

**CITY OF LOS BANOS
AIRPORT ADVISORY COMMISSION MEETING MINUTES
FEBRUARY 21, 2017**

ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.

CALL TO ORDER: Chairperson Renshaw called the Airport Advisory Commission Meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE: Commissioner Anderson led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT: Anderson, Reed, Wilber, Renshaw.

STAFF MEMBERS PRESENT: Public Works Director/City Engineer Fachin, Parks & Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Anderson, seconded by Wilber to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF JANUARY 17, 2017: Motion by Wilber, seconded by Reed to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. No one came forward to speak and the public forum was closed.

STATUS OF RUNWAY RELOCATION. Director/City Engineer Fachin stated we have taken about a year of data, and it looks like the site meets the criteria for wind factor. The next step would be finding a financial source to move the airport.

AIRPORT 2015/2016 ANNUAL FUEL SALES PROFILE REVIEW. Operations Manager Cardoza reported the current fuel prices are \$4.209/gallon for 100LL; JetA is \$3.709/gallon. We are #3 least expensive for our fuel prices within a 50 mile radius. Our sales were about 800 gallons less this year compared to gallons sold this time last year.

AIRPORT 2016/2017 REVENUE/EXPENDITURE UPDATE. Director/City Engineer Fachin stated we are about 7 months into the budget. We are \$46,000 positive in revenue.

FISCAL YEAR 2018-2027 AIRPORT CAPITAL IMPROVEMENT PLAN (ACIP)
Director/City Engineer Fachin reviewed the 10 year ACIP plan.

AIRPORT FACILITY MAINTENANCE REPORT. Operations Manager Cardoza reported there have been minor issues with the JetA pump. We have contacted someone to repair it. The pilots tend to leave the hoses and cables out, without putting them back on the reel. We have left some information at the pumps, asking the pilots to put the hoses back correctly. We have sent 3 storm water samples in this year. We will be adding base rock to the runway by the end of June. We will be having our annual inspection by Caltrans Aeronautics this Thursday.

PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Director/City Engineer Director Fachin stated we will be interviewing another candidate for the last empty seat on the Commission. We received over 10 inches of rain, according to the measurements of the Wastewater Treatment Plant.

COMMISSION MEMBER REPORTS.

ANDERSON: Went to Gustine Airport to assist in tying down a few airplanes, due to the high wind. According to some Meteorologists, no new weather systems coming in through April.

REED: No report.

WILBER: No report.

RENSHAW: 101 Northbound is flooded. If you plan on traveling, call ahead for road conditions.

ADJOURNMENT: The meeting was adjourned to the meeting at the hour of 5:20 p.m.

APPROVED:

Jim Renshaw, Chairperson

ATTEST:

Jelene de Melo, Secretary