



City of
Los Banos
At the Crossroads of California

**Community & Economic
Development Department**
520 J Street, Los Banos, CA 93635
Phone: (209) 827-2432

Email: businesslicenses@losbanos.org
Website: www.losbanos.org

Commercial Business License Application Submittal Requirements

- ☐ Completed Application
 - Specify Business License duration:
 - Annual – for a period of 12 months
 - Short Term – for a period of 3 months or 6 months; no more than one short term business license shall be issued in a 12 month period to the same licensee.
 - Temporary – for a period of 3 consecutive days or less; no more than 6 temporary business licenses shall be issued in a 12 month period to the same licensee.
 - If the applicant is not the property owner(s), the property owner(s) shall authorize submittal of application.
- ☐ Business License Operational Statement
- ☐ Business License fee – see attached fee schedule for applicable fees
- ☐ For Veterans – proof of Form DD-214 Certificate of Release or Discharge from Active Duty issued by the United States Department of Defense, for Sole Proprietorship only
- ☐ Articles of Incorporation/Organization or most recent Statement of Information (SI 550 or LLC12) filed with the California Secretary of State, if applicable
- ☐ Color copy of a valid State-issued Driver's License/Identification Card for each Business Owner listed on the Business License application, for Sole Proprietorship or General Partnership only
- ☐ Copy of a valid Fictitious Business Name Statement filed with the County Clerk's Office, if applicable
- ☐ Copy of a Seller's Permit, if applicable
- ☐ Copy of a Health Permit, if applicable
- ☐ Proof of Coverage under Industrial General Permit [i.e. document with Waste Discharger Identification (WDID) number], if applicable
 - See Attachment A. Businesses operating under specific Standard Industrial Classification (SIC) codes (generally those between 0211 and 5171) must obtain coverage under the State Water Resource Control Board's (SWRCB) General Industrial Stormwater Permit. For more information and specific requirements, visit www.waterboards.ca.gov.
- ☐ Other required establishment/premises licenses, permits, and/or registrations, if applicable
- ☐ Other required individual licenses, permits, and/or registrations, if applicable

Note: *Staff may deem additional submittal information necessary. Paper applications with original business owner signature must be submitted to the address on the application. Make checks and money orders payable to: City of Los Banos. Incomplete or illegible applications will delay the processing and issuance of the business license. Issuance of Commercial Business Licenses will be contingent upon clearance of any pertinent Fire, Building, and/or Code Enforcement inspections and payment for these inspections or any delinquent fees owed. Once the Business License application has been reviewed, processed, and verified, the Business License will be mailed to the address listed on the application.*

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City of
Los Banos
At the Crossroads of California

COMMERCIAL BUSINESS LICENSE APPLICATION

Submit Complete Application: 520 J STREET, LOS BANOS, CA 93635
Contact us by EMAIL: businesslicenses@losbanos.org PHONE: (209) 827-2432

APPLICATION: (Check One) ☐ New ☐ Update: Business License # _____ Reason for update: _____
OPERATIONAL DURATION: (Check One) ☐ Annual ☐ Short Term (6 mos.) ☐ Short Term (3 mos.) ☐ Temporary (up to 3 consecutive days)

BUSINESS INFORMATION

Business Name			
Business Location (Physical address including suite)			
Mailing Address (If different from)			City/State/Zip
Business Phone ()		Email Address	
Legal Structure Type: (Check one)			
☐ Sole Proprietorship ☐ General Partnership ☐ Trustee ☐ Limited Partnership (attach Articles) ☐ Limited Liability Company (attach Articles) ☐ Corporation (attach Articles) ☐ Non-Profit (attach proof)			

BUSINESS OWNER INFORMATION (IF MORE THAN ONE OWNER, LIST ON SEPARATE SHEET OF PAPER)

First Name	Middle Name	Last Name
Legal Entity Name (as filed with CA SOS)		
Business Address		City/State/Zip
Cell Phone ()	Other Phone ()	
Email Address		
State Driver's License or ID		Expire
Are you a Veteran of the United States Armed		Were you honorably discharged?
☐ Yes ☐ No		☐ Yes ☐ No

PROPERTY OWNER INFORMATION (IF DIFFERENT FROM BUSINESS OWNER)

Full Name	
Mailing Address	City/State/Zip
Cell Phone ()	Other Phone ()
Email Address	
Property Owner's Signature	Date

BUSINESS IDENTIFICATION

Federal Tax ID	State EIN
Seller's Permit	Health Permit No.
Contractor's License	Clas
SWRCB WDID	Other No.
Expires	
Expire	

BUSINESS OWNER DECLARATION: (Check One)

- ☐ I am the business owner and **will not** have employees; **or**
☐ I am the business owner and **will** have employees. I understand that valid Workers' Compensation insurance is required prior to conducting business/work.

BUSINESS OWNER ACKNOWLEDGEMENT

I hereby certify that the information provided on this application and all supplemental information is true and correct to the best of my knowledge and belief and acknowledge that the application, including all supplemental information, is signed under the penalty of perjury.

Primary Business Owner's Signature

Print Name

Date

Secondary Business Owner's Signature

Print Name

Date

NOTIFICATION: AREAS SHADED IN GRAY SHALL BE CONSIDERED PUBLIC INFORMATION PER THE CALIFORNIA PUBLIC RECORDS ACT AND CA. BUS. & PROF. CODE § 16000.1. If Applicant's business mailing address is a residential address, that address will be subject to public disclosure unless Applicant provides a different address(e.g. PO Box) where the Applicant consents to receive service of process. If a Different mailing address is not provided, a residential address may be subject to public disclosure.

Rev. 6.12.24

OFFICIAL USE ONLY

THE FOLLOWING DEPARTMENTS WILL BE NOTIFIED OF THE APPLICANT'S INTENTION TO OPERATE A BUSINESS AS DESCRIBED ON THIS APPLICATION. THE FOLLOWING APPROVALS MUST BE RECEIVED PRIOR TO ISSUING THE BUSINESS LICENSE PER LOS BANOS MUNICIPAL CODE SECTION 11-1.201.

COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT

Zoning District: ☐ Use Permitted ☐ Use NOT Permitted

☐ Existing CUP ☐ Use Requires New CUP

☐ CUP Approved: _____ ☐ CUP Denied: _____

Signature	Title	Date
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FINANCE DEPARTMENT

The following fee(s) apply to this Business License and must be paid for at the time of application filing:

Check All Applicable Fees:

☐ Commercial – Annual (< 20,000 sf) \$ _____
☐ Commercial – Annual (> 20,000 sf) \$ _____
☐ Commercial – Temporary \$ _____
☐ Commercial – Short Term (3 months) \$ _____
☐ Commercial – Short Term (6 months) \$ _____
☐ Commercial – Tenant Improvements \$ _____
☐ Commercial – New Construction \$ _____
☐ Commercial – Renewal \$ _____
☐ Commercial – Duplicate/Reprint \$ _____
☐ Commercial – ABC License \$ _____
☐ Commercial – Massage Establishment \$ _____
☐ Commercial – Massage Therapist \$ _____
☐ Commercial – Taxicab/Limo Services \$ _____
☐ Commercial – Vehicle Tow \$ _____
☐ Commercial – Mobile Vendor (Private Property) \$ _____
☐ Commercial – Mobile Vendor (Public ROW) \$ _____
☐ Commercial – Special Event \$ _____
☐ Commercial – Pawn Broker \$ _____
☐ Commercial – Card Room \$ _____
☐ Commercial – Psychic \$ _____
☐ Commercial – Adult Entertainment (dancing venue, etc.) \$ _____
☐ Commercial – Adult Entertainment (performer) \$ _____
☐ Commercial – Adult Entertainment (videos, dvds, etc.) \$ _____
☐ Commercial – Fire Reinspection (\$144.22/occurrence) \$ _____
☐ Commercial – Building Inspection \$ _____
☐ Commercial – Code Enforcement Inspection \$ _____
☒ SB1186 State Fee (State mandated) **\$4.00**
☐ Other: _____ \$ _____
☐ Exempt: US Veteran
☐ Exempt: Other: _____

☐ Home Occupation – Annual \$ _____
☐ Home Occupation – Temporary \$ _____
☐ Home Occupation – Short Term (3 months) \$ _____
☐ Home Occupation – Short Term (6 months) \$ _____
☐ Home Occupation – Renewal \$ _____
☐ Home Occupation – Duplicate/Reprint \$ _____
☐ Home Occupation – Massage Therapist \$ _____
☐ Home Occupation – Taxicab/Limo Services \$ _____
☐ Home Occupation – Mobile Vendor (Public) \$ _____
☐ Home Occupation – Vehicle Tow \$ _____
☐ Out of Town – Annual \$ _____
☐ Out of Town – Temporary \$ _____
☐ Out of Town – Short Term (3 months) \$ _____
☐ Out of Town – Short Term (6 months) \$ _____
☐ Out of Town – Renewal \$ _____
☐ Out of Town – Duplicate/Reprint \$ _____
☐ Out of Town – Massage Therapist \$ _____
☐ Out of Town – Taxicab/Limo Services \$ _____
☐ Out of Town – Mobile Vendor (Public) \$ _____
☐ Out of Town – Vehicle Tow \$ _____

Total Amount Due: \$ _____ **Staff Initials:** _____

Notes:



520 J STREET, LOS BANOS, CA 93635

Contact us by Email: businesslicenses@losbanos.org or Phone: (209) 827-2432

COMMERCIAL BUSINESS LICENSE OPERATIONAL STATEMENT

It is important that the operational statement provide for a **complete** understanding of your business activities and how you plan on operating. Your business will not be allowed to conduct operations that are not specified in this statement. **Type or print legibly. Incomplete responses will delay the processing of the business license and may result in the denial of your application.**

1. Please provide the following information:

Business Name: _____

Business Owner(s): _____

Business Location: _____

2. What was the prior use of the property? If applicable, what business was located here?

3. How many square feet is the space that your business will occupy? _____

4. Will/Have you made any improvements to the building to accommodate this business? ☐ Yes ☐ No
If yes, list all completed/anticipated improvements below.

***Important:* Check with the Building Department to see if you need a permit. Any alterations made to plumbing, mechanical, electrical, or building components will be subject to a Building Permit and inspection. You may be charged an administrative fee for the Business License filing and/or a business walk inspection fee in addition to permit fees.**

5. Describe **in detail** the nature of the proposed business operations and activities, including all services offered and how they will be rendered. Attach additional sheet of paper, if necessary.

6. What equipment, materials, or supplies will be used and how will they be stored?

7. Provide the **six-digit** North American Industry Classification System (NAICS) code and corresponding description for your business operations. If multiple NAICS codes apply, then provide the one that most closely identifies with your main business operations. If needed, utilize the NAICS search tool at <https://www.naics.com/search/> to identify the code.

NAICS Code: _____ NAICS Description: _____

8. Provide all applicable **four-digit** Standard Industrial Classification (SIC) code and corresponding description for your business operations. If needed, utilize the SIC search tool at <https://www.naics.com/search/> to identify the code(s).

SIC Code: _____	SIC Description: _____
SIC Code: _____	SIC Description: _____
SIC Code: _____	SIC Description: _____
SIC Code: _____	SIC Description: _____

9. Will the business be required to obtain coverage under the State Water Resource Control Board's (SWRCB) Industrial General Permit? ☐ Yes ☐ No

If yes, submit proof of coverage under the Industrial General Permit and include the WDID number on the application.

10. Will the business handle or produce any hazardous materials? ☐ Yes ☐ No

If yes, list all materials and where they will be stored and list the name, address, and license number of the waste hauler. You may need to obtain a Health Permit from Merced County Health Department so check with them prior to submitting this application.

11. Will the business sell any products or materials? ☐ Yes ☐ No

If yes, submit a copy of a valid Seller's Permit for this business owner and location.

