

**CITY OF LOS BANOS
AIRPORT ADVISORY COMMISSION MEETING MINUTES
SEPTEMBER 15, 2015**

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.

CALL TO ORDER: Chairperson Wilber called the Airport Advisory Commission Meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE: Commissioner Anderson led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT: Anderson, Reed, Schifano, Stichel, Wilber.

STAFF MEMBERS PRESENT: Public Works Director/City Engineer Fachin, Parks & Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Schifano, seconded by Anderson to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF AUGUST 18, 2015: Motion by Anderson, seconded by Schifano to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. No one came forward to speak and the public forum was closed.

STATUS OF INDUSTRIAL PARK PROJECT/RUNWAY RELOCATION. Public Works Director/City Engineer Fachin stated there is a feasibility study done on the Industrial Park; a utility study will be conducted next. Director/City Engineer Fachin reviewed the 5 proposed locations. The City is also looking at the costs to close the Airport. Chairperson Wilber asked for an explanation. Director/City Engineer Fachin said we are looking into what it would cost, and what is still owed, to close the Airport. We will be asking the Council to approve the purchase of one wind measuring tower. Provided we receive permission from the land owner, we will be placing the tower on the location closest to I-5. On November 4th, Bob Wadell will be giving an update on his Airport Relocation Study.

AIRPORT 2014/2015 ANNUAL FUEL SALES PROFILE REVIEW. Operations Manager Cardoza reported the current prices for 100LL fuel is \$4.509 and JetA fuel is \$4.009 per gallon. We sold about 1,026 gallons more in August 2015, than August 2014. We are in the top 4 Airports within a 50 mile radius.

AIRPORT 2014/2015 REVENUE/EXPENDITURE UPDATE. Director/City Engineer Fachin reported we are about 2 months into the fiscal year, which is about 16%. We are on track with our budget. It is trending the way we expected it would.

AIRPORT FACILITY MAINTENANCE REPORT. Operations Manager Cardoza reported the AWOS will be shipped out on October 9th. It will be installed in November, during our regular maintenance visit, as to save on costs. In anticipation of El Nino this winter, we will be cleaning out the underground drains and overflow ditch. We will be replacing the fuel filters on the fuel pumps, as we do once a year. Our yearly Storm Water Report has been submitted to the State. Last week we had the Merced County Airport Land Use Commission (ALUC) visit the Airport.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Director/City Engineer Director reminded Commissioner Stichel, and Commissioner Reed that their terms will be expiring at the end of this year.

COMMISSION MEMBER REPORTS.

ANDERSON: No report.

REED: Will not be able to attend the November meeting.

SCHIFANO: No report.

STICHEL: Thanked staff for remembering to clean the Airport drains and ditches.

WILBER: No report.

ADJOURNMENT: The meeting was adjourned at the hour of 5:54pm.

APPROVED:

Alan Wilber, Chairperson

ATTEST:

Jelene de Melo, Secretary