

**CITY OF LOS BANOS  
PLANNING COMMISSION MEETING MINUTES  
DECEMBER 23, 2020**

***ACTION MINUTES** – These minutes are prepared to depict action taken for agenda items presented to the Planning Commission. For greater detail of this meeting refer to the electronic media (CD and/or audio) kept as a permanent record.*

**CALL TO ORDER:** Chairperson Cates called the Planning Commission Meeting to order at the hour of 5:33 p.m.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Commissioner Uhley.

**ROLL CALL – MEMBERS OF THE PLANNING COMMISSION PRESENT:** Planning Commission Members John Cates, Thomas Higby III and Rob Robinson, and Katherine Uhley were present remotely via the GoToMeeting web based application. **ABSENT:** Susan Toscano.

**STAFF MEMBERS PRESENT:** City Attorney William A. Vaughn, Community & Economic Development Director Stacy Elms, Associate Planner Rudy Luquin, and Planning Commission Secretary Sara Blevins were present remotely via the GoToMeeting web based application.

**CONSIDERATION OF APPROVAL OF AGENDA.** Motion by Uhley, seconded by Robinson to approve the agenda as submitted. The motion carried by the following roll call vote: **AYES:** Cates, Higby, Robinson, Uhley; **NOES:** None; **ABSENT:** Toscano.

**CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR PLANNING COMMISSION MEETING OF NOVEMBER 25, 2020.** Motion by Higby, seconded by Robinson to approve the minutes as submitted. The motion carried by the following roll call vote: **AYES:** Cates, Higby, Robinson, Uhley; **NOES:** None; **ABSENT:** Toscano.

**PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE PLANNING COMMISSION MEMBERS ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE.**

Chairperson Cates opened the public forum. Secretary Blevins stated that no comments were received and Chairperson Cates closed the public forum.

**PUBLIC HEARING – TO CONSIDER A RECOMMENDATION TO THE LOS BANOS CITY COUNCIL REGARDING THE PACHECO BOULEVARD AND PIONEER ROAD**

**COMPLETE STREETS PLAN.** Community & Economic Development Director Elms introduced Bruce Brubaker with PlaceWorks who presented the staff report which included a PowerPoint presentation.

Commissioners asked questions in regards to both plans for which City staff and PlaceWorks staff addressed. Both plans were discussed prior to the opening of the public hearing.

Chairperson Cates opened the public hearing and recessed the meeting for five minutes to receive public comment via email.

The meeting resumed and Secretary Blevins stated that two emailed comments were received. Both comments were read by Secretary Blevins into the record. One comment was received from Ellen Wehr and it was in regards to attempts made by the Grassland Water District and Grassland Resource Conservation District to hold meetings with City staff in regards to the Pacheco Boulevard and Pioneer Road Complete Streets Plans. The second emailed comment received was from Keith Higgins and it was in regards to the possibility of adding a cross section in a certain area affected by the Pioneer Road Complete Streets Plan. No other comments were received and the public hearing was closed.

Motion by Higby, seconded by Uhley to adopt Planning Commission Resolution No. 2020-35 – Recommending to the City Council Acceptance of the Pacheco Boulevard Complete Streets Plan. The motion carried by the following roll call vote: AYES: Cates, Higby, Robinson, Uhley; NOES: None; ABSENT: Toscano.

Motion by Uhley, seconded by Higby to adopt Planning Commission Resolution No. 2020-36 – Recommending to the City Council Acceptance of the Pioneer Road Complete Streets Plan. The motion carried by the following roll call vote: AYES: Cates, Higby, Robinson, Uhley; NOES: None; ABSENT: Toscano.

### **COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR REPORT.**

Community & Economic Development Director Elms spoke to how interviews for Planning Commission vacancies would be held the following week and how the re-appointment process is not automatic. Current Planning Commissioners would need to reapply in order to have the chance at another term. Appointments to commission vacancies are hoped to be made at the first City Council meeting of 2021 on January 6. She wished all a Merry Christmas and a Happy New Year.

### **PLANNING COMMISSION MEMBER REPORTS.**

**CATES:** Chairperson Cates wished all a Merry Christmas and a Happy New Year. He asked that everyone stay safe and healthy and to be safe especially while driving out in the fog.

**HIGBY:** Commissioner Higby wished everyone a Merry Christmas and a Happy New Year.

**ROBINSON:** Commissioner Robinson wished all a Merry Christmas and a Happy New Year from his family to everyone else's.

**TOSCANO:** Absent.

**UHLEY:** Commissioner Uhley wished all a Merry Christmas and a Happy New Year.

**ADJOURNMENT:** The meeting was adjourned at the hour of 7:06 p.m.

APPROVED:

*/s/ John Cates*

John Cates, Planning Commission Chairperson

ATTEST:

*/s/ Sandra Benetti*

Sandra Benetti, Planning Technician