be used to purchase bullet proof vests, ammunition, tasers, taser cartridges and other miscellaneous equipment for front line police officers as well as, drug prevention and intervention endeavors.

Public Safety Augmentation

SERVICES & SUPPLIES

270-SPECIAL PROGRAMS: Funding provided in this category is used to maintain CLETS/DOJ services, cellular/air card MDC communications, software licenses and computer purchases and repairs related to PD Mobile Data Computers.

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City of Los Banos

SLESF - COPS Program 2015-2016 Department Detail Personnel Services

SLESF - COPS Program - Fund 237
Police - Department 421
Special Services - Activity 170

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Police Officer	1	100%	
Part-time		100%	
Total Salaries (Including Overtime)			<u><u>\$77,006</u></u>
Workmen's Compensation Insurance			\$5,218
State Retirement (PERS)			\$25,066
Social Security (FICA)			\$5,891
Health Insurance			\$26,478
OPEB			\$2,644
Retirees Health Insurance			\$0
Life Insurance			\$162
Unemployment Insurance			\$386
Dental & Optical			<u>\$875</u>
Total Benefits:			<u><u>\$66,720</u></u>
Total Personnel Services:			<u><u>\$143,726</u></u>

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City of Los Banos
SLESF-COPS Program
JAG (Justice Assistant Grant)
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>SLESF COPS PROGRAM</u>					
237-421-170-101	Salaries	55,266	60,255	61,922	68,006
237-421-170-103	Overtime	8,809	9,027	15,000	9,000
237-421-170-120	Benefits	53,380	57,175	61,152	66,720
	Personnel Services	117,455	126,457	138,074	143,726
	Total SLESF-COPS Program	\$117,455	\$126,457	\$138,074	\$143,726
<u>JAG (Justice Assistant Grant)</u>					
239-421-170-753	Specialized Equipment	0	20,804	0	0
	Capital Outlay	0	20,804	0	0
	Total JAG	\$0	\$20,804	\$0	\$0

City of Los Banos
JAG Edward Byrne Grants
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>JAG EDWARD BYRNE GRANT</u>					
240-421-170-252	Communications	3,379	0	0	0
240-421-170-267	General Materials & Supplies	3,295	0	12,268	0
240-421-180-267	General Materials & Supplies	4,052	1,765	0	0
	Supplies & Services	<u>10,726</u>	<u>1,765</u>	<u>12,268</u>	<u>0</u>
240-421-170-753	Specialized Equipment	0	7,905	0	0
240-421-180-753	Specialized Equipment	5,829	0	0	10,323
	Capital Outlay	<u>5,829</u>	<u>7,905</u>	<u>0</u>	<u>10,323</u>
	Total JAG Edward Byrne Grant	<u>\$16,555</u>	<u>\$9,670</u>	<u>\$12,268</u>	<u>\$10,323</u>
<u>JAG EDWARD BYRNE GRANT</u>					
241-421-170-273	Special Departmental Exp.	2,411	0	0	0
241-421-180-267	Special Departmental Exp.	0	2,554	0	0
	Supplies & Services	<u>2,411</u>	<u>2,554</u>	<u>0</u>	<u>0</u>
241-421-180-753	Specialized Equipment	0	9,195	0	0
	Capital Outlay	<u>0</u>	<u>9,195</u>	<u>0</u>	<u>0</u>
	Total JAG Edward Byrne Grant	<u>\$2,411</u>	<u>\$11,749</u>	<u>\$0</u>	<u>\$0</u>

JAG Edward Byrne Grant – (240)

CAPITAL OUTLAY

753-SPECIALIZED EQUIPMENT: Funds for purchase of equipment: patrol rifles, replace taser devices, patrol medical kits and dispatch equipment.

City of Los Banos
 CHRP-COPS Hiring Recovery Program
 Police Capital Improvement
 2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>CHRP-COPS HIRING RECOVERY PROG</u>					
242-421-170-101	Salaries	54,180	0	0	0
242-421-170-103	Overtime	4,879	0	0	0
242-421-170-120	Benefits	46,682	0	0	0
	Personnel Services	105,742	0	0	0
	Total CHRP Program	\$105,742	\$0	\$0	\$0
<u>PD CAPITAL IMPROVEMENT</u>					
245-421-100-203	Equipment Repair & Maint	21,353	10,671	8,565	10,000
245-421-100-205	Facility Maintenance	0	0	1,435	0
	Supplies & Services	21,353	10,671	10,000	10,000
245-421-100-720	Building & Structures	12,104	0	4,750	50,000
245-421-100-740	Miscellaneous Equipment	18,823	0	0	0
245-421-100-750	Vehicles	226,920	78,598	3,750	0
245-421-100-770	Computer Equipment	18,213	13,964	0	0
	Capital Outlay	276,060	92,562	8,500	50,000
	Total Police Capital Improvement	\$297,412	\$103,233	\$18,500	\$60,000

Police Capital Improvement

CAPITAL OUTLAY

720-BUILDING & STRUCTURES: Funding for the assessment, design and construction to existing and/or new police department facilities. Also for upgrade to PSAP #2 at Firestation #2.

City of Los Banos
Traffic Safety
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>General Services</u>					
246-421-100-267	General Materials & Supplies	0	582	0	5,000
	Supplies & Services	0	582	0	5,000
246-421-100-750	Vehicles	34,981	0	0	0
	Capital Outlay	34,981	0	0	0
<u>Special Services</u>					
246-421-150-103	Overtime	3,934	15,108	5,020	0
246-421-150-120	Benefits	301	1,156	384	0
	Personnel Services	4,235	16,264	5,404	0
246-421-150-267	General Materials & Supplies	0	270	0	0
	Supplies & Services	0	270	0	0
246-421-170-103	Overtime	10,494	8,004	6,638	30,545
246-421-170-120	Benefits	803	612	508	2,337
	Personnel Services	11,296	8,616	7,146	32,882
246-421-170-257	Travel & Training	1,132	0	364	3,636
246-421-170-267	General Materials & Supplies	3,675	0	0	0
	Supplies & Services	4,807	0	364	3,636
	Total Traffic Safety	\$55,319	\$25,732	\$12,914	\$41,518

City of Los Banos

CFD 2002-01 Public Safety Police 2015-2016 Department Detail Personnel Services

CFD Public Safety Police - Fund 290
Police - Department 421
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Police Officer	3	100%	
Total Salaries (Including Overtime)			<u>\$218,775</u>
Workmen's Compensation Insurance			\$15,164
State Retirement (PERS)			\$72,896
Social Security (FICA)			\$16,736
Health Insurance			\$79,435
OPEB			\$7,932
Retirees Health Insurance			\$0
Life Insurance			\$486
Unemployment Insurance			\$1,093
Dental & Optical			\$2,629
Total Benefits:			<u>\$196,371</u>
Total Personnel Services:			<u>\$415,146</u>

City of Los Banos
Homeland Security Grant
Police Community Facilities District (CFD)
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>HOMELAND SECURITY GRANT</u>					
248-421-150-267	General Material & Supplies	0	0	0	6,000
248-421-150-273	Special Departmental Expenses	0	0	2,500	0
	Supplies & Services	0	0	2,500	6,000
248-421-140-753	Specialized Equipment	0	29,997	0	0
248-421-150-753	Specialized Equipment	0	0	24,400	19,000
	Capital Outlay	0	29,997	24,400	19,000
	Total Homeland Security Grant	\$0	\$29,997	\$26,900	\$25,000
 <u>POLICE CFD 2002-01</u>					
290-421-100-101	Salaries	183,827	171,834	180,076	197,775
290-421-100-103	Overtime	26,670	21,776	36,000	21,000
290-421-100-120	Benefits	166,449	163,386	179,929	196,371
	Personnel Services	376,946	356,996	396,005	415,146
290-421-100-231	Professional Services	1,747	2,129	1,434	2,400
	Supplies & Services	1,747	2,129	1,434	2,400
	Total Police CFD	\$378,693	\$359,125	\$397,439	\$417,546

Homeland Security Grant

SERVICES & SUPPLIES

267-GENERAL MATERIALS & SUPPLIES: Funding for purchase of volunteer police equipment.

CAPITAL OUTLAY

753-SPECIALIZED EQUIPMENT: Funds for purchase of a fuel tank.

Police Community Facilities District *(CFD) 2002-01*

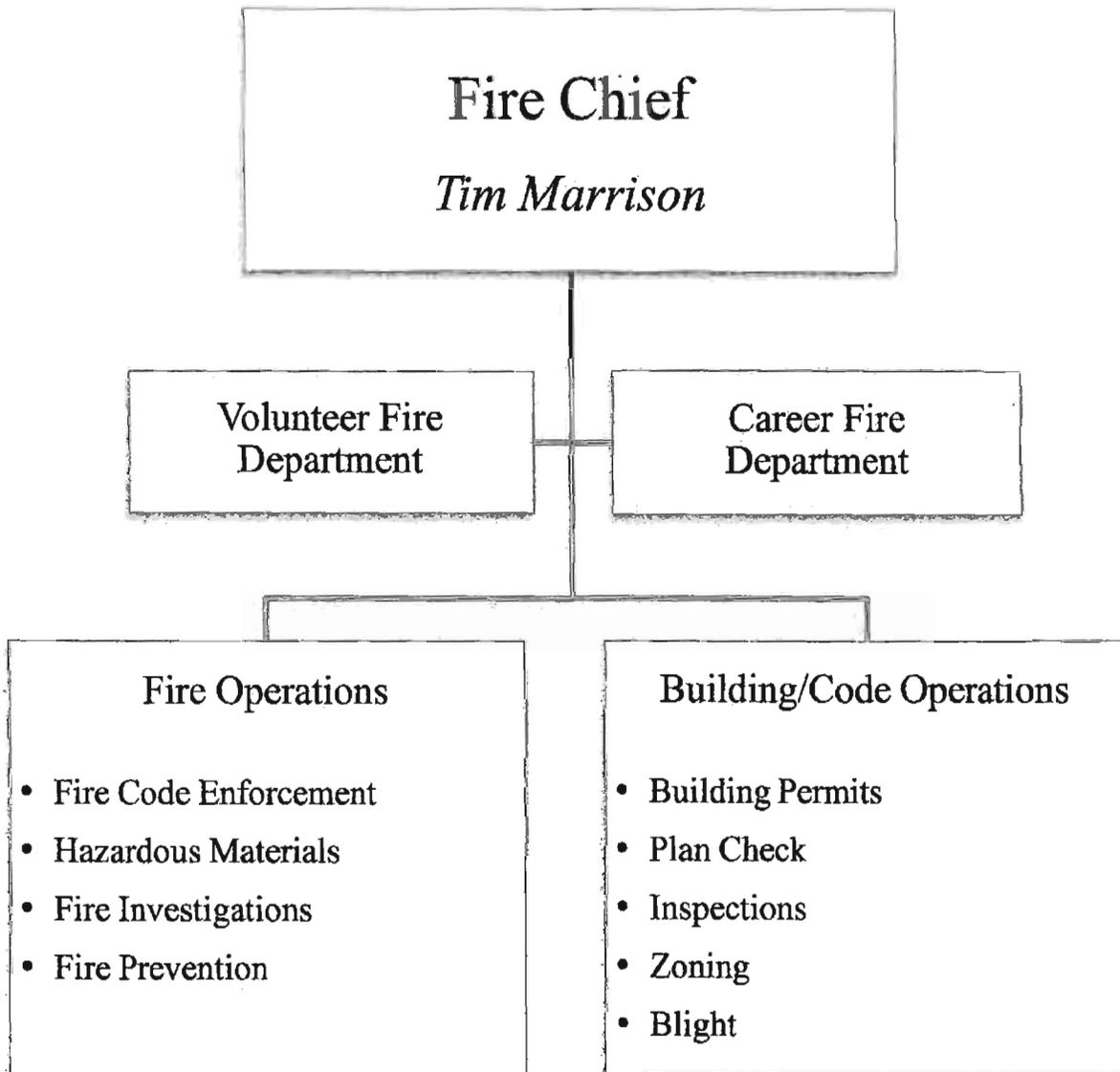
SERVICES & SUPPLIES

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231-PROFESSIONAL SERVICES: For Goodwin Consulting Services for the administration of the CFD annual assessments. Reports changes and adjustments to the county auditor for the tax rolls.

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City of Los Banos
Fire/Building Department



Fire

Mission Statement

The primary mission of the Los Banos Fire Department and Volunteer Fire Department is to protect life and property for the citizens of the City of Los Banos, California, from the effect of fires, medical emergencies, vehicle accidents, exposure to hazardous materials, earthquakes, floods, disasters and dangerous conditions.

The life, safety and property protection mission is accomplished through a wide range of programs which include fire protection, fire prevention, planning, fire prevention education, fire inspections, code enforcement, fire suppression, and training.

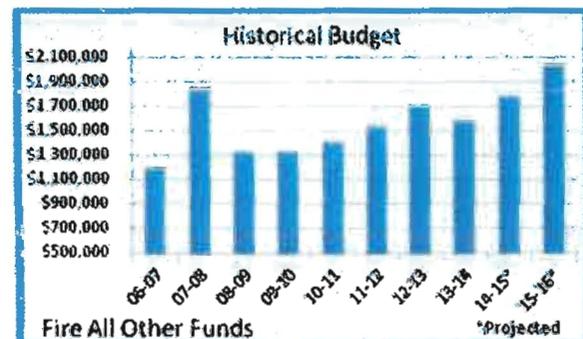
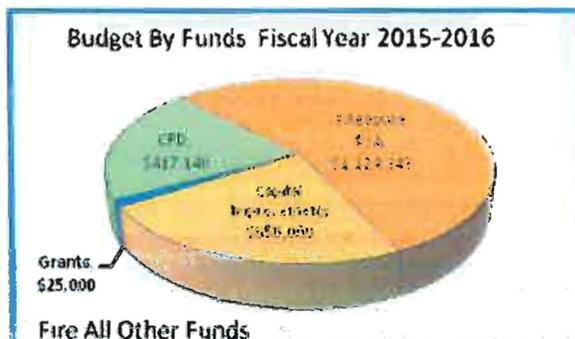
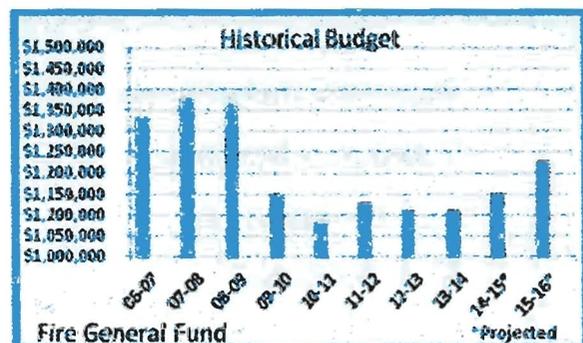
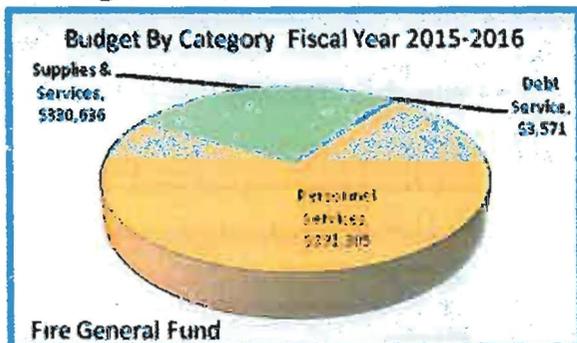
To provide first responder and EMTs for the delivery of emergency medical services, to include auto extrication, trench and building collapse rescue as well as controlling hazardous material emergency incidents.

The Los Banos Fire Department also provides mutual aid for fire/rescue and EMS services to other local agencies in Merced County, and participates in the statewide Master Mutual Aid plan.

Overview of Services and Programs

The City of Los Banos Fire Department proudly protects approximately 37,100 people living in an area of 12 square miles. The Fire Department currently has two stations serving its residents. Station No. 1 is located at 333 7th Street and Station No. 2 located at 1150 West "I" Street. Both stations operate on a 24-hour basis with 16 Career and 28 Volunteer firefighters.

Budget Summaries



Fire (continued)

Goals and Objectives

The goal of the Los Banos Fire Department and Volunteer Fire Department is to continue to provide cost effective fire protection and emergency services to the citizens of Los Banos; to improve operational efficiency and accountability; to continue moving in a positive direction providing the best possible service to the community; to continue to foster the Volunteer Fire Department providing training, camaraderie and pride in their department; and to support the goals, objectives and mission of the City of Los Banos.

Objectives:

- To continue to foster the addition of new career fire fighters, and to increase the number of volunteer fire fighters.
- To continue to provide quality training to enhance the proficiency, quality and safety for career and volunteer fire fighters.
- To continue the replacement of older apparatus and equipment. To improve preventive maintenance and operator training. To stay abreast of new changes in the fire service through training and communications.
- To continue to foster good relationships between the career fire fighters and the volunteer fire fighters. To continue to recruit volunteer fire fighters, and maintain a pool of qualified fire fighters for career positions as needed.
- To continue to pursue alternative ways to improve the level of fire protection and services within the City of Los Banos.
- To assist city administration in addressing long term funding and alternative funding in order to maintain and enhance current levels of fire protection and services.
- To continue to improve services to achieve a lower fire insurance rating (ISO) Insurance Services Office. To provide lower cost for fire insurance in the community. Currently the City has a 3 rating.

Major Accomplishments/Service Efforts

Retirement & Promotions – Fire Chief Guintini retired on September 12, 2014. His leadership and dedication to the City of Los Banos is greatly appreciated and has been a significant factor in shaping this department. His retirement has allowed upward movement within all ranks and has allowed the hiring of a replacement Firefighter.

Training – The Los Banos Fire Department hosted a number of State certified classes. These classes included Confined Space Rescue, Trench Rescue, Low Angle Rope Rescue Operations (LARRO), Strike Team Leader and RT-130. Los Banos is also leading the effort to develop and implement County wide training pertaining to Unified Response To Violent Incidents.

Fire (continued)

Fire Apparatus – Within the 2014/15 budget, the Fire Department was authorized to purchase one new Type 1 fire apparatus. This apparatus has been ordered from Rosenbauer Fire Apparatus and is expected to be delivered to this department in December of 2015.

The department also received a new Office of Emergency Service (OES) Type 1 fire apparatus. This apparatus replaced the aged Type 2 unit that had been assigned to the City of Los Banos. This unit is in service and available for State wide response.

Station Staffing - The Fire Department implemented a few staffing changes at Fire Station #2. The changes include job assignments that will allow the personnel assigned to Station #2 to perform additional occupancy inspections and pre-fire plans within their assigned response area. This change is expected to reduce fuel cost and subsequently reduce response times.

Rescue Systems Capabilities - Through the assistance of our Homeland Security grant funding, the Fire Department was able to replace all of our rescue ropes, harnesses and webbing. We were also able to secure enough funding to add additional hardware, such as rescue baskets, pulleys and helmets.

Disaster Preparedness – All department management staff have been participating in Emergency Operations Center training. This training has been funded by local Department of Homeland Security grants, and has played a significant role in improving our response capabilities during a local disaster.

Safety Classes – The Kids Fire Safety House Trailer continues to be an outstanding addition to school age fire safety classes. The Department continues to provide First Aid, CPR, Fire Safety, and Fire Extinguishing training to the public.

Community Functions - Throughout the year the Fire Department is involved in a number of community social functions: Sober Graduation, Police Activities League, Community Christmas Dinner, Boy Scout Day Camp, Fire Fighter's Burn Institute – Fill the Boot, Valley Children's Hospital Kids Day, Salute to Seniors, Farm Ag Day and more.

Future Outlook

- The City of Los Banos is hopeful that with the increase in new development, improvement to property tax revenue and greater Community Facility District (CFD) participation, the future will produce better economical opportunities to address our fire service capabilities.
- One of our priorities for the upcoming fiscal year is to invest a significant amount of time into Volunteer Firefighter recruitment and retention. The Volunteer Firefighters are our most valuable resources that allow us to provide fire related services to the City of Los Banos.

Fire (continued)

Future Outlook (continued)

- The Fire Department will work closely with other City Departments to revise the City's Emergency Operations Plan (EOP). When this plan is completed and adopted by City Council, we will host a number of table top exercises to assure that all departments are familiar with their roles during an activation of our Emergency Operations Center (EOC).
- The Fire Department is looking forward to working closely with other City Administrative staff to develop a comprehensive 5 year staffing and facilities plan.

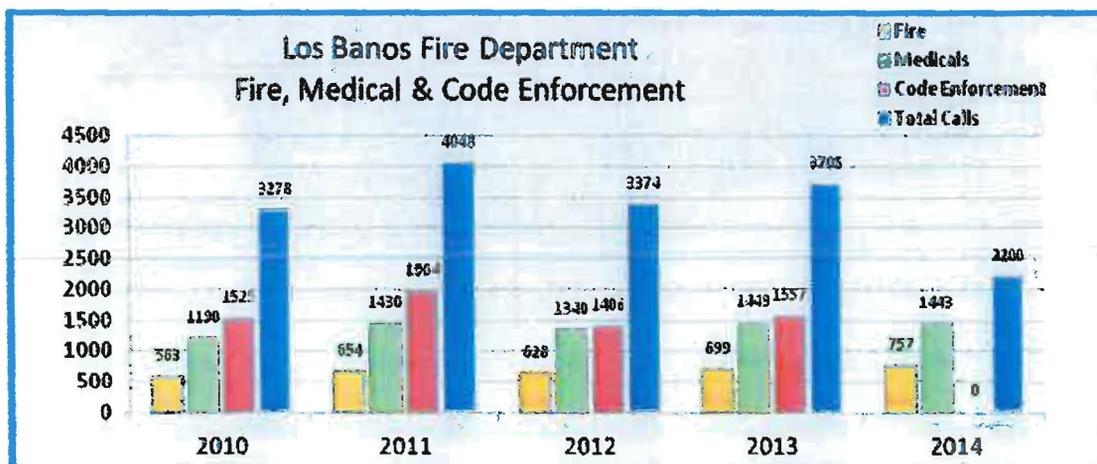
Performance Measures

Inspections – The Los Banos Fire Department dedicates hundreds of hours each year to fire prevention activities. These activities include weed abatement, fire related code enforcement and occupancy inspections. In 2014 the Fire Department logged 674 inspections. These inspections include annual occupancy inspections of businesses, inspections of new businesses and large family day care inspections.

Plan Reviews – The Fire Department is also responsible for the plan review of all new commercial buildings, fire alarm systems and fire sprinkler systems. The fire department completed 86 plan reviews in 2013-14.

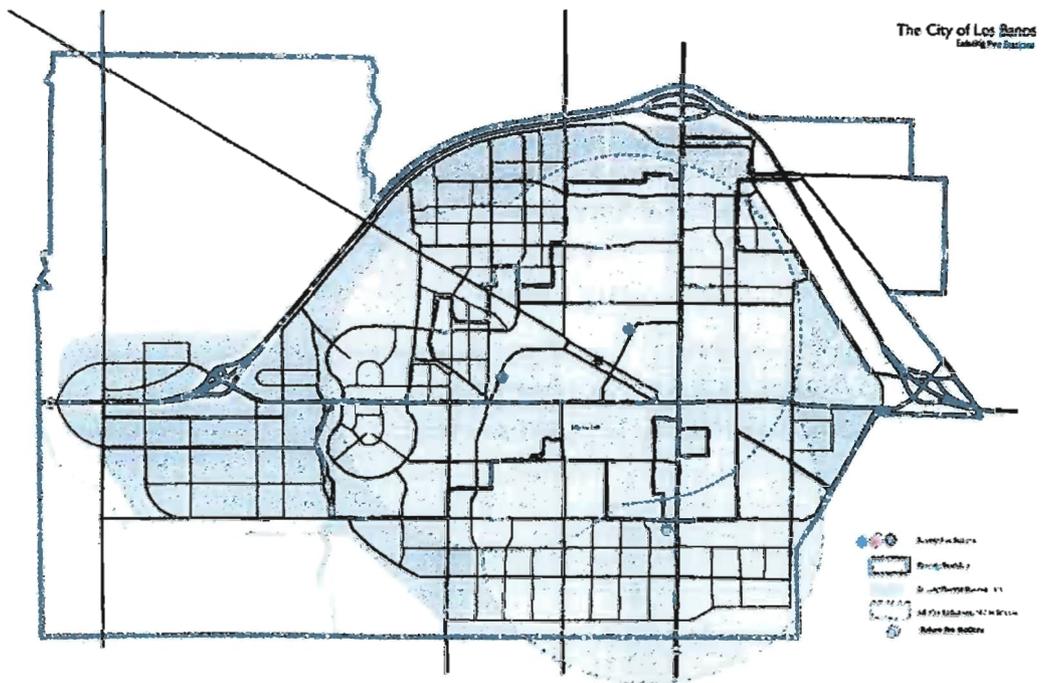
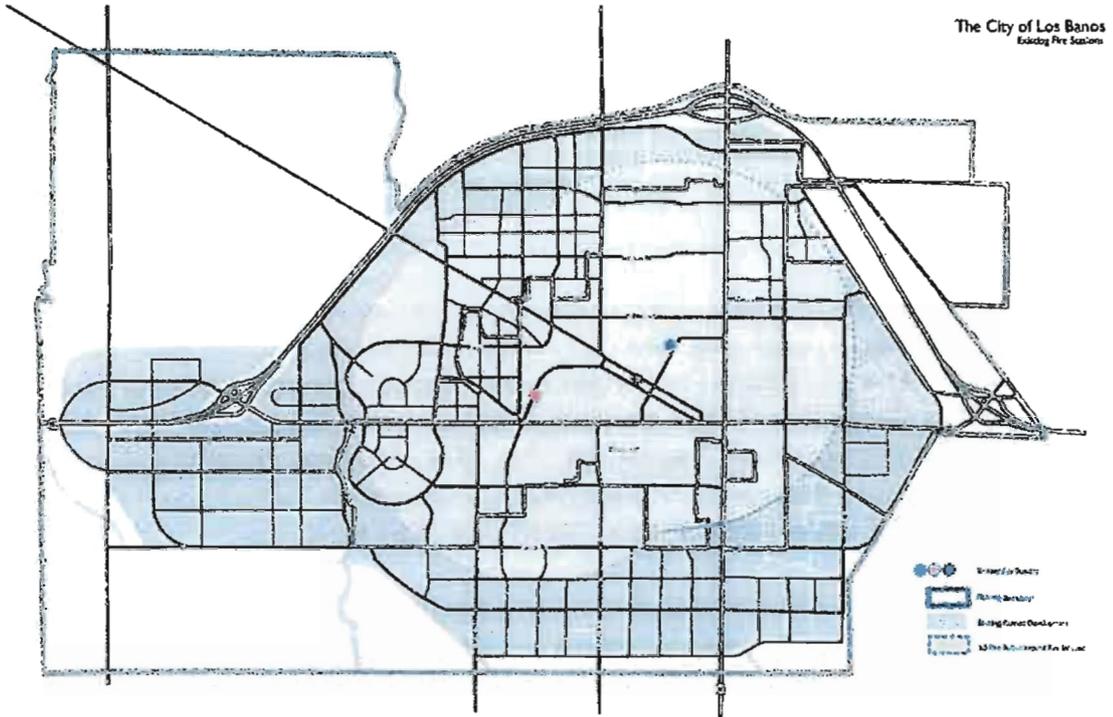
Training – The Fire Department is continually training in an effort to assure that our Firefighters are prepared to handle any emergency incidents that may occur in the City of Los Banos. Volunteer and Career Firefighters are required to participate in hundreds of hours of training that include specialized training in structure fires, emergency medical services, wildland fire suppression, hazardous materials, confined space rescue, trench rescue and many other topics. In 2014 our department logged 8,928.87 hours of training. 3,410.60 of the accumulated hours were attended by Volunteer Firefighters.

Calls for service --



Fire (continued)

Performance Measures Existing Fire Stations 1 & 2 Coverage Areas



City of Los Banos

Fire 2015-2016 Department Detail Personnel Services

General Fund - Fund 100
Fire - Department 422
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Fire Chief	1	90%	Building
Assistant Fire Chief	1	100%	
Fire Captain	1	100%	
Fire Fighter	1	100%	
Fire Engineer	1	100%	
Administrative Assistant	1	100%	
Admin Clerk I	1	50%	Public Safety Augmentation-Fire
Part-time		100%	
Total Salaries (Including Overtime)			<u><u>\$468,002</u></u>
Volunteers Fire Fighters	35		
Workmen's Compensation Insurance			\$34,065
State Retirement (PERS)			\$148,577
Social Security (FICA)			\$35,802
Health Insurance			\$139,528
OPEB			\$16,922
Retirees Health Insurance			\$39,426
Life Insurance			\$1,037
Unemployment Insurance			\$2,340
Dental & Optical			<u>\$5,606</u>
Total Benefits:			<u><u>\$423,303</u></u>
Total Personnel Services:			<u><u>\$891,305</u></u>

City of Los Banos
Fire
2015-2016

Account Number	Description	2012-2013	2013-2014	2014-2015	2015-2016
		Actual	Actual	Projected	Adopted
100-422-100-101	Salaries	338,641	436,183	429,500	450,502
100-422-100-102	Part Time	1,333	7,432	7,607	2,500
100-422-100-103	Overtime	8,240	20,925	21,079	15,000
100-422-100-120	Benefits	271,358	356,428	375,000	423,303
	Personnel Services	619,573	820,968	833,186	891,305
100-422-100-201	Grounds Maintenance	290	185	300	1,300
100-422-100-202	Fleet Repair & Maintenance	20,990	20,988	22,000	22,000
100-422-100-203	Equipment Repair & Maint	14,829	12,900	15,703	15,000
100-422-100-205	Facility Maintenance	5,276	10,035	8,000	12,000
100-422-100-216	Vehicle Repair & Maintenance	21,000	23,993	25,000	25,000
100-422-100-231	Professional Services	24,188	31,540	10,144	7,100
100-422-100-236	Medical Services	0	458	4,500	4,350
100-422-100-237	Recruitment	435	0	488	500
100-422-100-238	Technical Services	0	0	25,000	25,000
100-422-100-240	I.T. Services	23,560	28,893	30,388	36,853
100-422-100-250	Insurance	26,853	37,956	42,810	46,633
100-422-100-252	Communications	7,623	7,787	7,400	7,500
100-422-100-257	Travel & Training	2,014	2,394	5,300	5,500
100-422-100-259	Community Promotion	0	0	0	2,000
100-422-100-260	Office Supplies	4,963	4,998	4,556	5,000
100-422-100-262	Uniform Expenses	6,000	5,983	6,000	6,000
100-422-100-264	Electricity & Gas	28,898	30,943	30,000	32,100
100-422-100-265	Gasoline & Oil	29,851	27,067	28,000	28,000
100-422-100-267	General Materials & Supplies	1,835	2,008	2,000	2,300
100-422-100-270	Special Programs	24,000	24,000	24,000	24,000
100-422-100-273	Special Departmental Exp.	9,497	7,513	8,730	11,500
100-422-100-274	Special Activities	7,614	9,201	10,384	11,000
100-422-100-275	Bad Debt Expense	0	(8,349)	0	0
	Supplies & Services	259,715	280,493	310,703	330,636
100-422-100-770	Computer Equipment	0	584	0	0
	Capital Outlay	0	584	0	0
100-422-100-822	Principal-Debt Service 93Cop	218,300	0	0	0
100-422-100-881	Interest - Leases/Loans	4,440	4,163	3,867	3,571
100-422-100-882	Interest Debt Service	6,549	0	0	0
	Interest - Debt Service	229,289	4,163	3,867	3,571
	Total Fire	\$1,108,577	\$1,106,208	\$1,147,756	\$1,225,512

Fire

SERVICES & SUPPLIES

202-FLEET REPAIR & MAINTENANCE: Expenses related to repairs of Fire Department vehicles. These repairs include lubricants, oil filters, light bulbs, primer pumps, batteries, specialized test tools, wiper blades, apparatus mounted chargers, vehicle mounted communication systems and vehicle mounted safety equipment.

203-EQUIPMENT REPAIR & MAINT: Repair and maintenance of equipment such as annual air sampling of self contained breathing apparatus (SCBA) fill station, SCBA air packs, hazardous air monitors, annual Hurst tool testing and repairs, small gas powered equipment, permit fees required by SJVUAPCD, maintenance of building emergency generators, and maintain and repair other personal protective equipment, such as repairing turnout gear portable hand held radios and pagers. Inspect Fire Apparatus ground ladders and Aerial Truck ladder.

216-VEHICLE REPAIR & MAINTENANCE: Funding is used for special repairs and maintenance performed by private companies; and outside work and service as needed to maintain vehicles. These repairs include annual pump testing, annual services, brake repairs, pump repairs, electrical repairs, emergency lighting repairs, tire replacement and repairs. Labor and supplies for preventative maintenance of apparatus.

