

**CITY OF LOS BANOS  
AIRPORT ADVISORY COMMISSION MEETING MINUTES  
OCTOBER 17, 2017**

***ACTION MINUTES – These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.***

**CALL TO ORDER:** Vice Chairperson Reed called the Airport Advisory Commission Meeting to order at 5:00 p.m.

**PLEDGE OF ALLEGIANCE:** Vice Chairperson Reed led the pledge of allegiance.

**ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT:** Anderson, Reed, Stichel; Renshaw excused.

**STAFF MEMBERS PRESENT:** Public Works Director/City Engineer Fachin, Parks & Recreation Operations Manager Cardoza, Administrative Coordinator de Melo.

**CONSIDERATION OF APPROVAL OF AGENDA:** Motion by Anderson, seconded by Stichel to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Renshaw excused.

**CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF SEPTEMBER 19, 2017:** Motion by Anderson, seconded by Stichel to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Renshaw excused.

**PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE.** No one came forward to speak and the public forum was closed.

**STATUS OF RUNWAY RELOCATION.** Public Works Director/City Engineer Fachin stated that we will be removing this item from the monthly agenda, and will bring it back as there is information to share on changes of the status. We are currently trying to set up meetings with the FAA to discuss our interest in moving the airport. We haven't been successful since the FAA office in San Francisco is going through some changes in management. We will continue to work on setting up this meeting.

**AIRPORT 2016/2017 ANNUAL FUEL SALES PROFILE REVIEW.** Operations Manager Cardoza reported the current fuel prices are \$4.209/gallon for 100LL; JetA is \$3.709/gallon. Our sales were about 1,400 gallons less this year compared to this time last year. The fuel prices have not changed for awhile, however they remain very

competitive, as we are the #2 and #3 in fuel prices on Airnav.com. The Department of Weights and Measures recently came out the Airport and calibrated the fuel pumps.

**AIRPORT 2016/2017 REVENUE/EXPENDITURE UPDATE.** Director/City Engineer Fachin stated we just filled our fuel tanks, which is showing the expenses higher than our revenue at this time, but that will correct itself over time.

**AIRPORT FACILITY MAINTENANCE REPORT.** Operations Manager Cardoza reported we recently completed adding base rock to the runway. Thanked Randy and his crew for heading the project and completing it in a timely manner. We may have to purchase more base rock to repair the taxi-way, however we will wait for FAA's annual report. The time lock that was installed on the Pilot's Lounge door, facing the parking lot, has kept the homeless out of the lounge out night. He will be retiring in December, and thanked the Commission for their cooperation and support over the years.

**PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT.** Director/City Engineer Fachin reported the Council Meeting of December 6<sup>th</sup> is the Annual Holiday Open House and will be held at the Community Center. Invited everyone to attend. Paul will be missed; he is a positive influence on our department. Reminded Commissioners Stichel and Reed that their commission will be expiring and encouraged to re-apply.

**DISCUSSION REGARDING CANCELLATION OF NOVEMBER/DECEMBER COMMISSION MEETINGS DUE TO HOLIDAY SEASON.** Commissioner Stichel stated she is unable to meet in November or December. Commissioner Anderson stated he was in favor of cancelling the December meeting, but is available to meet in November. Motion by Anderson, seconded by Stichel to approve cancellation of December meeting. The motion carried by the affirmative vote of all Airport Advisory Commission Members present; Renshaw excused.

**COMMISSION MEMBER REPORTS.**

**ANDERSON:** Congratulations to Paul on his retirement. He worked with Paul in the Parks Department. Wished him luck on his future adventures. Airport business looks good. Keep up the good work.

**REED:** Congratulations to Paul.

**RENSHAW:** Excused.

**STICHEL:** No Report.

**ADJOURNMENT:** The meeting was adjourned to the meeting at the hour of 5:19 p.m.

APPROVED:

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Jim Renshaw, Chairperson

ATTEST:

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Jelene de Melo, Secretary