12. Will the business sell any **used** products including used merchandise, jewelry, electronics, automotive parts, and/or appliances? ☐ Yes ☐ No

If yes, specify the all types of used products. A Secondhand Dealer's License may be required; check with the Los Banos Police Department prior to submitting this application.

13. Will the business sell food and/or beverage products? ☐ Yes ☐ No

If yes, you may need to obtain a Health Permit from Merced County Health Department so check with them prior to submitting this application.

14. Will the business operate a mobile food unit (i.e. ice cream cart, food truck/trailer, etc.)? ☐ Yes ☐ No

If yes, you must apply for a Mobile Food Vendor Permit from the Community & Economic Development Department prior to the submittal of the Business License application.

15. Will the business sell tobacco products or paraphernalia? ☐ Yes ☐ No

If yes, submit a copy of a valid Cigarette Retailer License for this business owner and location.

16. Will the business sell beer, wine, or general alcohol? ☐ Yes ☐ No

If yes, do you plan on opening the business without selling/serving alcohol? ☐ Yes ☐ No

Important: You may need to obtain a Conditional Use Permit from the Community & Economic Development Department and will need to provide a copy of a valid alcohol license from the California Department of Alcoholic Beverage Control prior to selling/serving any alcoholic beverages.

17. Will the business sell firearms, ammunition, gun powder, explosives, etc.? ☐ Yes ☐ No

If yes, a Local Firearms Dealer's License (LFDL) may be required; check with the Los Banos Police Department prior to submitting this application.

18. Will the business operations include door-to-door solicitation? ☐ Yes ☐ No

If yes, you must obtain a Solicitation Permit from the Community & Economic Development Department prior to conducting solicitation activities.

19. Will the business operations include any type of massage services? ☐ Yes ☐ No

If yes, will you be operating in an existing permitted & licensed Massage Establishment? ☐ Yes ☐ No

Important: You must provide specific details about these services in Question #5. You may be required to register as a Massage Therapist and may need to obtain a Massage Establishment Permit from the Community & Economic Development Department.

20. Do you have a valid Contractor's License from the Contractors State License Board? ☐ Yes ☐ No

If yes, submit a copy of a valid Contractor's License for this business owner.

21. Will the business be utilizing a paint booth onsite? ☐ Yes ☐ No

If yes, you may need to obtain a Conditional Use Permit from the Community & Economic Development Department prior to business license approval and will need to contact the San Joaquin Valley Air Pollution Control District to obtain an Air Permit.

22. Will products be produced by the business? ☐ Yes ☐ No

If yes, what type of products and will they be produced on site or at a different location? Where? How?

23. What are the proposed hours of operation?

Months, if seasonal: _____ Days of the Week: _____
From: _____
Hours: _____ To: _____ Total Hours per Day: _____

24. Will you have any employees? ☐ Yes ☐ No

If yes, how many?

Full-Time: _____ Part-Time: _____

25. Will you have any independent contractors? ☐ Yes ☐ No

Important: Each independent contractor must apply for their own separate business license.

26. Estimate the number of vehicle trips per day that will be generated by the proposed business:

	Trips Per Day
Customer Traffic	
Service Vehicle (UPS/Deliveries, etc.)	

I hereby certify that the information provided on this application and all supplemental information is true and correct to the best of my knowledge and belief and acknowledge that the application, including all supplemental information, is signed under the penalty of perjury.

Primary Business Owner's Signature

Print Name

Date

Secondary Business Owner's Signature

Print Name

Date

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City of Los Banos
Community and Economic Development
Complete Fee Schedule

License/Permit/Entitlement Type	Basic Fees	State Fees	Additional Fees	Notes	Total Fee
Business Licenses					
<i>Commercial</i>					
Commercial Business License Annual Initial Year (less than 20,000 sqft)	\$ 162.52	\$ 4.00		Additional fees may apply	\$ 166.52
Commercial Business License Annual Initial Year Big Box Store (20,000+ sqft)	\$ 1,218.28	\$ 4.00		Additional fees may apply	\$ 1,222.28
Commercial Business License Short Term/6 Months	\$ 124.50	\$ 4.00		Additional fees may apply	\$ 128.50
Commercial Business License Short Term/3 Months	\$ 97.80	\$ 4.00		Additional fees may apply	\$ 101.80
Commercial Business License Temporary (up to 3 days)	\$ 71.09	\$ 4.00		Additional fees may apply	\$ 75.09
Commercial Business License Tenant Improvement			\$ 26.71	One time fee	\$ 26.71
Commercial Business License New Construction			\$ 115.12	One time fee	\$ 115.12
Commercial Business License Renewal	\$ 130.00	\$ 4.00		Additional fees may apply	\$ 134.00
Commercial Business License Delinquent Fee	\$ 65.00		\$ 81.26	Not to exceed 50% of license fees (all fees excluding state fee)	\$ 146.26
Commercial Business License Reprint/Duplicate Fee	\$ 10.00				\$ 10.00
Commercial Business License Fire/Building Reinspection			\$ 144.22	Per occurrence - 3rd+ inspection	\$ 144.22
Commercial Business License ABC (not a bar/tavern)	\$ 162.52	\$ 4.00	\$ 26.71	Annual	\$ 193.23
Commercial Business License ABC (bar/tavern)	\$ 162.52	\$ 4.00	\$ 26.71	Annual	\$ 193.23
Commercial Business License Massage Therapist	\$ 162.52	\$ 4.00	\$ 150.56	Annual	\$ 166.52
Commercial Business License Massage Establishment	\$ 162.52	\$ 4.00	\$ 182.18	Annual	\$ 166.52
Commercial Business License Taxi/Limo Service	\$ 162.52	\$ 4.00	\$ 232.49	Annual	\$ 166.52
Commercial Business License Card Room	\$ 162.52	\$ 4.00	\$ 141.82	Annual	\$ 308.34
Commercial Business License Psychic	\$ 162.52	\$ 4.00	\$ 44.39	Annual	\$ 210.91
Commercial Business License Vehicle Tow	\$ 162.52	\$ 4.00	\$ 44.39	Annual	\$ 210.91
Commercial Business License Special Event	\$ 162.52	\$ 4.00	\$ 53.87	Annual	\$ 220.39
Commercial Business License Mobile Vendor Private Property	\$ 162.52	\$ 4.00	\$ 70.91	Annual	\$ 237.43
Commercial Business License Mobile Vendor Public ROW	\$ 162.52	\$ 4.00	\$ 70.91	Annual	\$ 237.43
Commercial Business License Pawn Broker	\$ 162.52	\$ 4.00	\$ 167.35	Annual	\$ 333.87
Commercial Business License Adult Entertainment (dancing venue, etc.)	\$ 162.52	\$ 4.00	\$ 740.88	Annual	\$ 907.40
Commercial Business License Adult Entertainment Performer	\$ 162.52	\$ 4.00	\$ 316.75	Annual	\$ 483.27
Commercial Business License Adult Entertainment (videos, dvds, etc.)	\$ 162.52	\$ 4.00	\$ 353.88	Annual	\$ 520.40
<i>Home Occupation</i>					
Home Occupation Business License Annual Initial Year	\$ 97.80	\$ 4.00		Additional fees may apply	\$ 101.80
Home Occupation Business License Short Term/6 Months	\$ 97.80	\$ 4.00		Additional fees may apply	\$ 101.80
Home Occupation Business License Short Term/3 Months	\$ 71.09	\$ 4.00		Additional fees may apply	\$ 75.09
Home Occupation Business License Temporary (up to 3 days)	\$ 44.39	\$ 4.00		Additional fees may apply	\$ 48.39
Home Occupation Business License Renewal	\$ 26.71	\$ 4.00		Additional fees may apply	\$ 30.71
Home Occupation Business License Delinquent Fee	\$ 13.36		\$ 48.90	Not to exceed 50% of license fee (excluding state fee)	\$ 62.26
Home Occupation Business License Reprint/Duplicate Fee	\$ 10.00				\$ 10.00
<i>Out of Town</i>					
Out of Town Business License Annual Initial Year	\$ 71.09	\$ 4.00		Additional fees may apply	\$ 75.09
Out of Town Business License Short Term/6 Months	\$ 97.80	\$ 4.00		Additional fees may apply	\$ 101.80
Out of Town Business License Short Term/3 Months	\$ 71.09	\$ 4.00		Additional fees may apply	\$ 75.09
Out of Town Business License Temporary (up to 3 days)	\$ 44.39	\$ 4.00		Additional fees may apply	\$ 48.39
Out of Town Business License Renewal	\$ 26.71	\$ 4.00		Additional fees may apply	\$ 30.71
Out of Town Business License Delinquent Fee	\$ 13.36		\$ 48.90	Not to exceed 50% of license fee (excluding state fee)	\$ 62.26
Out of Town Business License Reprint/Duplicate Fee	\$ 10.00				\$ 10.00
Solicitation Permit					
Solicitation Permit Initial	\$ 286.62				\$ 286.62
Solicitation Permit Renewal	\$ 124.50				\$ 124.50
Massage Permits/Registrations					
Massage Establishment Permit Initial	\$ 232.04				\$ 232.04
Massage Establishment Permit Renewal	\$ 232.04				\$ 232.04
Massage Therapist Registration Initial	\$ 79.93				\$ 79.93
Massage Therapist Registration Renewal	\$ 79.93				\$ 79.93
Exempt Massage Therapist Permit Initial	\$ 232.04				\$ 232.04
Exempt Massage Therapist Permit Renewal	\$ 232.04				\$ 232.04
Bingo License					
Bingo License Initial	\$ 124.50				\$ 124.50
Bingo License Renewal	\$ 71.09				\$ 71.09
Taxicab Permits					
Taxicab Business Permit Initial	\$ 596.48				\$ 596.48
Taxicab Business Permit Renewal	\$ 596.48				\$ 596.48
Taxicab Driver Permit/IDs Initial	\$ 207.10				\$ 207.10
Taxicab Driver Permit/IDs Renewal	\$ 207.10				\$ 207.10

