

**CITY OF LOS BANOS
AIRPORT ADVISORY COMMISSION MEETING MINUTES
MAY 19, 2015**

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.

CALL TO ORDER: Vice Chairperson Stichel called the Airport Advisory Commission Meeting to order at 4:58 p.m.

PLEDGE OF ALLEGIANCE: Vice Chairperson Stichel led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT: Anderson, Schifano, Stichel; Wilber excused.

STAFF MEMBERS PRESENT: Public Works Director/City Engineer Fachin, Parks and Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Schifano, seconded by Anderson to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Wilber excused.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF APRIL 21, 2015: Motion by Anderson, seconded by Schifano to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Wilber excused.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. TONY WHITEHURST, Los Banos, spoke regarding weeds between his hangar and the next hangar over. He requested permission to use his personal weed abatement spray. He is the Chairman of the Merced County Airport Land Use Committee. Spoke regarding the location of the new Jr. High School, and the actions that were taken by the School District to over-rule the ALUC.

STATUS OF INDUSTRIAL PARK PROJECT. Public Works Director/City Engineer Fachin requested to change the name of this staff report to “Status of Industrial Park Project/Runway Relocation”, for future meetings. For next month’s Airport Commission Meeting, we will present Bob Wadell’s scope of work on the relocation project. He is doing preliminary studies at the moment. This will be a 9-12 month process. It will be included in next month’s packet.

AIRPORT 2013/2014 ANNUAL FUEL SALES PROFILE REVIEW. Operations Manager Cardoza reported the current prices for fuel are \$4.509 for 100LL and \$4.009 for Jet A fuel. A total of 6,400 gallons have been sold so far for the month of May. During this time last year, we sold a little less fuel, but still close to the same amount. There was a call from a pilot who lost his receipts, and we were able to reprint them for him. Our fuel stations have been working fine. We are in the top 3 Airports regarding fuel prices within a 50 mile radius.

TONY WHITEHURST, Los Banos, spoke of the annual fundraising event on June 13, 2015 at Eagle Field and Museum. The owner has suggested to the pilots flying in, to fuel their airplanes in Los Banos. The local Veteran's will be holding a breakfast for these pilots, in Los Banos on Sunday June 14, 2015 to raise funds for the Veteran's parade, and we may be able to sell up to 6,000 gallons in fuel. He asked if it was possible to have a price reduction offered to these pilots for fueling at our airport. Public Works Director/City Engineer Fachin stated we are unable to give a discount on fuel, but we will make sure that our prices are the lowest competitive price within our 50 mile radius.

AIRPORT 2014/2015 REVENUE/EXPENDITURE UPDATE. Public Works Director/City Engineer Fachin stated we are positive \$80,000. We recently received our \$10,000 grant funding.

AIRPORT TENANT LIST UPDATE. Public Works Director/City Engineer reported that as of May 1, 2015, Gabriel Locatelli has vacated hangar #8; Jerry Menefee vacated hangar #14, and moved into hangar #8. Hangar #14 is now vacant.

AIRPORT FACILITY MAINTENANCE REPORT. Operations Manager Cardoza reported the AWOS is now operational. The radio was under warranty, but the transmitter was not under warranty. The 6 directional lights that were reported to be out by Vice Chairperson Stichel at the last meeting are going to be repaired soon. Our electrician will be giving us an estimate. There is corrosion on the wires. We did send out notification to all the pilots that the lights are not working at this time.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Director/City Engineer Director reported we have had complaints about low flying aircraft recently. We have notified our local helicopter company, but we are unsure who the aircraft belonged too. We will be presenting the proposed budget during our next Commission Meeting. Director/City Engineer Fachin distributed copies of the Letter of Determination from the Los Banos Unified School District, regarding the location of the New Jr. High School, prepared by the Attorney for the LBUSD, addressed to City Manager Steve Carrigan. There was discussion and review of the document.

COMMISSION MEMBER REPORTS.

ANDERSON: Heard the Tracy Airport was closed for a few weeks for a runway extension. Wanted to know how long their runway was in comparison to ours.

SCHIFANO: Thanked staff for providing the Letter of Determination from the School District. He will review it.

STICHEL: Thanked staff for painting the border around the fuel boxes. The FAA is proposing to decommission the VOR/DME RWY 14 approach to the Los Banos Airport. Complaints and comments can be made on the FAA website. He would like a confidence vote that as a City, we would like to retain our full procedures. Public Works Director/City Engineer Fachin stated the Commission can take a confidence vote, on behalf of the Airport Advisory Commission, but to vote on behalf of the City would be done at the City Council level. All Commissioners present agreed to have Vice Chairperson Stichel submit a request to the FAA to keep all approaches in place, on behalf of the Airport Advisory Commission; Wilber excused.

WILBER: Excused.

ADJOURNMENT: The meeting was adjourned at the hour of 6:08pm.

APPROVED:

Alan Wilber, Chairperson

ATTEST:

Jelene de Melo, Secretary