231-PROFESSIONAL SERVICES: Expenses relating to updating Fire codes, attorney expenses for ordinance and resolutions, municipal code updates, general labor negotiations and fire policy maintenance.

238 – TECHNICAL SERVICES: Expenditures related to weed abatement cleanup.

259- COMMUNITY PROMOTIONS: Funding of all disaster preparedness pamphlets, fire preparedness guides, home fire safety, fire extinguisher and smoke detector booklets. To also include child fire safety publications including coloring books, plastic helmets, pencils etc.

270-SPECIAL PROGRAMS: Funding is used for Volunteer training, meetings, dinners, special training and operations.

273-SPECIAL DEPARTMENT EXPENSES: Funding is used for the purchase of protective clothing, helmets, gloves, boots, hand lights, hand equipment, service of City owned fire extinguishers, fire extinguisher supplies, foams, chemicals, paper products and longevity recognition awards.

274-SPECIAL ACTIVITIES: Funding is used to pay for disability insurance & Volunteer Firefighters' Length of Service Award Program, all books and periodicals, annual fire and life safety code updates, including subscriptions to Merced County Assessor's Office for annual updates.

DEBT SERVICE

881-INTEREST-LEASES/LOANS: Interest payment on City Hall/Fire Station COP refinanced as an inter-fund loan from the Water Fund.

Building

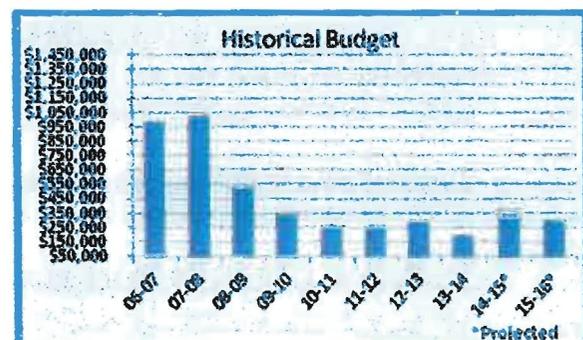
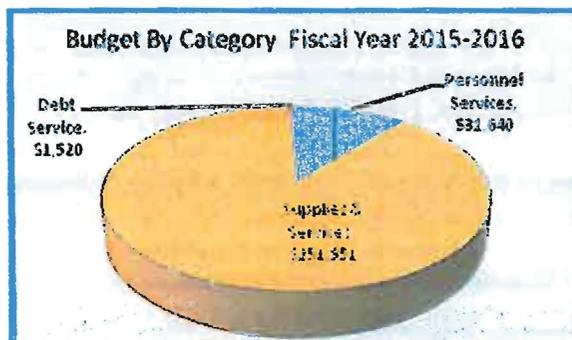
Mission Statement

The Los Banos Building Department combines dedication, integrity, and quality leadership to provide building, engineering, and community development support services for the citizens of Los Banos. We develop and foster cooperative working relationships with the citizens of Los Banos and our development community. Our goal is to provide the highest quality of service to our citizens to assure safe living and working environments during and after construction projects.

Overview of Services and Programs

The Los Banos Building Department provides a wide range of services to the citizens of Los Banos. These services include, field inspections of all new commercial and residential buildings, inspections of all commercial and residential tenant improvements, plan review of all new construction and tenant improvement projects and participation with a variety of code enforcement safety inspections. All of these services are supported by office staff that schedule all inspections, as well as assist the public with daily questions pertaining to permit issuances and code compliance.

Budget Summaries



Major Accomplishments/Service Efforts

- Implementation of coordinated inspections with the Planning Department, Code Enforcement and other departments to conduct life safety inspections in high hazard occupancies.
- Wal-mart Super Store addition and remodel completed in 2015.
- Arco AM/PM and McDonalds new construction completed.
- Family Dollar new construction completed.
- Vagabond Hotel expansion is scheduled for completion in 2015.
- Circle K on Mercey Springs is scheduled for completion in 2015.
- The Building Department has seen a significant increase to new Residential & Commercial construction.

Building (continued)

Future Outlook

The Building Department is predicted to experience a significant increase in new residential dwelling building permits and final inspections in 2015/16. We have also experienced an increase in commercial occupancy tenant improvements, as well as new commercial construction projects.

- Adopt City Council Resolution to implement a more efficient and expedited plan review process for residential dwelling solar systems.
- Construction of “Mostly 99 Cent” store at Hwy 152 & Ortigalita.
- Construction of a Residential care facility located at 555 Miller Lane.
- Tenant improvement for Davita Dialysis at 1245 W. Pacheco Blvd.
- Construction of new Court House on G Street (State project)
- We will be releasing a new Request for Proposal (RFP) for contracted Building Department services in 2015/16. The existing 5 year contract with CSG expires on June 30, 2015.

Performance Measures			
	FY 12/13	FY 13/14	FY 14/15
Permits Issued	417	630	655
Single Family Dwellings Permits Issued	0	16	73
New Homes Built	0	3	14
New Business Built	5	2	2
Inspections	1325	1462	1764
Renew Permit/Expired Permit/SFH	0	0	1

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City of Los Banos

Building
2015-2016 Department Detail
Personnel Services

General Fund - Fund 100
Building - Department 424
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Fire Chief	1	10%	Fire

Total Salaries (Including Overtime)	<u>\$11,565</u>
Workmen's Compensation Insurance	\$908
State Retirement (PERS)	\$4,263
Social Security (FICA)	\$885
Health Insurance	\$2,648
OPEB	\$264
Retirees Health Insurance	\$10,946
Life Insurance	\$16
Unemployment Insurance	\$59
Dental & Optical	<u>\$87</u>
Total Benefits:	<u>\$20,075</u>
Total Personnel Services:	<u>\$31,640</u>

City of Los Banos
Building
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
100-424-100-101	Salaries	13,872	14,046	14,719	11,565
100-424-100-120	Benefits	19,947	18,410	18,368	20,075
	Personnel Services	33,819	32,456	33,087	31,640
100-424-100-231	Professional Services	560	933	1,000	1,000
100-424-100-238	Technical Services	155,195	159,132	335,000	250,000
100-424-100-250	Insurance	121	187	188	201
100-424-100-252	Communications	199	206	198	200
100-424-100-260	Office Supplies	441	247	350	200
100-424-100-274	Books & Periodicals	171	0	0	350
	Supplies & Services	156,687	160,705	336,736	251,951
100-424-100-822	Principal- 93Cop	92,925	0	0	0
100-424-100-881	Interest - Leases/Loans	1,890	1,772	1,646	1,520
100-424-100-882	Interest Debt Service	2,788	0	0	0
	Interest - Debt Service	97,603	1,772	1,646	1,520
	Total Building	\$288,108	\$194,933	\$371,469	\$285,111

Building

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Funding for legal services and adoption of a City Council Resolution pertaining to an expedited plan review process for residential solar installation.

238-TECHNICAL SERVICES: Funding is for contracted consultant who will perform building inspections and plan checks.

274-BOOKS & PERIODICALS: Funding for new code publications. (Title 19 & Building Code updates)

DEBT SERVICE

881-INTEREST LEASE/LOANS: Interest payment on City Hall/Fire Station C.O.P. refinanced as an inter-fund loan from the Water Fund.

City of Los Banos

Public Safety Augmentation-Fire 2015-2016 Department Detail Personnel Services

Public Safety Augmentation-Fire - Fund 238
Fire - Department 422
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Fire Engineer	3	100%	
Fire Fighter	4	100%	
Admin Clerk I	1	50%	Fire
Total Salaries (Including Overtime)			<u>\$469,559</u>
Workmen's Compensation Insurance			\$33,473
State Retirement (PERS)			\$146,229
Social Security (FICA)			\$35,921
Health Insurance			\$185,140
OPEB			\$19,830
Retirees Health Insurance			\$0
Life Insurance			\$1,215
Unemployment Insurance			\$2,348
Dental & Optical			\$6,570
Total Benefits:			<u>\$430,726</u>
Total Personnel Services:			<u>\$900,285</u>

City of Los Banos

Public Safety Augmentation-Fire

2015-2016 Department Detail

Personnel Services

Public Safety Augmentation-Fire - Fund 238

Fire - Department 422

General Services - Activity 180

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Fire Captain	1	100%	
Total Salaries (Including Overtime)			<u>\$82,143</u>
Workmen's Compensation Insurance			\$5,896
State Retirement (PERS)			\$28,433
Social Security (FICA)			\$6,284
Health Insurance			\$26,478
OPEB			\$2,644
Retirees Health Insurance			\$0
Life Insurance			\$162
Unemployment Insurance			\$411
Dental & Optical			\$876
Total Benefits:			<u>\$71,184</u>
Total Personnel Services:			<u>\$153,327</u>

City of Los Banos
Public Safety Augmentation Fire
Fire Capital Improvement
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>PUBLIC SAFETY AUGMENTATION FIRE</u>					
238-422-100-101	Salaries	421,136	414,883	413,228	434,559
238-422-100-102	Part Time	0	3,472	12,000	0
238-422-100-103	Overtime	34,562	51,692	54,620	35,000
238-422-100-120	Benefits	383,520	393,976	402,703	430,726
	Personnel Services	839,219	864,023	882,551	900,285
238-422-100-203	Equipment Repair & Maint	3,976	1,442	4,000	4,000
238-422-100-205	Facility Maintenance	1,000	1,499	1,900	2,000
238-422-100-231	Professional Services	2,500	1,125	2,500	2,500
238-422-100-237	Recruitment	933	612	0	0
238-422-100-240	IT Services	9,443	7,393	10,260	7,731
238-422-100-257	Travel & Training	0	1,520	2,000	3,000
238-422-100-262	Uniform Expenses	6,873	6,964	7,000	7,000
238-422-100-267	General Materials & Supplies	4,895	4,275	6,500	4,500
238-422-100-270	Special Programs	15,668	12,347	7,000	40,000
	Supplies & Services	45,288	37,177	41,160	70,731
238-422-100-770	Computer Equipment	0	584	0	0
	Capital Outlay	0	584	0	0
<u>Special Services</u>					
238-422-180-101	Salaries	146,058	69,716	74,502	77,143
238-422-180-103	Overtime	29,205	16,711	23,547	5,000
238-422-180-120	Benefits	105,079	61,813	69,298	71,184
	Personnel Services	280,342	148,240	167,347	153,327
	Total Pub Safety Augmentation	\$1,164,849	\$1,050,024	\$1,091,058	\$1,124,343
<u>FIRE CAPITAL IMPROVEMENT</u>					
243-422-100-216	Vehicle Repair & Maintenance	5,420	7,885	10,000	10,000
243-422-100-273	Special Departmental Exp.	4,374	0	0	0
	Supplies & Services	9,794	7,885	10,000	10,000
243-422-100-720	Building & Structures	0	0	0	155,000
243-422-100-740	Miscellaneous Equipment	67,870	0	34,000	6,000
243-422-100-750	Vehicles	0	45,974	210,000	300,000
	Capital Outlay	67,870	45,974	244,000	461,000
	Total Fire Capital Improvement	\$77,664	\$53,859	\$254,000	\$471,000

Public Safety Augmentation Fire

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINT: Repair and maintenance of equipment such as annual air sampling of self contained breathing apparatus (SCBA) fill station, SCBA air packs, hazardous air monitors, annual Hurst tool testing and repairs, small gas powered equipment, permit fees required by SJVUAPCD, maintenance of building emergency generators, and maintain and repair other personal protective equipment, such as repairing turnout gear portable hand held radios and pagers. Inspect Fire Apparatus ground ladders and Aerial Truck ladder.

231-PROFESSIONAL SERVICES: Expenses relating to updating Fire codes, attorney expenses for ordinance and resolutions, municipal code updates, general labor negotiations and fire policy maintenance.

270 -SPECIAL PROGRAMS: For special training and operations. Maintaining Mobile terminals and upgrades to system.

Fire Capital Improvement

SERVICE & SUPPLIES

216-VEHICLE REPAIR & MAINTENANCE: Funding is used for special repairs and maintenance performed by private companies; and outside work and service as needed to maintain vehicles. These repairs include annual pump testing, annual services, brake repairs, pump repairs, electrical repairs, emergency lighting repairs, tire replacement and repairs. Labor and supplies for preventative maintenance of apparatus.

CAPITAL OUTLAY

720-BUILDING & STRUCTURES: Funding to install a public safety fueling facility at Fire Station #1. Also for upgrade to PSAP #2 at Fire Station #2.

740-MISCELLANEOUS EQUIPMENT: Funding will be used to purchase remaining equipment for new fire engine.

750-SPECIALIZED VEHICLES: Funding to pay the remaining balance on the new fire engine that was approved in 2014-15. The cab and chassis will be paid for in 2014-15 but the body build up and final delivery will take place in 2015-16

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City of Los Banos

CFD 2002-01 Public Safety Fire

2015-2016 Department Detail

Personnel Services

CFD 2002-01 Public Safety Fire - Fund 291

Fire - Department 422

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Fire Engineer	2	100%	
Fire Captain	1	100%	
Part-time		100%	
Total Salaries (Including Overtime)			<u>\$222,564</u>
Workmen's Compensation Insurance			\$15,899
State Retirement (PERS)			\$76,356
Social Security (FICA)			\$17,026
Health Insurance			\$70,736
OPEB			\$7,932
Retirees Health Insurance			\$0
Life Insurance			\$486
Unemployment Insurance			\$1,113
Dental & Optical			<u>\$2,628</u>
Total Benefits:			<u>\$192,176</u>
Total Personnel Services:			<u>\$414,740</u>

City of Los Banos
 Fire Homeland Security Grant
 Fire Community Facilities District (CFD)
 2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>FIRE HOMELAND SECURITY</u>					
248-422-100-273	Special Departmental Expense	0	13,682	0	0
	Supplies & Services	0	13,682	0	0
248-422-100-753	Specialized Equipment	32,310	18,480	20,000	25,000
	Capital Outlay	32,310	18,480	20,000	25,000
248-498-000-000	Transfer Out	5,920	0	0	0
	Transfer Out	5,920	0	0	0
	Total Fire Homeland Security	\$38,230	\$32,162	\$20,000	\$25,000
 <u>FIRE CFD 2002-01</u>					
291-422-100-101	Salaries	217,504	219,467	193,679	207,164
291-422-100-103	Overtime	29,101	31,069	35,000	15,400
291-422-100-120	Benefits	186,431	196,749	184,970	192,176
	Personnel Services	433,035	447,285	413,649	414,740
291-422-100-231	Professional Services	1,747	2,129	1,434	2,400
	Supplies & Services	1,747	2,129	1,434	2,400
	Total Fire CFD	\$434,782	\$449,414	\$415,083	\$417,140

Fire Homeland Security Grant

CAPITAL OUTLAY

753-SPECIALIZED EQUIPMENT: Funding to purchase department equipment. This funding is reimbursable through the Department of Homeland Security Grant Program (SHSGP)

Fire Community Facilities District (CFD) 2002-01

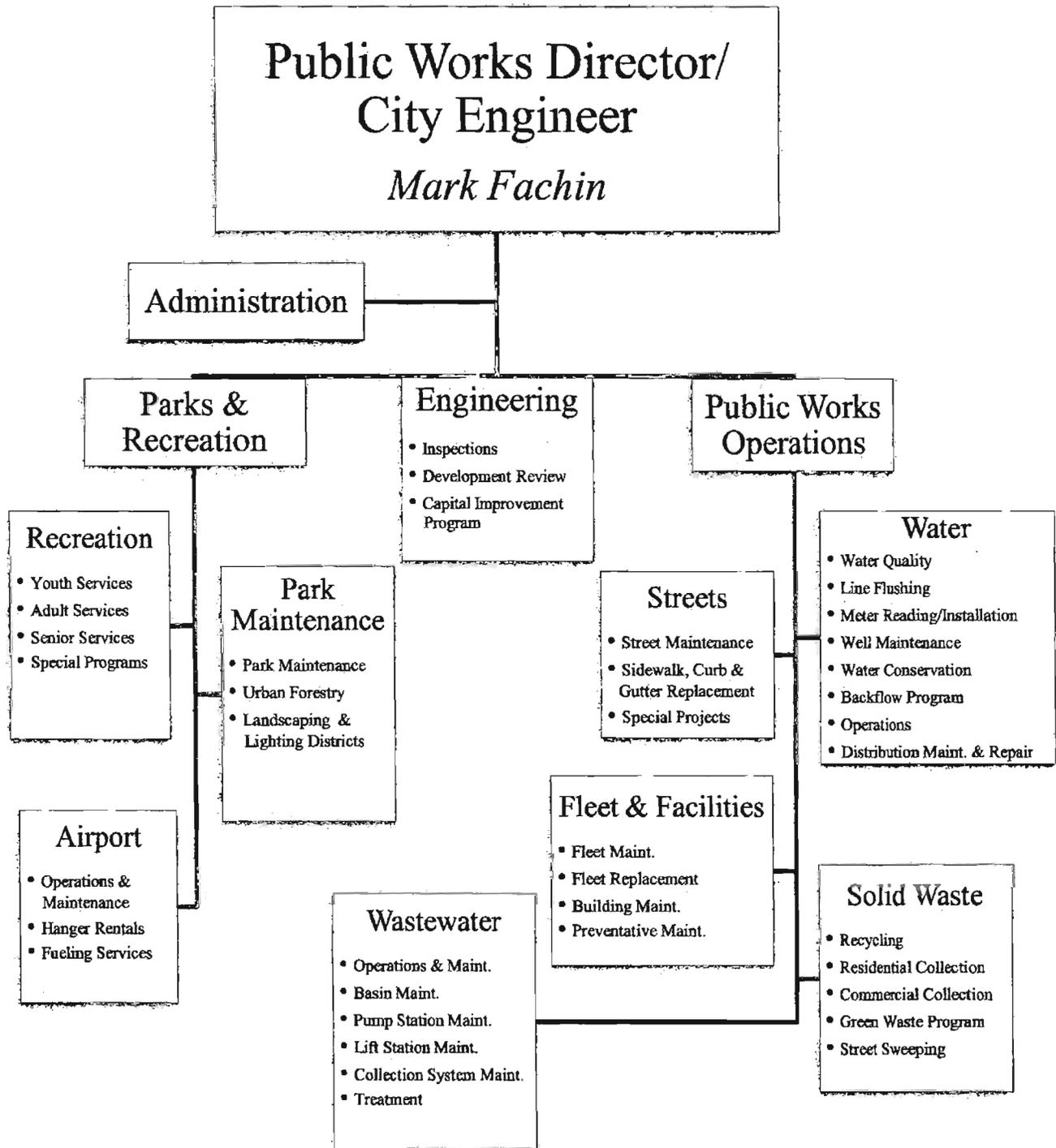
SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: For Goodwin consulting services for the administration of the CFD annual Assessments. Reports changes and adjustments to the county auditor for the tax rolls.

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City of Los Banos

Public Works Department



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Engineering

Engineering

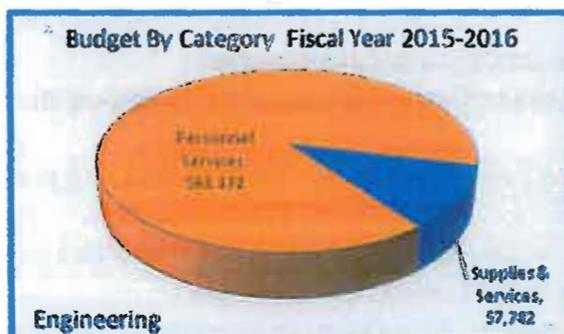
Mission Statement

The City of Los Banos Public Works Department, through the Engineering Division, is committed to providing quality engineering direction, decisions and technical support to all City Departments.

Overview of Services and Programs

A major component of the Engineering Division is the infrastructure plan check and inspection of both private and public projects and to insure that the City Standards and Specifications are being met. This Division also monitors State permits and prepares all required annual reports related to these permits.

Budget Summaries



Major Accomplishments/Service Efforts

- Coordinated the Pipeline Pathway project with PG&E to remove potentially damaging trees and shrubbery from the immediate area of gas transmission lines. A tree relocation plan was designed for replacing trees removed by the program.
- Worked with the consultant and the contractor for the repainting of the surface water storage tank on Ward Road.
- Completed the inspection services of the Wal-Mart expansion project, the Circle K Store/Carwash.
- Coordinated the planning and acceptance of the Out-of Bounds water supply service agreements.
- Working on the Agreement with Central California Irrigation District (CCID) for the implementation to recharge of underground water supplies. A project designed to assist in replenishing the underground water aquifers ensuring an adequate drinking and irrigation water supply in our area.
- Entered into a Professional Services Agreement with three engineering firms for consultation/services of upcoming infrastructure projects within the City.
- Entered into a Professional Services Agreement with BSK for services to assist the City in the Clean Closure process of the City's Old Landfill.

Engineering (continued)

Major Accomplishments/Service Efforts (continued)

- Worked with Provost and Pritchard to design a downtown location for hanging promotional banners. Staff coordinated the building and installation of a decorative pole to attach banners across Main Street.
- Installed “No Dumping” stencils over storm drain inlets as mandated by our Storm Water Pollution Prevention Plan (SWPPP).
- Oversee applications of permits for installing or destroying monitoring, drinking water, and irrigation water wells within the City limits.
- Worked with engineering consultants on the design of several Infrastructure Utility Master Plan Improvement projects for construction in the summer of 2015.
- Entered into an agreement with PG&E to retrofit inefficient HPS street lights throughout the City with efficient LED street lights with a rebate program called Turnkey.
- Initiated a review with Caltrans to improve the operational condition of highway 152 through Los Banos.
- Working with staff on a plan to relocate the City’s municipal airport.
- Initiated a pilot study for the treatment of the City’s drinking water to address the State’s new MCL’s for Chromium 6.
- Developed the lease agreements for the Sewer Treatment Plant Ag land and the Ranchwood rental facility.
- Provided PG&E with the base maps for designing a project along H Street to underground overhead utility funded with tariff funds in the Rule 20A.

Future Outlook

- Implement the water recharge project with CCID.
- Apply for grant funding to assist with the expenses of construction at the Old Landfill. Complete the landfill closure work plan, develop the plans and specifications.
- Study the alternatives for supplying quality municipal drinking water for the community. Continue the preparation for meeting the newest drinking water standards implemented by our State.
- Support the Planning Department in the technical review of area plans, tentative maps and site plans.
- Review and update the City’s Improvement Standards.
- Planning for the improvements within the City using PG&E’s Rule 20A program.

City of Los Banos

Engineering
2015-2016 Department Detail
Personnel Services

Engineering - Fund 100
Engineering - Department 426
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Inspector I	1	55%	Water, WW Collection, Street, Maint
Part-time		100%	
Total Salaries (Including Overtime)			\$33,327
Workmen's Compensation Insurance			\$4,529
State Retirement (PERS)			\$8,301
Social Security (FICA)			\$2,550
Health Insurance			\$11,882
OPEB			1,454
Retirees Health Insurance			\$0
Life Insurance			\$89
Unemployment Insurance			\$559
Dental & Optical			\$481
Total Benefits:			\$29,845
Total Personnel Services:			\$63,172

City of Los Banos
Engineering
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2014-2015 Adopted
100-426-100-101	Salaries	30,921	31,050	31,694	32,327
100-426-100-103	Overtime	1,438	497	1,000	1,000
100-426-100-120	Benefits	22,573	24,072	25,854	29,845
	Personnel Services	54,933	55,619	58,548	63,172
100-426-100-231	Professional Services	8,277	2,294	2,000	5,000
100-426-100-240	IT Services	0	0	1,733	1,674
100-426-100-250	Insurance	664	1,027	1,053	1,108
	Supplies & Services	8,941	3,321	4,786	7,782
100-426-100-770	Computer Equipment	0	1,488	0	0
	Capital Outlay	0	1,488	0	0
100-426-100-825	Charge Out	0	(5,191)	0	0
	Charge Ins-Outs	0	(5,191)	0	0
	Total Engineering	\$63,873	\$55,237	\$63,334	\$70,954

Engineering

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Consulting services provided by outside engineering firms. Work performed for the City by the City's legal representation and other professional services.

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Streets

Streets

Mission Statement

To provide quality services throughout the entire infrastructure. To build and maintain safe, smooth streets and sidewalks. To develop an aesthetically pleasing access to the City.

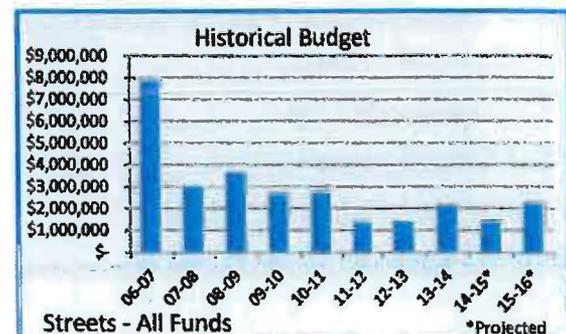
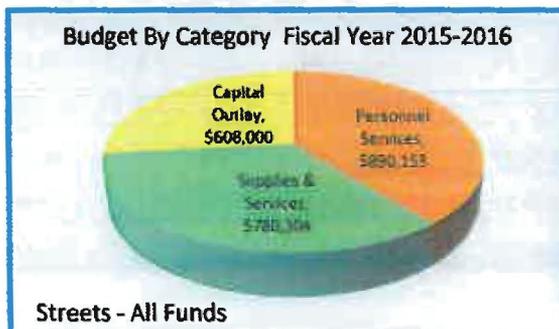
Overview of Services and Programs

The Street Services of Public Works is responsible for the maintenance, repair, and improvements of the City's 123 miles of streets, 5 miles of alleys, 227 miles of curb & gutter, and 216 miles of sidewalks. Streets accomplishes a wide range of duties that include pavement management, concrete improvements, sidewalk maintenance, painting street markings and curb markings, traffic signs and signals, bridges, minor construction, flood control, and traffic surveys.

Major Accomplishments/Service Efforts

- Repainted 2.6 miles of curb markings; repainted 32 miles of centerline, edge lines and crosswalks; repainted 154 STOP's and Bike Lane wording.
- Repaired approximately 521 street potholes using about 22 tons of cold asphalt mix (SC) 33 gallons of SS1h (tack oil).
- Made over 4,500 sand bags in preparation and use for the winter storms.
- Conducted a street light survey throughout entire city to identify street lights in need of repair. Created a repair inventory list to initiate repairs.
- Invested 29 man hours per week dedicated to the removal of graffiti throughout the City.
- Installed 439 new High Intensity signs throughout City to comply with Federal Highway Administration (FHWA) retrofit plan that is projected to be completed by January 2018.
- Removed and replaced 3,500 SF of sidewalk, 935 LF of curb & gutter, 9 driveway approaches, & 6 ADA accessible street/sidewalk corners.
- Cold mix overlays on Pennsylvania Ave & Vermont Ave.
- Installed a new banner pole for the downtown.
- Repaired lighted crosswalk on Center Ave.
- Ongoing repainting of streets light poles.
- Completed curb/gutter and approach at County Fire Department station.
- Completed ADA and approach for Henry Miller School & Miano School.
- Installed 4-way Stop on Ortigalita Rd & Cardoza Rd.

Budget Summaries



Streets (continued)

Future Outlook

- Repair damaged curb & gutter, sidewalk, storm-drain, approaches, and install 10 ADA corners in various locations throughout the City.
- Reflective road markers replacement campaign throughout the City on minor and major arterial streets.
- Continue to coordinate the Street Maintenance Program to maintain the City's asset.
- Continue upgrading signs throughout the City to comply with FHWA requirements.
- Develop a maintenance plan for Rail Trail.
- Continuing the development and implementation of a Sign Inventory Management Program in the Carte-graph System.
- Develop and implement an ADA corner replacement plan.
- Review speed limit sign prima facie.

Performance Measures				
FY 2011-12 Project/Job Costs	Labor	Equipment	Material	Total Cost
Overlays Total	\$ 10,193.66	\$ 10,629.85	\$ 2,442.19	\$ 23,265.70
Fog Sealing Total	\$ 99,423.29	\$ 57,787.25	\$ 54,973.40	\$ 212,183.94
Patching Total	\$ 21,148.65	\$ 17,895.06	\$ 2,632.44	\$ 41,676.15
Crack Filling Total	\$ 26,822.20	\$ 19,154.49	\$ 1,093.20	\$ 47,069.89
Other Total	\$ 513,761.69	\$ 374,982.11	\$ 134,391.51	\$ 1,023,135.51
FY 2012-13 Project/Job Costs	Labor	Equipment	Material	Total Cost
Overlays Total	\$ 20,095.20	\$ 1,612.64	\$ 15,752.00	\$ 37,459.84
Fog Sealing Total	\$ 173,729.37	\$ 116,414.10	\$ 92,308.06	\$ 382,451.53
Patching Total	\$ 17,782.80	\$ 14,646.73	\$ 2,169.97	\$ 34,599.50
Crack Filling Total	\$ 9,788.82	\$ 9,039.19	\$ 322.40	\$ 19,150.41
Other Total	\$ 317,311.69	\$ 223,899.12	\$ 52,006.00	\$ 593,216.81
FY 2013-14 Project/Job Costs	Labor	Equipment	Material	Total Cost
Overlays Total	\$ 20,843.77	\$ 21,372.41	\$ 18,446.57	\$ 60,662.75
Fog Sealing Total	\$ 144,917.64	\$ 88,300.06	\$ 70,474.32	\$ 303,692.02
Patching Total	\$ 18,398.50	\$ 17,020.94	\$ 4,955.09	\$ 40,374.53
Crack Filling Total	\$ 3,806.56	\$ 5,101.98	\$ 761.00	\$ 9,669.54
Other Total	\$ 401,800.92	\$ 286,474.11	\$ 45,384.17	\$ 733,659.20

City of Los Banos

Streets

2015-2016 Department Detail

Personnel Services

**General Fund - Fund 100
Streets - Department 431
Maintenance - Activity 210**

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	10%	Water, WW Collection & Treatment, Solid Waste-Refuse, Recreation, Maintenance, Fleet
Assistant Public Works Director	1	10%	Water, WW Collection & Treatment, Maint., Fleet, Solid Waste-Refuse
Public Works Operations Manager	1	10%	Solid Waste-Refuse, Water, Fleet, WW Collection & Treatment
Administrative Coordinator	1	10%	Maint, Water, Solid Waste-Refuse, WW Collection & Treatment Recreation, Fleet
Administrative Assistant	1	5%	Water, WW Collection & Treatment, Solid Waste-Refuse
Administrative Clerk II	1	5%	Water, WW Collection & Treatment, Solid Waste-Refuse
Foreman	1	90%	Water, WW Collection
Inspector I	1	10%	Engineering, Water, WW Collection, Maint.
Maintenance Worker III	2	90%	Water, WW Collection
Maintenance Worker II	2	90%	Water, WW Collection
Maintenance Worker I	3	90%	Water, WW Collection
Maintenance Worker I	1	100%	
Part Time		100%	
Total Salaries (Including Overtime)			\$445,559
Workmen's Compensation Insurance			\$29,303
State Retirement (PERS)			\$87,360
Social Security (FICA)			\$34,085
Health Insurance			\$172,600
OPEB			\$23,267
Retirees Health Insurance			\$77,814
Life Insurance			\$1,426
Unemployment Insurance			\$11,030
Dental & Optical			\$7,769
Total Benefits:			\$444,594
Total Personnel Services:			\$890,153

City of Los Banos
Streets
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
100-431-210-101	Salaries	227,606	359,422	370,271	404,434
100-431-210-102	Part Time	21,000	36,716	75,000	23,125
100-431-210-103	Overtime	9,415	10,196	15,000	18,000
100-431-210-120	Benefits	221,860	346,730	377,232	444,594
	Personnel Services	479,881	753,064	837,503	890,153
100-431-210-201	Grounds Maintenance	0	275	500	500
100-431-210-202	Fleet Repair & Maint	42,647	51,108	44,108	50,000
100-431-210-203	Equipment Repair & Maint	899	1,474	1,500	7,000
100-431-210-204	Fleet Services	11,932	16,397	31,840	32,678
100-431-210-205	Facility Maintenance	2,007	7,400	8,000	8,000
100-431-210-208	Rental - Vehicles & Equip	21,058	13,301	35,000	60,000
100-431-210-210	Sidewalk Gutter Curb Maint	17,832	24,758	35,000	35,000
100-431-210-211	Street Repair	90,874	98,853	67,565	160,000
100-431-210-231	Professional Services	8,678	7,230	20,000	20,000
100-431-210-236	Medical Services	629	1,482	1,000	1,000
100-431-210-237	Recruitment	1,559	594	1,650	1,500
100-431-210-238	Technical Services	313	0	500	500
100-431-210-240	I.T. Services	2,539	4,991	6,932	6,696
100-431-210-250	Insurance	6,859	16,091	18,600	20,997
100-431-210-251	Memberships & Dues	0	0	500	500
100-431-210-252	Communications	3,219	3,827	5,000	5,000
100-431-210-256	Permits, Fees & Charges	943	1,329	200	500
100-431-210-257	Travel & Training	1,081	1,818	2,000	2,000
100-431-210-260	Office Supplies	1,731	3,425	2,000	2,000
100-431-210-262	Uniform Expenses	3,587	6,754	6,500	7,000
100-431-210-263	Street Light Maintenance	61,287	78,046	130,000	130,000
100-431-210-264	Electricity & Gas	2,320	3,194	3,060	3,275
100-431-210-265	Gasoline & Oil	24,698	46,000	41,158	41,158
100-431-210-267	General Materials & Supplies	35,899	59,968	60,000	60,000
100-431-210-273	Special Departmental Exp.	15,687	25,460	27,000	30,000
	Supplies & Services	358,278	473,775	549,613	685,304
100-431-210-710	Land Purchase	0	0	0	10,000
100-431-210-720	Building & Structures	0	0	7,435	0
100-431-210-740	Miscellaneous Equipment	0	16,573	0	0
100-431-210-753	Specialized Equipment	0	0	0	18,000
100-431-210-770	Computer Equipment	0	1,488	0	0
	Capital Outlay	0	18,061	7,435	28,000
100-431-210-825	Street Charge-Out	(838,159)	(1,244,900)	(1,394,551)	(1,603,457)
	Charge Ins - Outs	(838,159)	(1,244,900)	(1,394,551)	(1,603,457)
	Total Streets	\$0	\$0	\$0	\$0

Streets

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Repair and maintenance of small, gas powered equipment that is completed by either city garage staff or outside vendors. These repairs include repairs and maintenance of tractor implements used for mowing, disking, and lot cleanup.