**City of Los Banos
Community and Economic Development
Complete Fee Schedule**

License/Permit/Entitlement Type	Basic Fees	State Fees	Additional Fees	Notes	Total Fee
Auction Licenses					
Auctioneer's License (up to 3 months)	\$ 305.82			1x time/per quarter	\$ 305.82
Itinerant Merchant Auctioneer's License (daily)	\$ 360.49			1x time/daily	\$ 360.49
Auction Sales License (daily)	\$ 251.16			1x time/daily	\$ 251.16
Mobile/Sidewalk Vendor Permits					
Mobile Vendor Permit Initial	\$ 625.83				\$ 625.83
Mobile Vendor Permit Renewal	\$ 97.62				\$ 97.62
Sidewalk Vendor Permit Initial	\$ 450.00				\$ 450.00
Sidewalk Vendor Permit Renewal	\$ 450.00				\$ 450.00
Cottage Food Operator Permit					
Cottage Food Operator Permit (one time)	\$ 455.43				\$ 455.43
Planning Permits					
Administrative Permit - other	\$ 720.98			Deposit / Cost Recovery Contract	\$ 720.98
Special Events Permit - minor event	\$ 109.33				\$ 109.33
Special Events Permit - major event	\$ 311.14				\$ 311.14
Special Events Permit - minor event: Street Closures (3 blocks or less)	\$ 109.33		\$ 229.60		\$ 338.93
Special Events Permit - major event: Religious Processions (1.25 miles one way max)	\$ 311.14		\$ 444.22		\$ 755.36
Special Events Permit - major event: Street Closures (3 blocks or less)	\$ 311.14		\$ 229.60		\$ 540.74
Special Events Permit - major event: Parades (standard May Day Parade route)	\$ 311.14		\$ 1,517.64		\$ 1,828.78
Residential Neighborhood Block Party Permit	\$ 203.90				\$ 203.90
Farmers' Market Permit	\$ 230.42				\$ 230.42
Temporary Use Permit - minor use	\$ 230.42				\$ 230.42
Temporary Use Permit - major use	\$ 311.14				\$ 311.14
Miscellaneous					
Digital Sign at W. I St./Pacheco Blvd.	\$ 119.52			Per month	\$ 119.52
Sixth Street Banner - installation & removal	\$ 446.40			Per banner per occurrence	\$ 446.40
Donation Collection Bin Initial	\$ 432.81			Non-refundable	\$ 432.81
Donation Collection Bin Renewal	\$ 163.24			Non-refundable	\$ 163.24
Signage					
Master Sign Plan	\$ 1,681.41				\$ 1,681.41
Sign Review	\$ 82.00				\$ 82.00
Temporary Sign Review	\$ 82.00			Per occurrence	\$ 82.00
Planning Project Entitlements					
Annexation	\$ 23,731.72			Deposit / Cost Recovery Contract	\$ 23,731.72
General Plan Amendment	\$ 8,034.82			Deposit / Cost Recovery Contract	\$ 8,034.82
Zone Change/Pre-Zone	\$ 7,489.10			Deposit / Cost Recovery Contract	\$ 7,489.10
Conditional Use Permit	\$ 1,940.24			Deposit / Cost Recovery Contract	\$ 1,940.24
Site Plan Review	\$ 3,133.79			Deposit / Cost Recovery Contract	\$ 3,133.79
Variance	\$ 1,594.30			Deposit / Cost Recovery Contract	\$ 1,594.30
Tentative Subdivision Map - up to 100 lots	\$ 9,259.06			Deposit / Cost Recovery Contract	\$ 9,259.06
Tentative Subdivision Map - 101+ lots	\$ 12,101.86			Deposit / Cost Recovery Contract	\$ 12,101.86
Revised Tentative Map	\$ 4,575.05			Deposit / Cost Recovery Contract	\$ 4,575.05
Planned Development	\$ 4,554.77			Deposit / Cost Recovery Contract	\$ 4,554.77
Development Agreement	\$ 3,500.00			Deposit / Cost Recovery Contract	\$ 3,500.00
Final Development Plan	\$ 2,000.00			Deposit / Cost Recovery Contract	\$ 2,000.00
Environmental Review/Categorical Exemption	\$ 197.75			Deposit / Cost Recovery Contract	\$ 197.75
Negative Declaration/Initial Study	See Notes			Actual Cost + 20% / Deposit / Cost Recovery Contract Required	\$ -
Environmental Impact Report	See Notes			Actual Cost	\$ -
Minor Subdivision/Parcel Map	\$ 1,024.15			Deposit / Cost Recovery Contract	\$ 1,024.15
Lot Line Adjustment/Parcel Merger	\$ 415.16				\$ 415.16
Reimbursement Agreement	\$ 3,500.00			Deposit / Cost Recovery Contract	\$ 3,500.00
Appeal	\$ 2,587.84				\$ 2,587.84
Time Extension	\$ 2,404.91				\$ 2,404.91

Notes:
State established \$1.00 fee for Business Licenses as mandated by Senate Bill 1186 effective January 1, 2013. State Fee increased to \$4.00 as mandated by Assembly Bill 2164 effective January 1, 2024 indefinitely.

Fees adopted by City Council Resolution No. 6131 on 9/18/19; fees effective 12/1/19
Commercial Business License renewal basic fee subsidized/reduced by City Council Resolution No. 6158; adopted 11/20/19; fee effective 12/1/19



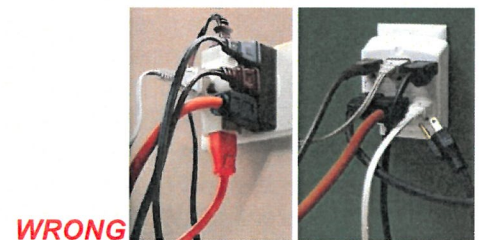
Los Banos Fire Department

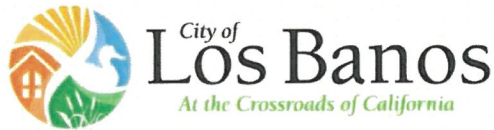
Annual Business Self-Inspection Checklist

This self-inspection checklist is a tool to assist you in providing a fire safe environment to your employees and customers and is intended to assist you in preparation for your upcoming fire inspection. This self-checklist covers some of the most common violations found during inspections. This is not a complete list and the inspector may identify other conditions or issues in the building that require attention. The initial inspection and first re-inspection are at no additional cost to the business owner. Additional inspections will be charged to the business owner at the rate of \$144.22 per re-inspection. All fees must be paid prior to Business License issuance. Questions can be directed to the Fire Department at (209) 827-7025.

- ☐ The **Knox Box** should have keys and emergency contact information that is up to date. If you have changed anything in the last year, please have your new information or keys ready.
- ☐ **Address number** for the building should be clearly visible from the street. 10" numbers of contrasting color and 6" at the rear. Buildings that sit back more than 100' off the street; the numbering size shall be 16" or larger.
- ☐ **All exit doors** shall remain unlocked during business hours. Exits shall not be locked, chained, latched or rendered unusable from the inside for employees as well as the general public whenever the building is occupied.
- ☐ **Exit door path**, aisle, passageway to all exit doors should be clear of trip hazards and nothing should be stored in front of an exit.
- ☐ **Exit signs** shall be visible and unobstructed at all times.
- ☐ **Lighted exit signs**: light bulbs within these signs must be replaced when they burn out.
- ☐ **Exit signs** equipped with emergency lighting and emergency lighting fixtures can be checked by pushing a test button. If the lights don't work, first try replacing the batteries within the fixture.
- ☐ **Extinguishers** need to be serviced annually. Check the tags on your extinguishers to see if they are current.
- ☐ There should be an A, B, C, 2A-10BC portable fire extinguisher mounted in every business. It must be mounted, readily accessible, and visible to you when you need it. Make sure all employees know where they are located and how to use them.
- ☐ Restaurants that have a deep fryer need to also have a K-Class extinguisher mounted within 30' of the deep fryer.
- ☐ **Power strips** that are polarized or grounded are allowed. A power strip must be plugged directly into the wall receptacle. Do not plug one power strip into another this is called piggy backing, and is not allowed. You can buy power strips with 4', 8', 15' and 25' cords.
- ☐ **Electrical breaker panel**. All breakers/fuses should be labeled. If you need to turn the power off to a certain part of the business or equipment, it's necessary to have the circuit breaker identified. 36" of clearance should be maintained in front of the panel for access at all times.
- ☐ **Electrical** outlets and switch plates should not have broken or missing the covers.
- ☐ **Portable electrical heaters** need to be equipped with tip-over switches and high temperature switch. If it won't shut off automatically when tipped over, replace it with one that will.
- ☐ **Keep portable heaters a minimum of 36"** away from all materials. Heaters will ignite combustibles materials in a very short time.

- ☐ **Portable heaters must be plugged** directly into a wall outlet. Do not use any kind of extension cord or power strip. Heaters use large amount of electricity and can melt an extension cord.
- ☐ **Furnace and water heaters.** Do not store any combustible materials around the Furnace or water heater. They do generate heat and are capable of starting a fire.
- ☐ **Fire alarm systems** should be maintained and tested by qualified fire alarm service technician. All records should be maintained for fire inspection upon request.
- ☐ **Pull Stations.** Need to be visible and unobstructed at all times.
- ☐ **Commercial kitchen hoods.** Hood shall be cleaned every six (6) months and the extinguishing system serviced once a year by a licensed contractor. Check your hood service tag and extinguishing system service tag to see if they are current.
- ☐ **Building sprinkler system.** Needs to be maintained in accordance with the requirements of NFPA 13. Every 5 years the system needs to be tested and inspected by a qualified sprinkler contractor. All records should be maintained for fire inspection upon request.
- ☐ **No obstructions such as partitions,** racks or piled stock are allowed to be placed so as to interfere with the effectiveness of water discharge from sprinkler heads. Minimum clearance required for sprinkler heads shall be 18".
- ☐ **No stock shall be allowed** to be placed closer than 24" to the ceiling of a non-sprinkled building.
- ☐ **Compressed gas cylinders** shall be secured to keep them from falling. If a cylinder falls and the top breaks off, it can become a missile.
- ☐ **Dumpsters** shall be located more than five (5') feet from combustible walls, roofs, overhangs or any opening like a door or window. If the dumpster catches fire and it is too close to the building, the fire will likely spread to the building. Same is true for all combustibles up against the building.
- ☐ **Exit Stairways.** No items are allowed to be stored under exit stairways. If the stairway catches fire, you have no means of escape and may be trapped on the floor above.
- ☐ **Fire Access Roads.** Minimum of 20' unobstructed at all times.
- ☐ **Fire Hydrants.** Need to be visible and have a three (3') foot working clearance around the hydrant at all times.
- ☐ **Check Electrical appliance cords** supplying power to them. Frayed power cords and worn or poorly maintained electrical equipment can start a fire.
- ☐ **Extension cords** cannot be used in place of permanent wiring affixed to structures, or extended through walls, ceilings or floors.
- ☐ **Electrical extension cords** that are grounded can be used for no more than 90 days out of the year for temporary wiring only, like holiday lights and decorations.
- ☐ All **multi-plug adaptors** are prohibited.





Welcome to Los Banos, as a Business Opportunity!

To assist you in getting started, please note the following information that should be examined prior to opening your business. We hope that in reviewing this, we may better assist your efforts to get your business open in a timely manner.

Please visit the "Doing Business" tab at www.losbanos.org for useful resources and information about starting a business and applying for a City Business License. We invite your questions about any of the subjects listed below. Please contact the Community & Economic Development Department by email at businesslicenses@losbanos.org for assistance.

1. Once you turn in your application for a Commercial Business License, you can sign up for water/utility services at the commercial location with the Finance Department. There is a "lead time" necessary for establishing new garbage pick-up service.
2. Your commercial business location must be inspected and be in compliance with applicable zoning, fire, and building codes and safety requirements before your Business License can be issued.
3. Is your proposed business location appropriately zoned for the use you have chosen? Please be sure to check with the Community & Economic Development Department prior to renting or leasing your proposed location.
4. The Los Banos Municipal Code requires adequate parking for your business. Have you checked to determine if the number of parking spaces on the site is adequate for your proposed use? Please be sure to check with a Planner in the Community & Economic Development Department prior to renting or leasing your proposed location.
5. Before starting your business, you must be in possession of a Business License issued by the City (receipts do not count), and it must be conspicuously posted upon the business premises or on your person when lawfully conducting a mobile business.
6. If your business includes the sale of alcoholic beverages, you must first obtain a Conditional Use Permit from the Community & Economic Development Department and an ABC License from the California Department of Alcohol and Beverage Control.
7. If you have employees, you must have workers' compensation insurance.
8. The Los Banos Municipal Code requires Sign Reviews and sometimes Building Permits for permanent and temporary signage. The Sign Ordinance regulates sign sizes and locations, so please check with the Community & Economic Development Department and the Building Department before installing.
9. Before occupancy can be granted for newly completed commercial/industrial buildings, all special Conditions of Approval for Site Plan Reviews and Conditional Use Permits must first be complied with or bonded for.
10. Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx
Department of Rehabilitation at www.rehab.cahwnet.gov
California Commission on Disability Access at www.ccda.ca.gov

(Please see reverse side for additional information)

