

**CITY OF LOS BANOS**  
**AIRPORT ADVISORY COMMISSION MEETING MINUTES**  
**JULY 18, 2017**

***ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.***

**CALL TO ORDER:** Chairperson Renshaw called the Airport Advisory Commission Meeting to order at 5:00 p.m.

**PLEDGE OF ALLEGIANCE:** Commissioner Anderson led the pledge of allegiance.

**ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT:** Anderson, Reed, Renshaw; Stichel excused.

**STAFF MEMBERS PRESENT:** Public Works Director/City Engineer Fachin, Parks & Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

**CONSIDERATION OF APPROVAL OF AGENDA:** Motion by Anderson, seconded by Reed to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Stichel excused.

**CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF JUNE 20, 2017:** Motion by Anderson, seconded by Reed to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Stichel excused.

**PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE.** No one came forward to speak and the public forum was closed.

**STATUS OF RUNWAY RELOCATION.** Public Works Director/City Engineer Fachin stated that Bob Wadell will be presenting the findings to the City Council August 2<sup>nd</sup>. Staff is seeking direction from Council on how to proceed with the relocation. The I-5 South site has passed the wind study, and will be recommended as the selected site for relocation, if the Council chooses to proceed. The runway will be the same length as what we have now. If Council decides to proceed with the relocation, staff will recommend that the next step is to meet with FAA to advise them that we would like to relocate our airport. Commissioner Anderson was concerned with moving the airport to a location that has no other commerce or business around it, and felt that someone should mention to the Council that Santa Nella may be a better option, as they have businesses to attract air traffic. Director/City Engineer stated that Bob Wadell had not

been instructed to study Santa Nella as a potential site, and encouraged the Commission to voice their concerns during the public forum of the Council Meeting. Chairperson Renshaw also felt that we need to make the new airport location attractive to not only the local pilots, but visiting pilots.

**AIRPORT 2016/2017 ANNUAL FUEL SALES PROFILE REVIEW.** Operations Manager Cardoza reported the current fuel prices are \$4.209/gallon for 100LL; JetA is \$3.709/gallon. We are #3 for 100LL and #2 for JetA least expensive for our fuel prices within a 50 mile radius. Our sales were about 589 gallons more this month compared to gallons sold last month.

**AIRPORT 2016/2017 REVENUE/EXPENDITURE UPDATE.** Director/City Engineer Fachin stated we are \$52,000 positive in revenue. These numbers are close to the final numbers for the fiscal year. They become final after they are audited by an outside firm.

**AIRPORT FACILITY MAINTENANCE REPORT.** Operations Manager Cardoza reported we recently repaired a few runway lights. There is ongoing spraying and mowing of weeds at the airport. We continue with a homeless issue in the pilots lounge. We are considering a locking door that pilots can access from the inside of the airport property, but the door that faces the parking lot would remain locked after 5pm.

**PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT.** Director/City Engineer Fachin had nothing further to report. Encouraged Commission to attend or watch the Council Meeting regarding the Airport Relocation item.

**COMMISSION MEMBER REPORTS.**

**ANDERSON:** Thanked Commissioner Wilber for his service. He will be missed, and wished him well.

**REED:** Reminded the Commission that due to Wilber's resignation, we will need to elect a Vice Chair during the next meeting.

**RENSHAW:** No Report.

**STICHEL:** Excused.

**ADJOURNMENT:** The meeting was adjourned to the meeting at the hour of 5:44 p.m.

APPROVED:

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Jim Renshaw, Chairperson

ATTEST:

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Jelene de Melo, Secretary