208-RENTAL VEHICLES & EQUIPMENT: Lease charges for pickups in the fleet lease program. Additionally, charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the city's inventory.

210-SIDEWALK CURB & GUTTER REPAIR: Costs having to do with the repair and/or replacement of sidewalks, curbs & gutters. The costs include concrete materials, form lumber, surface patch materials and adhesives.

211-STREET REPAIR: For purchase of materials used for minor repair, rehabilitation, and replacement of existing streets. Materials include fabric matting, asphalt mix, sub base mixes, crack filling, emulsions, and sand.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete street related projects. Services may include design, drawings, and project management; services agreement with the Carte-Graph subscription. Costs associated with the proper disposal of hazardous waste materials and revising improvement standards; as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Expenditures for the electrical, plumbing, A/C, and other trade services that may be required to complete scheduled projects during the year.

256-PERMIT FEES & CHARGES: Annual fees charged by the State and County for the Public Works department's Spill Prevention Plan review at the "F" Street operations yard.

257-TRAVEL & TRAINING: Costs associated with meetings, training, and continuing education

263-STREET LIGHTING: Expenditures for the repair, maintenance, and replacement of street lights throughout the city. The costs for utility billing are for street lights not in the Landscaping & Lighting Districts. Additional costs for the maintenance and repair of the city's signalized lights and controllers.

267-GENERAL MATERIALS & SUPPLIES: Cost of items used to support the repair, maintenance, and improvement of city of streets, sidewalks, right-of-ways, parking lots, buildings/structures, signs and road markings, bridges, and other miscellaneous areas within the city limits. Specific items include asphalt mixes for patches and overlay's, asphalt emulsion and reclaimite for the ongoing fog sealing maintenance program, aggregate base and sand for street/sidewalk use, concrete replacement and upgrades to meet ADA requirements at street corners and around city buildings. Other items include replacement of hand tools, asphalt and concrete grinding wheels, asphalt and concrete cutting blades, shovels, rakes, and barricades.

Streets (continued)

273-SPECIAL DEPARTMENTAL EXPENSES: Expenditures for the maintenance, repair, and replacement of city signs and street markings performed by outside vendors and/or city staff. These costs to include the painting of curb markings, reflective devices, dead end barriers, and miscellaneous signs and markings throughout the city. Employee longevity awards.

CAPITAL OUTLAY

710-LAND PURCHASE: Expenses related to the cost of appraising and purchase of land directly adjacent to the Public Works F Street Operations Corporation Yard.

753-SPECIALIZED EQUIPMENT: Purchase of ½ the cost of a forklift (½ cost in Solid Waste Services).

CHARGE-OUTS

825-CHARGE-OUT: Street charge-outs to RSTP, Solid Waste Refuse Vehicle Impact, and Gas Tax.

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City of Los Banos
RSTP Exchange
Gas Tax
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>RSTP EXCHANGE</u>					
207-430-210-820	Charge-In	0	0	0	28,000
	Charge Ins-Outs	0	0	0	28,000
207-498-000-000	Transfer Out	130,800	46,128	14,932	60,000
	Transfer Out	130,800	46,128	14,932	60,000
	Total RSTP	\$130,800	\$46,128	\$14,932	\$88,000
<u>GAS TAX</u>					
215-430-210-264	Electricity & Gas	69,455	73,346	75,000	80,000
	Supplies & Services	69,455	73,346	75,000	80,000
215-430-220-820	Street Charge-In	463,514	867,516	1,016,489	1,194,365
	Charge Ins - Outs	463,514	867,516	1,016,489	1,194,365
	Total Gas Tax	\$532,969	\$940,862	\$1,091,489	\$1,274,365

RSTP Exchange

CHARGE IN

820-CHARGE IN: Support Street Services maintenence, repair and rehabilitation of local roads and for the corporate yard land purchase and ½ of forklift.

TRANSFER OUT

498-000-000 TRANSFER OUT: Funds transferred to CARB for grant match.

Gas Tax

CHARGE IN

820-CHARGE IN: Support Street Services maintenence, repair and rehabilitation of local roads.

City of Los Banos
SB 325 Transportation
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
225-430-210-101	Salaries	131,961	0	0	0
225-430-210-102	Part Time	12,175	0	0	0
225-430-210-103	Overtime	5,458	0	0	0
225-430-210-120	Benefits	133,739	0	0	0
	Personnel Services	283,334	0	0	0
225-430-210-202	Fleet Repair & Maintenance	25,479	0	0	0
225-430-210-203	Equipment Repair & Maint	521	0	0	0
225-430-210-204	Fleet Services	7,458	0	0	0
225-430-210-205	Facility Maintenance	1,164	0	0	0
225-430-210-208	Rental-Vehicles & Equipment	12,558	0	0	0
225-430-210-210	Sidewalk Gutter Curb Mnt.	10,340	0	0	0
225-430-210-211	Street Repair	52,687	50,000	84,164	0
225-430-210-231	Professional Services	5,076	0	0	0
225-430-210-236	Medical Services	364	0	0	0
225-430-210-237	Recruitment	904	0	0	0
225-430-210-238	Technical Services	187	0	0	0
225-430-210-240	I.T. Services	1,428	0	0	0
225-430-210-250	Insurance	3,977	0	0	0
225-430-210-252	Communications	1,764	0	0	0
225-430-210-256	Permits. Fees & Charges	547	0	0	0
225-430-210-257	Travel & Training	616	0	0	0
225-430-210-260	Office Supplies	974	0	0	0
225-430-210-262	Uniform Expense	2,080	0	0	0
225-430-210-263	Street Light Maintenance	35,854	47,479	0	0
225-430-210-264	Electricity & Gas	11	0	0	0
225-430-210-265	Gasoline & Oil	14,319	0	0	0
225-430-210-267	General Materials & Supplies	20,813	0	0	0
225-430-210-273	Special Departmental Exp.	9,095	0	0	0
	Supplies & Services	208,215	97,479	84,164	0
	Total SB 325	\$491,549	\$97,479	\$84,164	\$0

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City of Los Banos
Regional Transportation Impact Fee (RTIF)
Traffic Impact Fee
CMAQ/SRTS/SJVAPCD/CARB Grants
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>REGIONAL TRANS IMPACT FEE (RTIF)</u>					
229-430-100-238	Technical Services	0	25,085	0	0
	Supplies & Services	0	25,085	0	0
	Total RTIF	\$0	\$25,085	\$0	\$0
<u>TRAFFIC IMPACT FEE</u>					
230-430-220-238	Technical Services	1,285	330	304	15,000
	Supplies & Services	1,285	330	304	15,000
230-430-220-716	Street/Road Improvement	0	181,181	0	330,000
	Capital Outlay	0	181,181	0	330,000
	Total Traffic Impact	\$1,285	\$181,511	\$304	\$345,000
<u>CMAQ/SRTS/SJVAPCD/CARB GRANTS</u>					
249-430-210-715	Street Improvements	218	272,034	0	0
249-430-210-743	Monitor/Detect/Test Equip	10,675	93,199	0	0
249-430-210-753	Specialized Equipment	18	430,971	224,732	110,000
249-430-210-755	Specialized Vehicles	0	88,178	0	0
	Capital Outlay	10,911	884,382	224,732	110,000
249-431-210-820	Charge In	40,832	30,360	0	0
	Charge Ins - Outs	40,832	30,360	0	0
	Total CMAQ/SRTS/SJAPCD/CARB	\$51,743	\$914,742	\$224,732	\$110,000

Traffic Impact Fee

SERVICES & SUPPLIES

238-TECHNICAL SERVICES: Services provided by outside vendors in the support of capital projects for traffic master plan and other traffic related issues.

CAPITAL OUTLAY

716-STREET/ROAD IMPROVEMENT: Reimbursement for Master Plan related improvements installed by development. The design and construction of Master Plan related improvements by the City. Estimate: Walmart \$300,000.00 and miscellaneous \$30,000.00

CARB Grant

SERVICES & SUPPLIES

753-SPECIALIZED EQUIPMENT: Purchase of Hook-lift truck chassis (match with RSTP Exchange funds).

City of Los Banos
 Corporation Yard
 Prop 1B
 2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>CORPORATION YARD</u>					
306-430-220-710	Land Purchase	0	0	0	140,000
	Capital Outlay	0	0	0	140,000
	Total Corporation Yard	\$0	\$0	\$0	\$140,000
<u>PROP 1B</u>					
308-430-210-231	Professional Services	175	0	0	0
308-430-210-234	Engineering Services	0	0	0	0
	Supplies & Services	175	0	0	0
308-430-210-717	Prop 1B Capital Projects 2	575,962	0	0	0
	Capital Outlay	575,962	0	0	0
	Total Prop 1B	\$576,137	\$0	\$0	\$0

Corporation Yard

CAPITAL OUTLAY

710-LAND PURCHASE: Expenses related to the cost of appraising and purchase of land directly adjacent to the Public Works F Street Operations Corporation Yard.

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Maintenance

Maintenance

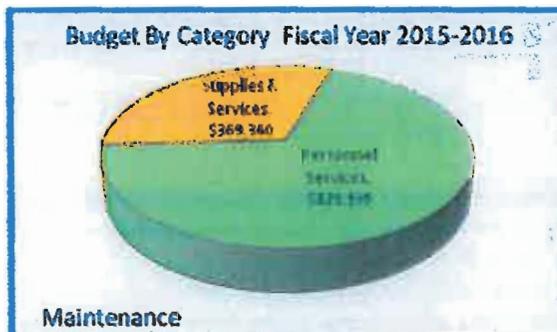
Mission

To provide the citizens of Los Banos safe and adequate facilities that meet the needs of various neighborhoods to include parks and open space ranging from small Tot Lots to larger regional facilities designed to serve the entire community. In addition, the Maintenance Division of the Public Works Department strives to ensure that adequate open space is preserved throughout the community to preserve the regions unique aesthetics and environmental assets.

Overview of Services and Programs

The Maintenance Division hosts a multitude of services for neighborhoods and plays both an active and passive role in the quality of life for the community. The Maintenance Division maintains and operates the City's approximately 200+ acres of parks, open space, and landscape areas. The division is charged with the task of maintaining and improving the City's Urban Forestry Program. This includes the maintenance of designated City owned street trees and park trees. The City of Los Banos promotes the planting of trees in our community. As a result Los Banos is a proud member of the Tree City USA Program.

Budget Summaries



Major Accomplishments/Service Efforts

We are proud of the fact that Los Banos has many well-maintained parks with new playground structures for our children. This is the result of an ongoing program to replace the older playground equipment with new modern structures that meet the latest safety guidelines. We take the safety of our playgrounds seriously, and have in place a safety inspection program to ensure that our playgrounds remain the safe areas that they are.

Maintenance

Future Outlook

- Graffiti cleanup turn around of 24 hours after call in.
- Maintain parks and green space in current drought conditions.
- Repair vandalized park restrooms.
- Build permanent shade structures at many of our parks.

Performance Measures			
	FY 2012-2013	FY 2013-2014	FY 2014-2015
Trees planted	60	85	180
Graffiti cleaned up	700	825	950
Playground bark replaced	500 Cubic Feet	500 Cubic Feet	500 Cubic Feet
Playground park equipment replaced	24	27	40
Emergency calls , trees, wind storms, etc	51	55	62

City of Los Banos

Maintenance

2015-2016 Department Detail

Personnel Services

General Fund - Fund 100

Maintenance - Department 452

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	10%	Water, WW Collection & Treatment, Street, Fleet, Solid Waste, Recreation
Assistant Public Works Director	1	5%	Water, WW Collection & Treatment, Street, Fleet, Solid Waste-Refuse,
Parks & Recreation Operations Mgr	1	85%	Recreation
Administrative Coordinator	1	10%	Street, Water, Solid Waste-Refuse, WW Collection & Treatment, Recreation, Fleet
Foreman	1	100%	
Inspector I	1	5%	Engineering, Water, Street, WW Coll
Maintenance III	1	100%	
Maintenance II	3	100%	
Maintenance I	1	100%	
Part Time		100%	
Total Salaries (Including Overtime)			\$463,707
Workmen's Compensation Insurance			\$30,266
State Retirement (PERS)			\$95,809
Social Security (FICA)			\$35,474
Health Insurance			\$140,514
OPEB			\$18,905
Retirees Health Insurance			\$25,726
Life Insurance			\$1,158
Unemployment Insurance			\$12,113
Dental & Optical			\$6,263
Total Benefits:			\$366,228
Total Personnel Services:			\$829,935

City of Los Banos
Maintenance
2015-2016

Account Number	Description	2012-2013	2013-2014	2014-2015	2015-2016
		Actual	Actual	Projected	Adopted
100-452-100-101	Salaries	366,282	342,395	374,677	384,717
100-452-100-102	Part Time	72,045	59,816	69,534	73,990
100-452-100-103	Overtime	1,879	3,900	5,000	5,000
100-452-100-120	Benefits	300,356	283,867	307,764	366,228
	Personnel Services	740,562	689,978	756,975	829,935
100-452-100-202	Fleet Repair & Maintenance	6,326	8,295	8,295	10,295
100-452-100-203	Equipment Repair & Maint	0	492	500	500
100-452-100-204	Fleet Services	1,492	1,956	2,288	2,348
100-452-100-205	Facility Maintenance	36,856	34,742	36,988	40,148
100-452-100-213	Water Sewerage & Disposal	20,874	21,181	22,000	23,100
100-452-100-231	Professional Services	110,157	115,326	131,500	134,300
100-452-100-236	Medical Services	657	825	1,700	1,700
100-452-100-237	Recruitment	300	470	335	500
100-452-100-238	Technical Services	735	0	900	0
100-452-100-240	I.T. Services	3,967	4,991	10,399	10,043
100-452-100-250	Insurance	11,946	16,683	18,556	21,590
100-452-100-252	Communications	3,294	3,133	4,872	4,872
100-452-100-257	Travel & Training	1,028	275	500	1,000
100-452-100-260	Office Supplies	3,373	3,249	3,000	4,000
100-452-100-262	Uniform Expenses	2,678	2,432	3,800	3,800
100-452-100-264	Electricity & Gas	31,008	36,417	41,400	44,298
100-452-100-265	Gasoline & Oil	7,506	9,842	9,842	8,842
100-452-100-267	General Materials & Supplies	23,686	23,391	41,900	46,024
100-452-100-273	Special Departmental Exp.	9,806	10,374	12,000	12,000
	Supplies & Services	275,691	294,074	350,775	369,360
100-452-100-770	Computer Equipment	0	1,488	0	0
	Capital Outlay	0	1,488	0	0
100-452-100-825	Charge-Out	(482,015)	(448,002)	(492,034)	(542,200)
	Charge Ins - Outs	(482,015)	(448,002)	(492,034)	(542,200)
	Total Maintenance	\$534,238	\$537,538	\$615,716	\$657,095

Maintenance

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Services provided under contract for the maintenance of all city parks and landscape areas. Service includes irrigation system maintenance. Additional funding to maintain all departmental expenses including, lighting, landscaping and all other maintenance areas of the trail bicycle paths and the Henry Miller Plaza, including Rail Trail facility.

273-SPECIAL DEPARTMENTAL EXPENSES: Funds for graffiti abatement and Park activities and maintenance. Also includes replacing and additions of surfacing materials and playground equipment required by safety standards.

CHARGE OUT

825-CHARGE OUT: Charge out to the Assessment District funds for services provided by city personnel.

City of Los Banos
Plant-A-Tree
Stonecreek Park Fund
Orchard Terrace Park Fund
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>PLANT-A-TREE</u>					
210-454-220-267	General Materials & Supplies	0	0	508	307
	Supplies & Services	0	0	508	307
	Total Plant-a-Tree	\$0	\$0	\$508	\$307
<u>STONECREEK PARK FUND</u>					
258-454-220-747	Park & Playground Equipment	99,953	30,686	63,893	58,084
	Capital Outlay	99,953	30,686	63,893	58,084
	Total Stonecreek Park Fund	\$99,953	\$30,686	\$63,893	\$58,084
<u>ORCHARD TERRACE PARK FUND</u>					
259-454-220-747	Park & Playground Equipment	0	0	97,525	58,084
	Capital Outlay	0	0	97,525	58,084
	Total Stonecreek Park Fund	\$0	\$0	\$97,525	\$58,084

Plant -A-Tree

SERVICES & SUPPLIES

267-GENERAL MATERIALS & SUPPLIES: Funds to replace old and damaged trees throughout the City.

Stonecreek Park

CAPITAL OUTLAY

747-PARK & PLAYGROUND EQUIP.: Cost for reimbursement for park improvements as per development agreement.

Orchard Terrace Park

CAPITAL OUTLAY

747-PARK & PLAYGROUND EQUIP.: Cost for reimbursement for park improvements as per development agreement.

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Recreation

Recreation

Mission Statement

The Recreation Division of the Public Works Department's mission is to "Create Community through People, Parks and Programs." Our Department goals are to enhance economic development and provide a wide variety of recreational experiences to the community. Parks and Recreation will continue to provide, protect and preserve a park system that promotes recreational, cultural and outdoor experiences for the residents of Los Banos.

Overview of Services and Programs

The Recreation Division is under the guidance of a Parks and Recreation Operation Manager and Recreation Coordinator II. Together with the help of the Activities Registrar and the part-time Recreation employees, the Recreation Staff works hard to be responsive to the community's need for an enhanced quality of life and to provide positive social interactions by offering a variety of affordable leisure and learning opportunities to individuals of all ages and abilities.

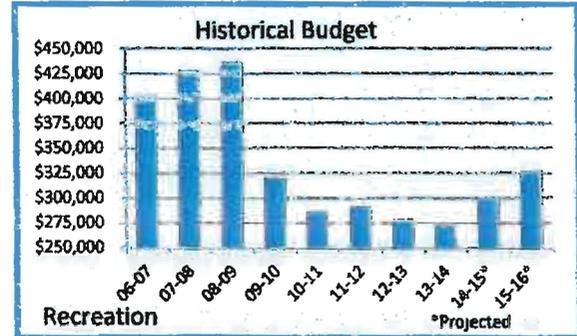
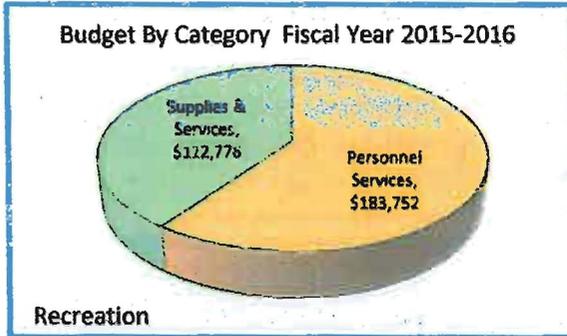
Major Accomplishments/Service Efforts

Recreation Division Activities		
Aikido Martial Arts	Women's Fitness	Computer Access
Tiger Cubs Karate Class Basketball for Youth	Shotakan Karate Class Ballet & Tap Classes	Breakfast w/ Santa Tee-Ball
Japanese Culture and Celebration	Spanish Classes	Brazilian Jiu-jitsu
Dance/Cheer Classes	Soccer	Pee-Wee Ball
Cooking Classes	Adult Softball	Adult Basketball

Recreation Division Activities			
Bingo	Thursday	1:00 - 3:00 pm	\$0.25 per card
Macho	2 nd , 3 rd , 4 th Tuesday	1:00 - 3:00 pm	\$0.25 per card
Oil Painting	Tuesday	11:30 - 3:00 pm	\$10.00
Arts and Crafts	Monday & Friday	9:00 - 4:00 pm	\$10.00
Cards	Monday & Wednesday	1:00 - 4:00 pm	Free
Walking Class	Monday & Wednesday	8:30 - 9:15 am	Free
Hi-Cap/Legal Services	1 st , 4 th Wednesday	By appt.	Free
Salute to Senior Fair	September 26, 2014	9:00 - 2:00 pm	Free entry
Tai Chi	Mon., Wed. & Fri.	9:15 - 10:15 am	\$5.00

Recreation (continued)

Budget Summaries



Future Outlook

Increase the number and range of Recreation Programs to target a larger portion of the citizens in our community.

Creating a more interesting and diverse senior programming schedule, and provide more informational classes and seminars in effort to educate our local seniors on programs available to them.

Performance Measures						
Program	FY 12-13		FY 13-14		FY 14-15	
	Enrolled	Revenue	Enrolled	Revenue	Enrolled	Revenue
Youth Soccer	428	\$31,920	409	\$31,490	498	\$37,485
Youth Basketball	448	\$28,706	460	\$29,858	472	\$30,170
Youth T-Ball	273	\$15,320	289	\$15,976	270	\$15,180
Adult Softball	55	\$18,670	28	\$9,160	44	\$12,450

City of Los Banos

Recreation 2015-2016 Department Detail Personnel Services

General Fund - Fund 100
Recreation - Department 451
Recreational Services - Activity 240

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	2%	Water, Street, Fleet Solid Waste-Refuse, Maintenance, WW Collection & Treatment
Parks & Recreation Operations Mgr	1	15%	Maintenance
Administrative Coordinator	1	2%	Street, Maintenance, Water, WW Collection & Treatment, Fleet, Solid Waste-Refuse
Recreation Coordinator II	1	100%	
Part Time		100%	
Total Salaries (Including Overtime)			\$115,489
Workmen's Compensation Insurance			\$4,972
State Retirement (PERS)			\$16,302
Social Security (FICA)			\$8,835
Health Insurance			\$31,509
OPEB			\$3,146
Retirees Health Insurance			\$405
Life Insurance			\$193
Unemployment Insurance			\$1,859
Dental & Optical			\$1,042
Total Benefits:			\$68,263
Total Personnel Services:			\$183,752

City of Los Banos
Recreation
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>RECREATION GENERAL SERVICES</u>					
100-451-240-101	Salaries	60,930	61,444	62,539	63,489
100-451-240-102	Part Time	40,796	31,693	45,150	50,000
100-451-240-103	Overtime	1,719	2,161	1,000	2,000
100-451-240-120	Benefits	56,321	56,577	61,120	68,263
	Personnel Services	<u>159,765</u>	<u>151,875</u>	<u>169,809</u>	<u>183,752</u>
100-451-240-205	Facility Maintenance	0	0	5,900	5,900
100-451-240-213	Water Sewer & Disp	0	0	3,210	3,370
100-451-240-231	Professional Services	19,078	23,124	18,000	20,000
100-451-240-237	Recruitment	0	0	267	500
100-451-240-238	Technical Services	30,884	23,545	21,000	25,000
100-451-240-240	I.T. Services	5,806	7,187	6,932	6,696
100-451-240-250	Insurance	2,497	2,996	3,417	4,530
100-451-240-252	Communications	294	473	1,350	1,350
100-451-240-257	Travel & Training	60	0	0	0
100-451-240-260	Office Supplies	4,198	5,602	8,091	8,091
100-451-240-264	Electricity & Gas	0	0	3,121	3,339
100-451-240-267	General Materials & Suppl	35,300	34,629	36,000	38,000
100-451-240-270	Special Programs	1,907	2,129	2,000	4,000
100-451-240-273	Special Departmental Expense	0	0	2,000	2,000
	Supplies & Services	<u>100,024</u>	<u>99,685</u>	<u>111,288</u>	<u>122,776</u>
100-451-240-770	Computer Equipment	0	1,488	0	0
	Capital Outlay	<u>0</u>	<u>1,488</u>	<u>0</u>	<u>0</u>
100-451-240-825	Charge-Out	(15)	(11)	0	0
	Charge Ins - Outs	<u>(15)</u>	<u>(11)</u>	<u>0</u>	<u>0</u>
	Total Recreation General Ser	<u>\$259,773</u>	<u>\$253,037</u>	<u>\$281,097</u>	<u>\$306,528</u>
<u>SENIOR CITIZENS</u>					
100-453-260-102	Part Time	11,437	11,402	11,250	11,900
100-453-260-103	Overtime	0	0	0	150
100-453-260-120	Benefits	875	895	1,000	1,246
	Personnel Services	<u>12,312</u>	<u>12,297</u>	<u>12,250</u>	<u>13,296</u>
100-453-260-257	Travel & Training	15	0	0	0
100-453-260-260	Office Supplies	1,657	2,034	2,000	2,000
100-453-260-267	General Materials & Supplies	3,789	5,173	4,799	4,799
	Supplies & Services	<u>5,461</u>	<u>7,207</u>	<u>6,799</u>	<u>6,799</u>
	Total Senior Citizens	<u>\$17,773</u>	<u>\$19,504</u>	<u>\$19,049</u>	<u>\$20,095</u>
	Total Recreation	<u>\$277,546</u>	<u>\$272,541</u>	<u>\$300,146</u>	<u>\$326,623</u>

Recreation

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Services provided by miscellaneous professional services, which may be required in support of department activities.

238-TECHNICAL SERVICES: Expenses related to contracted classes provided by the department.

267-GENERAL SUPPLIES AND MATERIAL: Expenses related to Adult Softball League registrations, insurance for Adult Softball Leagues, and membership with CPRS. To pay for maintenance provided when Pacheco High School Gym is used for Youth Basketball.

270-SPECIAL PROGRAMS/ACTIVITIES: Youth Sports Benefits, Downtown Special Events, Arbor Day Celebration, Breakfast with Santa and other community service organization events.

273-SPECIAL DEPARTMENTAL EXPENSE: Expenses related to live scans provided to volunteer coaches in the division.

Seniors Citizens

SERVICES & SUPPLIES

267-GENERAL SUPPLIES & MATERIALS: Expenses associated with Salute to Seniors.

Community Center

Mission Statement

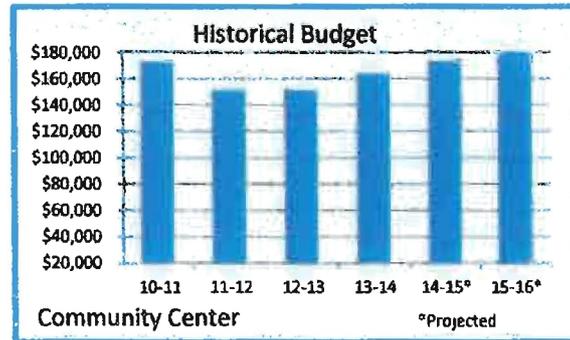
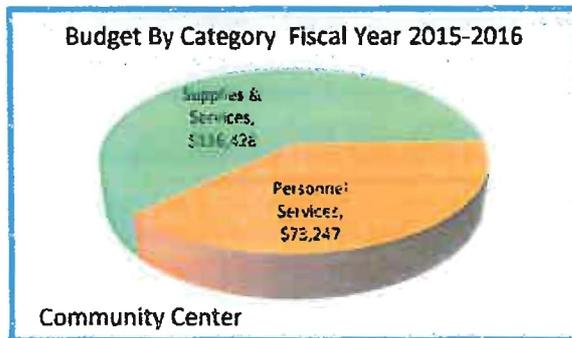
Operating with fiscal responsibility, the Los Banos Community Center pledges to provide a community oriented facility that promotes a healthy lifestyle, social gathering and entertainment, networking, and community pride. The Center is designed to host large and small gatherings, provide educational opportunities to young and old, and promote physical fitness.

The Center staff is dedicated to providing customer service to those who partake in the many programs and activities offered as well as those who rent space for social gatherings. The goal of this center is to promote a family environment that creates community pride. This facility is provided for everyone in the community and will stand as a beacon to outlying communities looking for a place to host their events. We see this facility as one that will provide for a better quality of life to all who enter its doors and one that will help strengthen the sense of community so proudly felt by those who reside within this community.

Overview of Services and Programs

The Los Banos Community Center provides large meeting rooms for social gatherings, weddings, class reunions, and fundraisers. The multi-purpose room is designed to host gatherings as well as promote physical fitness with a junior high school sized gymnasium that can accommodate volleyball and basketball games as well as other physical fitness programs that require a large amount of space. Classrooms have been designed to promote creativity, education and physical fitness as the design has called for a craft room, game room, computer lab and fitness room. Funding for this program will be gleaned from rentals of rooms as well as charges for many of the programs served.

Budget Summaries



Community Center (continued)

Future Outlook

- Pave overflow parking lot.
- Add street lights to overflow parking lot.
- Paint the inside and outside of the Community Center.

Performance Measures			
Community Center Rentals	FY 2012-2013	FY 2013-2014	FY 2014-2015
Grand Room Rentals	59	69	88
Multi Purpose Room Rentals	5	1	0
Meeting room Rentals	31	18	25
Other Rentals	6	8	12

City of Los Banos
Community Center
Community Center Fee
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>COMMUNITY CENTER</u>					
100-481-100-102	Part Time	45,825	50,665	53,309	60,000
100-481-100-103	Overtime	0	0	0	300
100-481-100-120	Benefits	3,863	8,499	5,525	12,947
	Personnel Services	<u>49,688</u>	<u>59,164</u>	<u>58,834</u>	<u>73,247</u>
100-481-100-205	Facility Maintenance	28,668	28,668	28,700	28,700
100-481-100-236	Medical Services	95	32	100	250
100-481-100-240	IT Services	10,805	13,156	19,064	18,413
100-481-100-250	Insurance	15,696	10,562	12,797	15,751
100-481-100-252	Communications	2,361	2,686	2,850	3,000
100-481-100-257	Travel & Training	100	0	0	0
100-481-100-260	Office Supplies	4,811	5,179	4,900	5,500
100-481-100-264	Electricity & Gas	16,877	19,314	20,000	21,400
100-481-100-267	General Materials & Supplies	7,436	7,349	7,390	7,862
100-481-100-268	Building Maintenance	11,514	15,605	12,335	12,335
100-481-100-273	Special Departmental Exp.	3,057	2,850	3,217	3,217
	Supplies & Services	<u>101,421</u>	<u>105,401</u>	<u>111,353</u>	<u>116,428</u>
100-481-100-770	Computer Equipment	0	1,488	0	0
	Capital Outlay	<u>0</u>	<u>1,488</u>	<u>0</u>	<u>0</u>
	Total Community Center	<u>\$151,109</u>	<u>\$166,053</u>	<u>\$170,187</u>	<u>\$189,675</u>
<u>COMMUNITY CENTER FEE</u>					
244-410-100-720	Building & Structures	0	0	0	197,500
	Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>197,500</u>
	Total Community Center Fee	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$197,500</u>

Community Center

SERVICES & SUPPLIES

205-FACILITY MAINTENANCE: Expenses related to janitorial services.

268-BUILDING MAINTENANCE: Expenses related to upkeep of the building, air conditioning, electrical, landscaping, etc.

273-SPECIAL DEPARTMENTAL EXPENSES: Used for legal services and advertising.

Community Center Fee

CAPITAL OUTLAY

720 BUILDING & STRUCTURES: Expenses related to paving overflow parking lot and adding street lights to parking lot (\$185,000). Expenses also for adding metal siding to Community Center (\$12,500).

