

CITY OF LOS BANOS
AIRPORT ADVISORY COMMISSION MEETING MINUTES
JANUARY 19, 2021

ACTION MINUTES – *These minutes are prepared to depict action taken for agenda items presented to the Airport Advisory Commission.*

Special Note – *This meeting was held by teleconference due to the COVID-19 Pandemic.*

CALL TO ORDER: Chairperson Anderson called the Airport Advisory Commission Meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE: Commissioner Leonardo led the pledge of allegiance.

ROLL CALL – MEMBERS OF THE AIRPORT ADVISORY COMMISSION PRESENT: Anderson, Blevins, King, Leonardo, Reed.

STAFF MEMBERS PRESENT: Acting Public Works Director/City Engineer Pezeshk, Administrative Coordinator de Melo.

NOMINATION AND SELECTION OF CHAIR AND VICE CHAIR FOR 2021: Motion by Leonardo, seconded by Reed to select Dave Anderson as Chairperson for 2021. The motion carried by the affirmative vote of all Airport Advisory Commission Members present. Motion by King, seconded by Blevins to select Larry Leonardo as Vice Chairperson for 2021. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

CONSIDERATION OF APPROVAL OF AGENDA: Motion by Leonardo, seconded by Reed to approve the agenda as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

CONSIDERATION OF APPROVAL OF THE ACTION MINUTES FOR THE REGULAR MEETING OF NOVEMBER 17, 2020: Motion by Leonardo, seconded by Reed to approve the minutes as submitted. The motion carried by the affirmative vote of all Airport Advisory Commission Members present.

PUBLIC FORUM: MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL ON ANY ITEM OF PUBLIC INTEREST THAT IS WITHIN THE JURISDICTION OF THE CITY; INCLUDES AGENDA AND NON-AGENDA ITEMS. NO ACTION WILL BE TAKEN ON NON-AGENDA ITEMS. SPEAKERS ARE LIMITED TO A FIVE (5) MINUTE PRESENTATION. DETAILED GUIDELINES ARE POSTED ON THE COUNCIL CHAMBER INFORMATIONAL TABLE. No comments were received and the public forum was closed.

AIRPORT 2020 FUEL SALES REVIEW. Acting Director/City Engineer Pezeshk reported JetA is currently \$2.99/gallon. 100LL is \$4.25/gallon. In a 50-mile radius, are

currently cheapest in price for JetA fuel and second cheapest for the 100LL. We sold a slightly less fuel in December of 2020, than we did in December 2019. We continue to keep our prices competitive, which results in a good amount of fuel sold each month.

AIRPORT 2020/20121 REVENUE/EXPENDITURE UPDATE. Director/City Engineer Fachin reported we have collected about 81% of our projected fuel sales for the year, are we are only a little more than 50% into the fiscal year. We will not be receiving the \$150,000 federal grant, as the future of the airport is uncertain at this time. The rest of the revenue projections are on track at this time. We have expended about 29% of our budgeted expenditures, but that number will go up as we complete the rest of the fiscal year. We have set aside \$177,500 for an airport consultant to update the Airport Master Plan.

AIRPORT ADVISORY COMMISSION, MUNICIPAL CODE, CHAPTER 2, ARTICLE 5, AS RELATED TO AIRPORT ADVISORY COMMISSION DUTIES. Acting Director/City Engineer Pezeshk gave a review of the Municipal Code, as it pertains to the Airport Commission.

ACTING PUBLIC WORKS DIRECTOR/CITY ENGINEER REPORT. Director/City Engineer Fachin welcomed Commissioner King to his first meeting, and reported that there has been ongoing weed abatement at the airport. Hangar G door was recently repaired. The main hangar doors were painted last Fall. The battery backup for the AWOS system was replaced. An electrician is coming out to repair the PAPI lights on runway 14.

COMMISSION MEMBER REPORTS.

KING: Gave a brief review of his aviation experience, including military service in the Air Force. Requested a tour of the airport facility and operations. Acting Director/City Engineer Pezeshk said staff would arrange a tour, once COVID restrictions allowed it.

BLEVINS: Welcomed Commissioner King, and would also like a tour of the Airport, when scheduled.

LEONARDO: Welcomed Commissioner King. Would also like to join the tour of the Airport. Wishes everyone a happy new year, and wishes everyone to stay safe and healthy.

REED: Welcomed Commissioner King. He was provided a tour by the previous Operations Manager, but may want to take another tour, when arranged.

ANDERSON: Welcomed Commissioner King, and welcome back to the entire commission from the holidays. Hopes in the future, we can promote the Airport a bit more.

ADJOURNMENT: Chairperson Anderson adjourned the meeting to January 19, 2021, at the hour of 5:33 p.m.

APPROVED:

Chairperson Anderson

ATTEST:

Jelene de Melo, Secretary