



City of
Los Banos
At the Crossroads of California

CITY OF LOS BANOS PUBLIC WORKS DEPARTMENT
411 Madison Avenue Los Banos, California 93635
209-827-7056

July 11, 2022

**ON-CALL LANDSCAPE ARCHITECTURE, LANDSCAPE PLAN CHECK, AND
LANDSCAPE INSPECTION SERVICES**

Addendum No. 1

Response to Questions

1. Page 10: Is the intent for projects under section 4 to supplement the projects listed under section 2? Should full client contact information be provided for both, or just for section 2? Can non-City projects (such as those from recreation and park districts) be listed under section 4?
 - a. Section 4 is not meant to supplement section 2. Consultant may use the same project listing under both sections. The five projects required under section 4 must be municipal projects. Full client contact information is only required under section 2.
2. Page 5 and 10: The RFQ states on page 5 that we are to identify the name of our subconsultant firm members and provide a description of services they would render. On page 10, it is unclear if we need to provide additional information such as a firm profile and resume(s) for each subconsultant. Can you confirm if the City wants to see firm information and resumes for the prime consultant and our subconsultants as well, or just for the prime consultant?
 - a. Consultant shall identify the name of the subconsultant and provide a description of services they would provide. This shall include the firm profile and resume of the main contact for the subconsultants.
3. Page 10: Section 3 requires 'resumes and references for all key team members.' Would two references for each team member be sufficient? Does this requirement for references apply only to the prime consultant's team member, or does it also apply to subconsultant team members?
 - a. Two references would suffice. This requirement only applies to the prime consultant's team member and does not apply to subconsultant team members.
4. Page 11: Do sections 5 Conflict of Interest and 6 Litigation apply only to the prime consultant, or do they also apply to our subconsultant team members?
 - a. This requirement applies only to the prime consultant. It is up to the prime consultant to enforce similar requirements to the sub-consultant.
5. Page 11: If neither prime nor subconsultant team members have a conflict of interest, can we issue a joint 'no conflict of interest' statement, or would the City like to see a statement from each individual firm team member?
 - a. Only the prime consultant needs to issue a no conflict of interest statement.
6. Will the selection of firms be ranked?
 - a. Firm selection will be ranked. The City intends to award up to three (3) landscape architecture firms; however, the exact number will be determined depending on the quality, diversity and responsiveness of the SOQ's received.

7. Are there upcoming landscape projects for the City?

- a. There are various landscape and park project schedule for FY23. This includes, but is not limited to, the design of a splash pad, neighborhood pocket parks, and pickleball courts. The total CIP budget for parks is approximately \$5.1 for FY23.

This Addendum forms a part of the Proposal Documents and will be incorporated into the Contract Documents, as applicable. All other conditions of the Contract Documents remain unchanged. The following changes, additions, or deletions as set forth herein shall apply to the Contract Documents and shall be made a part thereof and shall be subject to all the requirements thereof as though originally shown and/or specified.

Proposals shall be submitted in accordance with this Addendum. All consultants **MUST** acknowledge receipt of this Addendum by signing and returning this Addendum with your Bid.

City of Los Banos

Firm Name: _____



By: _____

Title: _____

By: Sokniorn Than, PE

Date: _____