City of Los Banos
 Movie Night
 Child Development Center
 2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>MOVIE NIGHT</u>					
200-451-240-270	Special Programs	439	214	0	0
	Supplies & Services	439	214	0	0
	Total Movie Night	\$439	\$214	\$0	\$0
<u>CHILD DEVELOPMENT CENTER</u>					
324-452-100-213	Water Sewerage & Disposal	2,681	2,734	2,800	2,800
324-452-100-250	Insurance	1,902	1,459	1,831	2,306
324-452-100-268	Building Maintenance	15,101	15,242	19,000	19,000
	Supplies & Services	19,683	19,435	23,631	24,106
	Total Child Dev Center	\$19,683	\$19,435	\$23,631	\$24,106

Child Development Center

SUPPLIES & SERVICES

268 – BUILDING MAINTENANCE: Maintenance costs associated with the Child Development Center, such as landscap maintenance, pest control, janitorial services and security system.

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Assessment Districts

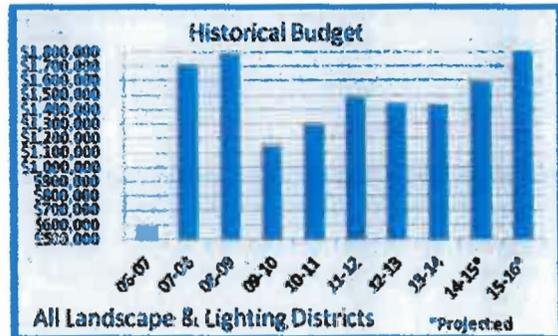
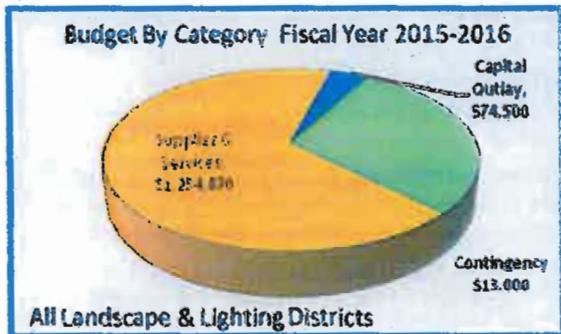
Landscape & Lighting Assessment Districts

The City maintains 18 districts:

- | | |
|-------------------------------------|------------------------------|
| #1 Ranchwood Estates | #11 Meadowlands |
| #2 Cresthills | #12 Verona/Mission Estates |
| #3 Los Banos Gardens | #13 Somerset Park |
| #4 College Green Estates | #14 Northgate @ Regency Park |
| #5 Orchard Terrace | #15 Magnolia Grove |
| #6 St. Francis Estates | #16 Senior Homes Villages |
| #7 Valley Meadows & Bedford | #17 Stonecreek Villages |
| #9 Jo-Lin Manor & Rancho De Amigos | #18 Rail Road Corridor |
| #10 Los Banos Creek Shopping Center | #19 Talbott Park Storm Basin |

These assessments cover the maintenance for sidewalks, landscaping, parks, street signs, street lights, trees, fences, storm drains and professional services needed.

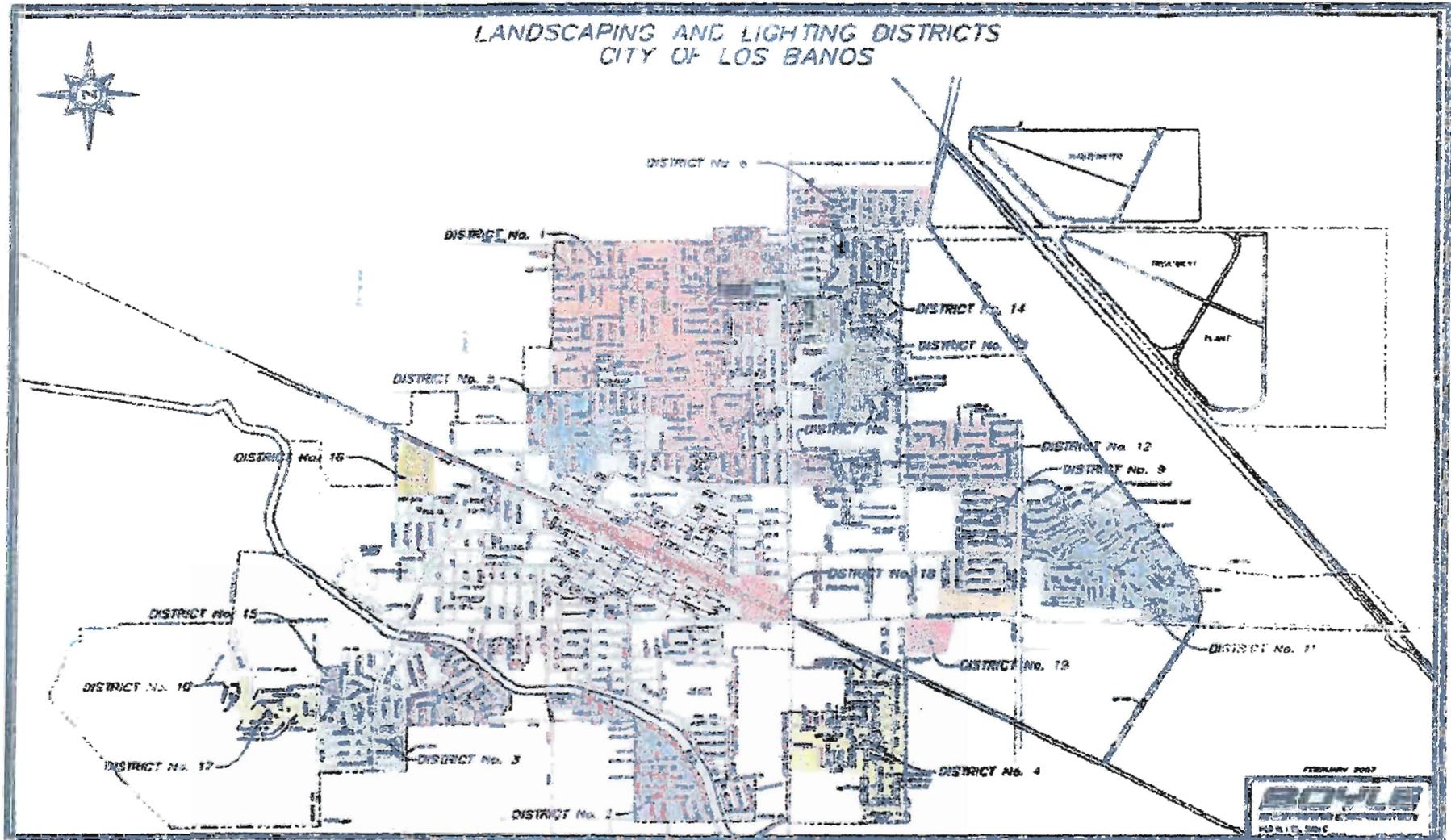
Budget Summaries



Future Outlook

- Replace security fence at the storm drain lift station in district #1 Ranchwood Est.
- Replace playground equipment in district #1 Ranchwood Est.
- Replace playground equipment in district #2 Cresthills.

Aerial map showing District Locations



City of Los Banos
Assessment Districts
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>RANCHWOOD EST AD #1</u>					
271-458-200-202	Fleet Repair & Maintenance	0	0	0	2,465
271-458-200-204	Fleet Services	0	0	0	1,878
271-458-200-210	Sidewalk Maintenance	0	0	0	600
271-458-200-213	Water Sewerage & Disposal	80,932	77,264	76,890	80,734
271-458-200-220	Landscape Maintenance	19,283	16,128	12,231	10,015
271-458-200-221	Park Maintenance	198,743	208,491	238,233	43,467
271-458-200-224	Street Sign Maintenance	2,979	0	2,493	2,500
271-458-200-225	Street Tree Maintenance	0	0	0	500
271-458-200-230	Administrative Services	16,452	16,434	18,082	19,133
271-458-200-231	Professional Services	0	0	0	53,047
271-458-200-263	Street Light Maintenance	5,398	1,458	5,000	5,600
271-458-200-264	Electricity & Gas	38,256	42,637	45,835	49,043
271-458-200-265	Gasoline & Oil	0	0	0	4,199
	Supplies & Services	362,044	362,412	398,764	273,181
271-458-200-714	Storm Drain Improvements	0	0	0	8,000
271-458-200-747	Park & Playground Equipment	0	0	3,500	66,500
	Capital Outlay	0	0	3,500	74,500
271-458-200-820	Charge In	0	0	0	148,758
	Charge Ins-Outs	0	0	0	148,758
	Total Ranchwood AD #1	\$362,044	\$362,412	\$402,264	\$496,439
<u>CRESTHILLS AD #2</u>					
272-458-200-202	Fleet Repair & Maintenance	0	0	0	616
272-458-200-204	Fleet Services	0	0	0	470
272-458-200-210	Sidewalk Maintenance	0	0	0	1,000
272-458-200-213	Water Sewerage & Disposal	3,979	2,449	1,565	1,643
272-458-200-220	Landscape Maintenance	780	834	248	44
272-458-200-221	Park Maintenance	29,820	30,410	33,708	9,245
272-458-200-223	Storm Drain Maintenance	0	0	0	2,000
272-458-200-224	Street Sign Maintenance	1,170	970	500	1,000
272-458-200-225	Street Tree Maintenance	0	0	0	1,500
272-458-200-226	Fence Maintenance	0	0	0	700
272-458-200-230	Administrative Services	2,100	2,074	2,081	2,604
272-458-200-231	Professional Services	0	0	0	6,706
272-458-200-263	Street Light Maintenance	411	347	650	1,000
272-458-200-264	Electricity & Gas	7,755	8,663	7,150	7,650
272-458-200-265	Gasoline & Oil	0	0	0	741
	Supplies & Services	46,016	45,747	45,902	36,919
272-458-200-747	Park & Playground Equipment	0	0	0	20,520
	Capital Outlay	0	0	0	20,520
	Total Cresthills AD #2	\$46,016	\$45,747	\$45,902	\$57,439

City of Los Banos
Assessment Districts
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>LOS BANOS GARDENS AD #3</u>					
273-458-200-202	Fleet Repair & Maintenance	0	0	0	1,078
273-458-200-204	Fleet Services	0	0	0	822
273-458-200-213	Water Sewerage & Disposal	30,156	24,717	23,000	24,150
273-458-200-220	Landscape Maintenance	7,131	7,552	3,690	2,415
273-458-200-221	Park Maintenance	34,935	37,190	60,204	7,123
273-458-200-230	Administrative Services	3,877	3,676	4,526	4,887
273-458-200-231	Professional Services	0	0	0	32,873
273-458-200-263	Street Light Maintenance	1,479	1,088	1,400	2,000
273-458-200-264	Electricity & Gas	7,110	6,852	7,000	7,490
273-458-200-265	Gasoline & Oil	0	0	0	1,976
	Supplies & Services	84,689	81,075	99,820	84,814
273-458-200-820	Charge In	0	0	0	22,992
	Charge Ins-Outs	0	0	0	22,992
	Total LB Gardens AD #3	\$84,689	\$81,075	\$99,820	\$107,806
<u>COLLEGE GREEN EST AD #4</u>					
274-458-200-202	Fleet Repair & Maintenance	0	0	0	770
274-458-200-204	Fleet Services	0	0	0	587
274-458-200-210	Sidewalk Maintenance	0	0	0	2,200
274-458-200-213	Water Sewerage & Disposal	648	686	750	787
274-458-200-220	Landscape Maintenance	1,672	1,293	422	58
274-458-200-221	Park Maintenance	62,131	58,820	55,000	31,173
274-458-200-223	Storm Drain Maintenance	0	0	0	2,000
274-458-200-224	Street Sign Maintenance	737	0	3,600	2,700
274-458-200-225	Street Tree Maintenance	0	0	12,000	14,500
274-458-200-226	Fence Maintenance	0	0	500	1,800
274-458-200-230	Administrative Services	4,355	3,540	4,087	5,536
274-458-200-231	Professional Services	0	0	0	9,956
274-458-200-263	Street Light Maintenance	1,431	338	800	1,500
274-458-200-264	Electricity & Gas	12,356	13,393	13,000	13,910
274-458-200-265	Gasoline & Oil	0	0	0	1,235
	Supplies & Services	83,332	78,070	90,159	88,712
274-458-200-747	Park & Playground Equipment	12,208	0	0	0
	Capital Outlay	12,208	0	0	0
274-458-200-820	Charge In	0	0	0	33,377
	Charge Ins-Outs	0	0	0	33,377
	Total College Green AD #4	\$95,539	\$78,070	\$90,159	\$122,089

City of Los Banos
Assessment Districts
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>ORCHARD TERRACE AD #5</u>					
275-458-200-202	Fleet Repair & Maintenance	0	0	0	462
275-458-200-204	Fleet Services	0	0	0	352
275-458-200-210	Sidewalk Maintenance	0	0	500	500
275-458-200-213	Water Sewerage & Disposal	14,636	10,039	10,697	11,232
275-458-200-220	Landscape Maintenance	3,770	3,538	2,465	1,905
275-458-200-221	Park Maintenance	23,327	23,821	18,080	4,438
275-458-200-224	Street Sign Maintenance	0	0	200	300
275-458-200-225	Street Tree Maintenance	0	0	0	500
275-458-200-226	Fence Maintenance	0	0	0	600
275-458-200-230	Administrative Services	2,315	2,114	1,911	2,161
275-458-200-231	Professional Services	0	0	0	6,762
275-458-200-263	Street Light Maintenance	600	243	500	900
275-458-200-264	Electricity & Gas	6,218	6,860	7,800	8,346
275-458-200-265	Gasoline & Oil	0	0	0	494
	Supplies & Services	50,867	46,615	42,153	38,952
275-458-200-820	Charge In	0	0	0	8,703
	Charge Ins-Outs	0	0	0	8,703
	Total Orchard Terrace AD #5	\$50,867	\$46,615	\$42,153	\$47,655

<u>ST. FRANCIS ESTATES AD #6</u>					
276-458-200-202	Fleet Repair & Maintenance	0	0	0	462
276-458-200-204	Fleet Services	0	0	0	352
276-458-200-210	Sidewalk Maintenance	0	0	0	1,000
276-458-200-213	Water Sewerage & Disposal	324	0	0	0
276-458-200-220	Landscape Maintenance	3,380	3,172	2,687	2,345
276-458-200-221	Park Maintenance	8,846	10,149	12,680	3,215
276-458-200-223	Storm Drain Maintenance	3,674	0	800	1,500
276-458-200-224	Street Sign Maintenance	458	0	1,000	1,000
276-458-200-225	Street Tree Maintenance	0	0	0	1,200
276-458-200-226	Fence Maintenance	0	0	0	1,000
276-458-200-230	Administrative Services	1,066	936	1,119	1,348
276-458-200-263	Street Light Maintenance	600	669	500	800
276-458-200-264	Electricity & Gas	5,014	5,717	5,900	6,313
276-458-200-265	Gasoline & Oil	0	0	0	494
	Supplies & Services	23,362	20,643	24,686	21,029
276-458-200-820	Charge In	0	0	0	8,703
	Charge Ins-Outs	0	0	0	8,703
	Total St. Francis AD #6	\$23,362	\$20,643	\$24,686	\$29,732

City of Los Banos
Assessment Districts
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>VALLEY MEADOWS AD #7</u>					
277-458-200-202	Fleet Repair & Maintenance	0	0	0	462
277-458-200-204	Fleet Services	0	0	0	352
277-458-200-210	Sidewalk Maintenance	0	0	0	350
277-458-200-213	Water Sewerage & Disposal	434	454	1,872	1,966
277-458-200-220	Landscape Maintenance	2,184	1,878	1,053	604
277-458-200-221	Park Maintenance	2,303	3,759	4,766	2,507
277-458-200-224	Street Sign Maintenance	200	497	493	500
277-458-200-225	Street Tree Maintenance	0	0	0	2,200
277-458-200-226	Fence Maintenance	0	0	0	500
277-458-200-230	Administrative Services	278	344	421	558
277-458-200-263	Street Light Maintenance	0	45	150	200
277-458-200-264	Electricity & Gas	523	617	534	572
277-458-200-265	Gasoline & Oil	0	0	0	494
	Supplies & Services	5,922	7,594	9,289	11,265
277-458-200-820	Charge In	0	0	0	1,039
	Charge Ins-Outs	0	0	0	1,039
	Total Valley Meadows AD #7	\$5,922	\$7,594	\$9,289	\$12,304
<u>JO-LIN MANOR/RNCH AD #9</u>					
279-458-200-202	Fleet Repair & Maintenance	0	0	0	616
279-458-200-204	Fleet Services	0	0	0	470
279-458-200-210	Sidewalk Maintenance	0	0	0	900
279-458-200-213	Water Sewerage & Disposal	9,200	9,477	9,879	10,373
279-458-200-220	Landscape Maintenance	3,605	4,068	3,554	2,682
279-458-200-221	Park Maintenance	48,267	57,545	46,961	18,355
279-458-200-224	Street Sign Maintenance	0	987	1,000	1,000
279-458-200-225	Street Tree Maintenance	0	0	0	1,200
279-458-200-226	Fence Maintenance	0	0	0	2,600
279-458-200-230	Administrative Services	3,218	3,851	3,340	4,241
279-458-200-231	Professional Services	0	0	0	6,932
279-458-200-263	Street Light Maintenance	986	1,575	2,400	3,000
279-458-200-264	Electricity & Gas	5,860	7,419	6,517	6,973
279-458-200-265	Gasoline & Oil	0	0	0	988
	Supplies & Services	71,137	84,922	73,651	60,330
279-458-200-820	Charge In	0	0	0	33,196
	Charge Ins-Outs	0	0	0	33,196
279-458-200-900	Contingency	0	0	1,252	0
	Contingency	0	0	1,252	0
	Total Jo-Lin Manor AD #9	\$71,137	\$84,922	\$74,903	\$93,526

City of Los Banos
Assessment Districts
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>LB CREEK SHP CNTR AD #10</u>					
280-458-200-202	Fleet Repair & Maintenance	0	0	0	462
280-458-200-204	Fleet Services	0	0	0	352
280-458-200-210	Sidewalk Maintenance	0	0	0	500
280-458-200-220	Landscape Maintenance	2,117	2,333	1,695	1,200
280-458-200-221	Park Maintenance	9,608	12,243	14,291	6,020
280-458-200-223	Storm Drain Maintenance	0	0	0	650
280-458-200-224	Street Sign Maintenance	0	0	0	400
280-458-200-225	Street Tree Maintenance	0	0	0	200
280-458-200-230	Administrative Services	642	787	849	1,050
280-458-200-263	Street Light Maintenance	0	0	150	300
280-458-200-264	Electricity & Gas	2,071	1,982	1,730	1,852
280-458-200-265	Gasoline & Oil	0	0	0	741
	Supplies & Services	14,437	17,345	18,715	13,727
280-458-200-820	Charge In	0	0	0	9,444
	Charge Ins-Outs	0	0	0	9,444
	Total LB Creek Shpg AD #10	\$14,437	\$17,345	\$18,715	\$23,171
<u>MEADOWLANDS AD #11</u>					
281-458-200-202	Fleet Repair & Maintenance	0	0	0	1,849
281-458-200-204	Fleet Services	0	0	0	1,409
281-458-200-213	Water Sewerage & Disposal	56,084	52,876	55,049	57,802
281-458-200-220	Landscape Maintenance	13,347	30,253	22,000	15,194
281-458-200-221	Park Maintenance	62,094	66,376	92,200	12,084
281-458-200-230	Administrative Services	7,197	7,930	9,036	9,505
281-458-200-231	Professional Services	0	0	0	63,040
281-458-200-263	Street Light Maintenance	4,940	2,253	6,000	6,000
281-458-200-264	Electricity & Gas	13,787	15,187	15,000	16,050
281-458-200-265	Gasoline & Oil	0	0	0	3,705
	Supplies & Services	157,448	174,875	199,285	186,638
281-458-200-820	Charge In	0	0	0	22,992
	Charge Ins-Outs	0	0	0	22,992
	Total Meadowlands AD #11	\$157,448	\$174,875	\$199,285	\$209,630

City of Los Banos
Assessment Districts
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>MISSION ESTATES AD #12</u>					
282-458-200-202	Fleet Repair & Maintenance	0	0	0	616
282-458-200-204	Fleet Services	0	0	0	470
282-458-200-210	Sidewalk Maintenance	0	0	0	1,000
282-458-200-213	Water Sewerage & Disposal	8,273	6,581	5,667	5,951
282-458-200-220	Landscape Maintenance	7,974	7,333	3,765	2,297
282-458-200-221	Park Maintenance	46,749	46,717	56,835	5,719
282-458-200-223	Storm Drain Maintenance	0	0	0	2,800
282-458-200-224	Street Sign Maintenance	0	0	494	500
282-458-200-225	Street Tree Maintenance	0	0	3,500	5,000
282-458-200-226	Fence Maintenance	0	0	0	1,200
282-458-200-230	Administrative Services	3,894	3,806	4,305	4,910
282-458-200-231	Professional Services	0	0	0	12,116
282-458-200-263	Street Light Maintenance	2,550	1,075	3,000	4,000
282-458-200-264	Electricity & Gas	16,044	18,429	17,381	18,597
282-458-200-265	Gasoline & Oil	0	0	0	988
	Supplies & Services	85,486	83,941	94,947	66,164
282-458-200-820	Charge In	0	0	0	42,107
	Charge Ins-Outs	0	0	0	42,107
	Total Mission Estates AD #12	\$85,486	\$83,941	\$94,947	\$108,271
<u>SOMERSET PARK AD #13</u>					
283-458-200-202	Fleet Repair & Maintenance	0	0	0	462
283-458-200-204	Fleet Services	0	0	0	352
283-458-200-210	Sidewalk Maintenance	0	0	0	800
283-458-200-213	Water Sewerage & Disposal	1,755	1,508	1,382	1,452
283-458-200-220	Landscape Maintenance	2,106	1,811	1,106	703
283-458-200-221	Park Maintenance	8,481	7,834	11,358	5,977
283-458-200-224	Street Sign Maintenance	842	0	1,500	1,500
283-458-200-225	Street Tree Maintenance	0	0	0	600
283-458-200-226	Fence Maintenance	0	0	0	300
283-458-200-230	Administrative Services	868	731	952	1,205
283-458-200-263	Street Light Maintenance	1,512	364	900	1,000
283-458-200-264	Electricity & Gas	3,362	3,871	3,800	4,066
283-458-200-265	Gasoline & Oil	0	0	0	494
	Supplies & Services	18,926	16,119	20,998	18,911
283-458-200-820	Charge In	0	0	0	7,664
	Charge Ins-Outs	0	0	0	7,664
	Total Somerset Park AD #13	\$18,926	\$16,119	\$20,998	\$26,575

City of Los Banos
Assessment Districts
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>NORTHGATE @ REGENCY AD #14</u>					
284-458-200-202	Fleet Repair & Maintenance	0	0	0	1,540
284-458-200-204	Fleet Services	0	0	0	1,174
284-458-200-213	Water Sewerage & Disposal	19,022	18,039	21,083	23,097
284-458-200-220	Landscape Maintenance	5,330	5,318	10,503	11,773
284-458-200-221	Park Maintenance	111,563	109,731	130,175	13,841
284-458-200-224	Street Sign Maintenance	0	0	1,494	1,500
284-458-200-230	Administrative Services	7,701	7,407	8,931	9,646
284-458-200-231	Professional Services	0	0	0	20,851
284-458-200-263	Street Light Maintenance	5,423	1,720	3,500	3,500
284-458-200-264	Electricity & Gas	19,573	21,125	21,285	22,775
284-458-200-265	Gasoline & Oil	0	0	0	2,964
	Supplies & Services	168,612	163,340	196,971	112,661
284-458-200-820	Charge In	0	0	0	100,074
	Charge Ins-Outs	0	0	0	100,074
	Total Northgate AD #14	\$168,612	\$163,340	\$196,971	\$212,735

<u>MAGNOLIA GROVE AD #15</u>					
285-458-200-202	Fleet Repair & Maintenance	0	0	0	462
285-458-200-204	Fleet Services	0	0	0	352
285-458-200-213	Water Sewerage & Disposal	0	1,170	924	971
285-458-200-220	Landscape Maintenance	1,430	1,342	695	403
285-458-200-221	Park Maintenance	2,252	1,327	2,885	1,586
285-458-200-230	Administrative Services	236	238	272	264
285-458-200-263	Street Light Maintenance	172	113	300	300
285-458-200-264	Electricity & Gas	905	1,066	928	993
285-458-200-265	Gasoline & Oil	0	0	0	494
	Supplies & Services	4,996	5,256	6,004	5,825
	Total Magnolia Grove AD #15	\$4,996	\$5,256	\$6,004	\$5,825

City of Los Banos
Assessment Districts
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>SENIOR VILLAGES AD #16</u>					
286-458-200-202	Fleet Repair & Maintenance	0	0	0	462
286-458-200-204	Fleet Services	0	0	0	352
286-458-200-220	Landscape Maintenance	1,584	1,230	1,234	1,197
286-458-200-221	Park Maintenance	1,956	3,230	3,762	1,633
286-458-200-225	Street Tree Maintenance	0	0	0	1,500
286-458-200-226	Fence Maintenance	0	0	0	400
286-458-200-230	Administrative Services	207	246	285	395
286-458-200-263	Street Light Maintenance	315	337	700	700
286-458-200-264	Electricity & Gas	304	375	300	321
286-458-200-265	Gasoline & Oil	0	0	0	494
	Supplies & Services	4,365	5,418	6,281	7,454
286-458-200-820	Charge In	0	0	0	1,260
	Charge Ins-Outs	0	0	0	1,260
	Senior Villages AD #16	\$4,365	\$5,418	\$6,281	\$8,714
<u>STONECREEK VILLAGE AD #17</u>					
287-458-200-202	Fleet Repair & Maintenance	0	0	0	925
287-458-200-204	Fleet Services	0	0	0	704
287-458-200-213	Water Sewerage & Disposal	53,967	50,117	55,182	57,942
287-458-200-220	Landscape Maintenance	7,631	14,904	11,622	10,739
287-458-200-221	Park Maintenance	34,664	37,656	48,579	2,611
287-458-200-230	Administrative Services	5,383	5,747	6,576	6,755
287-458-200-231	Professional Services	0	0	0	15,779
287-458-200-263	Street Light Maintenance	12,538	1,718	5,000	5,000
287-458-200-264	Electricity & Gas	14,567	16,587	18,060	19,324
287-458-200-265	Gasoline & Oil	0	0	0	1,482
	Supplies & Services	128,750	126,729	145,019	121,261
287-458-200-820	Charge In	0	0	0	27,721
	Charge Ins-Outs	0	0	0	27,721
	Total Stone Creek AD #17	\$128,750	\$126,729	\$145,019	\$148,982

City of Los Banos
Assessment Districts
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
<u>RAIL TRAIL CORRIDOR AD #18</u>					
288-458-200-202	Fleet Repair & Maintenance	0	0	0	925
288-458-200-204	Fleet Services	0	0	0	704
288-458-200-213	Water Sewerage & Disposal	7,340	9,345	7,071	7,425
288-458-200-220	Landscape Maintenance	17,320	16,470	12,830	10,502
288-458-200-221	Park Maintenance	32,579	34,948	38,924	15,000
288-458-200-225	Street Tree Maintenance	0	0	0	2,000
288-458-200-230	Administrative Services	3,036	3,212	3,055	3,622
288-458-200-263	Street Light Maintenance	1,798	1,751	300	2,000
288-458-200-264	Electricity & Gas	4,274	5,098	5,200	5,564
288-458-200-265	Gasoline & Oil	0	0	0	1,482
	Supplies & Services	66,347	70,824	67,380	49,224
288-458-200-820	Charge In	0	0	0	30,656
	Charge Ins-Outs	0	0	0	30,656
	Total Rail Corridor AD #18	\$66,347	\$70,824	\$67,380	\$79,880
<u>TALBOTT PARK AD #19</u>					
289-458-200-202	Fleet Repair & Maintenance	0	0	0	771
289-458-200-204	Fleet Services	0	0	0	587
289-458-200-213	Water Sewerage & Disposal	28,406	23,762	22,532	23,659
289-458-200-220	Landscape Maintenance	0	0	0	400
289-458-200-221	Park Maintenance	17,324	9,847	18,166	6,000
289-458-200-230	Administrative Services	2,415	1,826	2,137	3,663
289-458-200-231	Professional Services	0	0	0	16,818
289-458-200-263	Street Light Maintenance	1,208	1,269	868	1,000
289-458-200-264	Electricity & Gas	3,405	3,564	3,430	3,670
289-458-200-265	Gasoline & Oil	0	0	0	1,235
	Supplies & Services	52,758	40,268	47,133	57,803
289-458-200-820	Charge In	0	0	0	22,992
	Charge Ins-Outs	0	0	0	22,992
	Total Talbott Park AD #19	\$52,758	\$40,268	\$47,133	\$80,795

L&L AD 1 - 7 & 9 - 19

(Landscaping & Lighting Assessment District)

SERVICES & SUPPLIES

202-FLEET REPAIR & MAINTENANCE: Service and maintenance of all vehicles and equipment in the Parks Maintenance inventory. All charges include parts and labor. These services are performed by outside vendors and city fleet personnel.

204-FLEET SERVICES: Fleet services internal service fund. All funds in this account are a fund transfer out to Fleet Services.

210-SIDEWALK MAINTENANCE: Repair and replacement of damaged pedestrian sidewalk located the in the public right-of-ways within the assessment district.

213-WATER SEWERAGE & DISPOSAL: Expense for water used in the irrigation of parks, park strips, and landscaped street medians within the assessment district.

220-LANDSCAPE MAINTENANCE: Expenses paid to the landscaping contractor for the services indentified in the contract of within the assessment district of landscape street medians and right-of-ways in the assessment district.

221-PARK MAINTENANCE: Service/maintenance of parks and related facilities in the assessment district either by contracted labor or city staff. Expenses include parts and labor.

223-STORM DRAIN MAINTENANCE: Repair and replacement of storm drainage facilities in the assessment district.

224-STREET SIGNS MAINTENANCE: Repair and replacement of street signs in the assessment district.

225-STREET TREE MAINTENANCE: Trimming and shaping trees, replacement of dead trees, and treatment of trees to remove or prevent tree from insect infestation within the assessment district.

226-FENCE MAINTENANCE: Repair and painting of barriers, walls, and fences within the assessment district. Additional expenses for removal of graffiti within the district.

230-ADMINISTRATIVE SERVICES: Overhead administrative expenses related to services rendered by City staff.

231-PROFESSIONAL SERVICES: Expenses paid to the landscaping contractor for the services indentified in the contract of within the assessment district for parks.

263-STREETLIGHT MAINTENANCE: Maintenance of street lighting in the assessment district except electric costs.

265-GASOLINE & OIL: Expenditures for gasoline, diesel fuel, and lubricating oils purchased in bulk or from commercial service stations.

L&L AD 1 - 7 & 9 - 19 (continued)
(Landscaping & Lighting Assessment District)

CAPITAL OUTLAY

714-STORM DRAIN IMPROVEMENTS: Replace security fence at the storm drain lift station in Ranchwood district estimated at \$8,000.00.

747-PARK & PLAYGROUND EQUIPMENT: Replace playground park at Ranchwood park estimated at \$66,500.00.

CHARGE IN

820-CHARGE IN: Labor charges for city staff services in the districts.

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Water

Water

Mission Statement

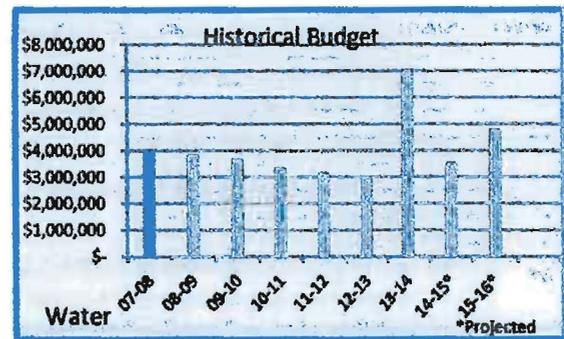
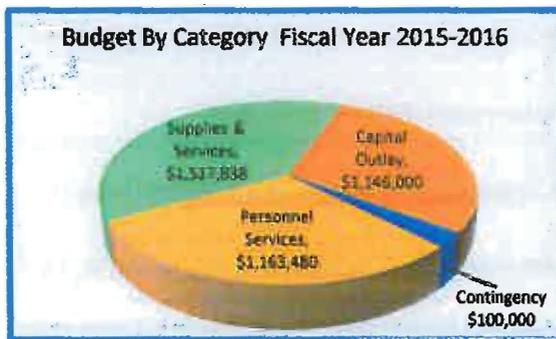
The City of Los Banos Public Works Department is committed to preserving and securing the health and safety of residents by providing quality water services.

