

**CITY OF LOS BANOS  
AIRPORT ADVISORY COMMISSION MEETING MINUTES  
APRIL 21, 2015**

***ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.***

**CALL TO ORDER:** Chairperson Wilber called the Airport Advisory Commission Meeting to order at 5:04 p.m.

**PLEDGE OF ALLEGIANCE:** Commissioner Schifano led the pledge of allegiance.

**ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT:**  
Anderson, Schifano, Stichel, Wilber.

**STAFF MEMBERS PRESENT:** Parks and Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

**CONSIDERATION OF APPROVAL OF AGENDA:** Motion by Stichel, seconded by Schifano to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

**CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF MARCH 17, 2015:** Motion by Stichel, seconded by Schifano to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

**PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE.** No one came forward to speak and the public forum was closed.

**STATUS OF INDUSTRIAL PARK PROJECT.** Operations Manager Cardoza stated our Airport Consultant is still working on the Airport study, and when information is available, it will be provided to the Commission. There was discussion on the four proposed locations, and why the runway was changed from 10,000 feet to 6,000 feet.

**AIRPORT 2013/2014 ANNUAL FUEL SALES PROFILE REVIEW.** Operations Manager Cardoza reported the current prices for fuel are \$4.509 100LL and \$4.009 Jet A fuel. We are in the top 3 Airports on the list of fuel prices of all Airports within 50 miles of Los Banos. We just received a new shipment of gas yesterday. Fuel sales have increased, and should continue to do so, as we end our fiscal year and the weather gets better.

**AIRPORT 2014/2015 REVENUE/EXPENDITURE UPDATE.** Operations Manager Cardoza stated, as reported at the last meeting, in the revenue reports, fuel revenues were posted incorrectly to tie-down fees. This has since been corrected by journal entry. We are continuing to project positive revenue. We are selling more jet fuel which typically has a higher percentage return, according to Chevron. Our rental revenues should reach \$90,000. We were expected to reach \$85,000.

**AIRPORT FACILITY MAINTENANCE REPORT.** Operations Manager Cardoza reported we are still having trouble with our AWOS system. All Weather, Inc currently has our transmitter and is working on the repairs. The phone line version of the AWOS is available for information, as well as the information television in the lounge. In the past, the reason for our AWOS not functioning was partly because we were experiencing interference with our radio frequency. We have been given a temporary frequency until the FCC is able to investigate the situation. Our transmitter is still being worked on. The border around the old tank lids has been repainted. The FAA just completed their annual inspection of the Airport. We only had one issue reported this year; a taxiway light base needs to be tapered. The Inspector mentioned that next year one of the evergreen trees by Wolfsen's office will need to be trimmed. Next year we will need to budget to apply base rock along the runway and taxiway edges. Over the years, the erosion has gotten worse. Commissioner Anderson asked if we had an estimate of the cost to apply the base rock; Operations Manager Cardoza said we do not have an estimate at this time.

**PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT.** Director/City Engineer Director was unable to attend the meeting.

**COMMISSION MEMBER REPORTS.**

**ANDERSON:** No report.

**SCHIFANO:** No Report.

**STICHEL:** Brought up concerns with the location of the new middle school and the Airport Land Use Compatibility Plans (ALUC). The information he provided has been attached to these minutes. The AWOS system has been inoperative for 8 weeks now. It is important part of the airport facilities and needs to be functioning. Continued outage is a safety risk, and may result in lost fuel sales, and lost revenue to adjoining restaurants. Reported there are four runway lights out of service, and need to be repaired. The border around the old underground tanks mentioned last meeting has been repainted.

**WILBER:** Suggested that someone should contact the Planning Department and see how they handle School District issues of compliance. Someone should ask the School Superintendent for proof of the Public Hearing in question. He would like a full report provided to the Commission.

**ADJOURNMENT:** The meeting was adjourned at the hour of 5:53pm.

APPROVED:

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Alan Wilber, Chairperson

ATTEST:

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Jelene de Melo, Secretary