

CITY OF LOS BANOS
PARKS AND RECREATION COMMISSION MEETING MINUTES
January 20, 2015

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Parks and Recreation Commission.

CALL TO ORDER: Vice Chairperson George called the Parks and Recreation Commission Meeting to order at 6:05 p.m.

PLEDGE OF ALLEGIANCE: Vice Chairperson George led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE PARKS AND RECREATION COMMISSION PRESENT: George, Osorio, Rodriguez.

STAFF MEMBERS PRESENT: Public Works Director/City Engineer Fachin, Parks and Recreation Operations Manager Cardoza, Recreation Coordinator II Baker, Administrative Coordinator de Melo.

NOMINATION AND SELECTION OF CHAIR AND VICE CHAIR FOR 2015: Vice Chairperson George asked the Commission to postpone the selection of Chair and Vice Chair until the next meeting on February 17, 2015; all Parks and Recreation Commission Members present agreed.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Rodriguez, seconded by Osorio to approve the agenda as submitted. The motion carried by the affirmative vote of all Parks and Recreation Commission Members present.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. No one came forward to speak, and the Public Forum was closed.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF NOVEMBER 18, 2014: Motion by Rodriguez, seconded by Osorio to approve the minutes with a correction that Vice Chairperson George was excused from the meeting of November 18, 2014. The motion carried by the affirmative vote of all Parks and Recreation Commission Members present.

PARKS & RECREATION 2014/2015 REVENUE/EXPENDITURE REPORT: Public Works Director/City Engineer Fachin explained that the financial reports in the Commission packet are actual print outs from our accounting system, and our fiscal year runs from July to June. The Parks and Recreation Commission reviews the

budgets for the Parks, Recreation, Seniors, and Community Center. Expenses are on track for this time of year. Some revenues are a little low, however, we do receive a large amount of revenue at the end of the fiscal year. We will be presenting the new budget figures for fiscal year 2015-2016 to the Commission prior to being presented to the City Council for Commission review.

RECREATIONAL PROGRAM MONTHLY REPORT: Recreation Coordinator Baker reported the Youth Basketball program started last Saturday. It is running really well. Games are held at Pacheco High School. The Program is ages 3-13 and is \$63.00 per child. It is run by volunteers from the Pacheco High Varsity Boys and Girls basketball teams. In turn, the City gives two \$500 scholarships to the Pacheco High basketball program. Staff has begun to plan Arbor Day, which will be held on March 6, 2015. It will be held at Regency Park, Lot D; 556 Rockport Dr. Recreation Coordinator Baker handed out fliers and explained what is done on Arbor Day, including an art contest for grades 1-6. The art is displayed at City Hall for several weeks; seedlings are given away as prizes. The Milliken Museum Society is also holding their annual Arbor Day Breakfast the morning of March 6th. He encouraged all Commissioners to attend this year's Arbor Day Celebration. Recreation Coordinator Baker also handed out the fall/winter activity guide and asked the Commissioners to review and make suggestions of any classes or program ideas they may have. Staff is currently working on the spring/summer activity. Director/City Engineer Fachin stated in the future, the activity guides will be presented to the Commission in advance to give enough time for Commission input. He also encouraged all Commissioners to attend the Arbor Day Celebration.

PARKS & RECREATION, MUNICIPAL CODE, CHAPTER 2, ARTICLE 1. Director/City Engineer Fachin reviewed the section of the Municipal Code that pertained to the Parks & Recreation Commission. This Commission was previously a 7 person Commission, it was changed to a 5 person Commission. He asked that any time a Commissioner is planning on being absent, to call our office as soon as possible, so that we may check with the other Commissioners to make sure we have a quorum ahead of time. He also encouraged the Commissioners to review the policy, and if they had any questions, feel free to call staff. Vice Chairperson George stated that he was happy that the School District had finally filled their commission seat, and is looking forward to having all 5 seats filled soon.

PARKS & RECREATION OPERATIONS MANAGERS REPORT. Parks and Recreation Operations Manager Cardoza reported PG&E is still in the process of removing and replacing trees around town for the Pipeline Pathways Project. The City has received 166 trees, and 18 trees have been planted. All trees should be planted by the end of February. The playground structure at Ranchwood Park will be replaced in the future. Operations Manager welcomed Commissioner Osorio to the Commission. Although we have not added many new activities in Recreation, we have been able to keep our existing activities successful. The Parks & Recreation Department is responsible for trees, parks, building maintenance, recreation, graffiti, City events, Airport, Community Center. Vice Chairperson George asked if Recreation Coordinator

Il Baker was now being added as the second person in Recreation in addition to Operations Manager Cardoza. Director/City Engineer Fachin explained that before the economic downturn, Recreation consisted of 3 full-time employees, including Recreation Coordinator Il Baker. Vice Chairperson George asked where the City gets funds to repair parks. Director/City Engineer Fachin stated that Ranchwood Park belongs to a Landscape & Lighting District; the funds are paid by the tax payers. Those funds are used for park and playground maintenance, landscaping, and lighting. There are parks that do not belong to landscape and lighting districts, such as Pacheco Park, in which the general fund pays for any repairs that need to be done. Some landscape and lighting districts are healthy, where others are not; Council is aware that the districts are in a deficit as a whole. The City is not able to transfer funds between the districts. Commissioner Osorio asked if the City has a plan for the trees that PG&E is donating. Director/City Engineer Fachin replied that we will be using some of the trees for Arbor Day, and the others will be planted all over town. Commissioner Osorio was concerned that the Vineyards Basin does not have much shade for soccer tournaments. Director Fachin/City Engineer answered Vineyards Basin was not designed to be a park. It was built as a basin with grass, so that it could be a multi-use facility. There are some trees planted there, however it will take at least 10 years for those trees to create a shade canopy. Commissioner Rodriguez asked if Operations Manager Cardoza was aware when there are soccer tournaments, and are these teams paying for the lights. Operations Manager Cardoza stated that when these teams notify the City in advance, they are given permission, and they do pay for the lights on the fields.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Public Works Director/City Engineer Fachin stated he nothing further to report, but is available to answer any questions.

COMMISSION MEMBER REPORTS.

GEORGE: Appreciates the opportunity to be back for another term. Hoping we can do something good for City and make the parks nicer.

OSORIO: He is glad to be here and will try to do the best he can.

RODRIGUEZ: Hopes this year we can do something good together for the City. Knows that the Commission has been doing great, and he will make sure to do his part. Thanked Paul and Rob for the job they do.

ADJOURNMENT: The meeting was adjourned at the hour of 6:41 p.m.

APPROVED:

Ronald George, Vice Chairperson

ATTEST:

Jelene de Melo, Secretary