SUGGESTED CONTACTS TO CONSIDER WHEN OPENING A BUSINESS

1. For filing of a Fictitious Business Name or "abandonment" of same:
Merced County Clerk
2222 M Street
Merced, CA 95340
Phone: (209) 385-7627
<http://co.merced.ca.us/>
2. For Seller's Permit (Resale Number):
California Department of Tax and Fee Administration
8050 N. Palm Ave., Ste. 205
Fresno, CA 93711
Phone: (559) 440-5330
<https://www.cdtfa.ca.gov/>
3. For Federal Employer's ID number:
Internal Revenue Service (IRS)
1700 Standiford Ave.
Modesto, CA 95350
Phone: (209) 900-6760
<https://www.irs.gov/>
4. For State Employer's ID number:
EDD Employment Tax Office
3340 Tully Rd., Ste. E-10
Modesto, CA 95350
Phone: (888) 745-3886
<https://www.edd.ca.gov/>
5. For Licensing of family daycare centers:
(Over 7 children require a City-issued Conditional Use Permit)
State Department of Social Services
Community Care Licensing Branch
770 E. Shaw Ave., Ste. 330 MS 29-01
Fresno, CA 93710
Phone: (559) 243-4588
<https://secure.dss.ca.gov/CareFacilitySearch/>
6. Liquor License or transfer of License
(new applications require a City-issued Conditional Use Permit)
Alcoholic Beverage Control
31 E. Channel St., Ste. 168
Stockton, CA 95202
Phone: (209) 948-7739
<https://www.abc.ca.gov/>
7. For County Health Permits & Registrations:
(i.e. food handling, hazardous materials, etc.)
Merced County Health Department
2222 M Street
Merced, CA 95340
Phone: (209) 381-1100
<http://co.merced.ca.us/>
8. Automotive Repair Dealers License/
Smog Certification
Bureau of Automotive Repair
PO Box 989001
West Sacramento, CA 95798-9001
Phone: (855) 735-0462
<https://www.bar.ca.gov/>
9. State Contractor's License
Contractors State License Board
PO Box 26000
Sacramento, CA 95827
Phone: (800) 321-2752
www.cslb.ca.gov/
10. Some business ventures may require special permits from other agencies/departments including the Community & Economic Development Department, Fire Department, Police Department, and/or Merced County Health Department.
11. If construction is involved, from minor tenant improvements to major remodeling, building permits must be obtained from the Building Department. Please check with the Building Department to find out what is required for submittal on commercial projects. All work shall comply with the State Business and Professions Code and the State Contractors Licensing Board.



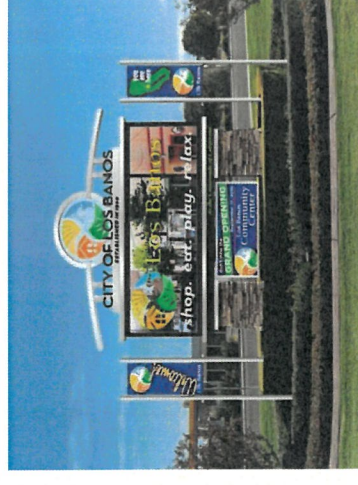
Please check with the Community & Economic Development Department prior to sign placement or modification.

For a complete review of the City of Los Banos Sign Ordinance please refer to the Los Banos Municipal Code under Title 9, Chapter 3, Article 28 at <http://qcode.us/codes/losbanos/> or call the Community & Economic Development Department at (209) 827-7000 ext. 2432.

For questions regarding Building Permits for signage, please contact the Building Department at (209) 827-7000 ext. 2436.



A Guide to Signage for Los Banos Businesses



Community & Economic Development Department

**City Hall | 520 J Street
Los Banos, CA 93635
(209) 827-7000 ext. 2432
www.losbanos.org**



Los Banos Municipal Code (LBMC) Sign Ordinance Overview

General Provisions

Signs are an essential part of the success and visibility of any business. The City of Los Banos has adopted a Sign Code to ensure that signs are used creatively, effectively, and in an aesthetically pleasing manner while providing consistency and minimizing safety concerns.

Most signs will require a Sign Review and many will require a Building Permit. No sign shall be constructed, maintained, displayed, or altered within the City except pursuant to a Sign Review obtained through the Community & Economic Development Department and Building Permit obtained through the Building Department unless the sign is specifically exempted from requirements.

Signs may be erected and maintained in the districts where such structures are permitted after having secured approval of the location, size, and design of such structure, subject to the Sign Ordinance.



Permitted Signs

Wall, freestanding, monument, canopy, under-canopy, or marquee signs are permitted. See LBMC Section 9-3.2804 for standard provisions for permitted signs. Also, see Part 3 of Article 28 for sign standards for each zoning district.

Temporary Signs

Banners, windblown devices, and signs whose movement is designed to attract attention (i.e. pennants, balloons, other inflated objects or reflective attachments to sign faces, etc.) are considered to be temporary signs.

Such signs may be used in conjunction with an event or sale, can be displayed for up to 10 days maximum and shall be limited to one such display 4 times each year, a minimum of 45 days apart through a Sign Review.

Exempt Signs

Directional, informational, interior, portable A-frame and I-frame signs, and replacing sign copy. See LBMC Section 9-3.2805 for further information on exempt signage.

Prohibited Signs

Signs which are obstructive to use or visibility, in hazardous locations, roof signs, signs on vehicles are prohibited. **Banana Flags are prohibited.** See LBMC Section 9-3.2806 for further information on prohibited signage.

Abandoned/Dilapidated Signs

Signs advertising a business no longer conducted on the premises on which the sign is located shall be removed from the site. Signs will be considered abandoned or dilapidated where the sign or element of the sign is excessively weathered or structurally unsound, or where the copy can no longer be seen or understood by a person with normal eyesight under normal viewing conditions.

Los Banos Municipal Code Sections

Section 4-6.03 (c) Accumulation of trash, litter or other combustible or noncombustible material within public view.

Section 4-6.03 (e) Overgrown vegetation.

Section 4-6.03 (f) Dead, decayed, diseased or hazardous trees, other vegetation potentially dangerous to the public.

Section 4-6.03 (j) Broken or discarded furniture and household equipment visible to the public.

Section 4-6.03 (k) Accumulation and storage, in excess of ten days, of abandoned, wrecked, dismantled or inoperable vehicles in view of the public.

Section 4-6.03 (s) No mechanical work on motor vehicles on public right-of-way or the performance of such work in rear area of residential properties visible from public right-of-way or neighboring properties in excess of three weeks.

Section 4-6.03 (x) Garbage cans, refuse containers visible from a public street on days not assigned for trash pickup.

Section 4-14B.060 (b) Penalties after 3rd false alarm within 12 month period.

Section 9-3.2013 Parking or storage of vehicles prohibited on unpaved surfaces.

Section 9-3.2805 (t) No more than two-thirds of the window space is to be covered with window signs.

Section 9-3.3803 (A) Four garage/yard sales in a 12 month period not exceeding 2 consecutive days each.

Section 9-3.3803 (E)(i) No signage may be placed upon any City pole, sign or any other public facility.

Section 10-3.110 Property owner or responsible party have responsibility to secure and prevent unlawful entry into vacant or uninhabited buildings

Section 10-3.113 Unlawful dumping upon public/private property or city street, sidewalk or alley.

Section 10-3.134 (a) Unlawful to apply graffiti upon any property within the City. **(b)** Unlawful to maintain, permit or allow any graffiti to remain upon such property visible to the public.

Section 11-1.103 Business license/permit required.

Section 11-8.04 Unlawful removal or possession of a shopping cart.

Abandoned Vehicle Abatement (AVA) Program Los Banos Municipal Code Title 5 Chapter 1. Removal of abandoned vehicles that create a public nuisance and health or safety hazard to the community.

California Health and Safety Code Section 17920.3
Substandard buildings posing a safety hazard.

OUR MISSION STATEMENT...

The Los Banos Police Department Code Enforcement Division is committed to the beautification of our neighborhoods and the entire community by providing responsive services to citizens. It is our mission to address concerns of unsafe, unhealthy, and unsightly conditions within our community. With this idea in mind, we will work to provide a clean, safe, and healthy environment and improve the overall quality of life in Los Banos.

WHEN DOES CODE ENFORCEMENT GET INVOLVED...

Code Enforcement initiates action after receiving a complaint or observing a violation. In all cases, the property owner/tenant is notified of any existing violations. If a property owner/tenant does not take action to correct the violation, the property may be declared a public nuisance and will be subject to abatement by the city. Property owners will be held responsible for all costs incurred by the city to abate the violations on their property.

FOR QUESTIONS OR TO REPORT A VIOLATION

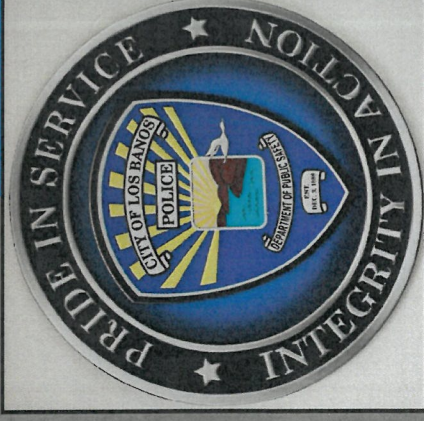
CONTACT:

Los Banos Police Department - Code Enforcement Division
945 5th St. Los Banos, Ca. 93635
209-827-7070 ex 2546

codeenforcement@losbanos.org

You may also file an anonymous complaint online at:
[www.losbanos.org/Police Department/Code Enforcement/Complaint Form](http://www.losbanos.org/Police%20Department/Code%20Enforcement/Complaint%20Form)

*"Pride in Service,
Integrity in Action."*



LOS BANOS POLICE DEPARTMENT

Code Enforcement Division



*"A Code Enforcement guide to help
show pride in our community by
keeping it Safe and Beautiful"*

Los Banos Businesses....

SINGLE WINDOW COVERAGE:

No more than two-thirds of commercial window space shall be covered by window signs at any time.



FALSE ALARMS:

False alarms in excess of three (3) per calendar year constitute a public nuisance and are subject to imposition of a fee upon the owner or occupant of the property.



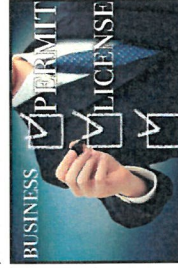
SHOPPING CARTS:

It is unlawful to remove or possess a shopping cart from the business premises or parking lot. Business owners are required to take measures to prevent the unlawful removal and are responsible for the recovery of their carts.



BUSINESS LICENSE/PERMITS:

All businesses and vendors within the city are required to obtain a city business license prior to engaging in any business transactions.



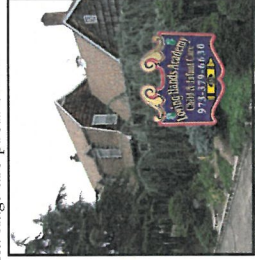
COMMERCIAL ADVERTISEMENT:

Temporary signage, including banners, flags, A-Frames, or other inflated objects require review and approval by the Community & Economic Development Department and may only be displayed for 10 days maximum and limited to one such display 4 times per calendar year upon approval. Banana flags are prohibited.



RESIDENTIAL BUSINESSES:

A home occupation may be allowed for office use only by the occupant as a secondary use of the dwelling. Advertising signs, displays, sale of stock or commodities, customers or employees are not permitted. A business license must be issued by the city.

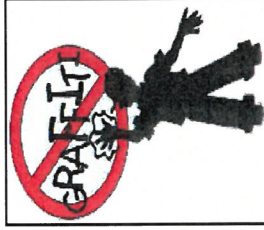


ILLEGAL DUMPING:

Property owners and tenants are responsible for clean-up of garbage, trash, vegetation, or junk dumped on their property or from their own garbage container.

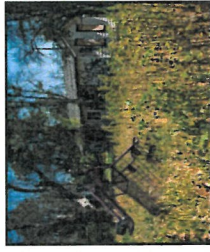
GRAFFITI:

The business or property owner where graffiti exists should report the graffiti and remove or cause the removal of the graffiti as soon as possible.



WEED ABATEMENT:

Tall, dry grass and dead vegetation is a fire hazard and must be maintained on commercial properties and vacant lots.



Los Banos Residents....