Overview of Services and Programs

The Public Works Department operates and maintains the water services for the City of Los Banos. There are 13 operating wells online. Through stringent monitoring of water quality standards, Water Production Services remains committed to the health and well being of the residents of the City of Los Banos.

Water Production staff annually visits local elementary school classrooms to share information about water and its value as one of our most precious natural resources. Staff has also developed, implemented and annually monitors the City's Water Conservation Program.

Budget Summaries



Major Accomplishments/Service Efforts

- Painted Ward 5 MG storage tank.
- Re-built the right angle gear box for Well #3.
- Serviced and repaired 163 backflow devices owned by the City.
- Completed 109 leak audits for high consumption, leaks, and general complaints.
- Completed 36 water complaints for taste, odor, color, hardness, and other quality issues.
- Delivered 2,572.1 MG of water this year.
- Hazmat permitted 9 sites including 411 Madison Yard, Ward Tank site, and 6 other wells in various locations.
- Continue efforts to educate the public and identify ways to improve our water conservation program.

Water (continued)

Performance Measures

Water Delivered	2,572 million Gallons
# of Water Wells	13 - Continually exploring for new well sites throughout the year
# of Water Service Accounts	11,206
# of Backflows replaced	163
# of Water Service Repairs	39
Elevated Water Storage	100,000 gallons at one site
Surface Water Storage	5,000,000 gallon at one site
Miles of Water lines	170
# of Water valves	+/- 1984 (crews repair or replace about 7 valves per year)
# of Fire Hydrants	1,510 (on an average, crews replace 5 hydrants and repair another 33)
# of Fire Hydrants flushed	1,510 (required to be flushed annually for hydrant and system maintenance)

Future Outlook

- Upgrade Sensus TGB server processors.
- Paint Madison 100,000G storage tank.
- Continue to monitor constituents of water supply to provide the highest quality of water to the community.
- Conduct the periodic water quality testing as prescribed by State law.
- Rehabilitate Well # 6.
- Start the design for three new water lines upgraded per the City's Water Master Plan.
- Develop a municipal drinking well on the west side of Los Banos for improving the service demands on the system.
- Prepare for Chromium VI treatment.

City of Los Banos

Water 2015-2016 Department Detail Personnel Services

Water - Fund 501

Water - Department 461

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	25%	WW Collection & Treatment, Solid Waste-Refuse, Street, Maintenance, Fleet, Recreation
Assistant Public Works Director	1	25%	WW Collection & Treatment, Street, Fleet, Solid Waste-Refuse, Maintenance
Public Works Operations Manager	1	20%	WW Collection & Treatment, Fleet, Solid Waste-Refuse, Street
Water Quality Specialist	1	75%	WW Collection
Foreman	1	50%	WW Collection
Foreman	1	5%	WW Collection, Street
Administrative Coordinator	1	25%	Solid Waste-Refuse, Maintenance, Street, WW Collection & Treatment, Fleet, Recreation
Engineer Technician	1	34%	WW Collection, Solid Waste-Refuse
Administrative Assistant	1	30%	WW Collection & Treatment, Street, Solid Waste-Refuse
Administrative Clerk II	1	30%	WW Collection & Treatment, Solid Waste-Refuse, Street
Inspector I	1	15%	WW Collection, Street, Maintenance, Engineering
Utility Maintenance III	1	100%	
Utility Maintenance III	1	50%	WW Collection
Utility Maintenance II	3	100%	
Utility Maintenance II	1	20%	WW Collection
Utility Maintenance I	4	70%	WW Collection
Maintenance Worker III	2	5%	WW Collection, Streets
Maintenance Worker II	2	5%	WW Collection, Streets
Maintenance Worker I	3	5%	WW Collection, Streets
Part Time		100%	
Total Salaries (Including Overtime)			\$634,358
Workmen's Compensation Insurance			\$45,306
State Retirement (PERS)			\$139,920
Social Security (FICA)			\$48,528
Health Insurance			\$243,199
OPEB			\$29,586
Retirees Health Insurance			\$65,278
Life Insurance			\$1,813
Unemployment Insurance			\$3,173
Dental & Optical			\$9,802
Total Benefits:			\$586,605
Total Personnel Services:			\$1,220,963

City of Los Banos
Water
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
501-461-100-101	Salaries	555,695	545,903	553,333	575,273
501-461-100-102	Part Time	18,798	23,095	14,000	35,585
501-461-100-103	Overtime	18,383	20,164	20,000	23,500
501-461-100-120	Benefits	484,514	510,872	539,200	586,605
	Personnel Services	1,077,389	1,100,034	1,126,533	1,220,963
501-461-100-201	Grounds Maintenance	1,726	2,939	2,100	3,000
501-461-100-202	Fleet Repair & Maintenance	39,696	26,000	26,000	26,000
501-461-100-203	Equipment Repair & Maintenance	961	1,988	4,000	5,000
501-461-100-204	Fleet Services	28,670	33,000	46,603	47,830
501-461-100-205	Facility Maintenance	8,956	6,701	14,425	14,000
501-461-100-206	Property Lease	256,311	256,311	256,311	256,311
501-461-100-208	Rental - Vehicles & Equipment	13,152	11,753	15,000	22,000
501-461-100-212	Well Repair & Maintenance	39,623	22,704	62,575	70,000
501-461-100-213	Water Sewerage & Disposal	114	227	200	200
501-461-100-231	Professional Services	2,285	1,554	1,500	7,500
501-461-100-235	City Engineer	0	28,774	12,500	23,634
501-461-100-236	Medical Services	520	1,625	1,500	1,500
501-461-100-237	Recruitment	1,246	592	1,200	1,500
501-461-100-238	Technical Services	34,279	36,448	90,000	90,000
501-461-100-240	I.T. Services	3,968	4,993	6,932	6,696
501-461-100-250	Insurance	20,835	27,069	30,192	41,968
501-461-100-251	Memberships & Dues	5,338	5,177	6,000	6,000
501-461-100-252	Communications	10,752	10,000	10,000	10,000
501-461-100-253	Advertising	320	0	100	250
501-461-100-256	Permits, Fees & Charges	15,768	12,176	15,000	16,500
501-461-100-257	Travel & Training	3,222	2,461	3,000	4,000
501-461-100-259	Community Promotion	10,485	12,000	20,000	25,000
501-461-100-260	Office Supplies	4,264	6,731	7,000	7,000
501-461-100-262	Uniform Expenses	8,875	8,940	12,000	12,000
501-461-100-264	Electricity & Gas	569,479	663,201	755,000	830,000
501-461-100-265	Gasoline & Oil	23,213	29,000	30,000	30,000
501-461-100-267	General Materials & Supplies	157,350	135,030	150,000	150,000
501-461-100-273	Special Departmental Exp.	454	275	500	2,500
501-461-100-274	Books & Periodicals	296	800	800	800
	Supplies & Services	1,262,154	1,348,469	1,580,438	1,711,189
501-461-100-710	Land Purchase	0	0	0	10,000
501-461-100-720	Building & Structures	0	13,706	0	0
501-461-100-735	Master Plan	20,310	0	0	65,000

City of Los Banos
Water
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
501-461-100-738	Wells	0	14,833	200,000	750,000
501-461-100-739	Water Master Plan Improve	0	17,170	394,000	892,000
501-461-100-750	Vehicles	54,819	61,525	0	0
501-461-100-753	Specialized Equipment	0	34	196,828	6,000
501-461-100-770	Computer Equipment	0	1,488	0	0
	Capital Outlay	75,129	108,756	790,828	1,723,000
501-461-100-822	Principal-Debt Service 93 & 02	340,000	4,325,000	0	0
501-461-100-882	Interest Debt Service	221,385	109,626	0	0
501-461-100-885	Debt Related Fees	2,100	0	0	0
	Interest - Debt Service	563,485	4,434,626	0	0
501-461-100-825	Water Charge Out	(5,589)	(4,745)	0	0
	Charge Ins - Outs	(5,589)	(4,745)	0	0
501-495-100-900	Contingency	0	0	0	100,000
	Contingency	0	0	0	100,000
	Total Water	\$2,972,568	\$6,987,140	\$3,497,799	\$4,755,152

Water

SERVICES & SUPPLIES

203-EQUIPMENT REPAIR & MAINTENANCE: Repair and maintenance of equipment performed by the City forces or outside sources, including parts and labor. Maintenance includes natural gas and diesel auxiliary engines in the wells sites.

205-FACILITY REPAIR & MAINTENANCE: Materials, parts, and services for the maintenance of all water production facilities and areas. This includes repairs or improvements that are completed by either city maintenance staff or outside vendors.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Water Production services to the City.

208-RENTAL VEHICLES & EQUIPMENT: Charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the city's inventory.

212-WELL REPAIR & MAINTENANCE: Preventive well maintenance program whereby one well a year receives major maintenance. This program would seek to minimize the likelihood of well operational failures and correct loss of efficiency. Generally, major maintenance may include any or all of the following steps: identification of well which would benefit most, removal of pump and motor for routine service, correction of any problems identified, reinstallation of the pump/motor, and well redevelopment. In addition to forestalling potential failures, such maintenance may reduce electrical costs through increased overall efficiency.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete water production related projects. Costs associated with revising Improvement Standards. Services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Charges for drinking water quality testing provided by commercial certified laboratories, including routine, repeat replacement, and special analyses. Costs associated with electrician's services for the maintenance and repair of well and water system equipment. Includes Cross-Connection Control repairs/fees. Additional testing required by EPA/CDHS for lead & copper, and the Title 22 requirements (tested every 3 years). Charges for the periodic cleaning of the surface water storage tank and the elevated water storage tank. Sensus meter reading tech support and service.

256-PERMIT FEES & CHARGES: Estimated amount of AB 2158 Large Water System Fees payable to the State Department of Health Services, Office of Drinking Water. Fees are based on the actual time employees of the Office of Drinking Water spend in the regulation of the City's water system. Cost of permits for new well installations. Cost of HMBP permits.

259-COMMUNITY PROMOTION: Public education and promotion expenditures in support of water quality, health, and conservation issues. Includes mailing of annual water quality report, elementary school water awareness programs, promotional literature, and other promotional items.

Water (continued)

267-GENERAL MATERIALS & SUPPLIES: Materials and supplies utilized by Operations personnel for the general water distribution materials and supplies including pipes, valves, fittings, service lines, meters, meter boxes, etc. Water production materials and supplies including chemicals (fluoride and chlorine), field water quality analysis supplies, materials used at the City laboratory for water quality analysis, and repair parts for pumps and electric motors for the wells & chemical feed equipment. Asphalt repair following repair of underground distribution facilities.

273-SPECIAL DEPARTMENTAL EXPENSES: For miscellaneous safety equipment. For employee longevity awards.

274-BOOKS & PERIODICALS: Expenditures for books, textbooks, periodicals, reference books, and workbooks. Books to include purchase of pertinent volumes of the Federal Code of Regulations, subscription to environmental compliance guide, State Water Code, and miscellaneous books.

CAPITAL OUTLAY

710-LAND PURCHASE: Expenses related to the cost of appraising and purchase of land directly adjacent to the Public Works F Street Operations Corporation Yard.

735-MASTER PLAN: Development of the City's updated Urban Water Management Plan.

738-WELLS: Implement the water quality treatment established by the Water Quality Control Board of California. The maximum limit for constituents will determine the level of water quality treatment necessary for local drinking water. Drill test wells to explore drinking water quality.

739-WATER MASTER PLAN IMPROVEMENTS: L Street Water Line (P-4) L Street from West I to 4th - \$400,000 for the remainder of construction. M Street Water Extension (P-8) M Street from Maryland to Iowa - \$50,000 for the remainder of construction. Santa Rita Avenue Water Extension (P-16) Santa Rita Avenue from G to Romero - \$140,000 for the remainder of construction. 13th Street Water Extension (P-7) 13th Street from 152 to behind California Dairies - \$110,000 for the remainder of construction. I Street Water Line (P-6) I Street from 152 to J - \$20,000 for design. Implement a joint project with CCID for the recharge of ground water on the west side, approximately \$70,000.

753-SPECIALIZED EQUIPMENT: Replace the camera security system at the tank site, approximately \$6,000.

CONTINGENCY

900-CONTINGENCY: For unexpected and unforeseen costs associated with Water activities.

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Wastewater

Wastewater

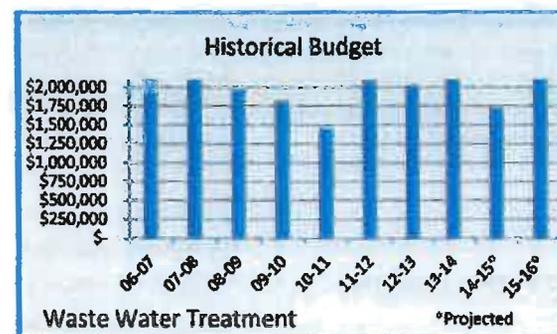
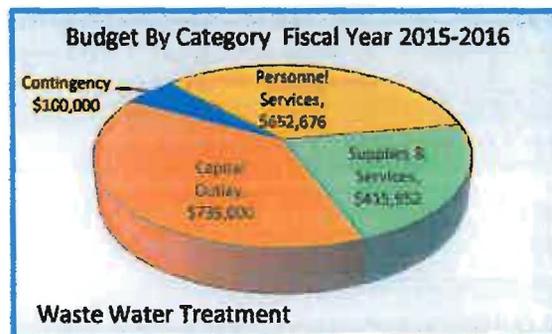
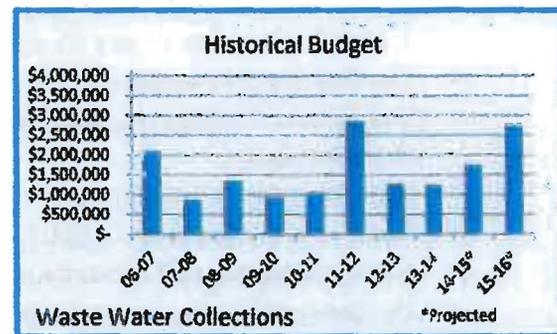
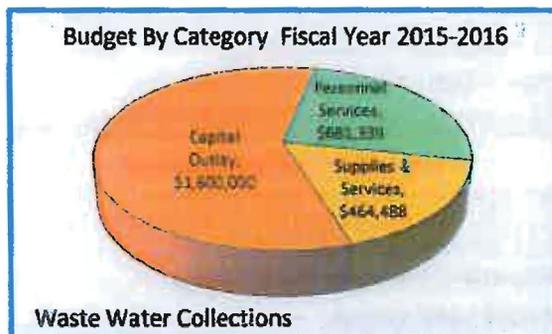
Mission Statement

The City of Los Banos Public Works Department is committed to preserving and securing the health and safety of residents by providing quality collection and management of wastewater services.

Overview of Services and Programs

The Public Works Department operates and maintains the wastewater and storm drain infrastructure for the City of Los Banos. This includes 20 storm drain lift stations, hundreds of miles of pipelines and a wastewater treatment plant consisting of over 1000 acres. Through vigilant maintenance of our miles of utility service lines, wastewater services remains committed to the health and well being of the residents of the City of Los Banos.

Budget Summaries



Major Accomplishments/Service Efforts

- Continued service agreement with Solar Bee to maintain the Wastewater Treatment Plant (WWTP) pond Solar Bee mixers.
- Ongoing replacement of treatment plant head works grating.
- Annual Sewer System Management Plan review and audit report.

Wastewater (continued)

Major Accomplishments/Service Efforts (continued)

- Development of MS4 (Municipal Separate Storm Sewer System) Plan to meet the new permit requirements.
- Conducted Best Management Practices (BMP) training with the Public Works crew.
- Conducted spill prevention, containment and cleanup training.
- Conducted BMP inspections of Public Works corporation yards.
- Conducted Sewer System Management Plan training.
- Finished WWTP south bridge repair project.
- Built and installed alarm at West I St. sewer lift station.
- Hired new treatment plant Operator in Training (OIT).
- Renewed 5 year lease for pasture with Ferrara Ranches LTD.

Future Outlook

- Ground water study to be conducted.
- Continue Sewer and Storm System Management Plan training.
- Continue the solar-powered mixer (Solar Bee) pilot test program.
- Design and construct several storm drain line for the elimination of storm water in the sewer lines.
- Replace/repair several manhole upper cone and covers near the plant.
- Work to meet the many requirements of the new MS4 permit.
- Continue training OIT to obtain Wastewater Treatment Certificate.
- Purchase additional recirculation pump #4 per design.

Performance Measures

Waste Water Collection	Maintained sewer mains: Approximately 130 miles Lift Stations: 13 Sewer Manholes: 1,260 Sewer Clean Outs: 245
Waste Water Treatment	Ponds: 7 ponds totaling 512 acres Agricultural ground maintained; approximately 600 acres of pasture, 185 acres alfalfa
Storm Drainage	Influent: 2.9 million gallons per day Maintained storm drain lines: over 83 miles Storm Drain Manholes: 350 Storm Pump Stations: 20 stations, 49 pumps Storm Basins: 16

City of Los Banos

Wastewater - Collection 2015-2016 Department Detail Personnel Services

Wastewater - Fund 502

Wastewater Collection - Department 432

General Services - Activity 100

Position Title(s)	Number	Departmental Salary Allocation	Balance of Salary Allocation
Public Works Director/City Engineer	1	17.5%	Water, WW Treatment, Street, Fleet, Solid Waste-Refuse, Maintenance, Recreation
Assistant Public Works Director	1	22.5%	Water, WW Treatment, Street, Fleet, Solid Waste-Refuse, Maintenance
Public Works Operations Manager	1	20%	Water, WW Treatment, Fleet Solid Waste-Refuse, Street
Administrative Coordinator	1	17.5%	Maintenance, Solid Waste-Refuse, Fleet, WW Treatment, Street, Water, Recreation
Supervisor (Wastewater)	1	10%	WW Treatment
Water Quality Specialist	1	25%	Water
Engineer Technician	1	33%	Water, Solid Waste-Refuse
Foreman	1	5%	Water, Street
Foreman	1	50%	Water
Inspector I	1	15%	Engineering, Water, Street, Maintenance
Utility Maintenance III	1	50%	Water
Utility Maintenance II	1	80%	Water
Utility Maintenance I	1	100%	
Utility Maintenance I	4	30%	Water
Maintenance Worker III	2	5%	Water, Street
Maintenance Worker II	2	5%	Water, Street
Maintenance Worker I	3	5%	Water, Street
Administrative Assistant	1	25%	WW Treatment, Water, Street, Solid Waste-Refuse
Administrative Clerk II	1	25%	WW Treatment, Water, Street, Solid Waste-Refuse
Environmental Control Specialist Trainee	1	10%	WW Treatment
Part Time		100%	
Total Salaries (Including Overtime)			\$366,249
Workmen's Compensation Insurance			\$27,134
State Retirement (PERS)			\$83,467
Social Security (FICA)			\$28,018
Health Insurance			\$113,414
OPEB			\$17,464
Retirees Health Insurance			\$37,053
Life Insurance			\$1,070
Unemployment Insurance			\$1,685
Dental & Optical			\$5,785
Total Benefits:			\$315,090
Total Personnel Services:			\$681,339

City of Los Banos
Wastewater Collection
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
502-432-100-101	Salaries	342,467	325,859	337,322	345,124
502-432-100-102	Part Time	3,039	3,031	4,000	3,125
502-432-100-103	Overtime	11,346	10,376	13,000	18,000
502-432-100-120	Benefits	276,156	281,152	293,354	315,090
	Personnel Services	633,008	620,418	647,676	681,339
502-432-100-202	Fleet Repair & Maintenance	26,464	25,000	25,000	25,000
502-432-100-203	Equipment Repair & Maintenance	8,829	9,845	15,000	15,000
502-432-100-204	Fleet Services	15,713	17,000	30,111	30,904
502-432-100-205	Facility Maintenance	713	800	1,500	1,500
502-432-100-206	Property Lease	2,946	2,946	3,000	3,000
502-432-100-208	Rental - Vehicles & Equipment	5,393	3,824	12,000	30,000
502-432-100-231	Professional Services	291	4,563	200	41,000
502-432-100-235	City Engineer	0	17,173	12,500	24,000
502-432-100-236	Medical Services	380	523	1,600	1,600
502-432-100-237	Recruitment	145	0	500	500
502-432-100-238	Technical Services	6,350	5,358	2,000	5,000
502-432-100-240	I.T.Services	3,967	4,991	6,932	6,696
502-432-100-250	Insurance	8,936	13,552	13,645	15,688
502-432-100-251	Memberships & Dues	140	206	300	300
502-432-100-252	Communications	1,868	1,294	1,700	1,800
502-432-100-253	Advertising	0	0	50	100
502-432-100-256	Permits, Fees & Charges	130,909	190,574	135,000	135,000
502-432-100-257	Travel & Training	765	556	1,500	1,500
502-432-100-259	Community Promotion	0	0	0	500
502-432-100-260	Office Supplies	1,306	1,006	1,200	1,200
502-432-100-262	Uniform Expenses	1,990	2,803	3,000	3,000
502-432-100-264	Electricity & Gas	54,112	57,785	60,000	64,200
502-432-100-265	Gasoline & Oil	15,877	21,000	19,000	17,000
502-432-100-267	General Materials & Supplies	27,892	35,468	30,000	40,000
	Supplies & Services	314,986	416,267	375,738	464,488
502-432-100-710	Land Purchase	0	0	0	10,000
502-432-100-714	Storm Drain Improvement	258,290	190,553	70,000	0
502-432-100-739	Master Plan	0	0	438,000	1,590,000
502-432-100-753	Specialized Equipment	39,768	34	196,828	0
502-432-100-770	Computer Equipment	0	1,488	0	0
	Capital Outlay	298,059	192,075	704,828	1,600,000
502-432-100-825	Wastewater Charge Out	(5,287)	(4,436)	0	0
	Charge Ins - Outs	(5,287)	(4,436)	0	0
	Wastewater Collection	\$1,240,766	\$1,224,324	\$1,728,242	\$2,745,827

Wastewater Collection

SERVICES & SUPPLIES

205-FACILITY MAINTENANCE: Payment of the City's portion of maintenance costs of irrigation ditches and participation in maintenance districts, including PMA 39 and Grassland-Owned ditches. Maintenance of buildings, structures and enclosures within the sewer collection and storm water collection system.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Wastewater Collection services to the City.

208-RENTAL VEHICLES & EQUIPMENT: Lease charges for pickups in the fleet lease program. Additionally, charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the city's inventory.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete wastewater collection related projects. Costs associated with revising Improvement Standards. Services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Services of electricians and other technical services related to lift station maintenance and repair.

251-MEMBERSHIP & DUES: Wastewater Collection Certificate renewals.

256-PERMIT FEES & CHARGES: Expenses associated with the collection of storm water and wastewater. Costs to be incurred related directly to the CCID, PMA, Grasslands maintenance agreements and MS-4 permit.

257-TRAVEL & TRAINING: Travel and training cost associated with meetings and training. The amount included in this object code consolidates Sewage Treatment and Sewage Collection travel and training funds to improve flexibility and simplify management. Includes the materials/classes needed for the training and certification of new employees.

267-GENERAL MATERIALS & SUPPLIES: Estimated amount needed to maintain collection system, including materials for sewer lateral replacements and repairs to lift stations and other stationary equipment.

CAPITAL OUTLAY

710-LAND PURCHASE: Expenses related to the cost of appraising and purchase of land directly adjacent to the Public Works F Street Operations Corporation Yard.

739-WASTEWATER MASTER PLAN IMPROVEMENTS: Henry Miller Area Storm Drain (A1-3 & A1-2) L Street from Delaware to Idaho, Idaho to West I, West I to Texas, Texas to H - \$650,000 for remainder of construction. K Street Storm Drain (A1-1) K Street from California to Iowa - \$640,000 for bidding and construction. Jo-Lin Pumps - \$300,000 for design, bid, and construction.

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City of Los Banos

Wastewater - Treatment 2015-2016 Department Detail Personnel Services

Wastewater - Fund 502

Wastewater Treatment - Department 433

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	17.5%	Water, WW Collection, Street, Maintenance, Fleet, Solid Waste-Refuse, Recreation
Assistant Public Works Director	1	22.5%	Water, WW Collection, Street, Fleet, Solid Waste-Refuse, Maintenance
Public Works Operations Manager	1	20%	Water, WW Collection, Fleet, Solid Waste-Refuse, Street
Administrative Coordinator	1	17.5%	Maintenance, Solid Waste-Refuse, WW Collection, Street, Water, Fleet, Recreation
Supervisor (Wastewater)	1	90%	WW Collection
Administrative Assistant	1	20%	WW Collection, Water, Street, Solid Waste-Refuse
Administrative Clerk II	1	20%	WW Collection, Water, Street, Solid Waste-Refuse
Environmental Specialist II	1	100%	
Environmental Control Specialist Trainee	1	90%	WW Collection
Part Time		100%	
Total Salaries (Including Overtime)			\$238,365
Workmen's Compensation Insurance			\$18,078
State Retirement (PERS)			\$59,151
Social Security (FICA)			\$18,235
Health Insurance			\$81,064
OPEB			\$10,510
Retirees Health Insurance			\$21,930
Life Insurance			\$644
Unemployment Insurance			\$1,685
Dental & Optical			\$3,482
Total Benefits:			\$214,779
Total Personnel Services:			\$453,144

City of Los Banos
Wastewater Treatment
2015-2016

Account Number	Description	2012-2013	2013-2014	2014-2015	2015-2016
		Actual	Actual	Projected	Adopted
502-433-100-101	Salaries	247,894	217,183	221,401	230,365
502-433-100-103	Overtime	3,370	3,979	7,000	8,000
502-433-100-120	Benefits	191,910	182,783	203,149	214,779
	Personnel Services	443,174	403,945	431,550	453,144
502-433-100-201	Grounds Maintenance	5,813	5,711	4,500	6,000
502-433-100-202	Fleet Repair & Maintenance	12,965	13,000	13,000	13,000
502-433-100-203	Equipment Repair & Maint	34,990	31,771	25,000	35,000
502-433-100-204	Fleet Services	14,221	15,000	27,504	28,228
502-433-100-205	Facility Maintenance	6,698	13,938	6,000	6,000
502-433-100-206	Property Lease	427,857	427,857	427,857	427,857
502-433-100-208	Rental - Vehicles & Equipment	144	171	0	500
502-433-100-231	Professional Services	865	1,199	500	5,000
502-433-100-236	Medical Services	447	275	500	800
502-433-100-237	Recruitment	145	0	0	500
502-433-100-238	Technical Services	60,204	59,821	70,000	74,000
502-433-100-240	I.T. Services	3,967	4,991	6,932	6,696
502-433-100-250	Insurance	18,768	31,882	42,507	15,085
502-433-100-251	Memberships & Dues	966	1,175	1,500	1,500
502-433-100-252	Communications	2,191	1,638	1,500	2,000
502-433-100-256	Permits, Fees & Charges	25,000	26,250	27,000	30,000
502-433-100-257	Travel & Training	696	1,502	1,406	2,000
502-433-100-260	Office Supplies	2,173	1,155	2,000	2,000
502-433-100-262	Uniform Expenses	2,338	2,434	2,200	2,600
502-433-100-264	Electricity & Gas	69,707	85,453	89,301	95,552
502-433-100-265	Gasoline & Oil	13,055	17,000	16,000	14,000
502-433-100-267	General Materials & Supplies	22,083	22,435	20,000	20,000
502-433-100-273	Special Departmental Exp.	29,729	28,802	32,000	32,000
	Supplies & Services	755,022	793,460	817,207	820,318
502-433-100-717	Landscape & Irrigation	12,408	0	0	0
502-433-100-735	Master Plan	0	0	0	410,000
502-433-100-740	Miscellaneous Equipment	0	27,254	0	50,000
502-433-100-770	Computer Equipment	0	1,488	0	0
	Capital Outlay	12,408	28,742	0	460,000
502-433-100-822	Principal:03 COP	560,000	2,180,000	375,000	390,000
502-433-100-882	Interest Debt Service	250,501	176,574	97,000	82,000
502-433-100-885	Debt Related Fees	3,127	4,345	7,000	5,000
	Interest - Debt Service	813,628	2,360,919	479,000	477,000

City of Los Banos
Wastewater Treatment
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
502-433-100-825	Charge Out	(5,037)	(3,020)	0	0
	Charge Ins - Outs	(5,037)	(3,020)	0	0
502-495-100-900	Contingency	0	0	0	100,000
	Contingency	0	0	0	100,000
	Total Wastewater Treatment	\$2,019,195	\$3,584,046	\$1,727,757	\$2,310,462

Wastewater Treatment

SERVICES & SUPPLIES

201-GROUNDS MAINTENANCE: Costs of purchasing and applying weed killer and ground sterilent around treatment ponds and buildings. The maintenance includes miscellaneous landscaping items and costs associated with the agricultural operations.

205-FACILITY MAINTENANCE: Maintenance of the buildings, bridges, and structures at the plant, including the levees, performed by either city maintenance staff or outside sources.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Wastewater Treatment services to the City.

208-RENTAL VEHICLES & EQUIPMENT: Rental of welding gas tanks, short-term equipment rental, and other miscellaneous rental expenditures.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete wastewater treatment related projects. Costs associated with revising Improvement Standards. Services may include design, drawings, and project management; as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: Electrician's services for maintenance of motors, generators, and operational controls. Cathodic protection services for installed piping. Cost of computer maintenance contract. Conduct third party influent testing. Renewing the service contract agreement for the Solar Bees system.

251-MEMBERSHIPS & DUES: Membership dues to the Water Environment Federation, California Water Pollution Control Association, and renewal costs for Wastewater Treatment Plant Operator certificates.

256-PERMIT FEES & CHARGES: Annual fees payable to the California Regional Water Quality Control Board and the Division of Safety of Dams for the operation of the wastewater treatment plant.

257-TRAVEL & TRAINING: Travel and training cost associated with meetings and training. The amount included in this object code consolidates Sewage Treatment and Sewage Collection travel and training funds to improve flexibility and simplify management. Includes the materials/classes needed for the training and certification of new employees.

267-GENERAL MATERIALS & SUPPLIES: Materials and supplies for treatment plant facilities maintenance and repair performed by City forces. Includes materials/supplies related to plant equipment, pastures, and pond levees. Also includes materials and supplies for water quality testing performed in the City laboratory.

273-SPECIAL DEPARTMENTAL EXPENSES: Property tax owed to Merced County for Wastewater Treatment Plant land (former Nemethi property) outside of the City limits. Miscellaneous safety equipment. Employee longevity awards.

Wastewater Treatment (continued)

CAPITAL OUTLAY

735-MASTER PLAN: Design the replacement of a Mercey Springs Road sewer trunk line - \$225,000. Design the replacement of sewer manholes on the trunk line from Highway 165 to the plant - \$20,000. Re-design the plans to rebuild the Sewer Treatment plant headworks - \$45,000. Design the replacement of the pump station at Cresthills Lift Station - \$20,000. Conduct a Groundwater study for the treatment facility. Funds in the amount of \$70,000 are being programmed from the restricted Wastewater Fund.

740-MISCELLANEOUS EQUIPMENT: Purchase of a backup recirculation pump for an estimated cost of \$50,000.

DEBT SERVICE

822-PRINCIPAL DEBT SERVICE: Principal cost for the 2003 Certificate of Participation.

882-INTEREST DEBT SERVICE: Interest costs for the 2003 Certificate of Participation.

885-DEBT RELATED FEES: Fees associated with the 2003 Certificate of Participation.

CONTINGENCY

900-CONTINGENCY: Unexpected and unforeseen costs associated with Wastewater activities.

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Airport

Airport

Mission Statement

The mission of the Los Banos Airport is to provide the general aviation public, as well as the aviation business user, with a safe and adequate operating environment that promotes the economic well being of our community and enhances the State of California's aviation system.

Overview of Services and Programs

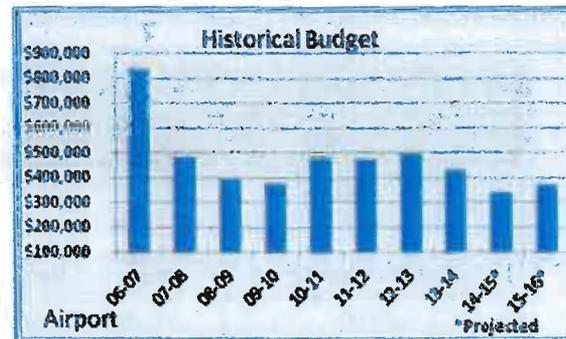
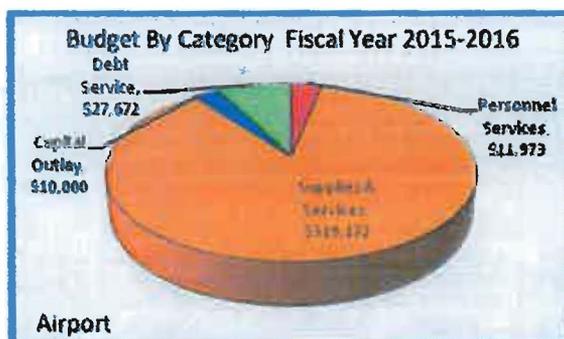
The Los Banos Airport is a General Aviation Airport with a 3,800' X 75' runway with a full return taxiway. Included at the airport, for their convenience, is a pilot's lounge that offers a refrigerator, microwave, and sofa. There are currently 22 based aircraft at the Airport.

