



City of
Los Banos
At the Crossroads of California

Community & Economic
Development Department
520 J St.
Los Banos, CA 93635
Phone: (209) 827-7000 ext. 2445
www.losbanos.org

TEMPORARY USE PERMIT SUBMITTAL REQUIREMENTS

- ☐ Completed application, including:
 - Name, address, and telephone number of the applicant
 - If the event is proposed to be sponsored by an organization, the name, address, and telephone number of the organization, the authorized head of the organization, and written authorization to apply for the Temporary Use Permit by an officer of the organization
 - Name, address and telephone number of the person who will be present and in charge of the event on the day of the event
 - Nature/purpose of the event or operation
 - Date and time (starting and ending) of the event, including necessary setup/takedown time
 - Location of the event
 - Description of any sound amplification equipment to be used at the event
 - Whether any food or beverages will be sold at the event
- ☐ Site Plan
 - 8.5" x 11" format
 - Depicting the location of the operation, including its boundaries
 - Depicting all related operations of the event
- ☐ Application fee
 - Minor Temporary Use Permit - \$230.42
 - Parking lot sales
 - Seasonal sales lots
 - Outdoor sales of flowers, produce, and holiday merchandise
 - Temporary parking
 - Temporary portable moving containers and household storage containers
 - Temporary commercial storage containers in non-residential zones
 - Temporary construction waste containers
 - Construction yards-off site
 - Similar minor uses
 - Major Temporary Use Permit - \$311.14

Please Note: Major Temporary Uses may require the applicant to enter into a Cost Recovery Contract with the City of Los Banos to recoup full cost of staff time. See City Council Resolution No. 5739 for details.