INOPERABLE/ABANDONED VEHICLES:

Vehicles parked on public/private property and in public view must have current DMV registration and be legally able to operate on the road. Inoperable vehicles create an eyesore and pose a health and safety hazard.



PERSONAL PROPERTY, TRASH, DEBRIS:

All exterior property areas must be maintained in a clean and safe condition, free from accumulation of trash, dirt, broken or discarded furniture and other debris visible from public right-of-way.



GARAGE/YARD SALES:

Yard sales are limited to 4 per 12 month period not exceeding 2 consecutive days each. Sales must be registered in advance by contacting the Community & Economic Development Department at City Hall or at www.losbanos.org.



UNSECURED/ABANDONED BUILDINGS:

The owner of any property is responsible for providing reasonable security measures to prevent unauthorized entry into any vacant or uninhabited building on their property.



OVERGROWN VEGETATION:

Overgrown grass, weeds, trees and other vegetation is a fire hazard as well as an attractive nuisance and should be maintained by the property owner and/or occupant.



TRASH CANS:

Containers may not be placed at the street curb or in an alley before 6:00 p.m. on the day prior to the day of the scheduled collection and must be removed no later than 11:59 p.m. on the day of the scheduled collection. Containers must be stored out of public view except on the day of the scheduled collection.

LAWN PARKING:

Automobiles, boats, trailers and recreational vehicles may not be parked on lawn or any other unimproved surface and must not encroach upon the public right-of-way.



MECHANICAL WORK:

Vehicle repair or dismantling may not be performed upon any public street or sidewalk. The performance of mechanical work on private property visible from public right-of-way or neighboring properties may not be performed for periods in excess of three (3) weeks.



SUBSTANDARD BUILDINGS:

Property owners must ensure that buildings on their property are kept up to building code standards as to not pose a threat to the health and safety of the occupants or general public.



ATTACHMENT A

FACILITIES COVERED BY NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) GENERAL PERMIT FOR STORM WATER DISCHARGES ASSOCIATED WITH INDUSTRIAL ACTIVITIES (GENERAL PERMIT)

1. Facilities Subject To Storm Water Effluent Limitations Guidelines, New Source Performance Standards, or Toxic Pollutant Effluent Standards Found in 40 Code of Federal Regulations, Chapter I, Subchapter N (Subchapter N):

Cement Manufacturing (40 C.F.R. Part 411); Feedlots (40 C.F.R. Part 412); Fertilizer Manufacturing (40 C.F.R. Part 418); Petroleum Refining (40 C.F.R. Part 419), Phosphate Manufacturing (40 C.F.R. Part 422), Steam Electric (40 C.F.R. Part 423), Coal Mining (40 C.F.R. Part 434), Mineral Mining and Processing (40 C.F.R. Part 436), Ore Mining and Dressing (40 C.F.R. Part 440), Asphalt Emulsion (40 C.F.R. Part 443), Landfills (40 C.F.R. Part 445), and Airport Deicing (40 C.F.R. Part 449).

2. Manufacturing Facilities:

Facilities with Standard Industrial Classifications (SICs) 20XX through 39XX, 4221 through 4225. (This category combines categories 2 and 10 of the previous general permit.)

3. Oil and Gas/Mining Facilities:

Facilities classified as SICs 10XX through 14XX, including active or inactive mining operations (except for areas of coal mining operations no longer meeting the definition of a reclamation area under 40 Code of Federal Regulations. 434.11(1) because the performance bond issued to the facility by the appropriate Surface Mining Control and Reclamation Acts authority has been released, or except for areas of non-coal mining operations which have been released from applicable State or Federal reclamation requirements after December 17, 1990) and oil and gas exploration, production, processing, or treatment operations, or transmission facilities that discharge storm water contaminated by contact with or that has come into contact with any overburden, raw material, intermediate products, finished products, by-products, or waste products located on the site of such operations. Inactive mining operations are mining sites that are not being actively mined, but which have an identifiable owner/operator. Inactive mining sites do not include sites where mining claims are being maintained prior to disturbances associated with the extraction, beneficiation, or processing of mined material; or sites where minimal activities are undertaken for the sole purpose of maintaining a mining claim.

4. Hazardous Waste Treatment, Storage, or Disposal Facilities:

Hazardous waste treatment, storage, or disposal facilities, including any facility operating under interim

status or a general permit under Subtitle C of the Federal Resource, Conservation, and Recovery Act.

5. Landfills, Land Application Sites, and Open Dumps:

Landfills, land application sites, and open dumps that receive or have received industrial waste from any facility within any other category of this Attachment; including facilities subject to regulation under Subtitle D of the Federal Resource, Conservation, and Recovery Act, and facilities that have accepted wastes from construction activities (construction activities include any clearing, grading, or excavation that results in disturbance).

6. Recycling Facilities:

Facilities involved in the recycling of materials, including metal scrapyards, battery reclaimers, salvage yards, and automobile junkyards, including but limited to those classified as Standard Industrial Classification 5015 and 5093.

7. Steam Electric Power Generating Facilities:

Any facility that generates steam for electric power through the combustion of coal, oil, wood, etc.

8. Transportation Facilities:

Facilities with SICs 40XX through 45XX (except 4221-25) and 5171 with vehicle maintenance shops, equipment cleaning operations, or airport deicing operations. Only those portions of the facility involved in vehicle maintenance (including vehicle rehabilitation, mechanical repairs, painting, fueling, and lubrication) or other operations identified under this Permit as associated with industrial activity.

9. Sewage or Wastewater Treatment Works:

Facilities used in the storage, treatment, recycling, and reclamation of municipal or domestic sewage, including land dedicated to the disposal of sewage sludge, that are located within the confines of the facility, with a design flow of one million gallons per day or more, or required to have an approved pretreatment program under 40 Code of Federal Regulations part 403. Not included are farm lands, domestic gardens, or lands used for sludge management where sludge is beneficially reused and are not physically located in the confines of the facility, or areas that are in compliance with Section 405 of the Clean Water Act.

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Information on ADA Requirements for Small Business Owners

City of Los Banos
Building Department
520 J Street
Los Banos, CA 93635

Phone: (209) 827-7000 Ext. 125
Fax: (209) 827-5921

It is important that you as a Small Business Owner understand the requirements of American with Disabilities Act (ADA):

Steps for Success: Being proactive is the best way to ensure ADA compliance. Evaluate access at your facility, train your staff on the ADA's requirements, think about the ADA when planning an alteration or construction of a new facility, and, most importantly, use the free information resources available

Please visit our Building Department for a complete handout by the U.S. Department of Justice Civil Rights Division Disability Rights Section that will address the following information in detail:

New Customers

Who is Covered by the ADA?

Compliance Dates

General Nondiscrimination Requirements

- ❖ Policies and Procedures
- ❖ Service Animals
- ❖ Wheelchairs and Other Power-Driven Mobility Devices
- ❖ Communicating with Customers

Making the Built Environment Accessible

- ❖ Existing Facilities
- ❖ Element -by-Element Safe Harbor
- ❖ Readily Achievable Barrier Removal
 - Barrier Removal Before March 15, 2012*
 - Priorities for Barrier Removal*
 - Parking*
 - Accessible Entrances*
 - Accessible Route to Good and Services*
 - Shelves, Sales and Service Counters, and Check-out Aisles*
 - Food and Restaurant Services*

New Construction and Alterations

- ❖ Alterations

Steps for Success

- ❖ Assessing Your Facility
- ❖ Staff Training
- ❖ Tax Credit and Deduction



ADA Information Resource: www.ada.gov/business.htm

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BULLETIN: IDENTIFICATION OF SINGLE-USER TOILET FACILITIES AS ALL-GENDER

PURPOSE: The Division of the State Architect (DSA) provides this bulletin for reference by schools, community colleges, and other entities under its jurisdiction, as an aid in complying with new state law requirements. Subject to approval by the local enforcing agency, this bulletin is also provided for reference by other interested parties as an aid in complying with new state law requirements.

BACKGROUND: Assembly Bill 1732 (Ting, Chapter 818, Statutes of 2016) was signed into law on September 29, 2016, to create Health and Safety Code Section 118600, relating to the identification of single-user toilet facilities as all-gender toilet facilities.

Health and Safety Code Section 118600 requires:

- (a) All single-user toilet facilities in any business establishment, place of public accommodation, or state or local government agency shall be identified as all-gender toilet facilities by signage that complies with Title 24 of the California Code of Regulations, and designated for use by no more than one occupant at a time or for family or assisted use.
- (b) During any inspection of a business or a place of public accommodation by an inspector, building official, or other local official responsible for code enforcement, the inspector or official may inspect for compliance with this section.
- (c) For the purposes of this section, "single-user toilet facility" means a toilet facility with no more than one water closet and one urinal with a locking mechanism controlled by the user.
- (d) This section shall become operative on March 1, 2017.

DISCUSSION: The following directive is provided for clarity, to address identification of single-user toilet facilities as all-gender, in compliance with the accessibility provisions of California Building Code (CBC) Chapter 11B. It is important to note that the clarification provided herein is not the result of a change in accessibility regulations, and is in accordance with existing accessibility requirements for symbols at entrances for toilet facilities, and wall-mounted designation signs if provided, as is already expressed in both the 2013 CBC and 2016 CBC.

1. The provisions of CBC Chapter 11B require that a sanitary facility that is not specifically identified as for "men" or "women" (referred to in Chapter 11B as a "unisex" facility) have a geometric symbol on the door that is an equilateral triangle superimposed onto a circle. The "unisex" symbol is the only specific indicator required to be provided by Chapter 11B for a toilet facility that is available for use by all

IDENTIFICATION OF SINGLE-USER TOILET FACILITIES AS ALL-GENDER

individuals. No pictogram, text, or braille is required on the symbol. (See attachment, Exhibit A.)

2. CBC Chapter 11B does not require a wall-mounted designation sign identifying a permanent room or space to be provided for a toilet facility. CBC Chapter 11B provisions for designation signs are conditional and the technical requirements apply only when a designation sign is provided.

2.1 According to CBC Chapter 11B, where a toilet facility is identified with a designation sign adjacent to the door, the sign is required to comply with the technical requirements for visual characters, raised characters, braille, and must also comply with other accessibility requirements for mounting height, clear floor space, and proximity to the door/entrance of the room. A pictogram is not required to be provided; however, where a facility owner elects to identify a toilet facility with a pictogram, a text descriptor consisting of visual characters, raised characters, and braille is required to accompany the pictogram.

2.2 DSA does not have the authority to specify designation sign text, nor does DSA have the authority to regulate the image for a pictogram that is provided on a designation sign. The image of the pictogram and text descriptor is left to the discretion of the facility owner/operator. (See attachment, Exhibit B.)

The CBC requirements for use and application of designation signs are consistent with the 2010 Americans with Disabilities Act Standards (2010 ADAS).

IDENTIFICATION OF SINGLE-USER TOILET FACILITIES AS ALL-GENDER

The following information pertains to projects within DSA's enforcement jurisdiction, namely schools, community colleges, and state-funded facilities:

3. Addressing the enforcement provisions of the statute: HSC §118600 states: "an inspector, building official, or other local official responsible for code enforcement, the inspector or official may inspect for compliance." For projects within DSA enforcement jurisdiction, DSA provides the following guidelines for enforcement:

3.1 Projects under plan review as of March 1, 2017: If a project is in plan review, DSA access staff will review that all single-user toilet facilities in new construction, or those undergoing alteration that are part of the project, have the required "unisex" symbols on the door (see attachment, Exhibit A), and indicate that the symbol be provided without text, braille, or use of a pictogram. If the designer has indicated a wall-mounted designation sign will be provided at the single-user toilet facility, DSA will require the sign to be specified in the construction documents, and to be indicated as a designation sign with raised text, corresponding braille, and no pictogram (see attachment, Exhibit B).