An FAA approved (AWOS I) All Weather Observation System providing current altimeter settings, density altitude, temperature, dew point, and wind speed, direction, and gust is available for pilot and public safety.

The Airport is operational on a 24-hour basis with automated fuel service available around the clock.

Available fuel types are 100LL and Jet-A.

Budget Summaries



Major Accomplishments/Service Efforts

The latest Airport Master Plan was completed in 1995 and covers the planned overlay, as well as, projected use of the Airport for a period of 20 years (1995/2015).

Airport (continued)

Future Outlook

A design of an overlay resurfacing of the Runway, Fueling Station, Helipad and Taxi-Way was completed in 2011-2012, with the aid of State and Federal Grant funding. The overlay construction is scheduled for the 2015-2016 fiscal year.

Performance Measures			
Fee Type	Fee/Cost	Number Available	Actual Occupied
Regular T-Hanger	\$250.00/month	15	10
Main Hanger	\$895.00/month	1	1
Ground Lease Area	\$730.00/month	4	4
Telles Hanger	\$607.75/month	1	1
New T-Hanger	\$325.00/month	8	4
Tie-Down Fee Single	\$5.00/day	N/A	0
Tie-Down Fee Single	\$34.00/month	N/A	1
Tie-Down Fee Twin	\$10.00/day	N/A	0
Tie-Down Fee Twin	\$55.00/month	N/A	0
Landing Fee Private	\$0.00	N/A	0
Landing Fee Business	\$10.00/per	N/A	0
Utilities In Hangers	\$20.00/month	19	19
Land Lease	By project type	4	4

Performance Measures						
Fuel Type Sold	FY 12/13 Gallons Sold	FY 12/13 Revenue	FY 13/14 Gallons Sold	FY 13/14 Revenue	Est. FY 14/15 Gallons Sold	Est. FY 14/15 Revenue
Jet Fuel	43,288	\$210,995	37,366	\$185,024	36,957	\$168,547
Low Lead Fuel	52,216	\$269,517	41,998	\$223,388	25,243	\$126,439

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City of Los Banos
 Airport
 Special Aviation
 2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
505-435-100-102	Part Time	4,062	4,222	5,500	10,000
505-435-100-120	Benefits	316	323	500	1,973
	Personnel Services	4,378	4,545	6,000	11,973
505-435-100-201	Ground Maintenance	4,254	4,916	5,000	5,000
505-435-100-205	Facility Maintenance	9,703	9,660	10,000	10,000
505-435-100-231	Professional Services	5,718	9,663	0	10,000
505-435-100-238	Technical Services	2,629	2,010	7,500	7,600
505-435-100-250	Insurance	9,457	9,863	10,168	11,722
505-435-100-252	Communications	393	690	750	850
505-435-100-257	Travel & Training	15	0	0	0
505-435-100-260	Office Supplies	475	393	870	1,000
505-435-100-264	Electricity & Gas	12,946	15,000	21,000	23,000
505-435-100-265	Gasoline & Oil	422,020	343,401	250,000	250,000
	Supplies & Services	467,610	395,596	305,288	319,172
505-435-100-725	Airport Improvements	0	0	0	10,000
	Capital Outlay	0	0	0	10,000
505-435-100-821	Principal - Lease/Loans	22,318	23,356	24,394	25,433
505-435-100-881	Interest - Leases/Loans	6,182	4,926	3,612	2,239
	Interest - Debt Service	28,500	28,282	28,006	27,672
	Total Airport	\$500,488	\$428,423	\$339,294	\$368,817
<u>SPECIAL AVIATION</u>					
247-498-000-000	Transfer Out	1,421	0	0	0
	Transfer Out	1,421	0	0	0
	Total Special Aviation	\$1,421	\$0	\$0	\$0

Airport

SERVICES & SUPPLIES

231-PROFESSIONAL SERVICES: Payment of legal services involving hangar rental/leases and land rental/leases and any required tank engineering inspections.

238-TECHNICAL SERVICES: Storm water permit fees, operating permit fees, SJVAPCD annual fees and State and County operation fees.

265-GASOLINE & OIL: Purchase of Low Lead Fuel and Jet Fuel for resale.

CAPITAL OUTLAY

725-AIRPORT IMPROVEMENTS: Upgrade/Repair the existing AWOS at City's Municipal Airport.

DEBT SERVICE

821-PRINCIPAL-DEBT SERVICE: Principal payment on Airport State Grant, fifteenth year of a seventeen-year lease.

881-INTEREST-DEBT SERVICE: Interest payment on Airport State Grant, fifteenth year of a seventeen-year lease.

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Solid Waste & Street Sweeping

Solid Waste & Street Sweeping

Mission Statement

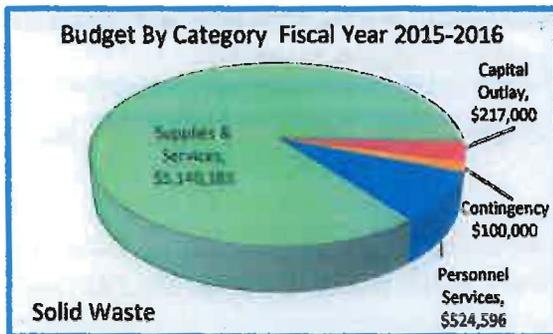
To provide cost effective municipal Solid Waste management for the collection of solid waste, green waste and recyclables. The goal is to develop a program that will assist in achieving the maximum waste diversion rates (as may be economically feasible) and provide quality services throughout the entire city for the sweeping of local streets and roads in a manner that promotes community pride.

Overview of Services and Programs

The City contracts with Allied Waste, Inc. for its solid waste garbage, green waste, and recyclable collection. Collection is provided weekly for residential customers. Weekly to daily pick-up is available for commercial accounts. Basic service consists of one 64 gallon gray plastic tote for garbage, one 96 gallon blue plastic tote for recyclables, and one 96 gallon green plastic tote for green waste. These containers have two wheels and have a perfect center of balance so they are easy to navigate.

Solid Waste Services are responsible for the street sweeping operation in the City. The City is currently divided into 5 sections and swept on a weekly rotational basis. The downtown is swept on Mondays, Wednesdays and Fridays. State Highway 152 is swept on Tuesdays and State Highway 165 is swept on Thursdays. The sweeping operation supports the fog-sealing program in the summer and the leaf suction pickup in the fall. Other sweeping duties include alleys and the airport.

Budget Summaries



Solid Waste & Street Sweeping (continued)

Major Accomplishments/Service Efforts

- The diversion of 4,055 tons of waste has occurred in the form of green waste during the last year.
- The diversion of 2,462 tons of waste has occurred in the form of co-mingled recyclables during the last year.
- Managed the old landfill for the continued maintenance of the facility pending a final clean closure.
- Performed City wide weed abatement activities. Maintain aggressive maintenance of City right of ways.
- Maintained 4.8 Miles of alley ways, 57 miles of tree lined parkways, and 15 miles of undeveloped parkways.
- Removed and hauled to Billy Wright Landfill 374 tons of leaves during the fall.
- Serviced 49 dead end barriers.
- The street sweeping service provided professional management of the City's public right-of-ways.
- Sweeping services in the City have potentially protected the natural waterways in our region from over 716 tons of silt and debris from going down the drain and entering into our streams and rivers.
- Made improvements to the exterior of City Hall.
- Made improvements to the downtown public parking (asphalt, curbs, striping, & trees).

Future Outlook

- Build an environment within our community where residents and businesses actively participate in reducing the ever growing impact in landfills.
- Work with responsible agencies in the preparation for a successful "Clean Closure" of the City's old municipal landfill.
- Make every effort to keep Los Banos aesthetically pleasing for our community by efficiently maintaining public right-of-ways which promotes a welcome atmosphere in our area.

Performance Measures					
	2010	2011	2012	2013	2014
# Of Residential Garbage Pick-Up (per month)	10,667	10,156	10,213	10,318	10,373
# Of Residential Green Waste Pick-Up (per month)	9,744	10,006	10,027	10,153	10,173
# Of Residential Recycling Pick-Up (per month)	9,655	10,015	10,061	10,154	10,193
Miles of Street Sweeping (annually)	22,298	22,920	21,697	23,704	22,576

City of Los Banos

Solid Waste 2015-2016 Department Detail Personnel Services

Solid Waste - Fund 510

Waste Management - Department 490

General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/ City Engineer	1	15%	Water, WW Collection & Treatment, Street, Fleet, Maintenance, Recreation
Assistant Public Works Director	1	10%	Water, WW Collection & Treatment, Street, Fleet, Maintenance
Public Works Operations Manager	1	20%	Street, Water, Fleet, WW Collection & Treatment,
Administrative Coordinator	1	15%	Maintenance, Street, Water, WW Collection & Treatment, Recreation, Fleet
Foreman	1	100%	
Engineering Technician	1	33%	Water, WW Collection
Administrative Assistant	1	20%	Water, WW Collection & Treatment, Street
Administrative Clerk II	1	20%	Water, WW Collection & Treatment, Street
Maintenance Worker I	2	100%	
Part Time		100%	
Total Salaries (Including Overtime)			\$278,058
Workmen's Compensation Insurance			\$18,333
State Retirement (PERS)			\$57,022
Social Security (FICA)			\$21,271
Health Insurance			\$87,947
OPEB			\$11,449
Retirees Health Insurance			\$12,925
Life Insurance			\$701
Unemployment Insurance			\$9,150
Dental & Optical			\$3,794
Total Benefits:			\$222,592
Total Personnel Services:			\$500,650

City of Los Banos
Solid Waste
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
510-490-100-101	Salaries	211,522	212,335	221,173	232,403
510-490-100-102	Part Time	37,693	43,611	45,000	44,155
510-490-100-103	Overtime	1,239	1,391	2,500	1,500
510-490-100-120	Benefits	168,227	178,089	201,510	222,592
	Personnel Services	418,681	435,426	470,183	500,650
510-490-100-201	Grounds Maintenance	1,953	1,635	1,500	1,500
510-490-100-202	Fleet Repair & Maintenance	16,016	19,000	25,000	24,300
510-490-100-203	Equipment Repair & Maint	956	1,928	1,869	2,000
510-490-100-204	Fleet Services	6,763	7,000	16,412	16,844
510-490-100-205	Facility Maintenance	1,986	2,413	4,500	8,000
510-490-100-206	Property Lease	56,280	56,280	56,280	56,280
510-490-100-208	Rental - Vehicles & Equip	9,506	6,833	23,000	32,000
510-490-100-209	Alley Maintenance/Repair	2,842	3,010	3,000	3,000
510-490-100-231	Professional Services	536	52	221	6,000
510-490-100-236	Medical Services	421	942	1,000	1,000
510-490-100-237	Recruitment	208	350	1,000	1,000
510-490-100-238	Technical Services	3,028,320	3,412,955	3,650,000	3,905,500
510-490-100-240	I.T. Services	3,967	4,991	6,932	6,696
510-490-100-250	Insurance	4,960	7,604	9,027	9,329
510-490-100-251	Memberships & Dues	0	0	0	200
510-490-100-252	Communications	2,282	1,818	2,000	2,000
510-490-100-253	Advertising	0	0	0	300
510-490-100-255	Solid Waste Dumping Fees	752,872	756,907	850,000	883,550
510-490-100-256	Permits, Fees & Charges	680	0	131	1,000
510-490-100-257	Travel & Training	412	0	0	0
510-490-100-260	Office Supplies	1,427	2,587	1,500	1,500
510-490-100-262	Uniform Expenses	2,899	2,789	3,000	3,000
510-490-100-264	Electricity & Gas	1,272	1,545	1,480	1,584
510-490-100-265	Gasoline & Oil	28,276	36,000	33,000	31,000
510-490-100-267	General Materials & Supplies	1,965	4,979	5,000	5,000
510-490-100-272	Landfill Closure	0	0	135,000	135,000
510-490-100-273	Special Departmental Exp.	1,431	1,079	2,000	2,000
	Supplies & Services	3,928,230	4,332,697	4,832,852	5,139,583
510-490-100-710	Land Purchase	0	0	0	10,000
510-490-100-720	Building & Structures	13,396	0	0	0
510-490-100-734	Landfill Closure	52,053	975,059	0	0
510-490-100-753	Specialized Equipment	0	83	0	207,000

City of Los Banos
Solid Waste
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
510-490-100-770	Computer Equipment	0	1,488	0	0
	Capital Outlay	65,449	976,630	0	217,000
510-490-100-820	Charge In	372,073	375,056	378,062	381,092
510-490-100-825	Solid Waste Charge Out	(18,903)	(8,758)	0	0
	Charge Ins - Outs	353,170	366,298	378,062	381,092
	Total Solid Waste	<u>\$4,765,530</u>	<u>\$6,111,051</u>	<u>\$5,681,097</u>	<u>\$6,238,325</u>
	<u>CalRecycle Grant</u>				
510-490-170-102	Part Time	0	11,215	9,000	20,000
510-490-170-120	Benefits	0	858	800	3,946
	Personnel Services	0	12,073	9,800	23,946
510-490-170-267	General Materials & Supplies	0	312	300	600
	Supplies & Services	0	312	300	600
	Total CalRecycle Grant	<u>\$0</u>	<u>\$12,385</u>	<u>\$10,100</u>	<u>\$24,546</u>
510-495-100-900	Contingency	0	0	100,000	100,000
	Contingency	0	0	100,000	100,000
	Total SW & CalRecycle	<u>\$4,765,530</u>	<u>\$6,123,436</u>	<u>\$5,791,197</u>	<u>\$6,362,871</u>

Solid Waste

SERVICES & SUPPLIES

201-GROUNDS MAINTENANCE: Charges incurred for maintenance of "F" street operations yard maintenance, and other Solid Waste facilities. Purchase of materials for the control of weeds, storm drainage, and hazardous spill cleanup at Solid Waste yards.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Solid Waste services to the City.

208-RENTAL VEHICLES & EQUIPMENT.: Lease charges for pickups in the fleet lease program. Additionally, charges for use of equipment and tools needed for various projects that require a special tool or piece of equipment. Charges may be incurred when additional equipment or tools are needed to complete job tasks efficiently or when the item is not currently in the city's inventory.

209-ALLEY MAINTENANCE/REPAIR.: For purchase of materials used to repair the city alleys. Includes additional maintenance costs for cleanup and weed control in alleys throughout the city.

231-PROFESSIONAL SERVICES: Charges for services to outside engineering firms to complete Solid Waste related projects. Costs associated with revising Improvement Standards. Services may include design, drawings, and project management, as well as other miscellaneous professional services, which may be required.

238-TECHNICAL SERVICES: . Costs associated with the Solid Waste Disposal contractor Allied Waste. The current contract pricing with Allied Waste was effective March 1st 2008. Annual increases will result due to CPI adjustments as per contract. Also additional fees are paid to contractor due to increase in number of residences requiring service.

255-SOLID WASTE DUMPING FEES: Costs associated both with the solid waste disposal contract with Allied Waste, and dumping costs incurred through street sweeping and other operations. Costs reflect the dumping fees charged by Merced County Solid Waste Division. Total includes dumping fees for the annual spring and fall cleanup.

256-PERMIT FEES & CHARGES: Annual fees charged by the State and County for the Public Works department's Spill Prevention Plan review at the "F" Street operations yard.

272-LANDFILL CLOSURE: Expenses related to the clean closure of the City's old landfill that is required to be fully cleaned per State regulations by 2017.

273-SPECIAL DEPARTMENTAL EXPENSES: For miscellaneous safety equipment. Employee longevity awards.

Solid Waste (continued)

CAPITAL OUTLAY

710-LAND PURCHASE: Expenses related to the cost of appraising and purchase of land directly adjacent to the Public Works F Street Operations Corporation Yard.

753-SPECIALIZED EQUIPMENT: Purchase of leaf suction machine - \$45,000. Purchase of Hook-lift truck with roll-off box - \$144,000. Purchase of ½ the cost of a forklift (½ cost in Street Services) - \$18,000.

CHARGE IN

820-CHARGE IN: Costs associated with the impact Solid Waste activities have on city streets.

CONTINGENCY

900-CONTINGENCY: Unexpected and unforeseen costs associated with Solid Waste activities.

City of Los Banos

Solid Waste-Street Sweeping 2015-2016 Department Detail Personnel Services

Solid Waste-Street Sweeping - Fund 510
Waste Management - Department 490
Maintenance - Activity 210

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Sweeper Operator I	2	100%	
Part Time		100%	
Total Salaries (Including Overtime)			<u><u>\$83,824</u></u>
Workmen's Compensation Insurance			\$6,528
State Retirement (PERS)			\$21,267
Social Security (FICA)			\$6,413
Health Insurance			\$9,600
OPEB			\$5,288
Retirees Health Insurance			\$0
Life Insurance			\$324
Unemployment Insurance			\$6,348
Dental & Optical			\$1,753
Total Benefits:			<u><u>\$57,521</u></u>
Total Personnel Services:			<u><u>\$141,345</u></u>

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City of Los Banos
Solid Waste - Street Sweeping
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
510-490-210-101	Salaries	75,456	75,613	79,307	82,824
510-490-210-103	Overtime	0	463	400	1,000
510-490-210-120	Benefits	42,074	43,650	52,141	57,521
	Personnel Services	117,530	119,726	131,848	141,345
510-490-210-201	Grounds Maintenance	926	991	1,500	1,500
510-490-210-202	Fleet Repair & Maintenance	40,421	33,000	38,266	51,000
510-490-210-203	Equipment Repair & Maint	1,431	1,459	1,869	2,000
510-490-210-204	Fleet Services	20,187	23,000	38,011	39,011
510-490-210-205	Facility Maintenance	1,475	977	3,000	3,000
510-490-210-208	Rental - Vehicles & Equipment	6,838	0	0	0
510-490-210-209	Alley Maintenance & Repair	788	978	1,500	1,500
510-490-210-240	I.T. Services	3,967	4,991	6,932	6,696
510-490-210-250	Insurance	3,128	5,053	5,904	6,683
510-490-210-252	Communications	795	517	400	500
510-490-210-256	Permits, Fees & Charges	0	0	131	200
510-490-210-257	Travel & Training	0	469	500	500
510-490-210-260	Office Supplies	1,124	1,412	1,000	1,500
510-490-210-262	Uniform Expenses	2,237	1,872	2,000	2,000
510-490-210-265	Gasoline & Oil	32,788	42,000	43,000	43,000
510-490-210-267	General Materials & Supplies	969	1,872	2,500	2,500
510-490-210-273	Special Departmental Exp.	463	1,081	1,600	1,600
	Supplies & Services	117,538	119,672	148,113	163,190
510-490-210-770	Computer Equipment	0	1,488	0	0
	Capital Outlay	0	1,488	0	0
	Total SW - Street Sweeping	\$235,068	\$240,886	\$279,961	\$304,535

Solid Waste-Street Sweeping

SERVICES & SUPPLIES

201-GROUNDS MAINTENANCE: Charges incurred for Solid Waste's portion of the maintenance of "F" Street operations yard maintenance. Purchase of materials for the control of weeds, storm drainage, and hazardous spill cleanup at solid waste maintenance facilities.

205-FACILITY MAINTENANCE: Materials, parts, and services for the maintenance of all Solid Waste equipment facilities and areas. This includes repairs or improvements that are completed by either city maintenance staff or outside vendors.

209-ALLEY REPAIR & MAINTENANCE: For purchase of materials used to repair the city alleys. These costs include additional maintenance costs for cleanup and weed control in alleys throughout the city.

273-SPECIAL DEPARTMENTAL EXPENSES: For miscellaneous safety equipment. Employee longevity awards.

City of Los Banos
CMAQ Grant
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
249-490-210-753	Specialized Equipment	403,329	0	0	0
	Capital Outlay	403,329	0	0	0
	Total CMAQ Grant	\$403,329	\$0	\$0	\$0

Fleet Maintenance

Fleet Maintenance

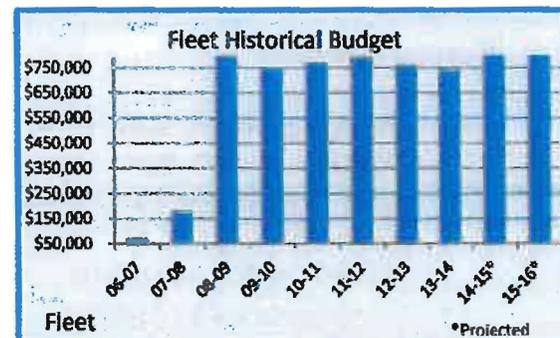
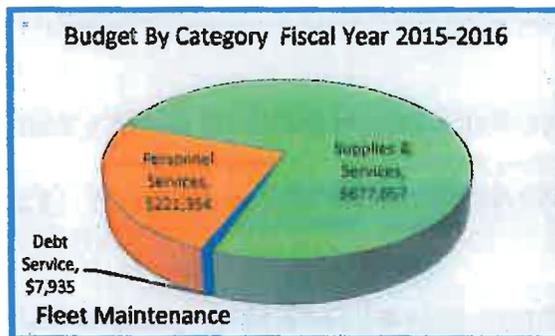
Mission Statement

Fleet Maintenance is committed to maintaining the City's fleet of vehicles and equipment in a manner that provides available, presentable, and dependable vehicles for the City staff to complete their assigned duties in a timely and safe manner while meeting regulatory requirements.

Overview of Services and Programs

Fleet Maintenance of Public Works is responsible for the maintenance, service, and repairs of the City's inventory. The City's inventory consists of approximately 232 vehicles and 78 motorized pieces of equipment/tools and 7 electric cars. Services include routine preventive maintenance and repair, smog testing, smoke check, and Bi-annual Terminal (BIT) inspections. Other services include accident repairs, use modification, and any other services as required for supporting City staff in keeping pace with changes to meet their needs.

Fleet Maintenance assists in providing regular safety training and manages the Commercial Driver's License control sheet. Fleet Maintenance is also responsible for vehicle procurement, preparation for service of the vehicles/equipment, and disposal of surplus inventory.



Major Accomplishments/Service Efforts

- Completed four RFP's for the purchase of two backhoes, one 10 yard dump truck, one wheeled loader, and one motor grader using CMAQ grants.
- Continued organizing and updating Fleet Maintenance to accommodate new technology in order to accomplish more diagnostic and repair activities in-house.
- Completed the purchase of two utility trucks for Wastewater Treatment and Water Departments. Leased one pick-up truck for Streets, one van and one flatbed dump truck for Wastewater Collection Services, one flatbed dump truck for Solid Waste Services and one aerial truck for Street Services.

Fleet Maintenance (continued)

Major Accomplishments/Service Efforts

- Completed the purchase of one Combination Sewer Truck for Wastewater Collections.
- Fleet Maintenance has been able to manage maintenance costs and the escalating cost of fuel allowing services to be managed within budget projections.
- Auctioned 15 old vehicles and equipment on Publicsurplus.com.
- Fleet Maintenance completes approximately 601 complaint tags and work orders each year. In addition, we also manage the 18 BIT (90 day) vehicle inspections and related repairs, 36 smog inspections, 24 smoke tests, and about 245 PMI (oil changes and brake checks) inspections. The majority of these activities are handled in-house by two full time personnel. The required documentation and reports are handled by two part time clerks.
- Fleet will continue to monitor and manage our VMR's (Value Managed Relationship) with local vendors.
- Fleet is involved with weekly safety meetings to help Public Works Maintenance personnel keep safety at the forefront of their minds and daily activities. Areas covered are equipment operating safety, driving safety, general work, and personal protective equipment practices.
- Obtained a \$50,000 grant towards the purchase of the on-road heavy duty truck in keeping with our replacement program.

Future Outlook

- Managing vehicle acquisition, maintenance, repairs and disposal, while following all pertinent laws, regulations and policies.
- Proper replacement of vehicles to minimize costs and assure safety. Vehicle replacement cycles are developed through lift-cycles analysis that predicts the optimum replacement time.
- Compliance with a multitude of Federal, State and Local laws and policies. These include:
 - Buying vehicles that use alternative fuels
 - Fuel consumption
 - Licensing
 - Reporting to State and Federal regulatory agencies
 - The requirements change often. Fleet management requires staying current on all of these laws and policies
- Purchase the on-road heavy duty truck with the grant obtained in March 2015.

City of Los Banos

Fleet Maintenance 2015-2016 Department Detail Personnel Services

Fleet Maintenance - Fund 601
Fleet Maintenance - Department 480
Maintenance - Activity 210

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Public Works Director/City Engineer	1	3%	Water, WW Collection & Treatment, Solid Waste-Refuse, Street, Maint., Recreation
Assistant Public Works Director	1	5%	Water, WW Collection & Treatment, Maintenance, Street, Solid Waste-Refuse
Public Works Operations Manager	1	10%	Water, WW Collections & Treatment, Solid Waste-Refuse, Street
Administrative Coordinator	1	3%	Maintenance, Street, Water, WW Treatment, WW Collection, Recreation, Solid Waste-Refuse
Fleet Coordinator	1	100%	
Mechanic I	1	100%	
Part Time		100%	
Total Salaries (Including Overtime)			\$125,548
Workmen's Compensation Insurance			\$8,836
State Retirement (PERS)			\$22,343
Social Security (FICA)			\$9,581
Health Insurance			\$40,335
OPEB			\$5,843
Retirees Health Insurance			\$1,621
Life Insurance			\$358
Unemployment Insurance			\$851
Dental & Optical			\$1,936
Total Benefits:			\$91,704
Total Personnel Services:			\$217,252

City of Los Banos
Fleet Maintenance
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
601-480-210-101	Salaries	78,647	66,617	113,514	112,648
601-480-210-102	Part Time	10,091	7,458	12,375	11,900
601-480-210-103	Overtime	0	90	200	1,000
601-480-210-120	Benefits	40,502	45,480	91,840	91,704
	Personnel Services	129,240	119,645	217,929	217,252
601-480-210-202	Fleet Repair & Maintenance	269,742	231,933	272,000	292,000
601-480-210-205	Facility Maintenance	1,964	1,901	3,000	6,000
601-480-210-208	Rental - Vehicles & Equipment	4,809	0	0	0
601-480-210-236	Medical Services	0	40	750	1,000
601-480-210-237	Recruitment	311	253	343	0
601-480-210-240	I.T. Services	3,967	4,991	6,932	6,696
601-480-210-250	Insurance	1,461	2,260	4,270	4,465
601-480-210-252	Communications	956	1,012	1,000	1,200
601-480-210-257	Travel & Training	75	0	600	1,000
601-480-210-260	Office Supplies	2,396	6,124	2,500	2,500
601-480-210-262	Uniform Expenses	0	0	1,500	2,000
601-480-210-264	Electricity & Gas	9,690	11,604	13,160	14,081
601-480-210-265	Gasoline & Oil	315,114	324,484	320,000	325,000
601-480-210-267	General Materials & Supplies	15,951	17,937	10,894	19,215
601-480-210-273	Special Departmental Exp.	2,334	2,471	2,500	2,500
	Supplies & Services	628,771	605,010	639,449	677,657
601-480-210-720	Building & Structures	0	5,976	0	0
601-480-210-770	Computer Equipment	0	1,488	0	0
	Capital Outlay	0	7,464	0	0
601-480-210-882	Interest Debt Service	1,341	3,892	10,216	7,935
	Interest - Debt Service	1,341	3,892	10,216	7,935
601-480-210-825	Charge Out	(2,779)	(809)	0	0
	Charge Ins - Outs	(2,779)	(809)	0	0
	Total Fleet	\$756,573	\$735,202	\$867,594	\$902,844

Fleet Maintenance

SERVICES & SUPPLIES

205-FACILITY MAINTENANCE: Materials, parts, and services for the maintenance of the fleet maintenance facilities and areas. This includes repairs or improvements that are completed by either city maintenance personnel or outside vendors.

273-SPECIAL DEPARTMENTAL EXPENSES: Costs for tools and other equipment used for diagnosis of mechanical problems and Employee longevity awards.

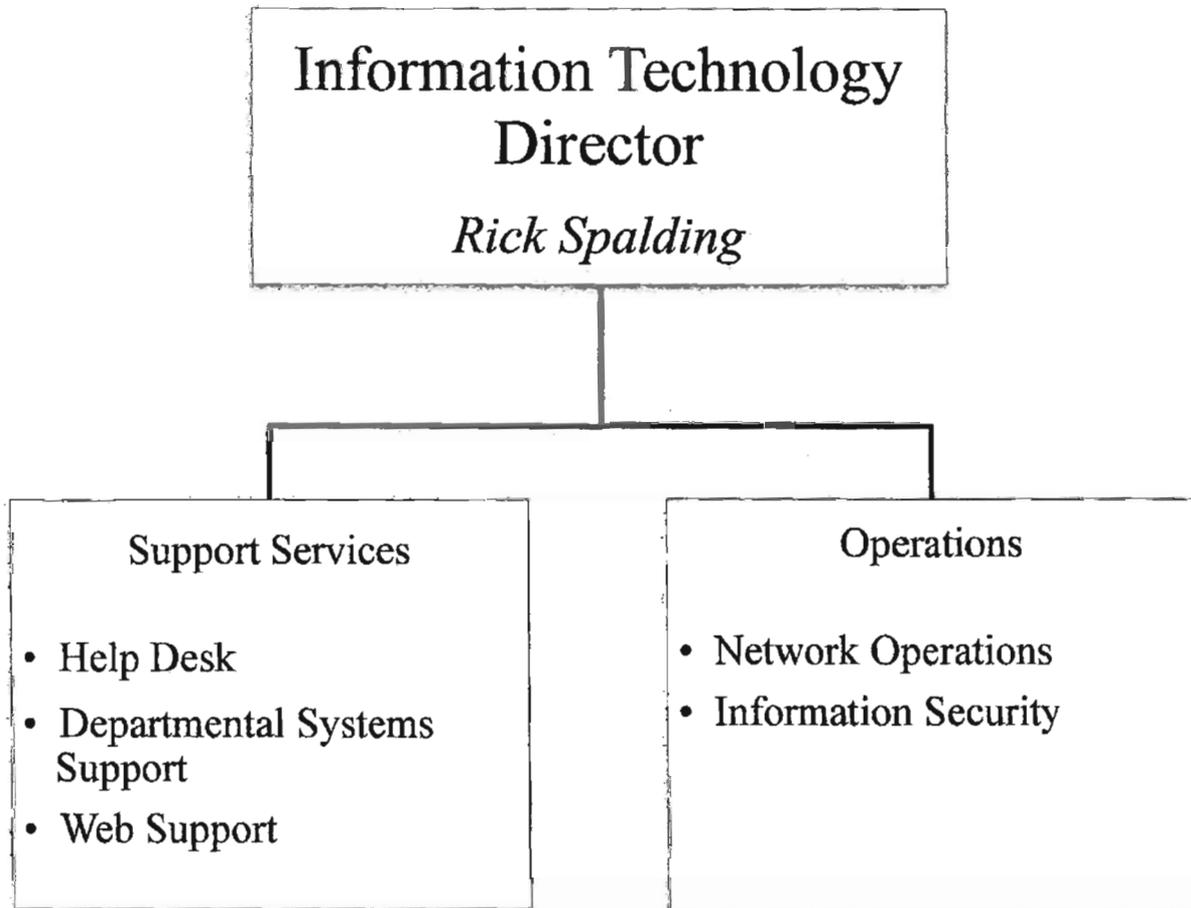
DEBT SERVICE

882-INTEREST DEBT SERVICE: Ford Lease interest.

