

**CITY OF LOS BANOS
AIRPORT ADVISORY COMMISSION MEETING MINUTES
JANUARY 17, 2017**

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.

CALL TO ORDER: Chairperson Anderson called the Airport Advisory Commission Meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE: Commissioner Reed led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT: Reed, Renshaw, Wilber, Anderson.

STAFF MEMBERS PRESENT: Public Works Director/City Engineer Fachin, Parks & Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

NOMINATION OF CHAIR AND VICE CHAIR FOR 2017: Commissioner Renshaw was selected as 2017 Chairperson. Commissioner Wilber was selected as 2017 Vice-Chairperson.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Wilber, seconded by Reed to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF NOVEMBER 15, 2017: Motion by Wilber, seconded by Anderson to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. No one came forward to speak and the public forum was closed.

STATUS OF RUNWAY RELOCATION. Director/City Engineer Fachin stated we are still above the 95% requirement of wind coverage at the location being studied. We will continue to monitor through February.

AIRPORT 2015/2016 ANNUAL FUEL SALES PROFILE REVIEW. Operations Manager Cardoza reported the current fuel prices are \$4.209/gallon for 100LL; JetA is \$3.709/gallon. We are #3 and #4 least expensive for our fuel prices within a 50 mile

radius. Our sales last month, were about the same as December of last year. JetA sales continue to triple the 100LL sales at our airport.

AIRPORT 2016/2017 REVENUE/EXPENDITURE UPDATE. Director/City Engineer Fachin stated we are about 60% into the budget. We are \$31,000 positive in revenue. Although it is a little less than we projected for the year, we are still doing well.

AIRPORT ADVISORY COMMISSION, MUNICIPAL CODE, SECTION 2, ARTICLE 5 Director/City Engineer Fachin reviewed the rules and duties of the Commission. If the Chairperson chooses too, he/she may report to the City Council during a Council Meeting; this may be important in the future regarding the Airport Relocation.

AIRPORT FACILITY MAINTENANCE REPORT. Operations Manager Cardoza reported there have been a few issues with different parts at the airport. The JetA pump at times has not been starting. It was determined that a pulse-transmitter needed to be replaced and recalibrated; this cost \$929.99. We also replaced the wind sock top pole and beacon light. The AWOS temperature probe, which measures humidity, was replaced based on the FAA's recommendation. We are replacing 5-6 lights some of the buildings, with LED lights that will last a long time.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Director/City Engineer Director Fachin has nothing further to report.

COMMISSION MEMBER REPORTS.

ANDERSON: Happy New Year. Looking forward to another exciting year with the Airport. Thanked Paul for replacing the temperature dew point gauge at the Airport.

REED: Asked if there have been any problems with run-off from the recent weather. Operations Manager Cardoza said we have been able to take 2 storm samples this year, but we have not any flooding problems.

WILBER: Would like staff to speak louder into the microphones for the next meeting; had a hard time hearing.

RENSHAW: Wished everyone a Happy New Year. Hoping the President-Elect will take care of us.

ADJOURNMENT: The meeting was adjourned to the meeting at the hour of 5:23pm.

APPROVED:

Jim Renshaw, Chairperson

ATTEST:

Jelene de Melo, Secretary