3.2 Single-user toilet facilities in projects under construction, and existing single-user toilet facilities requiring a change of identification symbols: In accordance with the guidelines provided herein, implementation of the statute for existing single-user toilet facilities and for single-user toilet facilities in projects under construction is to be effected by the school district. The effective date for compliance is March 1, 2017. When changing identification symbols of existing single-user toilet facilities from gender-specific to all-gender, DSA advises against providing a pictogram to represent an all-gender image on a designation sign or unisex symbol. The pictogram might be perceived as inappropriate, and in fact, DSA reminds facility owners that a pictogram is not required.

IDENTIFICATION OF SINGLE-USER TOILET FACILITIES AS ALL-GENDER

ATTACHMENT

IDENTIFICATION OF ALL GENDER SINGLE-USER TOILET FACILITIES Compliant with the California Building Code (CBC) Chapter 11B

EXHIBIT A - Door Symbol (required by the CBC)

This image represents the door symbol that is required by CBC 11B-216.8 to identify an all-gender/unisex single-user toilet facility. The symbol must comply with the requirements of CBC 11B-703.7.2.6.3. No pictogram, text, or braille is required on the symbol.

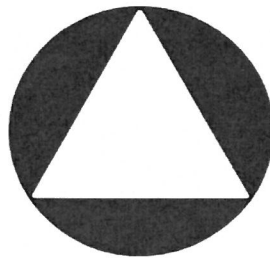


EXHIBIT B - Designation sign on wall

Designation signs are not required to be provided by the CBC or the 2010 ADAS. If provided, a designation sign adjacent to the door must comply with the scoping requirements of CBC 11B-216.2, and the technical requirements for raised characters (CBC 11B-703.2), braille (CBC 11B-703.3), visual characters (CBC 11B-703.5), and requirements for installation height and location (CBC 11B-703.4). No pictogram is required. The following signs illustrate acceptable examples for designation sign text:



Note: Braille translation not verified by DSA.

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

NOTICE TO APPLICANTS FOR BUSINESS LICENSES AND COMMERCIAL BUILDING PERMITS:

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

DEPARTMENT OF
GENERALSERVICES,
Division of the State
Architect, CASp Program

www.dgs.ca.gov/dsa

www.dgs.ca.gov/casp

DEPARTMENT OF
REHABILITATION
Disability Access Services

www.dor.ca.gov

www.rehab.cahwnet.gov/

disabilityaccessinfo

DEPARTMENT OF
GENERALSERVICES,
California Commission on
Disability Access

www.ccda.ca.gov

www.ccda.ca.gov/resources-menu/

CERTIFIED ACCESS SPECIALIST INSPECTION SERVICES

Compliance with state and federal construction-related accessibility standards ensures that public places are accessible and available to individuals with disabilities. Whether your business is moving into a newly constructed facility or you are planning an alteration to your current facility, by engaging the services of a Certified Access Specialist (CASp) early in this process you will benefit from the advantages of compliance and under the Construction-Related Accessibility Standards Compliance Act (CRASCA, Civil Code 55.51-55.545), also benefit from legal protections.

Although your new facility may have already been permitted and approved by the building department, it is important to obtain CASp inspection services after your move-in because unintended access barriers and violations can be created, for example, placing your furniture and equipment in areas required to be maintained clear of obstructions. For planned alterations, a CASp can provide plan review of your improvement plans and an access compliance evaluation of the public accommodation areas of your facility that may not be part of the alteration.

A CASp is a professional who has been certified by the State of California to have specialized knowledge regarding the applicability of accessibility standards. CASp inspection reports prepared according to CRASCA entitle business and facility owners to specific legal benefits, in the event that a construction-related accessibility claim is filed against them.

To find a CASp, visit www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx.

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

GOVERNMENT TAX CREDITS, TAX DEDUCTIONS AND FINANCING

State and federal programs to assist businesses with access compliance and access expenditures are available:

Disabled Access Credit for Eligible Small Businesses

FEDERAL TAX CREDIT—Internal Revenue Code Section 44 provides a federal tax credit for small businesses that incur expenditures for the purpose of providing access to persons with disabilities. For more information, refer to Internal Revenue Service (IRS) Form 8826: Disabled Access Credit at www.irs.gov.

STATE TAX CREDIT—Revenue and Taxation Code Sections 17053.42 and 23642 provide a state tax credit similar to the federal Disabled Access Credit, with exceptions. For more information, refer to Franchise Tax Board (FTB) Form 3548: Disabled Access Credit for Eligible Small Businesses at www.ftb.ca.gov.

Architectural and Transportation Barrier Removal Deduction

FEDERAL TAX DEDUCTION—Internal Revenue Code Section 190 allows businesses of all sizes to claim an annual deduction for qualified expenses incurred to remove physical, structural and transportation barriers for persons with disabilities. For more information, refer to IRS Publication 535: Business Expenses at www.irs.gov.

California Capital Access Financing Program

STATE FINANCE OPTION—The California Capital Access Program (CalCAP) Americans with Disabilities Act (CalCAP/ADA) financing program assists small businesses with financing the costs to alter or retrofit existing small business facilities to comply with the requirements of the federal ADA. Learn more at www.treasurer.ca.gov/cpcf/cap/.

FEDERAL AND STATE LEGAL REQUIREMENTS ON ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

AMERICANS WITH DISABILITIES ACT OF 1990 (ADA) —The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities, and requires all public accommodations and commercial facilities to be accessible to individuals with disabilities. Learn more at www.ada.gov.

CALIFORNIA BUILDING CODE (CBC)—The CBC contains the construction-related accessibility provisions that are the standards for compliant construction. A facility's compliance is based on the version of the CBC in place at the time of construction or alteration. Learn more at www.bsc.ca.gov.

REQUISITOS DE ACCESO PARA DISCAPACIDAD Y RECURSOS

AVISO A LOS SOLICITANTES DE LICENCIAS COMERCIALES Y PERMISOS DE CONSTRUCCIÓN COMERCIAL:

Bajo las leyes federales y estatales, el cumplimiento de las leyes de acceso para discapacitados es una responsabilidad seria y significativa que se aplica a todos los propietarios e inquilinos de edificios de California con edificios abiertos al público. Puede obtener información sobre sus obligaciones legales y cómo cumplir con las leyes de acceso para discapacitados en las siguientes agencias:

DEPARTAMENTO DE
SERVICIOS GENERALES,
División del Arquitecto del
Estado, Programa de
Especialistas de Acceso
Certificado (CASp. por sus
siglas en ingles)

www.dgs.ca.gov/dsa

www.dgs.ca.gov/casp

DEPARTAMENTO DE
REHABILITACIÓN
Servicios de Acceso para
Discapacitados

www.dor.ca.gov

[www.rehab.cahwnet.gov/
disabilityaccessinfo](http://www.rehab.cahwnet.gov/disabilityaccessinfo)

DEPARTAMENTO DE
SERVICIOS GENERALES,
Comisión de California Sobre
el Acceso para
Discapacitados

www.ccda.ca.gov

[www.ccda.ca.gov/resources-
menu/](http://www.ccda.ca.gov/resources-menu/)

SERVICIOS DE INSPECCIÓN DE UN ESPECIALISTA EN ACCESO CERTIFICADO

El cumplimiento de las normas de accesibilidad estatales y federales relacionadas con la construcción garantiza que los lugares públicos sean accesibles y estén disponibles para personas con discapacidades. Ya sea que su empresa se mude a una instalación de nueva construcción o si está planeando una modificación de su instalación actual, al contratar los servicios de un Especialista de Acceso Certificado (CASp) al inicio de este proceso, se beneficiará de las ventajas de cumplimiento y bajo la Ley de Construcción. Ley de Cumplimiento de los Estándares de Accesibilidad Relacionados (CRASCA, Código Civil 55.51-55.545), también se benefician de las protecciones legales.

Aunque es posible que su nuevo edificio ya haya sido autorizado y aprobado por el departamento de construcción, es importante obtener servicios de inspección de CASp después de su mudanza, ya que se pueden crear barreras de acceso no deseadas e infracciones, por ejemplo, colocar sus muebles y equipos en las áreas que deben mantenerse libres de obstrucciones. Para las modificaciones planificadas, un CASp puede proporcionar una revisión del plan de sus planes de mejora y una evaluación de cumplimiento de acceso de las áreas de alojamiento público de sus instalaciones que pueden no formar parte de la modificación.

Un CASp es un profesional que ha sido certificado por el Estado de California para tener conocimientos especializados con respecto a la aplicabilidad de los estándares de accesibilidad. Los informes de inspección CASp preparados de acuerdo con CRASCA dan derecho a los propietarios de negocios e instalaciones a beneficios legales específicos, en el caso de que se presente una demanda de accesibilidad relacionada con la construcción en su contra.

Para encontrar un agente de CASp, visite
www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx.

REQUISITOS DE ACCESO PARA DISCAPACIDAD Y RECURSOS

CRÉDITOS FISCALES DEL GOBIERNO, DEDUCCIONES FISCALES Y FINANCIACIÓN

Programas estatales y federales para ayudar a las empresas con el cumplimiento y gastos de acceso y están disponibles en:

Crédito de Acceso para Discapacitados para Pequeñas Empresas Elegibles

CRÉDITO TRIBUTARIO FEDERAL: la Sección 44 del Código de Ingresos Internos proporciona un crédito fiscal federal para pequeñas empresas que incurren en gastos con el propósito de brindar acceso a personas con discapacidades. Para obtener más información, consulte el Formulario 8826 del Servicio de Impuestos Internos (IRS por sus siglas en inglés): Crédito de Acceso para Discapacitados en www.irs.gov.

CRÉDITO TRIBUTARIO DEL ESTADO: Los artículos 17053.42 y 23642 del Código de Ingresos e Impuestos otorgan un crédito fiscal estatal similar al Crédito de Acceso para Discapacitados federal, con excepciones. Para obtener más información, consulte el Formulario 3548 de la Junta de Impuestos de Franquicia (FTB): Crédito de Acceso para Discapacitados para Pequeñas Empresas Elegibles en www.ftb.ca.gov.

Deducción por Eliminación de Barreras Arquitectónicas y de Transporte

DEDUCCIÓN DE IMPUESTOS FEDERALES: la Sección 190 del Código de Ingresos Internos permite a las empresas de todos los tamaños reclamar una deducción anual por gastos calificados incurridos para eliminar las barreras físicas, estructurales y de transporte para las personas con discapacidades. Para obtener más información, consulte la Publicación 535 del IRS: Gastos de Negocio en www.irs.gov.

Programa de Financiamiento de Acceso a Capital de California

OPCIÓN DE FINANCIAMIENTO DEL ESTADO: el Programa de Financiamiento de Acceso a Capital de California (CalCAP) para los Americanos con Discapacidades (CalCAP / ADA) ayuda a las pequeñas empresas a financiar los costos de alterar o modernizar las instalaciones existentes de pequeñas empresas para cumplir con los requisitos de la ADA federal. Aprenda más en www.treasurer.ca.gov/cpcfca/calcap/.

REQUISITOS LEGALES FEDERALES Y ESTATALES ACERCA DE LA ACCESIBILIDAD PARA PERSONAS CON DISCAPACIDADES

LEY DE AMERICANOS CON DISCAPACIDADES DE 1990 (ADA): La ADA es una ley federal de derechos civiles que prohíbe la discriminación contra personas con discapacidades y requiere que todas las instalaciones públicas y locales comerciales sean accesibles para personas con discapacidades. Aprenda más en www.ada.gov.

CÓDIGO DE CONSTRUCCIÓN DE CALIFORNIA (CBC): El CBC contiene las disposiciones de accesibilidad relacionadas con la construcción que son las normas para la construcción compatible. El cumplimiento de una instalación se basa en la versión vigente del CBC en el momento de la construcción o alteración. Aprenda más en www.bsc.ca.gov.