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Information Technology

City of Los Banos
Information Technology Department



Information Technology

Mission Statement

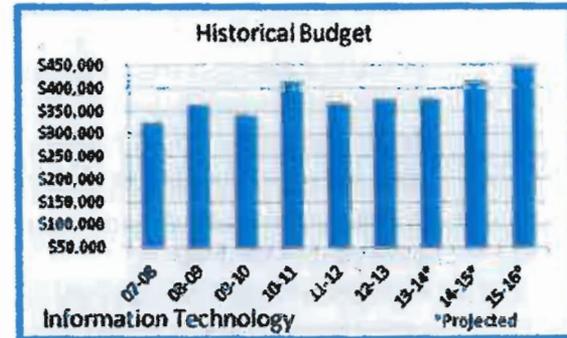
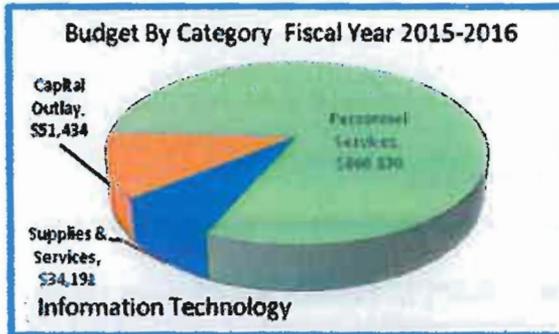
Support, maintain, and enhance the City's information technology hardware, software and communications infrastructure in a responsive and professional manner. Provide Information Technology tools and resources needed to realize the City's mission of providing the finest service to, and enhancing the quality of life of, the Citizens of Los Banos.

Overview of Services

- Desktop/Laptop Computer Support
 - PC replacement/rotation
 - Troubleshooting equipment/software problems
 - User education and training
 - Virus/Spam protection
 - Web site content filtering
- Server Support
 - Server replacement/rotation
 - Virtualized server/storage environment maintenance and management
 - File storage, file security, permissions
 - User account maintenance – creation, deletion, access rights
 - City data backups
 - Troubleshooting and monitoring
- Internal Application Support
 - Over 30 applications (departmental, shared, public-facing, etc.)
 - Support ranges from vendor coordination to total support of the software and/or equipment
- Network Support
 - Network equipment support and maintenance
 - Compliance with security-related regulations and/or best practices
 - Ensure reliable connectivity between City sites
- Wireless connectivity
 - Surveillance cameras
 - Public Safety vehicles (Mobile Data Computers)
- Public-facing services
 - Web Site
 - Repository of Council and Commission agendas, packets, minutes, Council Meeting video files
 - Information about services offered to residents
 - On-line services
 - Government Channel (Comcast Channel 96, U-verse Channel 99, YouTube Government Channel)
 - Broadcast, taping, replay of Council meetings, School Board meetings, Board of Supervisors meetings, etc.
 - Channel 96 programming, bulletin board

Information Technology (continued)

Budget Summaries



Major Accomplishments/Service Efforts

- Reviewed and coordinated Web site migration to new service.
- Coordinated IT aspects of Springbrook upgrade.
- Coordinated configuration and deployment of virtualized server/storage environment at City Hall.
- Configured laptop computers in patrol vehicles to access officers' email and shared storage.
- Resolved computer malware incidents, and researched and recommended added network security measures to reduce vulnerabilities.
- Continued providing support for IT infrastructure – including computers, servers, network devices, etc. – to allow users to effectively and efficiently make use of IT equipment. This included replacement of obsolete or failed computers and servers to ensure the reliable operation of IT equipment.
- Expanded broadcast of Los Banos Government Channel to include AT&T U-verse and YouTube.

Information Technology (continued)

Future Outlook

- Explore the options to address the termination of the existing Centrex phone service in 2020. The Centrex service is used by all departments. Efforts will include auditing existing phone lines and reducing unused services, considering alternatives to replace existing services, and considering new telecommunications hardware to allow for consolidated phone services throughout City facilities while eliminating redundant equipment or phone lines.
- Enhance the security of the City network through the deployment of new firewall devices at City sites
- Continue to maintain and enhance the City of Los Banos Information Technology infrastructure and systems to ensure their reliable operation and availability by City staff and the community.

Performance Measures		
Department	Number of IT Tickets (2014 Calendar Year)	% of IT Hours/Efforts
Administration	138	9%
Finance	69	11%
Fire	49	9%
Fire MDC	5	2%
Community and Economic Development	24	2%
Police	250	35%
Police MDC	61	12%
Public Works	200	20%
Total	796	100%
Number of City Council meetings filmed and recorded		23
Number of School Board meetings filmed and recorded		12
Number of Council and Commission agenda items posted to Web site		224
Other Web site updates (among all departments)		146

City of Los Banos
Information Technology
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
610-410-100-101	Salaries	194,436	196,702	204,765	216,654
610-410-100-103	Overtime	0	538	650	1,500
610-410-100-120	Benefits	109,791	116,251	125,373	142,716
	Personnel Services	304,227	313,491	330,788	360,870
610-410-100-202	Fleet Repair & Maintenance	337	442	600	600
610-410-100-204	Fleet Services	746	978	1,144	1,173
610-410-100-236	Medical Services	0	0	0	105
610-410-100-238	Technical Services	20,347	29,969	35,000	17,391
610-410-100-250	Insurance	3,622	5,604	5,785	6,052
610-410-100-251	Memberships & Dues	160	420	420	420
610-410-100-257	Travel & Training	4,652	2,507	4,500	4,050
610-410-100-260	Office Supplies	3,259	4,650	4,000	4,000
610-410-100-265	Gasoline & Oil	337	442	400	400
	Supplies & Services	33,459	45,012	51,849	34,191
610-410-100-770	Computer Equipment	34,414	16,611	29,000	51,434
	Capital Outlay	34,414	16,611	29,000	51,434
	Total Information Technology	\$372,100	\$375,114	\$411,637	\$446,495

City of Los Banos

Information Technology 2015-2016 Department Detail Personnel Services

Information Technology - Fund 610
Administration - Department 410
General Services - Activity 100

<u>Position Title(s)</u>	<u>Number</u>	<u>Departmental Salary Allocation</u>	<u>Balance of Salary Allocation</u>
Information Technology Director	1	100%	
Information Technology Technician	2	100%	
Part-time		100%	
Total Salaries (Including Overtime)			<u><u>\$218,154</u></u>
Workmen's Compensation Insurance			\$16,801
State Retirement (PERS)			\$55,630
Social Security (FICA)			\$16,689
Health Insurance			\$41,459
OPEB			\$7,932
Retirees Health Insurance			\$0
Life Insurance			\$486
Unemployment Insurance			\$1,091
Dental & Optical			\$2,628
Total Benefits:			<u><u>\$142,716</u></u>
Total Personnel Services:			<u><u>\$360,870</u></u>

Information Technology

SERVICES & SUPPLIES

238-TECHNICAL SERVICES: Assistance in support from outside vendors to maintain the City's technology systems and technical assistance in system development.

CAPITAL OUTLAY

770-COMPUTER EQUIPMENT: Expenditures for computer replacement, server replacement, network hardware replacement and software upgrades. Firewalls for offsite remote locations.

City of Los Banos
Peg Franchise Fee
2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
212-410-100-203	Equip Repair & Maintenance	1,360	0	0	5,000
	Supplies & Services	1,360	0	0	5,000
212-410-100-752	Communication Equipment	36,895	0	0	0
	Capital Outlay	36,895	0	0	0
	Total Peg Franchise Fee	\$38,255	\$0	\$0	\$5,000

PEG Franchise Fee

SERVICES & SUPPLIES

203-EQUIPMENT REPAIRS & MAINTENANCE: Expenses related to equipment used for broadcasting council meetings on city Cable channel.

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Retirees' Medical Health

City of Los Banos
 Retirees' Medical Health
 2015-2016

Account Number	Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Projected	2015-2016 Adopted
656-415-530-125	Retired Employee Benefits	788,691	718,388	756,786	834,760
	Personnel Services	788,691	718,388	756,786	834,760
656-498-000-000	Transfer Out	553,892	354,000	318,970	385,952
	Transfer Out	553,892	354,000	318,970	385,952
Total Retirees' Medical Health		\$1,342,583	\$1,072,388	\$1,075,756	\$1,220,712

Retirees' Medical Health

SERVICES & SUPPLIES

125-RETIRED EMPLOYEE BENEFITS: Funding provided in this category is used for payment of the city retiree's medical health benefits and to provide for the city's obligation to provide for retiree's health insurance in the future.

TRANSFER OUT

498-000-000-TRANSFER OUT: Funds transferred to CERBT to fund the City's OPEB annual required contribution per the actuarial.

City of Los Banos

Description of Budgeted Debt Obligation

	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	
	Actual	Actual	Actual	Actual	Projected	Adopted	Balance

CERTIFICATE OF PARTICIPATION

1993 City Hall / Fire Station Certificate of Participation - (1993 - 2019)

Called Bonds on 12/1/12

Principal: Debt Service	\$55,000	\$55,000	\$590,000	\$0	\$0	\$0	\$0
Interest: Debt Service	40,350	37,050	17,700	0	0	0	0
Debt Service	\$95,350	\$92,050	\$607,700	\$0	\$0	\$0	\$0

FUNDING SOURCE: General Fund - Administration 47.25%, Fire 37%, Building 15.75%

2003 Wastewater Certificate Of Participation - (2003 - 2019) *

Principal: Debt Service	\$330,000	\$340,000	\$350,000	\$360,000	\$375,000	\$390,000	\$1,730,000
Interest: Debt Service	146,125	135,730	123,820	110,680	96,528	81,416	153,218
Debt Service	\$476,125	\$475,730	\$473,820	\$470,680	\$471,528	\$471,416	\$1,883,218

*2003 REFUNDED 1993 CERTIFICATE OF PARTICIPATION

FUNDING SOURCE: Wastewater Fund

1997 Wastewater Expansion Plant II Certificate of Participation - (1997 - 2019)

Called Bonds on 8/1/2013

Principal: Debt Service	\$190,000	\$200,000	\$210,000	\$1,820,000	\$0	\$0	\$0
Interest: Debt Service	116,560	106,760	96,355	85,375	0	0	0
Debt Service	\$306,560	\$306,760	\$306,355	\$1,905,375	\$0	\$0	\$0

FUNDING SOURCE: Wastewater Fund

2002 Water Certificate of Participation - (2002 - 2022)

Called Bonds on 8/1/2013

Principal: Debt Service	\$315,000	\$325,000	\$340,000	\$4,325,000	\$0	\$0	\$0
Interest: Debt Service	238,160	225,838	212,700	198,725	0	0	0
Debt Service	\$553,160	\$550,838	\$552,700	\$4,523,725	\$0	\$0	\$0

FUNDING SOURCE: Water Fund

BONDS

2002 Public Financing Authority Land Lease Bond - (2002-2027)

Called Bonds on 12/1/12

Principal: Leases / Loans	\$25,000	\$30,000	\$805,000	\$0	\$0	\$0	\$0
Interest: Leases / Loans	47,618	46,243	41,337	0	0	0	0
Debt Service	\$72,618	\$76,243	\$846,337	\$0	\$0	\$0	\$0

FUNDING SOURCE: General Fund - Administration

NOTES PAYABLE

Airport State Grant - (2001 - 2018)

Principal: Leases / Loans	\$20,242	\$21,280	\$22,318	\$23,356	\$24,394	\$25,433	\$14,347
Interest: Leases / Loans	8,519	\$7,379	\$6,182	4,926	3,612	2,239	807
Debt Service	\$28,761	\$28,659	\$28,500	\$28,282	\$28,006	\$27,672	\$15,154

FUNDING SOURCE: Airport Fund

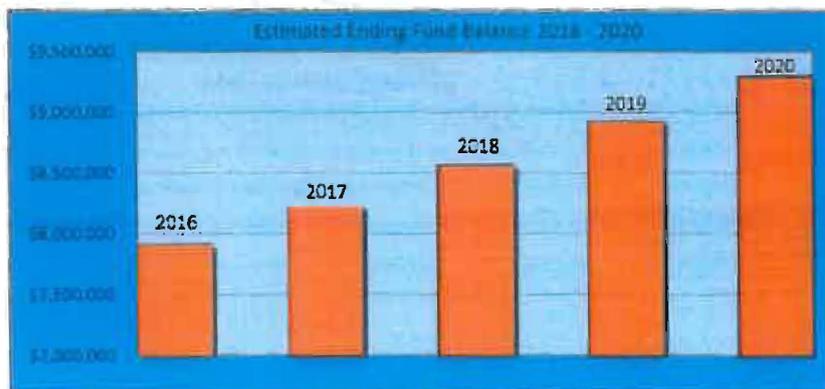
City of Los Banos

Description of Budgeted Debt Obligation (continued)

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Projected	2015-16 Adopted	Balance
CAPITAL LEASES							
<u>Ford Motor Lease - 5 Trucks (February 2014 - January 2019)</u>							
Principal: Leases / Loans	\$0	\$0	\$0	\$18,210	\$42,828	\$45,109	\$127,968
Interest: Leases / Loans	0	0	0	3,892	10,216	7,935	9,062
Debt Service	\$0	\$0	\$0	\$22,102	\$53,044	\$53,044	\$137,030
FUNDING SOURCE: General Fund - Streets 52.1%, Wastewater Fund - Collection 17.3%, Solid Waste Fund 30.6%							
<u>Ford Motor Lease - 3 Trucks, 1 Van (June 2015 - April 2020)</u>							
Principal: Leases / Loans	\$0	\$0	\$0	\$0	\$2,581	\$32,265	\$152,357
Interest: Leases / Loans	0	0	0	0	1,170	12,754	23,970
Debt Service	\$0	\$0	\$0	\$0	\$3,751	\$45,020	\$176,327
FUNDING SOURCE: General Fund - Streets 22%, Water Fund 14%, Wastewater Fund - Collection 35%, Solid Waste Fund 29%							
<u>Ford Motor Lease - Aerial Truck (September 2015 - August 2020)</u>							
Principal: Leases / Loans	\$0	\$0	\$0	\$0	\$0	\$10,650	\$59,583
Interest: Leases / Loans	0	0	0	0	0	2,428	5,810
Debt Service	\$0	\$0	\$0	\$0	\$0	\$13,079	\$65,392
FUNDING SOURCE: General Fund - Streets							
<u>Loan from Wastewater Fund</u>							
Principal: Leases / Loans	\$0	\$0	\$0	\$660,000	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$660,000	\$0	\$0	\$0
FUNDING SOURCE: General Fund - Administration							
<u>Loan from Water Fund</u>							
Principal: Leases / Loans	\$0	\$0	\$75,000	\$80,000	\$80,000	\$85,000	\$880,000
Interest: Leases / Loans	0	0	12,000	11,250	10,450	9,650	43,300
Debt Service	\$0	\$0	\$87,000	\$91,250	\$90,450	\$94,650	\$923,300
FUNDING SOURCE: General Fund - Administration							

**City of Los Banos
2015-2016 FY Budget
Five Year Financial Forecasting
General Fund Revenues by Source & Expenditures by Function**

Fiscal Year Ending June 30,	2016	2017	2018	2019	2020
Estimated Population ⁽¹⁾	37,145	39,002	40,952	43,000	45,150
Revenues:					
Taxes	\$ 9,384,394	\$ 9,572,082	\$ 9,763,524	\$ 9,958,794	\$ 10,157,970
Licenses & permits	363,540	370,811	378,227	385,792	393,507
Revenues - other agencies	90,500	92,310	92,310	94,156	96,039
Charges for services	1,477,591	1,521,919	1,567,576	1,614,604	1,646,896
Fines	88,000	89,760	91,555	93,386	95,254
Interest & Rents	975,394	994,902	1,014,800	1,035,096	1,055,798
Other revenues	59,000	60,180	61,384	62,611	63,863
Transfers In	14,555	-	-	-	-
Total Revenues:	\$ 12,452,974	\$ 12,701,963	\$ 12,969,376	\$ 13,244,439	\$ 13,509,328
Revenues per capita	335	326	317	308	299
Expenditures:					
Administration	\$ 1,078,518	\$ 1,100,088	\$ 1,122,090	\$ 1,144,532	\$ 1,167,423
Comm & Econ Development	388,763	396,538	404,469	412,558	420,810
Police	7,503,370	7,653,437	7,806,506	7,962,636	8,121,889
Fire	1,221,941	1,246,380	1,271,307	1,296,734	1,322,668
Building	283,591	289,263	295,048	300,949	306,968
Engineering	70,954	72,373	73,821	75,297	76,803
Code Enforcement	257,784	262,940	268,198	273,562	279,034
Streets	-	-	-	-	-
Recreation	326,623	333,155	339,819	346,615	353,547
Maintenance	657,095	670,237	683,642	697,314	711,261
Community Center	189,675	193,469	197,338	201,285	205,310
Debt Service	9,651	8,686	7,817	7,036	7,176
Transfers Out	108,538	110,709	112,923	115,181	117,485
Contingency	50,000	50,000	50,000	50,000	50,000
Total Expenditures	\$ 12,146,503	\$ 12,387,275	\$ 12,632,978	\$ 12,883,700	\$ 13,140,374
Expenditures per capita	327	318	308	300	291
Revenues - Expenditures	\$ 306,471	\$ 314,688	\$ 336,397	\$ 360,739	\$ 368,954
Fund Balance-Unassigned:					
Beginning Balance	7,607,644	7,914,115	8,228,803	8,565,201	8,925,940
Net Change	306,471	314,688	336,397	360,739	368,954
Ending Fund Balance	\$ 7,914,115	\$ 8,228,803	\$ 8,565,201	\$ 8,925,940	\$ 9,294,894



- 1) Population based on estimated 10 single family dwelling permits for the 2016 FY & a .5% growth thereafter.
- 2) Revenues - 2016 FY based on estimated 2% increase in taxes due to increase in real estate values and a 2% growth in the proceeding years. Charges for services based on a 3% & all other revenues estimated at a 2% growth.
- 3) Operational Expenditures based on a 2% percentage growth, debt service is reduced at 10% based on debt service schedules and contingency to remain constant. Money is available for limited capital outlay & current projections do not allow for any major construction projects through the General fund.

RESOLUTION NO. 5666

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS BANOS SETTING THE TAX RELATED APPROPRIATION LIMIT IN COMPLIANCE WITH PROPOSITION 4 AND PROPOSITION 111 FOR 2015-2016 FISCAL YEAR

WHEREAS, there has been presented to the City Council of the City of Los Banos the Appropriation Limitation Analysis; and

WHEREAS, the City Council has selected the population and inflation factors used in the Appropriation Limitation Analysis; and

WHEREAS, a Public Hearing was duly held on June 17, 2015 providing an opportunity for City Council to review the Appropriation Limitation Analysis and to allow for public comment; and

WHEREAS, said Appropriation Analysis as presented has been reviewed, examined, and approved by the City Council of the City of Los Banos.

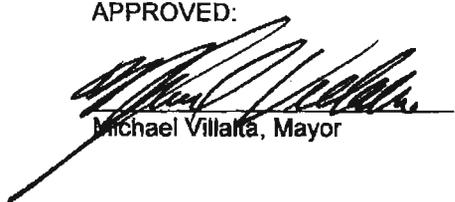
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Los Banos that the annual adjusting factors of California Per Capita Personal Income at 1.0382% and County population at 1.0063% is hereby adopted; and

BE IT FURTHER RESOLVED that the City Council of the City of Los Banos that said Tax Related Appropriation Limit of \$72,893,471 is hereby adopted by the City Council of the City of Los Banos, a copy of which is attached hereto as Exhibit "A".

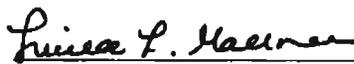
The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Los Banos held on the 17th day of June 2015, by Council Member Stonegrove who moved its adoption, which motion was duly seconded by Council Member Silveira and the Resolution adopted by the following vote:

AYES: Council Member Faria, Lewis, Silveira, Stonegrove, Mayor Villalta
NOES: None
ABSENT: None

APPROVED:


Michael Villalta, Mayor

ATTEST:


Lucille L. Mallonee, City Clerk

RESOLUTION NO. 5667

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LOS BANOS ADOPTING THE 2015-2016
FISCAL YEAR BUDGET, INCLUDING EMPLOYEE
SALARY SCHEDULE**

WHEREAS, there has been presented to the City Council of the City of Los Banos a Proposed Budget for the 2015-2016 Fiscal Year; and

WHEREAS, the Proposed Budget for the City of Los Banos has been reviewed by the City Council at the City of Los Banos Budget Study Session held May 26, 2015; and

WHEREAS, a Public Hearing was duly held on June 17, 2015 providing an opportunity for City Council to review the Proposed Budget and to allow for public comment; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Los Banos that the 2015-2016 Fiscal Year Budget, including the Employee Salary Schedule as approved by the City Council, is hereby adopted; and

BE IT FURTHER RESOLVED that Exhibit A - Summary of Fund Balance and Exhibit B - Employee Salary Schedule are attached and made a part of this Resolution. Within each fund in Exhibit A, the estimated revenues presented are recognized, the Transfers In and Transfers Out are authorized, and the proposed expenditures are appropriated; and

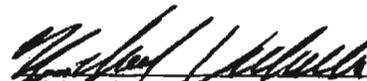
BE IT FURTHER RESOLVED that the City Manager is hereby authorized to transfer, per occurrence, up to \$100,000 in appropriations for the General Fund and \$50,000 in appropriations for any other fund between accounts within other funds in Exhibit A as a budget adjustment to meet unforeseen events; and

BE IT FURTHER RESOLVED that the City Council of the City of Los Banos may adjust the overall appropriation levels in each fund at any time during the 2015-2016 Fiscal Year by action to amend this budget.

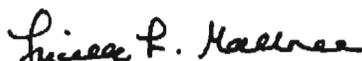
The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Los Banos held on the 17th day of June 2015, by Council Member Faria who moved its adoption, which motion was duly seconded by Council Member Lewis and the Resolution adopted by the following vote:

AYES: Council Member Faria, Lewis, Silveira, Stonegrove, Mayor Villalta
NOES: None
ABSENT: None

APPROVED:


Michael Villalta, Mayor

ATTEST:


Lucille L. Mallonee, City Clerk

DIVISION 4 SALARY

SEC. 4001 INTRODUCTION

The purpose of this Division is to establish general provisions relating to salary and compensation for employee classifications in the City.

SEC. 4002 GENERAL COMMENTS

- A. Merit/Performance Increases: Certain employee classifications provide for salary ranges of up to five (5) steps. Advancement from an employee's current salary to a higher step or portion thereof is based on overall job performance and is considered a Merit/Performance Increase. Employees are eligible for Merit/Performance Increases only under the following conditions: a) the employee has fulfilled the necessary time requirements for advancement to a higher salary step or portion thereof, and b) the employee's overall job performance is considered, by the reviewing authority, to be satisfactory or higher.

For purposes of Merit/Performance Increase effective dates, the rule will be as follows: If an employee is hired between the 1st and 16th of the month their anniversary date will be the 1st, and if hired between the 16th and end of the month their anniversary date will be the 16th. Merit/Performance Increases become effective immediately following the date of approval and retroactive to the employee's anniversary date (1st or 16th).

- B. Compensation for Unspecified Part Time Employees: Part-time employees shall be compensated at the hourly or monthly rate of the starting step of the job classification being filled; except for those part-time positions specifically addressed in this Division who shall be compensated in the manner specified.
- C. Supplemental Compensation: In addition to the base salary entitlement, certain employee classifications may also receive monthly or yearly compensation for educational or training accomplishments and/or while serving in a special assignment. The specific conditions and compensation amounts are set forth in Division 5 – Personnel Benefits of this Manual.
- D. Position Approved but Not Funded: When "0" appears under "Authorized", the position is approved but not funded. Such positions cannot be filled unless specific approval for funding is authorized by City Council.

**DIVISION 4
SALARY SCHEDULE**

(Approved June 17, 2015 / Effective July 1, 2015)

SEC. 4003 REGULAR (FULL TIME) EMPLOYEE CLASSIFICATIONS

**SECTION A - ADMINISTRATION
TOTAL POSITIONS AUTHORIZED (5)**

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
City Manager	(1)	12,505-16,023	*	*	*	*	*	*
Human Resources Director	(1)	7,042-9,024	*	*	*	*	*	*
Assistant City Clerk/HR Technician	(1)	*	3,972	4,170	4,379	4,598	4,828	4,949
HR Technician I	(1)	*	3,204	3,364	3,532	3,709	3,894	3,992
<u>Admin Clerk</u>	(1) ¹							
Admin Clerk II	*	*	2,852	2,994	3,144	3,301	3,466	3,553
Admin Clerk I	*	*	2,393	2,512	2,638	2,770	2,909	2,981

* Comment: Promotions to skill levels within the Admin Clerk job classifications are made by the Human Resources Director with concurrence of the City Manager.

¹ Authorized but unfunded for fiscal year 2015/2016

**SECTION B - FINANCE
TOTAL POSITIONS AUTHORIZED (10)**

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Finance Director	(1)	8,034-10,293	*	*	*	*	*	*
<u>Accountant</u>	(3)							
Accountant II	*	*	4,778	5,017	5,268	5,531	5,808	5,953
Accountant I	*	*	3,894	4,089	4,293	4,508	4,733	4,852
<u>Accounting Technician</u>	(1)	*	3,268	3,431	3,603	3,783	3,972	4,072
<u>Accounting Clerk</u>	(5) ²							
Accounting Clerk II	*	*	2,852	2,994	3,144	3,301	3,466	3,553
Accounting Clerk I	*	*	2,393	2,512	2,638	2,770	2,909	2,981

* Comment: Promotions to skill levels within the Accountant and Accounting Clerk job classifications are made by the Finance Director with concurrence of the City Manager.

² Five (5) positions authorized, with one (1) position unfunded for fiscal year 2015/2016

**SECTION C - COMMUNITY & ECONOMIC DEVELOPMENT
TOTAL POSITIONS AUTHORIZED (3)**

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Community & Economic Development Director	(1) ³	7,042-9,024						
<u>Planner</u>	(1)							
Senior Planner	*	5,520-6,911	*	*	*	*	*	*
Associate Planner	*	*	4,778	5,017	5,268	5,531	5,808	5,953
Assistant Planner II	*	*	4,293	4,508	4,733	4,970	5,218	5,349
Assistant Planner I	*	*	3,894	4,089	4,293	4,508	4,733	4,852
<u>Planning Technician</u>	(1)	*	3,204	3,364	3,532	3,709	3,894	3,992

* Comment: Promotions to skill levels within the Planner job classifications are made by the Community & Economic Development Director with concurrence of the City Manager.

³ Authorized but unfunded for fiscal year 2015/2016

SEC. 4003 REGULAR (FULL TIME) EMPLOYEE CLASSIFICATIONS - Continued

SECTION D - INFORMATION TECHNOLOGY

TOTAL POSITIONS AUTHORIZED (3)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Information Technology Director	(1)	7,042-9,024						
Information Technology Technician	(2)	*	3,730	3,916	4,112	4,318	4,533	4,647

SECTION E - PUBLIC WORKS

TOTAL POSITIONS AUTHORIZED (49)

EMPLOYEE CLASSIFICATION	AUTHORIZED	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Public Works Director/City Engineer	(1)	10,853-13,906	*	*	*	*	*	*
Assistant Public Works Director	(1)	*	7,396	7,766	8,155	8,562	8,990	9,215
Public Works Operations Manager	(1)	*	5,747	6,035	6,336	6,653	6,986	7,160
Parks & Rec Operations Manager	(1)	*	5,371	5,639	5,921	6,217	6,528	6,691
Supervisor	(1)	*	4,313	4,528	4,755	4,993	5,242	5,373
Water Quality Specialist	(1)	*	4,228	4,440	4,662	4,895	5,139	5,268
Administrative Coordinator	(1)	*	4,047	4,249	4,462	4,685	4,919	5,042
Fleet Maintenance Coordinator	(1)	*	4,128	4,334	4,551	4,778	5,017	5,143
Foreman	(4)	*	4,047	4,249	4,462	4,685	4,919	5,042
Inspector I	(1)	*	3,931	4,128	4,334	4,551	4,778	4,898
Administrative Assistant	(1)	*	3,309	3,474	3,648	3,830	4,022	4,123
Engineering Technician	(1)	*	3,268	3,431	3,603	3,783	3,972	4,072
Recreation Coordinator II	(1)	*	3,029	3,180	3,339	3,506	3,681	3,774
Maintenance Mechanic I	(1)	to be approved 7/1/15	2,770	2,908	3,054	3,206	3,367	3,451
		approved 6/17/15	<u>2,851</u>	<u>2,994</u>	<u>3,144</u>	<u>3,301</u>	<u>3,466</u>	<u>3,552</u>
Sweeper Operator I	(2)	*	2,770	2,908	3,054	3,206	3,367	3,451
Environmental Control/Utilities Maintenance	(14)							
Environmental Control Specialist III	*	*	3,614	3,795	3,985	4,184	4,393	4,503
Environmental Control Specialist II	*	*	3,169	3,327	3,493	3,668	3,851	3,948
Environmental Control Specialist I	*	*	3,018	3,169	3,327	3,494	3,668	3,760
Environmental Control Specialist Trainee	*	*	2,874	3,017	3,168	3,327	3,493	3,580
Utilities Maintenance III	*	*	3,398	3,568	3,746	3,934	4,130	4,234
Utilities Maintenance II	*	*	3,089	3,243	3,405	3,576	3,755	3,848
Utilities Maintenance I	*	*	2,770	2,908	3,054	3,206	3,367	3,451
Maintenance	(15)⁴							
Maintenance Worker III	*	*	3,390	3,559	3,737	3,924	4,120	4,223
Maintenance Worker II	*	*	3,069	3,222	3,383	3,553	3,730	3,823
Maintenance Worker I	*	*	2,770	2,908	3,054	3,206	3,367	3,451
Maintenance Worker Trainee	*	*	2,185	2,295	2,409	2,530	2,656	2,723
Admin Clerk	(1)							
Admin Clerk II	*	*	2,852	2,994	3,144	3,301	3,466	3,553
Admin Clerk I	*	*	2,393	2,512	2,638	2,770	2,909	2,981

* Comment: Promotions to skill levels (Trainee, I, II, III) within the Environmental Control Specialist, Utilities Maintenance, Maintenance Worker and Admin Clerk job classifications are made by the Public Works Director/ City Engineer with concurrence of the City Manager.

* Additionally, the Public Works Director/City Engineer with concurrence of the City Manager, may temporarily or permanently reassign certain employees in accordance with the following guidelines: 1) Supervisor level positions -- Employees serving in capacity of Supervisor may be reassigned to an equivalent pay grade within any of the Supervisor level positions; and 2) Maintenance -- Employees assigned to any one of these three broad employment classifications may be reassigned to an equivalent pay grade of one of the other two classifications.

⁴ Sixteen fifteen (15) positions authorized, with one (1) positions unfunded for fiscal year 2015/2016

Sec. 4003 Continued - REGULAR (FULL TIME) EMPLOYEE CLASSIFICATIONS

SECTION F - FIRE & BUILDING
TOTAL POSITIONS AUTHORIZED (18)

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Fire Chief	(1)	9,248-11,849	*	*	*	*	*	*
Asst Fire Chief	(1)	*	7,113	7,469	7,842	8,234	8,646	8,862
Fire Captain	(3)	*	4,692	4,927	5,173	5,432	5,703	5,846
Fire Engineer	(6)	*	4,470	4,604	4,742	4,884	5,031	5,157
Fire Fighter	(5)	*	3,676	3,860	4,054	4,256	4,469	4,581
Administrative Assistant	(1)	*	3,309	3,474	3,648	3,830	4,022	4,123
Admin Clerk I	(1)	*	2,393	2,513	2,638	2,770	2,909	2,981

SECTION G - POLICE
TOTAL POSITIONS AUTHORIZED (63)

<u>EMPLOYEE CLASSIFICATION</u>	<u>AUTHORIZED</u>	<u>RANGE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Police Chief	(1)	9,804-12,560	*	*	*	*	*	*
Police Commander	(2)	*	7,480	7,854	8,246	8,659	9,092	9,319
Police Sergeant	(7)	*	5,605	5,886	6,180	6,489	6,814	6,984
Police Services Manager	(1)	*	5,542	5,819	6,110	6,416	6,736	6,905
Dispatch Supervisor	(1) ⁴	*	4,346	4,564	4,792	5,031	5,283	5,415
Code Enforcement Officer	(2)	*	3,656	3,839	4,031	4,232	4,444	4,555
Dispatcher	(10)	*	3,426	3,596	3,776	3,965	4,163	4,267
Crime Analyst	(1)	*	3,207	3,367	3,536	3,712	3,898	3,995
Property Evidence Technician	(1)	*	2,819	2,960	3,108	3,264	3,427	3,513
Community Services Officer	(5)	*	2,468	2,591	2,721	2,857	3,000	3,075
Public Safety Custodian	(1)	*	2,217	2,328	2,444	2,566	2,695	2,762
Police Officer	(30) ^{5 6}	*	4,201	4,415	4,636	4,869	5,111	5,239
Police Trainee	*	*	2,173	2,282	2,396	2,516	2,642	2,708
<u>Admin Clerk</u>	(1)							
Admin Clerk II	*	*	2,852	2,994	3,144	3,301	3,466	3,553
Admin Clerk I	*	*	2,393	2,512	2,638	2,770	2,909	2,981

⁴ Authorized but underfilling with a Dispatcher for fiscal year 2015/2016

⁵ Thirty (30) positions authorized, with one (1) position unfunded for fiscal year 2015/2016

⁶ The Police Trainee position may be filled in lieu of Police Officer positions. The total number of Police Officers and Police Trainees shall not exceed the total number authorized for Police Officer.

