

CITY OF LOS BANOS
AIRPORT ADVISORY COMMISSION MEETING MINUTES
SEPTEMBER 20, 2016

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.

CALL TO ORDER: Chairperson Anderson called the Airport Advisory Commission Meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE: Commissioner Renshaw led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT: Reed, Renshaw, Wilber, Anderson; Stichel excused.

STAFF MEMBERS PRESENT: Public Works Director/City Engineer Fachin, Parks & Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Wilber, seconded by Renshaw to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Stichel excused.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF AUGUST 16, 2016: Motion by Wilber, seconded by Renshaw to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Stichel excused.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. No one came forward to speak and the public forum was closed.

STATUS OF INDUSTRIAL PARK PROJECT/RUNWAY RELOCATION. Director/City Engineer Fachin reported the water study just came back and the findings state that it will be difficult to supply a huge demand of water, so it will have to be limited uses. That information will be forwarded on to the Community Development Department. Our wind studies from January to now show 96.3% tolerance level. We need 95% to meet FAA standards. We need to collect 12 months of data in order find out the official level.

AIRPORT 2015/2016 ANNUAL FUEL SALES PROFILE REVIEW. Operations Manager Cardoza reported the current fuel prices are \$4.259 for 100LL. The JetA is \$3.909. We are #3 and #4 least expensive for our fuel prices within a 50 mile radius. We have sold about 3,000 gallons less this year, than this time last year.

AIRPORT 2015/2016 REVENUE/EXPENDITURE UPDATE. Director/City Engineer Fachin stated we are 13% into the year. We pay our insurance out at the beginning of the year. We will receive our grant money at the end of the year, and we don't collect interest on debt money until the end of the year as well.

AWOS SYSTEM OVERVIEW. Operations Manager Cardoza gave a brief overview of the AWOS (Automated Weather Observation System) and reviewed each instrument and its function. This information was requested by Chairperson Anderson at the last Airport Advisory Commission Meeting.

AIRPORT FACILITY MAINTENANCE REPORT. Operations Manager Cardoza reported there is ongoing mowing of the weeds at Airport. We will be moving the location that we collect storm drain samples. We had additional contaminants on the last samples, and the FAA believes it was from agriculture run-off into the ditch from which we were sampling from.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Director/City Engineer Director Fachin stated this was the first real wet year we have had in a long time, so it wasn't unusual to have agricultural run-off in our samples. We have 3 Commissioners who's terms will expire December 2016. We will be reviewing our current commissions, and possibly changing our meetings to every quarter, instead of every month, however, that will take Council action to change. The Civil Grand Jury has released its reports regarding the findings on Creekside Jr. High, and encouraged all Commissioners to review it online.

COMMISSION MEMBER REPORTS.

REED: No report.

WILBER: No report.

STICHEL: Excused.

RENSHAW: No report.

ANDERSON: Thanked Paul for providing the information on the AWOS system. Keep up the good work.

ADJOURNMENT: The meeting was adjourned at the hour of 5:23pm.

APPROVED:

Dave Anderson, Chairperson

ATTEST:

Jelene de Melo, Secretary