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

PAUNAWA SA MGA APLIKANTENG KUKUHA NG LISENSYA SA NEGOSYO AT MGA PERMIT NG KOMERSYAL NA GUSALI:

Sa ilalim ng batas pederal at estado, ang pagsunod sa mga batas sa pag-access sa kapansanan ay isang seryoso at makabuluhang responsibilidad na naaangkop sa lahat ng mga may-ari ng gusali ng California at mga nangungupahan na may mga gusali na bukas sa publiko. Maaari kang kumuha ng impormasyon tungkol sa iyong mga legal na obligasyon at kung paano sumunod sa mga batas sa pag-access sa kapansanan sa mga sumusunod na ahensya:

DEPARTAMENTO NG
PANGKALAHATANG
SERBISYO,
Dibisyon ng Arkitekto ng
Estado, Programang CASp

www.dgs.ca.gov/dsa

www.dgs.ca.gov/casp

DEPARTAMENTO NG
REHABILITASYON
Serbisyo para sa May
Kapansanan

www.dor.ca.gov

www.rehab.cahwnet.gov/

disabilityaccessinfo

DEPARTAMENTO NG
PAGKALAHATANG SERBISYO,
Komisyon para sa may
Kapansanan sa California

www.cdda.ca.gov

www.cdda.ca.gov/resources-menu/

SERBISYONG SERTIPIKADONG ACCESS NA SPESIALISTA

Ang pagsunod sa mga pamantayan ng accessibility ng estado at pederal na konstruksyon ay nagsisiguro na ang mga pampublikong lugar ay naa-access at magagamit sa mga indibidwal na may mga kapansanan. Kung ang iyong negosyo ay lumilipat sa isang bagong pasilidad na binuo o ikaw ay nagpapalano ng isang pagbabago sa iyong kasalukuyang pasilidad, sa pamamagitan ng pagkuha ng mga serbisyo ng isang Certified Access Specialist (CASp) maaga sa prosesong ito ikaw ay makikinabang mula sa mga pakinabang ng pagsunod at sa ilalim ng Construction- Ang Mga Kaugnay na Batas sa Pagsunod sa Pamantayan ng Pagkakakapitin (CRASCA, Sibil na Kodigo 55.51-55.545), ay nakikinabang din mula sa mga legal na proteksyon.

Kahit na ang iyong bagong pasilidad ay pinahihintulutan at inaprubahan ng departamento ng gusali, mahalaga na makakuha ng mga serbisyo ng inspeksyon ng CASp pagkatapos ng iyong paglipat dahil ang mga hindi inaasahang mga hadlang sa pag-access at mga paglabag ay maaaring malikha, halimbawa, ang paglalagay ng iyong mga kasangkapan at kagamitan sa mga kinakailangang lugar upang mapanatili ang malinaw na mga hadlang. Para sa mga nakaplanong pagbabago, ang isang CASp ay maaaring magbigay ng pagsusuri ng plano sa iyong mga plano sa pagpapabuti at isang pagsusuri ng pagsunod sa pagsunod sa mga lugar ng pampublikong tirahan ng iyong pasilidad na maaaring hindi bahagi ng pagbabago.

Ang CASp ay isang propesyonal na pinatunayan ng Estado ng California na magkaroon ng dalubhasang kaalaman hinggil sa paggamit ng mga pamantayan sa pagkarating. Ang mga ulat ng pag-inspeksyon ng CASp na inihanda ayon sa CRASCA ay nagbibigay ng karapatan sa mga may-ari ng negosyo at pasilidad sa mga tukoy na legal na benepisyo, kung ang paghahabol na may kaugnayan sa konstruksiyon ay isinampa laban sa kanila.

Upang makahanap ng isang CASp, bisitahin ang
www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx.

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

Mga Kredito sa Buwis ng Gobyerno, Mga Pagbabawas sa Buwis at Pagbabayad

Mga programa ng estado at pederal upang tulungan ang mga negosyo na may access sa pag-access at pag-access ng mga gastusin:

May kapansanang Access Credit para sa mga Karapat na Maliit na Negosyo

Ang FEDERAL TAX CREDIT- Ang Kodigo sa Panloob na Kita Seksiyon 44 ay nagbibigay ng isang pederal na kredito sa buwis para sa mga maliliit na negosyo na nakakakuha ng mga gastusin para sa layunin ng pagbibigay ng access sa mga taong may mga kapansanan. Para sa higit pang impormasyon, sumangguni sa Form Service ng Internal Revenue Service (IRS) 8826: Credit para sa Pag-aalinlangan para sa May Kapansanan sa www.irs.gov.

KARAPATAN NG ESTADO NG ESTADO - Ang Kodigo sa Kita at Pagbubuwis Ang mga Seksiyon ng 17053.42 at 23642 ay nagbibigay ng isang kredito sa buwis ng estado na katulad ng pederal na Disabled Access Credit, na may mga pagbubukod. Para sa karagdagang impormasyon, sumangguni sa Form 3548: Disabled Access Credit para sa mga Karapat-dapat na Maliit na Negosyo sa Franchise Tax Board (FTB) www.ftb.ca.gov.

Pagkuha ng Hadlang ng Arkitektoral at Transportasyon

PANGKALAHATANG PANGKALAHATANG BUWIS - Ang Kodigo sa Panloob na Kita ng Seksiyon 190 ay nagpapahintulot sa mga negosyo ng lahat ng sukat na mag-claim ng taunang pagbabawas para sa mga kuwalipikadong gastos na natamo upang alisin ang mga hadlang sa pisikal, istruktura at transportasyon para sa mga taong may kapansanan. Para sa karagdagang impormasyon, sumangguni sa IRS Publication 535: Mga Gastusin sa Negosyo sa www.irs.gov.

California Kapital na Access sa Programang Pinansyal

PANGUNAHING PAGBABAGO NG ESTADO - Ang programa sa pagtustos sa California Capital Access Program (CalCAP) ay tumutulong sa mga maliliit na negosyo na tinustusan ang mga gastos upang baguhin o baguhin ang mga umiiral na maliliit na pasilidad ng negosyo upang sumunod sa mga kinakailangan ng pederal na ADA. Matuto nang higit pa sa www.treasurer.ca.gov/cpcf/calcap/.

MGA KAILANGAN SA PEDERAL AT LEGAL NA ESTADO PARA SA MGA TAONG MAY KAPANSANAN

MGA AMERIKANONG MAY KAPANSANANG ACT SA 1990 (ADA) -Ang ADA ay isang pederal na batas sa mga karapatang sibil na nagbabawal sa diskriminasyon laban sa mga taong may kapansanan, at nangangailangan ng lahat ng pampublikong accommodation at komersyal na mga pasilidad upang ma-access sa mga indibidwal na may mga kapansanan. Matuto nang higit pa sa www.ada.gov.

Ang CALIFORNIA BUILDING CODE (CBC) -Ang CBC ay nagtataglay ng mga probisyon ng accessibility na may kaugnayan sa konstruksiyon na mga pamantayan para sa patakaran ng konstruksiyon. Ang pagsunod sa pasilidad ay batay sa bersyon ng CBC sa lugar sa oras ng pagtatayo o pag-iiba. Matuto nang higit pa sa www.bsc.ca.gov.

THÔNG BÁO CHO NGƯỜI ĐĂNG KÝ CẤP GIẤY PHÉP KINH DOANH VÀ GIẤY PHÉP XÂY DỰNG THƯƠNG MẠI:

Theo luật liên bang và tiểu bang, việc tuân thủ pháp luật về quyền tiếp cận của người khuyết tật là nghĩa vụ quan trọng và đầy ý nghĩa, áp dụng với tất cả chủ sở hữu tòa nhà và người thuê nhà có các tòa nhà mở cửa cho công chúng ở California. Quý vị có thể tìm hiểu thông tin về nghĩa vụ pháp lý của mình và cách thức tuân thủ pháp luật về quyền tiếp cận của người khuyết tật tại các cơ quan sau:

SỞ DỊCH VỤ TỔNG
HỢP,
Phòng Kiến trúc của
Bang, Chương trình
CASp

www.dgs.ca.gov/dsa
www.dgs.ca.gov/casp

SỞ CẢI TẠO
Dịch vụ Tiếp cận cho
Người khuyết tật

www.dor.ca.gov
www.rehab.cahwnet.gov
[v/
disabilityaccessinfo](http://v/disabilityaccessinfo)

SỞ DỊCH VỤ TỔNG
HỢP, Ủy ban Quyền
Tiếp cận Người Khuyết
tật California

www.cdda.ca.gov
www.cdda.ca.gov/resou
rces-menu/

DỊCH VỤ KIỂM TRA CỦA CHUYÊN VIÊN QUYỀN TIẾP CẬN ĐƯỢC CHỨNG NHẬN

Tuân thủ các tiêu chuẩn tiếp cận liên quan đến xây dựng của tiểu bang và liên bang đảm bảo rằng những địa điểm công cộng cho người khuyết tật có thể dễ dàng tiếp cận và sử dụng. Cho dù doanh nghiệp của bạn chuyển đến một cơ sở mới được xây dựng hay bạn đang lên kế hoạch thay đổi cơ sở hiện tại của mình, bằng cách tham gia sớm các dịch vụ của Chương trình Chuyên viên Tiếp cận được Chứng nhận (CASp) trong quy trình này, bạn sẽ được hưởng lợi từ các lợi thế của việc tuân thủ và tuân theo Đạo luật Tuân thủ các Tiêu chuẩn Tiếp cận Liên quan tới Xây dựng (CRASCA, Bộ luật dân sự 55.51-55.545), bạn cũng được hưởng lợi từ sự bảo hộ pháp lý.

Mặc dù cơ sở mới của bạn có thể đã được sở xây dựng cho phép và phê duyệt, nhưng điều quan trọng là phải thực hiện dịch vụ kiểm tra CASp sau khi bạn chuyển đến vì các rào cản và vi phạm không mong muốn có thể xảy ra, ví dụ, bố trí đồ đạc và thiết bị trong các khu vực cần thiết để đảm bảo không bị cản trở. Đối với các thay đổi được lên kế hoạch, chương trình CASp có thể cung cấp các bản đánh giá cho các kế hoạch cải tiến của bạn và đánh giá việc tuân thủ quyền tiếp cận của

YÊU CẦU VÀ TÀI NGUYÊN VỀ QUYỀN TIẾP CẬN CHO NGƯỜI KHUYẾT TẬT

các khu vực lưu trú công cộng trong cơ sở mà có thể không phải là một phần của thay đổi.

Người trong chương trình CASp là một chuyên gia đã được Bang California chứng nhận có kiến thức chuyên môn về khả năng áp dụng các tiêu chuẩn tiếp cận. Báo cáo kiểm tra của CASp được lập dựa trên chủ sở hữu của cơ sở và quyền kinh doanh của CRASCA về các quyền lợi pháp lý cụ thể, trong trường hợp yêu cầu tiếp cận liên quan đến xây dựng được đệ trình chống lại họ.

Để tìm hiểu thêm về CASp, vui lòng truy cập www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx.

CÁC KHOẢN TÍN DỤNG THUẾ NHÀ NƯỚC, KHẤU TRỪ THUẾ VÀ HUY ĐỘNG VỐN

Các chương trình của tiểu bang và liên bang nhằm hỗ trợ các doanh nghiệp trong việc quỹ chi tiêu và tuân thủ tiếp cận có sẵn:

Khoản tín dụng quyền tiếp cận cho người khuyết tật đối với các Doanh nghiệp nhỏ đủ điều kiện

TÍN DỤNG THUẾ LIÊN BANG—Theo Bộ Luật Thuế Vụ, Mục 44 cung cấp tín dụng thuế liên bang cho các doanh nghiệp nhỏ phát sinh chi tiêu cho mục đích cung cấp quyền truy cập cho người khuyết tật. Để biết thêm thông tin, hãy tham khảo Mẫu 8826 trong Bộ Luật Thuế Vụ (IRS): Tín dụng Quyền Truy cập cho Người khuyết tật tại www.irs.gov.