SEC. 4004 PART TIME & ELECTED EMPLOYEE CLASSIFICATIONS

Public Works Department -- Hourly Salary

<u>EMPLOYEE CLASSIFICATION</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Admin Clerk	11.90	12.50	13.12	13.78	14.46	14.83
Recreation Assistant	10.00	10.50	11.03	11.58	12.16	12.46
Maintenance Worker	10.00	10.50	11.03	11.58	12.16	12.46

Public Safety Department -- Hourly Salary

<u>EMPLOYEE CLASSIFICATION</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Police Officer	21.00	22.05	23.15	24.31	25.53	26.16
Fire Fighter	15.11	15.87	16.66	17.49	18.37	18.83
Dispatcher	14.10	14.81	15.55	16.32	17.14	17.57
Admin Clerk	11.90	12.50	13.12	13.78	14.46	14.83
Custodian	10.85	11.39	11.96	12.56	13.19	13.52
Community Services Officer	10.54	11.07	11.62	12.20	12.81	13.13

City Hall Division -- Hourly Salary

<u>EMPLOYEE CLASSIFICATION</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Account Clerk/Admin Clerk	11.90	12.50	13.12	13.78	14.46	14.83
Custodian	10.85	11.39	11.96	12.56	13.19	13.52

Elected Officials -- Monthly Salary

Mayor	400.00	monthly
Council Members	300.00	monthly
City Clerk	100.00	monthly
City Treasurer	100.00	monthly

CITY OF LOS BANOS FULL-TIME PERSONNEL

	2012-13	%	TOTAL %	2013-14	%	TOTAL %	2014-15	%	TOTAL %	2015-16	%	TOTAL %
ADMINISTRATION												
MAYOR- COUNCIL MEMBERS	5	25%		5	25%		5	25%		5	25%	
CITY MANAGER	1	43%		1	40%		1	40%		1	40%	
HR DIRECTOR/ CITY CLERK	1	62.5%		1	62.5%		1	62.5%		1	62.5%	
FINANCE DIRECTOR		0%		1	7.5%		1	25%		1	25%	
ACCOUNTING BUDGET SUPERVISOR	1	7.5%			7.5%			7.5%			7.5%	
ASSISTANT CITY CLERK/HR TECHNICIAN	1	62.5%		1	62.5%		1	62.5%		1	62.5%	
ACCOUNTANT II	1	25%		1	25%		2	25%		1	25%	
ACCOUNTANT I	2	25%		2	25%		1	25%		2	25%	
ACCOUNTS PAYABLE TECHNICIAN	1	50%		1	50%		1	50%		-	50%	
ACCOUNTING TECHNICIAN	-	0%		-	0%		-	0%		1	50%	
PAYROLL TECHNICIAN	1	25%			25%			25%			25%	
HR TECHNICIAN		0%		1	25%		1	25%		1	25%	
ACCOUNTING CLERK II	1	70%		1	70%		1	70%		1	70%	
	FTE		5.21	FTE		5.18	FTE		5.35	FTE		5.35
WATER ADMINISTRATION												
MAYOR- COUNCIL MEMBERS	5	25%		5	25%		5	25%		5	25%	
CITY MANAGER	1	19%		1	20%		1	20%		1	20%	
HR DIRECTOR/ CITY CLERK	1	12.5%		1	12.5%		1	12.5%		1	12.5%	
FINANCE DIRECTOR		0%		1	31.5%		1	25%		1	25%	
ACCOUNTING BUDGET SUPERVISOR	1	31.5%		-	31.5%			31.5%		-	31.5%	
ASSISTANT CITY CLERK/HR TECHNICIAN	1	12.5%		1	12.5%		1	12.5%		1	12.5%	
ACCOUNTANT II	1	25%		1	25%		2	25%		1	25%	
ACCOUNTANT I	2	25%		2	25%		1	25%		2	25%	
ACCOUNTS PAYABLE TECHNICIAN	1	20%		1	20%		1	20%			20%	
ACCOUNTING TECHNICIAN	-	0%		-	0%			0%		1	20%	
PAYROLL TECHNICIAN	1	25%			25%			25%			25%	
HR TECHNICIAN	-	0%		1	25%		1	25%		1	25%	
ACCOUNTING CLERK II	1	10%		1	10%		1	10%		1	10%	
ACCOUNTING CLERK II	2	34%		1	34%		1	34%		1	34%	
ACCOUNTING CLERK I	1	34%		2	34%		2	34%		2	34%	
	FTE		4.33	FTE		4.34	FTE		4.27	FTE		4.27
WASTEWATER ADMINISTRATION												
MAYOR- COUNCIL MEMBERS	5	25%		5	25%		5	25%		5	25%	
CITY MANAGER	1	19%		1	20%		1	20%		1	20%	
HR DIRECTOR/ CITY CLERK	1	12.5%		1	12.5%		1	12.5%		1	12.5%	
FINANCE DIRECTOR		0%		1	30.5%		1	25%		1	25%	
ACCOUNTING BUDGET SUPERVISOR	1	30.5%			30.5%		-	30.5%			30.5%	
ASSISTANT CITY CLERK/HR TECHNICIAN	1	12.5%		1	12.5%		1	12.5%		1	12.5%	
ACCOUNTANT II	1	25%		1	25%		2	25%		1	25%	
ACCOUNTANT I	2	25%		2	25%		1	25%		2	25%	
ACCOUNTS PAYABLE TECHNICIAN	1	15%		1	15%		1	15%			15%	
ACCOUNTING TECHNICIAN		0%		-	0%			0%		1	15%	
PAYROLL TECHNICIAN	1	25%			25%			25%		-	25%	
HR TECHNICIAN	-	0%		1	25%		1	25%		1	25%	
ACCOUNTING CLERK II	2	33%		1	33%		1	33%		1	33%	
ACCOUNTING CLERK II	1	10%		1	10%		1	10%		1	10%	
ACCOUNTING CLERK I	1	33%		2	33%		2	33%		2	33%	
	FTE		4.24	FTE		4.25	FTE		4.19	FTE		4.19
SOLID WASTE ADMINISTRATION												
MAYOR- COUNCIL MEMBERS	5	25%		5	25%		5	25%		5	25%	
CITY MANAGER	1	19%		1	20%		1	20%		1	20%	
HR DIRECTOR/ CITY CLERK	1	12.5%		1	12.5%		1	12.5%		1	12.5%	
FINANCE DIRECTOR		0%		1	30.5%		1	25%		1	25%	

CITY OF LOS BANOS FULL-TIME PERSONNEL

	2012-13	%	TOTAL %	2013-14	%	TOTAL %	2014-15	%	TOTAL %	2015-16	%	TOTAL %
ACCOUNTING BUDGET SUPERVISOR	1	30.5%		-	30.5%		30.5%			-	30.5%	
ASSISTANT CITY CLERK/HR TECHNICIAN	1	10%		1	10%		1	10%		1	10%	
ACCOUNTANT II	1	25%		1	25%		2	25%		1	25%	
ACCOUNTANT I	2	25%		2	25%		1	25%		2	25%	
ACCOUNTS PAYABLE TECHNICIAN	1	15%		1	15%		1	15%		-	15%	
ACCOUNTING TECHNICIAN		0%		-	0%		-	0%		1	15%	
PAYROLL TECHNICIAN	1	25%		-	25%			25%		-	25%	
HR TECHNICIAN	-	0%		1	25%		1	25%		1	25%	
ACCOUNTING CLERK II	1	10%		1	10%		1	10%		1	10%	
ACCOUNTING CLERK II	2	33%		1	33%		1	33%		1	33%	
ACCOUNTING CLERK I	1	33%		2	33%		2	33%		2	33%	
	FTE		4.21	FTE		4.22	FTE		4.17	FTE		4.17
COMM & ECON DEVELOPMENT												
COMMUNITY DEVELOPMENT DIRECTOR	1	100%		1	100%		-	100%			100%	
PLANNING DIRECTOR	-	100%			100%			100%		-	100%	
ASSISTANT PLANNER II		100%		-	100%		1	100%		1	100%	
ASSISTANT PLANNER I	1	100%		1	100%			100%			100%	
PLANNING TECHNICIAN	-	100%		-	100%		1	100%		1	100%	
	FTE		2.00	FTE		2.00	FTE		2.00	FTE		2.00
POLICE												
CHIEF OF POLICE	1	100%		1	100%		1	100%		1	100%	
POLICE COMMANDER	2	100%		2	100%		2	100%		2	100%	
SERGEANT	6	100%		7	100%		7	100%		7	100%	
POLICE OFFICER	16	100%		18	100%		19	100%		21	100%	
POLICE SERVICES MANAGER	1	100%		1	100%		1	100%		1	100%	
DISPATCHER	10	100%		10	100%		10	100%		11	100%	
COMMUNITY SERVICE OFFICER	4	100%		4	100%		4	100%		4	100%	
PROPERTY EVIDENCE TECHNICIAN	1	100%		1	100%		1	100%		1	100%	
PUBLIC SAFETY CUSTODIAN	1	100%		1	100%		1	100%		1	100%	
	FTE		42.00	FTE		45.00	FTE		46.00	FTE		49.00
SLESF GRANT												
POLICE OFFICER	1	100%		1	100%		1	100%		1	100%	
	FTE		1.00	FTE		1.00	FTE		1.00	FTE		1.00
CHRP-COPS HIRING RECOVERY PROG												
POLICE OFFICER	2	100%		-	100%		-	100%		-	100%	
	FTE		2.00	FTE		0.00	FTE		0.00	FTE		0.00
PUBLIC SAFETY AUGMENTATION POLICE												
POLICE OFFICER	8	100%		7	100%		6	100%		4	100%	
COMMUNITY SERVICE OFFICER	1	100%		1	100%		1	100%		1	100%	
CRIME ANALYST	1	100%		1	100%		1	100%		1	100%	
ADMIN CLERK I	-	50%		1	50%		1	50%		1	50%	
	FTE		10.00	FTE		9.50	FTE		8.50	FTE		6.50
ANIMAL CONTROL												
ANIMAL CONTROL OFFICER	1	100%		-	100%		-	100%		-	100%	
ANIMAL CONTROL OFFICER II	-	100%		-	100%		-	100%		-	100%	
	FTE		1.00	FTE		0.00	FTE		0.00	FTE		0.00
CFD - POLICE												
POLICE OFFICER	3	100%		3	100%		3	100%		3	100%	
	FTE		3.00	FTE		3.00	FTE		3.00	FTE		3.00
FIRE												
FIRE CHIEF	1	90%		1	90%		1	90%		1	90%	
ASSISTANT FIRE CHIEF	1	100%		1	100%		1	100%		1	100%	
FIRE CAPTAIN		100%			100%		1	100%		1	100%	

CITY OF LOS BANOS FULL-TIME PERSONNEL

	2012-13	%	TOTAL %	2013-14	%	TOTAL %	2014-15	%	TOTAL %	2015-16	%	TOTAL %
FIRE CAPTAIN		90%			90%			90%			90%	
FIRE CAPTAIN	-	100%			100%		-	100%			100%	
FIRE ENGINEER	1	51%		1	51%		1	100%		1	100%	
FIRE FIGHTER	1	100%		1	100%		1	100%		1	100%	
ADMINISTRATIVE ASSISTANT	1	100%		1	100%		1	100%		1	100%	
ADMIN CLERK I	-	0%		-	0%		-	0%		1	50%	
	FTE		4.41	FTE		4.41	FTE		5.90	FTE		6.40
BUILDING												
FIRE CHIEF	1	10%		1	10%		1	10%		1	10%	
FIRE CAPTAIN	-	50%		-	50%		-	50%		-	50%	
	FTE		0.10									
PUBLIC SAFETY AUGMENTATION FIRE												
FIRE CAPTAIN		10%			10%			10%			10%	
FIRE CAPTAIN	2	100%		2	100%		1	100%		1	100%	
FIRE ENGINEER	3	100%		3	100%		3	100%		3	100%	
FIRE FIGHTER	4	100%		4	100%		4	100%		4	100%	
FIRE CLERK II	1	50%		-	50%		-	50%			50%	
ADMIN CLERK I	-	0%		-	0%		-	0%		1	50%	
	FTE		9.50	FTE		9.00	FTE		8.00	FTE		8.50
CFD - FIRE												
FIRE ENGINEER	1	49%		1	49%		-	49%		-	49%	
FIRE ENGINEER	2	100%		2	100%		2	100%		2	100%	
FIRE FIGHTER	1	100%		-	100%		-	100%		-	100%	
FIRE CAPTAIN	-	0%		1	100%		1	100%		1	100%	
	FTE		3.49	FTE		3.49	FTE		3.00	FTE		3.00
CODE ENFORCEMENT												
FIRE CLERK II	1	50%			50%			50%			50%	
ADMIN CLERK II		50%		1	50%		1	50%		1	50%	
CODE ENFORCEMENT	1	100%		2	100%		2	100%		2	100%	
	FTE		1.50	FTE		2.50	FTE		2.50	FTE		2.50
RECREATION												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	2%		1	2%		1	2%		1	2%	
PARKS & REC. OPERATIONS MANAGER	1	15%		1	15%		1	15%		1	15%	
PUBLIC WORKS OFFICE MANAGER	1	2%		1	2%			2%			2%	
ADMINISTRATIVE COORDINATOR		0%		-	0%		1	2%		1	2%	
RECREATION COORDINATOR II	1	100%		1	100%		1	100%		1	100%	
	FTE		1.19									
STREETS												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	10%		1	10%		1	10%		1	10%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	10%		1	10%		1	10%		1	10%	
PUBLIC WORKS OPERATIONS MANAGER	1	10%		1	10%		0	10%		1	10%	
ADMINISTRATIVE COORDINATOR		0%		-	0%		1	10%		1	10%	
INSPECTOR I	1	10%		1	10%		1	10%		1	10%	
PUBLIC WORKS OFFICE MANAGER	1	10%		1	10%		1	10%			10%	
ADMINISTRATIVE ASSISTANT	1	5%		1	5%		1	5%		1	5%	
ADMINISTRATIVE CLERK II	1	5%		1	5%		1	5%		1	5%	
FOREMAN		90%		1	90%		1	90%		1	90%	
MAINTENANCE WORKER III	2	90%		2	90%		2	90%		2	90%	
MAINTENANCE WORKER II	3	90%		3	90%		3	90%		2	90%	
MAINTENANCE WORKER I	2	90%		2	90%		2	90%		3	90%	
MAINTENANCE WORKER I	-	0%		-	0%		-	0%		1	100%	
	FTE		7.80	FTE		7.80	FTE		7.80	FTE		8.80

CITY OF LOS BANOS FULL-TIME PERSONNEL

	2012-13	%	TOTAL %	2013-14	%	TOTAL %	2014-15	%	TOTAL %	2015-16	%	TOTAL %
MAINTENANCE												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	10%		1	10%		1	10%		1	10%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	5%		1	5%		1	5%		1	5%	
PARKS & REC. OPERATIONS MANAGER	1	85%		1	85%		1	85%		1	85%	
INSPECTOR I	1	5%		1	5%		1	5%		1	5%	
PUBLIC WORKS OFFICE MANAGER	1	10%		1	10%		0	10%		0	10%	
ADMINISTRATIVE COORDINATOR	-	0%			0%		1	10%		1	10%	
FOREMAN	1	100%		1	100%		1	100%		1	100%	
MAINTENANCE WORKER III	1	100%		1	100%		1	100%		1	100%	
MAINTENANCE WORKER II	3	100%		3	100%		3	100%		3	100%	
MAINTENANCE WORKER I	1	100%		1	100%		1	100%		1	100%	
	FTE		7.15									
WATER												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	25%		1	25%		1	25%		1	25%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	25%		1	25%		1	25%		1	25%	
PUBLIC WORKS OPERATIONS MANAGER	1	20%		1	20%		1	20%		1	20%	
PUBLIC WORKS OFFICE MANAGER	1	25%		1	25%			25%		-	25%	
ADMINISTRATIVE COORDINATOR	-	0%		-	0%		1	25%		1	25%	
ADMINISTRATIVE ASSISTANT	1	30%		1	30%		1	30%		1	30%	
ENGINEERING TECHNICIAN	-	0%		1	34%		1	34%		1	34%	
ADMINISTRATIVE CLERK II	1	30%		1	30%		1	30%		1	30%	
WATER QUALITY SPECIALIST	1	75%		1	75%		1	75%		1	75%	
INSPECTOR I	1	15%		1	15%		1	15%		1	15%	
FOREMAN	1	5%		1	5%		1	5%		1	5%	
FOREMAN	1	50%		1	50%		1	50%		1	50%	
UTILITIES MAINTENANCE III	2	100%		2	100%		2	100%		1	100%	
UTILITIES MAINTENANCE III	2	50%		1	50%		1	50%		1	50%	
UTILITIES MAINTENANCE II	2	100%		2	100%		2	100%		3	100%	
UTILITIES MAINTENANCE II	1	20%		1	20%		1	20%		1	20%	
UTILITIES MAINTENANCE I	4	70%		4	70%			70%		4	70%	
MAINTENANCE WORKER III	2	5%		2	5%		2	5%		2	5%	
MAINTENANCE WORKER II	3	5%		3	5%		3	5%		2	5%	
MAINTENANCE WORKER I	2	5%		2	5%		2	5%		3	5%	
	FTE		11.35	FTE		10.85	FTE		11.19	FTE		11.19
WASTE WATER COLLECTION												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	17.5%		1	17.5%		1	17.5%		1	17.5%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	22.5%		1	22.5%		1	22.5%		1	22.5%	
PUBLIC WORKS OPERATIONS MANAGER	1	20%		1	20%		1	20%		1	20%	
PUBLIC WORKS OFFICE MANAGER	1	17.5%		1	17.5%		-	17.5%		-	17.5%	
ADMINISTRATIVE COORDINATOR	-	0%		-	0%		1	17.5%		1	17.5%	
WASTE WATER SUPERVISOR	1	10%		1	10%		1	10%		1	10%	
WATER QUALITY SPECIALIST	1	25%		1	25%		1	25%		1	25%	
ENGINEERING TECHNICIAN	-	0%		1	33%		1	33%		1	33%	
ADMINISTRATIVE ASSISTANT	1	25%		1	25%		1	25%		1	25%	
ADMINISTRATIVE CLERK II	1	25%		1	25%		1	25%		1	25%	
FOREMAN	1	5%		1	5%		1	5%		1	5%	
FOREMAN	1	50%		1	50%		1	50%		1	50%	
INSPECTOR I	1	15%		1	15%		1	15%		1	15%	
ENVIRONMENTAL SPECIALIST III	1	10%		1	10%		1	10%		1	10%	
UTILITIES MAINTENANCE III	2	50%		1	50%		1	50%		1	50%	
UTILITIES MAINTENANCE II	1	80%		1	80%		1	80%		1	80%	
UTILITIES MAINTENANCE I	4	30%		4	30%		4	30%		4	30%	
UTILITIES MAINTENANCE I	1	100%		1	100%		1	100%		1	100%	
MAINTENANCE WORKER III	2	5%		2	5%		2	5%		2	5%	

CITY OF LOS BANOS FULL-TIME PERSONNEL

	2012-13	%	TOTAL %	2013-14	%	TOTAL %	2014-15	%	TOTAL %	2015-16	%	TOTAL %
MAINTENANCE WORKER II	3	5%		3	5%		3	5%		2	5%	
MAINTENANCE WORKER I	2	5%		2	5%		2	5%		3	5%	
	FTE		6.78	FTE		6.28	FTE		6.61	FTE		6.61
WASTE WATER TREATMENT												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	17.5%		1	17.5%		1	17.5%		1	17.5%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	22.5%		1	22.5%		1	22.5%		1	22.5%	
PUBLIC WORKS OPERATIONS MANAGER	1	20%		1	20%		1	20%		1	20%	
PUBLIC WORKS OFFICE MANAGER	1	17.5%		1	17.5%			17.5%			17.5%	
ADMINISTRATIVE COORDINATOR		0%			0%		1	17.5%		1	17.5%	
WASTE WATER SUPERVISOR	1	90%		1	90%		1	90%		1	90%	
ADMINISTRATIVE ASSISTANT	1	20%		1	20%		1	20%		1	20%	
ADMINISTRATIVE CLERK II	1	20%		1	20%		1	20%		1	20%	
ENVIRONMENTAL SPECIALIST III	1	90%		1	90%		1	90%		-	90%	
ENVIRONMENTAL SPECIALIST II	1	100%		1	100%		1	100%		1	100%	
ENVIRONMENTAL SPECIALIST TRAINEE	-	0%		-	0%		-	0%		1	90%	
	FTE		3.98									
SOLID WASTE												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	15%		1	15%		1	15%		1	15%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	10%		1	10%		1	10%		1	10%	
PUBLIC WORKS OPERATIONS MANAGER	1	20%		1	20%		1	20%		1	20%	
PUBLIC WORKS OFFICE MANAGER	1	15%		1	15%		-	15%		-	15%	
ADMINISTRATIVE COORDINATOR		0%		-	0%		1	15%		1	15%	
ENGINEERING TECHNICIAN		0%		1	33%		1	33%		1	33%	
ADMINISTRATIVE ASSISTANT	1	20%		1	20%		1	20%		1	20%	
ADMINISTRATIVE CLERK II	1	20%		1	20%		1	20%		1	20%	
FOREMAN	1	100%		1	100%		1	100%			100%	
MAINTENANCE WORKER I	2	100%		2	100%		2	100%		2	100%	
SWEEPER OPERATOR I	2	100%		2	100%		2	100%		2	100%	
	FTE		6.00	FTE		6.00	FTE		6.33	FTE		6.33
FLEET MAINTENANCE												
PUBLIC WORKS DIRECTOR/CITY ENGINEER	1	3%		1	3%		1	3%		1	3%	
ASSISTANT PUBLIC WORKS DIRECTOR	1	5%		1	5%		1	5%		1	5%	
PUBLIC WORKS OPERATIONS MANAGER	1	10%		1	10%		1	10%		1	10%	
ADMINISTRATIVE COORDINATOR		0%			0%		1	3%		1	3%	
FLEET SUPERVISOR	1	100%			100%		-	100%			100%	
FLEET MAINT COORDINATOR	-	100%		1	100%		1	100%		1	100%	
MECHANIC I		0%		1	100%		1	100%		1	100%	
PUBLIC WORKS OFFICE MANAGER	1	3%		1	3%		-	3%		-	3%	
	FTE		1.21	FTE		2.21	FTE		2.21	FTE		2.21
INFORMATION TECHNOLOGY												
IT DIRECTOR	1	100%		1	100%		1	100%		1	100%	
IT TECHNICIAN	2	100%		2	100%		2	100%		2	100%	
	FTE		3.00									
ENGINEERING												
INSPECTOR I	1	55%		1	55%		1	55%		1	55%	
	FTE		0.55									
TOTAL EMPLOYEES			147			147			148			151

* FTE= FULL-TIME EQUIVALENT

General Narratives

SALARIES & BENEFITS

101-SALARIES: Funding provided in this category is used for payment of the total base salary package.

102-PART TIME: Funding provided in this category is used for payment of part-time staff.

103-OVERTIME: Funding provided in this category is used for payment at the rate of one and one half of all department personnel for work performed in excess of normal duty hours.

120-BENEFITS: Funding provided in this category is used for payment of the total employee benefit package; included in the City's cost for CalPERS retirement, FICA, Health Insurance, Life Insurance, Unemployment Insurance, Workmen's Compensation Insurance, and Dental and Vision Insurance.

SERVICES & SUPPLIES

201-GROUND MAINTENANCE: Funding is used for repairs of sprinklers, replacement of plants, fertilizer and other needed repairs.

202-FLEET REPAIR & MAINTENANCE: Repairs and maintenance of vehicles performed by City forces and outside sources, including parts and labor.

203-EQUIPMENT REPAIR & MAINTENANCE: Repair and maintenance on equipment.

204-FLEET SERVICES: Fleet maintenance internal service fund.

205-FACILITY MAINTENANCE: To cover the cost of City facility maintenance such as, A/C & heater maintenance, Janitorial Services and Pest Control.

206-PROPERTY LEASE: Expenditures for leasing buildings, facilities, and maintenance yards to support the Solid Waste services to the City.

208-RENTAL VEHICLES & EQUIPMENT: Expenses related to leasing a new vehicle for City Departments.

235-CITY ENGINEER: Funding is used for engineering services provided by the City Engineer.

236-MEDICAL EXPENSES: Cost for medical services directly related to departmental activities such as mandatory drug screening and physical examinations related to specific required driver license classes.

237-RECRUITMENT: Funding in this category would be used for employment advertising and testing. Part of the testing includes physical examinations, Live Scan and credit checks.

General Narratives (continued)

240-I.T. SERVICES: IT Services internal service fund. Funding for the monthly maintenance and upgrades to the departments computers, servers and network.

250-INSURANCE: Property, vehicles, and general liability insurance. Public Official Bond, Notary Bonds, and Error and Omissions for City staff.

251-MEMBERSHIPS & DUES: Membership and dues for City staff.

252-COMMUNICATIONS: Covers expenses for telephone, internet and other services provided to assist in transmitting and receiving messages.

253-ADVERTISING: Costs for publishing required notifications of City business and activities.

257-TRAVEL & TRAINING: Staff travel and training costs associated with continued education and specific required certifications.

258-TUITION REIMBURSEMENT: Funding for continuing education.

259-COMMUNITY PROMOTION: General promotions are funded through this account.

260-OFFICE SUPPLIES: Expenditures for office supplies, postage and materials.

262-UNIFORM EXPENSES: Funding is used for uniform cleaning and replacement.

263-STREET LIGHT MAINTENANCE: Maintenance of street lights in the assessment district.

264-ELECTRICITY & GAS: Expenditures for electricity and natural gas purchased from the utility company.

265-GASOLINE & OIL: Funding is used for operation of City vehicles.

267-GENERAL SUPPLIES & EXPENSES: General Supplies and expenses.

274-BOOKS & PERIODICALS: Professional publications in support of City functions. Expenses incurred for manuals, textbooks, periodicals, reference books, and workbooks.

Budget Glossary

Accrual Basis

A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Appropriation

A legal authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources for specific purposes.

Audit

Performed by an independent certified public accountant (CPA). The primary objective of an audit is to determine if the City's financial statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles.

Asset

Resources owned or held by a government, which have monetary value.

Bonds

A form of borrowing (debt financing) which reflects a written promise from the City to repay a sum of money on a specific date at a specified interest rate. Bonds are used to finance large capital projects such as buildings, streets, utility infrastructure, and bridges.

Budget

A process of putting together an operating plan for a specified period of time that accounts for projected revenues and planned expenditures for municipal services, goals and objectives for the budget period.

Budget Amendments

The City Council has the sole responsibility for adopting the City's budget, and may amend or supplement the budget at any time after adoption by majority vote. The City Manager is authorized to transfer budgeted amounts between departments. Actual expenditures may not exceed budgeted appropriations at the fund level.

Budget and Fiscal Policies

General and specific guidelines adopted by the City Council that governs the budget preparation and administration.

Capital Outlay

Fixed assets that have a value of \$5,000 or more and have a useful economic lifetime of more than one year.

Charges In/Out

Amounts charged from one fund to another to account for the recipient fund's share of the expenditures.

Budget Glossary (continued)

Consumer Price Index (CPI)

A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost of living and economic inflation.

Contingency

A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfall and/or unknown expenditures, such as those for pending legal settlements.

Contracted Services

The object expenditure class for payments made for services rendered in support of City operations and activities by external parties.

COP

Certificate of Participation - A debt issue similar to issuing selling bonds, but less restrictive.

Debt Service

The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Debt Service Funds

This fund type is used to account for the payment and accumulation of resources related to general long-term debt principal and interest; debt service payments related to enterprise operations are directly accounted for in those funds.

Department

A major administrative function of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation

Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

Designated Reserves

Reserves that have been designated by management to be used for a specified purpose. Designated reserves are still spendable resources.

Encumbrance

The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Enterprise Funds

This fund type is used to account for operations that are financed and operated in a manner similar to private sector enterprises and it is the City's intent that the costs

Budget Glossary (continued)

(including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges.

Expenditure

The outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

Fiscal Policies

A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year

The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

Fixed Assets

Assets of long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$5,000.

Full Time Equivalent (FTE)

A unit measure for counting staffing where 1.00 FTE represents one full-time regular employee.

Fund

An accounting entity that records all financial transactions for specific activities or government functions.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund

The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. Except for subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

Grants

A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Budget Glossary (continued)

Infrastructure

The physical assets of a government (e.g., streets, water; sewer; public buildings and parks).

Interfund Transfers

Movement of money from one fund to another within the City.

Intergovernmental Revenue

Grants, entitlements and cost reimbursements from another federal, state or local government unit.

Investment Revenue

Interest income from the investment of funds not immediately required to meet cash disbursement obligations.

Liability

A legal claim upon, or probable future sacrifice of, economic resources or benefits of a particular entity, arising from an obligation to transfer assets or provide service to others in the future as a result of past transactions or events.

Long-term Debt

Any debt obligation which is not payable within one year.

Materials, Supplies & Services

Expendable materials and operating supplies and services necessary to conduct departmental operations.

Objective

Something to be accomplished in specific, well-defined and measurable terms and that is achievable within a specific time frame.

Operating Budget

The portion of the budget that pertains to daily operations and delivery of basic governmental services.

Reserve

An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resolution

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Revenue

Sources of income financing the operations of government.

Budget Glossary (continued)

Risk Management

All the ways and means used to avoid accidental loss or to reduce its consequences if it does occur.

Supplemental Property Taxes

Supplemental taxes are additional secured taxes that are due when property undergoes a change in ownership or new construction. The additional tax is owed because the County Assessor is required to immediately adjust the January 1 value to reflect the new value of the property. Adjusted for the number of months left in the fiscal year, the supplemental tax bill represents the tax due on the difference between the old and new values.

Transfers In/Out

Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Abbreviations and Acronyms

AD	Assessment District
ADA	American Disabilities Act
APA	American Planning Association
ARRA	American Recovery & Reinvestment Act
CAFR	Consolidated Annual Financial Report
CALPERS	California Public Employees' Retirement System
CARB	California Air Resource Board
CEQA	California Environmental Quality Act
CCID	Central California Irrigation District
CDA	California Downtown Association
CDBG	Community Development Block Grant
CFD	Community Facilities District
CHRP	Cops Hiring Recovery Program
CMAQ	Congestion Mitigation and Air Quality Improvement Program
COLA	Cost of Living Adjustment
COP	Certification of Participation
CPI	Consumer Price Index
CSJVRMA	Central San Joaquin Valley Risk Management Association
CSMFO	California Society of Municipal Finance Officer
DOF	Department of Finance
DOJ	Department of Justice
EDOTC	Economic Development Over the Counter Grant
ERAF	Education Revenue Augmentation Fund
FAA	Federal Aviation Administration
FTE	Full Time Equivalent (Employee)
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GAAS	Generally Accepted Auditing Standards
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
HCD	Housing and Community Development
HOME	Home Investment Partnership Program
HR	Human Resources
ISO	Insurance Services Office
ISF	Internal Service Fund
IT	Information Technology
JAG	Justice Assistance Grant
JHBG	Jobs Housing Balance Grant
L&L/LLD's	Landscape & Lighting Districts
LAFCO	Local Agency Formation Commissions
LMH	Low and Moderate Housing
LGC	Local Government Commission
LLEBG	Local Law Enforcement Block Grant
LTF	Local Transportation Fund
MCAG	Merced County Association of Governments
MOU	Memorandum of Understanding

Abbreviations and Acronyms (continued)

NEPA	National Environmental Policy Act
NOFA	Notice of Funding Availability
NOI	Net Operating Income
NSP	Neighborhood Stabilization Program
OPEB	Other Post Employee Benefits
OTS	Office of Traffic Safety
PTA	Planning and Technical Assistance
PTAF	Property Tax Administration Fee
RDA	Redevelopment Agency
RFP	Request for Proposal
RSTP	Regional Surface Transportation Program
RTIF	Regional Traffic Impact Fee
SB325	Senate Bill 325
SERAF	Supplemental Educational Revenue Augmentation Fund
SJAPCD	San Joaquin Valley Air Pollution Control District
SLESF	Supplemental Law Enforcement Services Fund
SOI	Sphere of Influence
SRTS	Safe Route to Schools Grant
TOT	Transient Occupancy Tax
VLF	Motor Vehicle in Lieu Fees
WWTP	Wastewater Treatment Plant