TÍN DỤNG THUẾ LIÊN BANG—Theo Bộ luật Thuế vụ và Ngân sách, Mục 17053.42 và 23642 cung cấp tín dụng thuế tiểu bang tương tự như Tín dụng cho Quyền Truy cập của Người khuyết tật của liên bang, với các điều khoản ngoại trừ. Để biết thêm thông tin, hãy tham khảo Biểu mẫu 3548 của Hội đồng Thuế Đặc quyền Kinh tiêu (FTB): Tín dụng Quyền Truy cập cho Người khuyết tật đối với các doanh nghiệp nhỏ đủ điều kiện tại www.ftb.ca.gov.

Khấu trừ Xóa bỏ Rào cản Kiến trúc và Giao thông

KHẤU TRỪ THUẾ LIÊN BANG—Bộ Luật Thuế Vụ Mục 190 cho phép các doanh nghiệp thuộc mọi quy mô được khấu trừ hàng năm cho các chi phí đủ điều kiện để loại bỏ các rào cản về vật lý, kiến trúc và giao thông cho người khuyết tật. Để biết thêm thông tin, hãy tham khảo Ấn phẩm IRS 535: Chi phí kinh doanh tại www.irs.gov.

Chương trình Tài trợ Cho Quyền Tiếp cận Vốn của California

QUYỀN CHỌN TÀI CHÍNH TIỂU BANG—Chương trình Tiếp cận Vốn California (CalCAP), chương trình huy động vốn Đạo luật về Người Mỹ Khuyết tật (CalCAP/ADA) hỗ trợ các doanh nghiệp nhỏ có thêm chi phí để thay đổi hoặc trang bị thêm cho các cơ sở kinh doanh nhỏ hiện có để tuân thủ các yêu cầu của Đạo luật ADA liên bang. Tìm hiểu thêm tại www.treasurer.ca.gov/cpcf/calcap/.

YÊU CẦU VÀ TÀI NGUYÊN VỀ QUYỀN TIẾP CẬN CHO NGƯỜI KHUYẾT TẬT

YÊU CẦU PHÁP LÝ CỦA TIÊU BANG VÀ LIÊN BANG VỀ QUYỀN TIẾP CẬN CHO NGƯỜI KHUYẾT TẬT

ĐẠO LUẬT NGƯỜI MỸ KHUYẾT TẬT NĂM 1990 (ADA)—ADA là một luật dân quyền liên bang cấm phân biệt đối xử với người khuyết tật, và yêu cầu tất cả nơi công cộng và cơ sở thương mại phải dễ tiếp cận cho người khuyết tật. Tìm hiểu thêm tại www.ada.gov.

ĐẠO LUẬT XÂY DỰNG CALIFORNIA (CBC)—CBC bao gồm các điều khoản về quyền tiếp cận liên quan đến xây dựng là các tiêu chuẩn phải tuân thủ trong xây dựng. Sự tuân thủ của cơ sở dựa trên phiên bản của CBC tại thời điểm xây dựng hay sửa đổi. Tìm hiểu thêm tại www.bsc.ca.gov.

사업허가증 및 상업건축 허가 신청자에게 통지:

캘리포니아의 모든 공공건물의 소유주와 세입자는 연방법 및 주법에 의거한 장애인 접근법을 준수해야 할 중요하고 막대한 책임이 있습니다. 다음 기관에서 귀하의 법적 의무 및 장애인 접근법을 준수하는 방법에 대한 정보를 얻을 수 있습니다.

일반 서비스학과,

재활과 장애인 접근
서비스

일반 서비스학과, 장애
접근에 관한
캘리포니아위원회

www.dgs.ca.gov/dsa
www.dgs.ca.gov/casp

www.dor.ca.gov
[www.rehab.cahwnet.gov/
disabilityaccessinfo](http://www.rehab.cahwnet.gov/disabilityaccessinfo)

www.cdda.ca.gov
[www.cdda.ca.gov/resourc
es-menu/](http://www.cdda.ca.gov/resources-menu/)

공인 접근성 전문가 검사 서비스

주법 및 연방법에 의거한 건설 관련 접근성 표준을 준수하면 장애인도 공공장소에 접근이 가능합니다. 귀하가 사업장을 새로 건설된 시설로 이전을 하거나 기존 시설을 개조할 예정이라면, 프로세스 초기에 공인 접근성 전문가공인 전문 (CASp) 의 서비스에 참여하여 공사 관련 접근성 표준 준수법 구성-관련 접근성 표준 준수 법, CRASCA, 민법 55.51-55.545)의 혜택을 받을 수 있고 법적 보호의 혜택을 받을 수 있습니다.

귀하의 새로운 시설에 관한 허가 및 승인을 건물 관리 부서에서 받았어도 의도하지 않은 접근 장벽 및 위반 사항이 생길 수 있으므로, 예를 들어 장애물이 없어야 하는 공간에 가구 및 장비를 배치하는 등의 이유로, 이동 후 CASp 검사 서비스를 받는 것이 중요합니다. 시설의 변경을 계획한 경우, CASp 는 개선 계획을 검토하여 변경에 포함되지 않을 수도 있는 공공 수용 구역에 대한 접근성 적합성 평가를 제공할 수 있습니다.

CASp 는 캘리포니아주에서 공인받은 전문가이고, 접근성 표준의 적용 가능성에 대한 전문 지식을 보유하고 있습니다. CASp 검사 보고서는 건설 관련 접근성 청구가 제기될 경우 CRASCA 에 의거 사업장 및 시설 소유자에게 특정 법적 혜택을 주도록 준비되었다.

장애인 접근성 요구사항 및 자료

CASp 를 찾으려면 www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx 를
방문하십시오.

장애인 접근성 요구사항 및 자료

정부 신용공제, 과세소득공제 및 자금보조

접근성을 준수하고 접근성 비용을 지급하는 사업장을 돕는 주 연방 프로그램

적격 소규모 사업장을 위한 장애인 접근성 신용공제

연방 신용공제—연방조세법(내부 수익 코드) 제 44 항은 중소기업이 장애인 접근성 목적으로 지출에 대해 연방 신용공제를 제공한다. 자세한 내용은 연방 국세청(국세청, IRS) 양식 8826 을 참조하십시오. 장애인 접근성 신용공제는 www.irs.gov 에서 확인할 수 있습니다.

주 정부 신용공제—세입 및 과세법(세입 및 세법) 제 17053.42 항 및 23642 항에 따라 예외사항을 제외하고 연방 장애인 접근성 신용공제에 해당하는 주정부 신용공제를 제공합니다. 더 자세한 정보는 캘리포니아 세금 지령서 FTB (프랜차이즈 세금 위원회) 양식 3548 을 참조하십시오. 소규모 사업장 장애인 접근성 신용공제는 www.ftb.ca.gov 에서 확인할 수 있습니다.

건축 및 교통 장애물 제거에 대한 과세소득공제

연방 과세소득공제—연방 조세법 제 190 항에 따라 모든 규모의 사업장은 장애인의 신체적 구조적 및 교통 장벽을 제거하기 위해 발생하는 비용 중 자격요건을 갖추면 연간 공제 금액을 청구할 수 있습니다. 더 자세한 정보는 IRS 양식 535 를 확인하십시오. 사업장 경비에 대한 내용은 www.irs.gov 에서 확인하십시오.

캘리포니아 자본 접근성 자금보조 프로그램

주정부 자금보조 선택사항—캘리포니아 자본 접근성 프로그램(캘리포니아 자본 접근 프로그램, CalCAP) 미국 장애인법 장애가 있는 미국인, (ADA)에 따라 소규모 사업에게 연방 ADA 요구사항을 준수하기 위해 기존 시설을 개조하는데 드는 비용을 지원합니다. 자세한 내용은 www.treasurer.ca.gov/cpcf/calcap/에서 확인하십시오.

장애인 접근성에 관한 연방 및 주 법률 요구사항

1990 년 미국 장애인법 (ADA) —ADA 는 장애인에 대한 차별을 금지하는 연방 시민권법으로 모든 공공편의 시설 및 상업 시설에 장애인이 접근할 수 있어야 합니다. 자세한 내용은 www.ada.gov 에서 확인하십시오.

장애인 접근성 요구사항 및 자료

캘리포니아 건축법 캘리포니아 건축법, (CBC) - CBC 는 준수 건설을 위한 표준인 건설 관련 접근성 조항을 포함합니다. 시설의 법 준수 여부는 건설 또는 개조 당시의 CBC 버전에 따라 결정됩니다. 자세한 내용은 www.bsc.ca.gov 에서 확인하십시오.

營業執照及商業建築許可

申請人須知：

根據聯邦及州法律，所有加利福尼亞州建築物業主與對公眾開放的建築的租戶應遵守殘疾人無障礙法規，此為一項嚴肅且重要的義務。您可在如下機構查看有關法律義務及殘疾人無障礙法規的相關資訊：

常規業務部，
州建築科, CASp 計畫

www.dgs.ca.gov/dsa
www.dgs.ca.gov/casp

康復部
殘疾人無障礙服務

www.dor.ca.gov
[www.rehab.cahwnet.gov/
disabilityaccessinfo](http://www.rehab.cahwnet.gov/disabilityaccessinfo)

常規業務部，加利福尼亞
州殘疾人無障礙委員會

www.cdda.ca.gov
[www.cdda.ca.gov/resourc
es-menu/](http://www.cdda.ca.gov/resources-menu/)

經認證的無障礙專家檢驗服務

遵守州與聯邦建築相關的無障礙環境標準，確保殘疾人士可進入和使用公共場所。

無論您的企業是否正準備遷入一處新建設施，還是您正打算對現有設施進行改建，在初

期使用經認證的無障礙專家檢驗服務(CASp)能讓您符合建築相關的無障礙環境標準合規

法案(CRASCA, 民事法典 55.51-55.545)，同時也能受到法律保護。

儘管您的新設施可能已經獲得建築部門的許可和批核，但在遷入後使用經認證的無

障礙專家檢驗服務也非常重要，因您可在無意間產生通行障礙及違規行為，例如傢俱及

殘疾人無障礙環境要求及資源

設備應擺放在相應位置，以保持通道暢通。對於計劃性改建，專業的無障礙檢驗人員可為您審查改建計畫，並對可能不在改建範圍內的公共設施進行無障礙合規評估。

CASp 均由經加利福尼亞州認證且具有無障礙環境標準相關知識的專業人員提供。CASp 檢驗報告根據 CRASCA 進行擬定，能在企業及建築物業主收到建築相關的無障礙環境索賠時，授予他們特定的法定福利。

要查找 CASp，請瀏覽 www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx.

政府稅收扣除、稅收減免及融資

如下州及聯邦計畫可協助企業進行合規操作，以及

減免支出：

合資格的小型企業可獲殘疾人無障礙環境建設稅收優惠

聯邦稅收扣除——國內稅收法典第 44 節說明，小型企業為殘疾人士提供無障礙環境所

產生之支出，可享受聯邦稅收扣除。如需獲取詳情，請參閱國稅局(IRS)表 8826：

www.irs.gov上的殘疾人無障礙環境建設稅收優惠。

州稅收扣除——稅收及徵稅法典 17053.42 和 23642 提供類似于聯邦殘疾人無障礙環境

建設稅收優惠，但有例外情況。如需獲取詳情，請參閱稅務局(FTB)表 3548：

www.ftb.ca.gov上的合資格小型企業的殘疾人無障礙環境建設稅收優惠。

建築及交通障礙移除稅收減免

聯邦稅收扣除——國內稅收法典第 190 節允許各種規模的企業每年可報銷用於移除殘疾

人士物理、建築及交通障礙之規定支出。如需獲取詳情，請參閱 IRS 出版刊物 535：

www.irs.gov上的企業支出。

